



COCONINO COUNTY ARIZONA
COMMUNITY DEVELOPMENT DEPARTMENT

Jay Christelman, Director

Onsite Wastewater System Closure (Abandonment)

Arizona Administrative Code R18-9-A309D requirements for the closure (abandonment) of an onsite wastewater system including a septic tank leach field system:

Closure requirements: A person who permanently discontinues use of an on-site wastewater treatment facility or a cesspool, or is ordered by the director to close an abandoned facility, shall:

1. Remove all sewage from the facility and dispose of the sewage in a lawful manner;
2. Disconnect and remove electrical and mechanical components;
3. Remove or collapse the top of any tank or containment structure.
 - a. Punch a hole in the bottom of the tank or containment structure if the bottom is below the seasonal high groundwater table;
 - b. Fill the tank or containment structure or any cavity resulting from its removal with earth, sand, gravel, concrete, or other approved material; and
 - c. Regrade the surface to provide drainage away from the closed area;
4. Cut and plug both ends of the abandoned sewer drain pipe between the building and the on-site wastewater treatment not more than 5 feet outside the building foundation if practical, or cut and plug as close to each end as possible; and
5. Notify the Department within 30 days of closure.

I have permanently discontinued use of the onsite wastewater system located on

Assessor Parcel Number (APN): _____

Applicant / Owner: _____

Reason for discontinued use: (CHECK ONE):

1. No building on the property
2. Connected to a new onsite wastewater system, Permit # _____
3. Connected to Public Sewer System

Signed: _____ Date: _____