

What's Next?

Complete the attached application, gather all documentation requested below, and call us to set up your appointment with a Workforce Development Specialist.

928-679-7400 or 1-877-358-6714

REQUIRED DOCUMENTS

Bring one item under each category to your appointment. If you have any questions about the documents call us at the above number.

- Citizenship/Alien Status**
 - Driver's License/State ID
 - Tribal Documents *(if DOB listed)*
 - U.S. Passport
 - DD-214 Report of Transfer or Discharge
- Social Security Card**
- Selective Service Registration**
(For males born on or after January 1st, 1960. We can also assist you by printing this off the website at your meeting.)
- Household Size**
 - Birth Certificates *(for each member)*
 - Lease *(if household size included)*
 - Food Stamp Letter *(if exact household listed)*
- Income** *for entire household for the last 6 months. If you qualify for SNAP, Cash Assistance, TANF, or have been laid off bring your eligibility or layoff letter.*
 - Paycheck Stubs
 - Dividend Statements
 - Alimony Agreement
 - Award Letters

IF ANY OF THE FOLLOWING APPLY TO YOU:

Bring one item from the categories that apply:

- SNAP (Food Stamps)**
- Cash Assistance**
- Temporary Assistance for Needy Families (TANF)**
- Vocational Rehabilitation**
- Supplemental Security Information**
- Unemployment Insurance**
- Proof of Documented Disability**
- Pell Grant** *(if attending Post-Secondary Ed.)*
 - Financial Aid Award Letter/Printout *(if receiving)*
 - FAFSA Electronic Student Aid Report *(if not receiving)*
- School Status** *(Applicants 24 years or younger)*
 - Transcripts
 - Letter from School
 - Dropout Letter
 - Diploma
- Displaced Homemaker Status**
 - Death Certificate of Spouse
 - Divorce Decree
- Laid Off – Received Notice of Layoff**
 - Layoff Letter from Employer
- Veteran Status**
 - DD-214 Report of Transfer or Discharge

Please contact Coconino County Health and Human Services Career Services with any questions at:

928-679-7400, TDD 928-679-7131, or 1-877-358-6714