

COCONINO COUNTY HEALTH & HUMAN SERVICES COMMUNITY SERVICES



UTILITY ASSISTANCE

***Electric *Gas *Wood *Water**
***Propane (100 gallons or more)**

RENTAL or

MOVE IN ASSISTANCE with Utility Deposits

Available for Coconino County residents including seniors, disabled, families, veterans and individuals in crisis and affected by COVID-19.

Must be income eligible.

PLEASE CALL TO SCHEDULE YOUR VIRTUAL VISIT

IF YOU DO NOT HAVE A PHONE, THEN WE WILL HAVE A TABLE OUTSIDE AT 2625 KING STREET FLAGSTAFF, AZ

Beginning March 25 with forms available

Call Center: 928-679-7300

Services will be provided ONLY by phone – no in office services will be offered at any location

(Residents living on the Navajo Nation, please check with your Social Services Division)

Required Documents – see back of flyer

REQUIRED DOCUMENTS – INSTRUCTIONS FOR SUBMITTING APPLICATIONS WILL BE SHARED DURING YOUR PHONE APPOINTMENT

- ❑ Picture IDs for all household members over the age of 18
- ❑ Original Birth Certificates, current passport, naturalization documentation, or CIBs for all household family members. Ask staff about other acceptable documents
- ❑ Original Social Security cards for all household family members. (If you are missing a Social Security card(s) or Social Security award letter(s): Register at www.socialsecurity.gov/myaccount or call: 1-(800) 772-1213 to request your documents
- ❑ Guardianship/custody documents for children you are caring for.
- ❑ Income for **ALL** household members for the last 30 days (i.e. including, but not limited to: current Social Security award letters, paystubs, child support (printout of payments received), unemployment verification (printout of payments received), self-employment income, and retirement/pensions etc. **NO BANK STATEMENTS**
- ❑ Current lease listing ALL household family members. If a member of your household is no longer on the lease, then please provide an addendum indicating the person is no longer in the household. If you own your home, then a property tax record.
- ❑ Provide a current Supplemental Nutrition Assistance (food stamp) Award Letter **listing household members** and award amount
- ❑ If you are on Section 8 Housing: Please provide a current worksheet showing your utility allowance
- ❑ For utility bill assistance: Provide **past due and/or current utility bills** showing all charges. Assistance provided is for: gas, electric, wood, propane, and water. For propane, please provide an invoice from the propane company
- ❑ For utility bill deposits: Provide name of utility company, account number, & amount of deposit
- ❑ For rental/mortgage assistance: Provide a 5/7 Day Late Notice or Eviction Notice indicating the amount due or current mortgage statement. Due to limited funding, the County is unable to cover the entire rent/mortgage. We do not assist with late charges. The landlord must provide a written statement indicating he/she will work with you on the balance
- ❑ For move-in assistance: Ask staff for a **Move-In Confirmation Form**. We do not assist with move-in deposits &/or late fees.

Please visit our website to retrieve the intake form and complete to send to your case worker when they call. <https://www.coconino.az.gov/995/Forms-and-Resources>