



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE
BOARDS OF DIRECTORS OF THE
COCONINO COUNTY JAIL DISTRICT AND
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

REGULAR SESSION AND EXECUTIVE SESSION MINUTES

October 22, 2019

**10:00 a.m. – Regular Session
Followed by Executive Session
1:15 p.m. – Regular Session continued
Executive Session immediately followed**

**First Floor Board Room
Executive Sessions were held in the Second Floor Conference Room
219 E. Cherry Ave., Flagstaff, AZ, 86001**

Present: Vice Chair Jim Parks, Supervisor Matt Ryan and Supervisor Art Babbott. Chairwoman Fowler arrived at 10:10 a.m. Supervisor Elizabeth C. Archuleta was present telephonically during several portions of the meeting; first appearing at 11:55 a.m.

Also Present: Deputy County Manager/Public Works Director Lucinda Andreani, Deputy County Manager Mike Townsend, Public Affairs Director Eric Peterson, Deputy County Attorney Rose Winkeler, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk Valerie Webber.

Vice Chair Parks called the meeting to order at 10:01 a.m. and led the pledge of allegiance.

Call to the Public:

There were no comments from the public for items not on the agenda.

Proclamation:

1. Consideration and possible action to approve a Proclamation declaring the month of November 2019 as National Native American Heritage Month in Coconino County. **Human Resources**

Human Resources Director Erika Philpot introduced the proclamation declaring the month of November 2019 as National Native American Heritage Month in Coconino County.

Inter-Tribal Advisory Council Member Sarah Hunter read the proclamation into the record.

Supervisor Ryan spoke about the Board's past decision to celebrate Columbus Day during Thanksgiving and declare the entire month of November as Native American Heritage Month in order to celebrate the entire month, the culture and richness of the Native American Heritage in our community.

Chairwoman Fowler arrived in person at 10:10 a.m.

Chairwoman Fowler spoke about the importance of recognizing all cultures in Coconino County. In addition, it is important to know that the County not only recognizes National Native American Heritage Month but recognizes the Native American culture when considering building codes, sites, waters, etc., in order to express it in our daily work and functions and policies. It is more meaningful than to just say this, this day or this month.

Supervisor Babbott expressed his appreciation of the work done by the diversity commissions in the County. It is really important to soberly recognize realities and historical actions that have been present in this country and this state since Anglos first came here. There is a mix of wanting to recognize and never underestimate the impacts that historical relevancy has had.

Vice Chair Parks agreed and noted that we try to practice diversity in Coconino County every day. We have a huge diverse population and we try to recognize Native American people for this month and all year. He spoke about a ceremony wherein Mr. Peshlakai read a state proclamation recognizing Highway 89-A as Native American Veteran's Highway, which is very significant.

Motion: Approve a Proclamation declaring the month of November 2019 as National Native American Heritage Month in Coconino County, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Human Resources Director Erika Philpot spoke about various activities scheduled in celebration of Native American Heritage Month around the County.

Appointments:

2. Consideration and possible action to appoint Melisa Tunley to the Coconino County African-American Advisory Council for a six-year term expiring on October 22, 2025. **Board of Supervisors**

Public Affairs Director Eric Peterson addressed the Board to introduce Melisa Tunley, who has requested to serve on the Coconino County African-American Advisory Council for a six-year term expiring on October 22, 2025. He noted African American Advisory Council Chairwoman Dr. Deb Harris was present.

Ms. Melisa Tunley said she has been a resident of Flagstaff for almost five years and is happy to serve.

Individual Board members welcomed Ms. Tunley and expressed their appreciation for her willingness to serve on the Diversity Council.

Motion: Appoint Melisa Tunley to the Coconino County African-American Advisory Council for a six-year term expiring on October 22, 2025, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

The Board, Ms. Tunley, Dr. Harris and staff posed for a photo opportunity.

The Board, Inter-Tribal Advisory Council Member Sarah Hunter and Human Resources staff that were present posed for a photo opportunity.

Board of Supervisors Consent Agenda:

Supervisor Matt Ryan moved to approve the Consent Agenda Items minus items 6, 10 and 17, to be heard after this.

Supervisor Babbott requested more time to consider the items.

Supervisor Ryan withdrew his motion.

Motion: Approve the Consent Agenda with the exception of items 6, 7, 10 and 17, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

3. Consideration and possible action regarding approval of the minutes from the Board of Supervisors' meetings conducted October 1, 2019 and October 8, 2019.
4. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
09/30/2019	EFT – 6892 – 6894	\$430.60
09/30/2019	Checks – 92002344 – 92002349	\$51,512.79
10/03/2019	EFT – 6896 – 6932	\$122,142.51

10/03/2019	Checks – 92002350 – 92002524	\$713,658.97
10/10/2019	EFT – 6933 – 7000	\$1,388,223.04
10/10/2019	Checks – 92002525 – 92002717	\$1,051,196.62

5. Consideration and possible action regarding approval of Community Grant funding from District 5 in the amount of \$4,000 to Glen Canyon Conservancy to support the Coconino County based star party at Navajo Bridge Interpretive Center. **Board of Supervisors**

6. **Separated:** Consideration and possible action to approve Community Grant Funding request from District 4 in the total amount of \$1,500.00, to **Tsidi Toii Chapter (formerly Birdspring Chapter)**, to assist with the costs associated with the purchase for awards to honor Commanders for their service to our Country during a Ceremony that is open and free to the public. **Board of Supervisors**

Vice Chair Parks noted this is a request to assist with costs for the purchase of awards to honor Navajo Nation Military Veterans for their service to our Country during a Ceremony that is open and free to the public. He spoke about and expressed his thanks for all Navajo Nation Military Veterans service.

Motion: Approve Community Grant Funding request from District 4 in the total amount of \$1,500.00, to Tsidi Toii Chapter to assist with the costs associated with the purchase for awards to honor Commanders for their service to our Country during a Ceremony that is open and free to the public, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

7. **Separated:** Consideration and possible action to approve a Community Grant Funding request from District 2 in the amount of \$1,000.00, District 3 in the amount of \$500.00, District 4 in the amount of \$200.00, for a total of \$1,700.00, to Girl Scouts Arizona Cactus Pine Council to assist with the Costs of providing "The Believe In Girls" event to bring the community together to experience the powers of Girls empowerment and leadership. **Board of Supervisors**

Supervisor Babbott requested to add \$500.00 of additional funding to the Arizona Cactus Pine Girl Scout Council.

Motion: Move to approve with the addition of \$500 from District 1 which would bring the total CI grant request to \$2,200, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

8. Consideration and possible action to appoint Verlin Joe, Precinct 95 (Tuba City South), as a Democratic Precinct Committeeperson, for a term to expire October 1, 2020 and as requested by the Coconino County Democratic Party, to fill vacancies from a lack of candidates during the 2018 election. **Board of Supervisors**

9. Consideration and possible action to approve County Attorney use of County Anti-Racketeering (RICO) Funds in the amount of \$33,116.00, for the Byrne JAG/ACJC Drug, Gang, and Violent Crime Control Grant Match. **County Attorney**
10. **Separated:** Consideration and possible action regarding certification that the total revenue collected by the Justice and Superior Courts in Fiscal Year 2019 exceeded total revenue collected by the Justice and Superior Courts in Fiscal Year 1998 and Approve the Transfer of Fiscal Year 2019 revenue collected by the Superior Court and the four County Justice Courts pursuant to A.R.S. §41-2421. **Courts**

Supervisor Ryan requested Courts Administrative Senior Manager Martie Delgadillo provide clarification on the need for certification of exceeding revenue collected.

Ms. Delgadillo explained that in the 1990's there was an influx of money for more law enforcement officers on the street but that increased the level of court cases in the court system for adjudication. She explained how the money received by the Courts are distributed statutorily.

Motion: Move approval of this item, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Art Babbott. The motion passed unanimously.

11. Consideration and possible approval of the Integrated Family Court Fiscal Year 2020 Arizona Community Foundation of Flagstaff Grant Award, in the amount of \$2,250, for the Integrated Family Court's Rollercoasters Divorce Education Program for Children. **Courts**
12. Consideration and possible action to approve Amendment One to Contract no. 07012019-20, between Arizona Community Action Association DBA Wildfire and Coconino County, to accept revisions to the contract that allow Arizona Public Service (APS) to remove the expenditure limit of APS Crisis Bill Assistance for Fiscal Year 2020. **Health and Human Services**
13. Consideration and possible action to approve the purchase of Network Infrastructure equipment from Sentinel Technologies in the amount \$254,661.58 in the areas of Hardware and Maintenance. **Information Technology**
14. Consideration and possible action to approve the purchase of Network Call Manager equipment from Sentinel Technologies in the amount of \$226,461.12 in the areas of Maintenance over a 5-year non-appropriation totaling \$45,292.22 annually. **Information Technology**
15. Consideration and possible action to approve an Independent Contractor Agreement with Northland Family Help Center for per diem shelter beds for

Juvenile Court, in an amount not to exceed \$80,300.00 for Fiscal Year 2020.

Juvenile Court

16. Consideration and possible action regarding approval of the purchase of one (1) 2019 Caterpillar standard tandem Motor Grader Model #150 under City of Tucson Contract No. 161534 from Empire Southwest, in the amount of \$397,299.00. **Public Works**

17. **Separated:** Consideration and possible action to approve an Intergovernmental Agreement between the Town of Tusayan and Coconino County, to provide law enforcement services within the Town's corporate limits, for one year in the amount of \$250,000 in Fiscal Year 2020. **Sheriff**

Supervisor Babbott noted he pulled the item in order to help the Board understand the action being requested and to set the table for what future conversations may be occurring with the Sheriff's Office role as a primary public safety responder to the Town of Tusayan. He requested information on the process that led up to the request, as a result of the Home Rule failure during the last election.

Sheriff Jim Driscoll provided background on an initial agreement with the Town of Tusayan shortly after its incorporation. He spoke about alternatives that were considered that would allow the Sheriff's Office to reduce services, thereby reducing the fee, but still provide a level of service in the community of Tusayan. The proposed agreement eliminates daily proactive activities such as patrolling and conducting business checks but allows for response to major events and/or life safety issues, investigations, etc.

Supervisor Ryan spoke about the statutory requirement for the Town of Tusayan to provide law enforcement and the intent of the original contract. At this time, the Sheriff's Office can fill the gap to help but there is a concern if we continue this way, long term.

Sheriff Driscoll explained that the proposed contract is for one-year, which allows it to be renegotiated next year depending on what is able to be accomplished.

Supervisor Ryan added that there needs to be honest conversations about what's happening and what can be done in the future.

Chairwoman Fowler spoke about the agreement being a transitional plan at this time but there needs to be long-term plan.

Deputy County Attorney Brian Furuya explained that the Sheriff's Office is committed to safety in the area. It was and remains a responsibility of the Sheriff's Office to provide law enforcement in unincorporated areas. There is a need to maintain a foothold and presence in the area, this does not provide a patrolling presence inside town boundaries but is a responsive basis. The agreement establishes the ability to handle large scale events if necessary. The Town does need to explore innovative measures to explore and expand opportunities for revenue to increase their own law enforcement presence inside their boundaries.

Supervisor Babbott asked if there are statutory standards on what constitutes law enforcement services to a community?

Deputy County Attorney Brian Furuya explained how the expected services are set forth in statutes and Police Officer Standards and Training regulations.

Town of Tusayan Vice Mayor Brady Harris thanked Sheriff Driscoll and the County Attorney's Office for their help negotiating the agreement. He spoke about the failure of Home Rule passing during the last election and various plans being explored moving forward, such as an override and then a permanent base adjustment.

Supervisor Parks asked if the Town was able to pay more if the Sheriff's Office response costs are more than \$250,000.00?

Vice Mayor Harris said the Town had about 15% contingency funds to help in case of emergencies. Adding that Council is also exploring options such as appointing a town marshal, volunteer services, etc. The National Parks Service can respond in an emergency but the overall stability is dependent on the Coconino County Sheriff.

Supervisor Babbott thanked Vice Mayor Harris for coming to the meeting. This is a real tough reality that the Town is going through. He thanked the Sheriff for his work with the Town to address the issue and requested to be posted on actions moving forward in order to navigate next year's contract.

Chairwoman Fowler expressed her appreciation of the work done to address the request.

Motion: Approve Item #17 on the Board of Supervisors Consent Agenda, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Motion: Resolve as the Health District Board of Directors, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

Health District Consent Agenda:

Motion: Approve the Health District Consent Agenda, **Action:** approve, **Moved by:** Director Art Babbott, **Seconded by:** Director Jim Parks. The motion passed unanimously.

18. Consideration and possible action to approve Contract #2020-405h-004 between the Governor's Office of Highway Safety (GOHS) and Coconino County Public Health Services District (CCPHSD), in the amount of \$1,775.00, for the period October 1, 2019 to September 30, 2020, for the purchase of bicycle helmets and related program supplies. **Health and Human Services**

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Jim Parks, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

Motion: Resolve as the Jail District Board of Directors, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Jail District Consent Agenda:

Motion: Approve the Jail District Consent Agenda, **Action:** approve, **Moved by:** Director Art Babbott, **Seconded by:** Director Jim Parks. The motion passed unanimously.

19. Consideration and possible action of a budget increase to the Detention Operations budget which provides facility supplies and inmate clothing, hygiene, and bedding, in the amount of \$26,700, for an annual total budget of \$126,000 in FY20. **Jail District**

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Jim Parks, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

Discussion Items:

20. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.
 - County Manager's Report
 - Chair's Report
 - Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
 - District 1 – Supervisor Art Babbott
 - District 2 – Supervisor Elizabeth Archuleta
 - District 3 – Supervisor Matt Ryan
 - District 4 – Supervisor Jim Parks
 - District 5 – Supervisor Lena Fowler

Agenda Item #20 was not addressed by the Board.

21. Discussion regarding Emergency Conditions/Curtailed Services Policy Review.
Emergency Management

Presenters: Emergency Management Director Todd Whitney.

PowerPoint: Emergency Conditions Curtailed Services.

Deputy County Manager/Public Works Director Lucinda Andreani introduced the item and spoke about collaboration with elected officials to prepare the proposed policy to improve communications with all the departments during an emergency condition.

Emergency Management Director Todd Whitney noted there have been many reviews of the proposed policy in the last few months in attempt to pull together all the policies and put them in one place. He provided a powerpoint presentation that clarified definitions, addressed the need to integrate state statutes and county policies and, highlighted the updated goals of the policy.

Public Affairs Director Peterson spoke about some confusion raised during last year's snow event due to the County's inability to close its offices. There is now clarification as to plans that need to be in place when said events happen. The new procedure will develop a modified staffing strategy throughout all offices and departments in order to maintain statute regulations.

Director Whitney and Director Peterson answered questions asked by individual Board members related to statutes, plans to follow up with staffing to educate them on the policy and, clarification of the enumeration of the national holidays.

Individual Board members expressed their appreciation of staff's work on the policy.

Emergency Management Director Whitney introduced Tim Carter, who now works in Emergency Management and previously worked for Adult Probation.

22. Presentation and discussion regarding Service and Space Reimagined - update on the King Street project and timeline. **County Manager**

Presenters: Facilities Management Director Sue Brown.

PowerPoint: King Street Campus – Project Update.

Deputy County Manager/Public Works Director Lucinda Andreani noted the purpose of today's discussion is to update the Board on the King Street Campus as well as, various other projects going on around the County.

Facilities Management Director Sue Brown provided an update on Capital Improvement Projects currently going on in various towns/cities across the County as well as, a summary of the service goals, project details, community outcomes and transit and development plans related the King Street Campus project. She spoke about progress being made by the Steering Committee in guiding the project from start to completion as well as, the integrated schedule and moving forward with hiring of a project manager.

Supervisor Archuleta appeared telephonically at 11:55 a.m.

Supervisor Archuleta spoke about a community door-to-door visit she participated in with staff; noting the community had a few concerns related to traffic and shading of the proposed building addition but mostly, there was positive response.

Motion: Enter executive session, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

Chairwoman Fowler called for a recess at 11:59 p.m. to allow time for the Board to reconvene in the second-floor conference room to hold executive session in agenda item #23.

Executive Session:

23. Discussion of County Clerk of the Board performance evaluation. Pursuant to A.R.S. 38-431.03 (A) (1), the Board of Supervisors may vote to enter executive session. **Board of Supervisors**

Present: Chair Lena Fowler, Vice Chair Jim Parks, Supervisor Art Babbott and Supervisor Matt Ryan. Supervisor Elizabeth Archuleta was present telephonically

Also Present: Human Resources Director Erika Philpot, Deputy County Manager Rose Winkeler.

Due to a building evacuation, the executive session had to be moved, it was held at 110 E. Cherry Ave. in the 3rd Floor.

Chairwoman Fowler convened executive session at 12:30 p.m.

Clerk of the Board Lindsay Daley joined the executive session at 12:38 p.m.

The Executive Session was adjourned at 1:31 p.m.

Chairwoman Fowler reconvened open session at 1:46 p.m. in the first floor Board Room. Supervisors Babbott and Ryan were present. Supervisors Archuleta and Supervisor Parks were not present.

Chairwoman Fowler noted there was a delay in the meeting earlier due to an emergency evacuation of the building.

Discussion Items continue – 1:15 p.m.:

24. Discussion regarding Fiscal Year 2021 Board Budget Workshop on Prioritization and Processes. **Finance**

Supervisor Parks arrived in person at 1:48 p.m.

Chief Financial Officer/Deputy County Manage Mike Townsend suggested that the Board may choose to hear this item at another time due to the delay in the Board's meeting schedule.

There was a brief discussion regarding moving this item to another meeting date.

Upon consensus of the Board, Chairwoman Fowler stated the Board would not address agenda item #24 at this time, the Board would proceed with agenda item #25.

25. Presentation and discussion regarding Annual User Fee Study and Recommendations. **Finance**

Presenters: Assistant Finance Director Megan Cunningham and MGT Consulting Group Consultant Erin Payton.

PowerPoint: Cost of Services Study Findings.

Supervisor Archuleta joined the meeting telephonically at 1:57 p.m.

Assistant Finance Director Megan Cunningham stated that at this time MGT Consultant Erin Payton would present a brief presentation on the results of a user fee analysis conducted on County fees.

MGT Consultant Erin Payton described user fees and the need to perform studies to make sure the fees are still in compliance and spoke about the methodology used to determine the updated, recommended fees.

Assistant Finance Director Megan Cunningham continued with a presentation on the recommended fee increases for departments involved in the fee study, which included Adult Probation, Board of Supervisors, Clerk of Superior Court, Constable, County Attorney, Finance, Human Resources, Information Technology, Justice Court, Juvenile Detention, Parks and Recreation, Public Defender, Sheriff and Superior Court. She answered questions ask by individual Board members related to the recommended fees.

Upon inquiry from Supervisor Ryan, Clerk of the Board Lindsay Daley explained the recommended change in liquor license fees and the methodology used to calculate same.

Juvenile Court Services Director Bryon Matsuda affirmed he is asking for a decrease in the detention fee per day due to the likeliness that they would receive \$100.00 per day versus \$419.00 per day from the families. The Court has the ability to modify said fees as we do have some families that are financially challenged.

Assistant Finance Director Megan Cunningham continued to explain the recommended fee changes to the Board. The Board and Assistant Director Cunningham discussed statutory requirements related to fees as well as, various study findings.

Upon inquiry from Supervisor Babbott, Parks and Recreation Director Cynthia Nemeth-Brien stated there are fees charged for folks that charge for admission for an event, a percentage of alcohol sales, etc., that are not a part of this study. These will be brought before the Board at a later time with a better analysis of cost recovery.

Supervisor Archuleta ended her telephonic appearance at approximately 2:24 p.m.

Upon inquiry from Supervisor Ryan, Sheriff's Office Administrative Services Commander Cathy Allen explained that when staff is making a copy of video cameras it can take a lot of time. Staff is recommending full cost recovery on requests for copies of jail video footage.

Lieutenant Tom Hoover stated video requests are very time consuming and come at random. A simple request of the video in the detention center is difficult as there are five cameras, they film for hours and require a lot of staff time to search. The frequency of requests and the number of requests have increased. He provided further details of the amount of staff time it takes to complete the requests.

Supervisors Babbott and Ryan spoke about the need for some type of analysis for full cost recovery as some requests take a very long time and some do not, some also require county attorney review.

Consultant Erin Payton noted the cost was based on an average cost, which only includes Sheriff's costs.

There was a discussion regarding the County Attorney's review of media requests in relation to the average fee recommendation of \$214.00 charged by the Sheriff's Office for same.

Courts Administrative Senior Manager Martie Delgadillo addressed and answered questions related to recommended fee increases for Justice Court. She added they are not recommending any fee increases for Superior Court at this time.

Adult Probation Senior Administrative Manager Shannon Vieira explained that Standard and Intensive Probation Fees are set by statute, with the rate of \$75.00 per month for standard probation. Estimating an average collection of probation fees is misleading in that some people are on probation for one month and some for a lifetime however, they sometimes fall behind in payments. For instance, probationers with deferred prosecution pay \$75.00 per month, but they are on probation for a shorter amount of time.

Assistant Finance Director Megan Cunningham continued with her presentation on recommended user fees. She answered questions related to the fees and the methodology used for analyzing same.

Supervisor Babbott commented on the amount of time it takes to review some of the user fees. A more thoughtful approach for consideration would be to change the schedule of how frequently we change and review the fees. There may be a way to do a cost of living adjustment every three years or so and then come back with more information.

Supervisor Ryan agreed and noted he has been balking at delaying the concept but understands there may be a need for a different cycle.

Chairwoman Fowler agreed and asked what it looked like if the studies were delayed. What would it look like if we looked back at the last ten years?

Supervisor Parks noted that in going through this we hope to have the ability to get back all of our costs but that is not feasible. Do we really need to recoup those costs or should we allow some cost relief to the public?

Upon inquiry from Supervisor Parks, Assistant Director Cunningham explained that some services subsidize other services plus, there needs to be a review of the legalities in charging more than full cost on certain fees. The recommended fees include consideration of the impacts of these fees on the community.

Deputy County Manager/Public Works Director Lucinda Andreani felt if we did look back ten years, it would align with a cost of living adjustment.

Assistant Director Cunningham explained that the contract with MGT Consulting is for one more year for our user fee analysis. There could be discussions before then.

26. Discussion on legislative proposals pending before the County Supervisors Association of Arizona Legislative Summit. **Public Affairs**

Presenters: Public Affairs Director Eric Peterson.

Public Affairs Director Eric Peterson briefly highlighted the contents of the binders he provided to the Board to review County Supervisors Association of Arizona (CSA) and the Arizona Association of Counties (AACo) legislative proposals.

The Board and Director Peterson discussed various elements of the legislative proposals.

Upon inquiry from Chairwoman Fowler, Deputy County Attorney Rose Winkeler recommended the Board enter executive session.

Motion: Enter executive session, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

Chairwoman Fowler called for a recess at 4:09 p.m. to allow time for the Board to reconvene in the second-floor conference room to hold executive session on agenda item #27.

Executive Session:

27. Discussion regarding and consideration of candidates seeking appointment as the County Superintendent of Schools. Pursuant to ARS 38-431.03(A)(1), the Board may vote to enter executive session on this item. **Human Resources**

Present: Chair Lena Fowler, Vice Chair Jim Parks joined at 4:17 p.m., Supervisor Matt Ryan, Supervisor Art Babbott, Supervisor Elizabeth Archuleta was present telephonically until 4:35 p.m.

Also Present: Human Resources Director Erika Philpot, Deputy County Manager Lucinda Andreani, Deputy County Attorney Rose Winkeler, Public Affairs Director Eric Peterson and Clerk of the Board Lindsay Daley.

The Board entered executive session at 4:14 p.m.

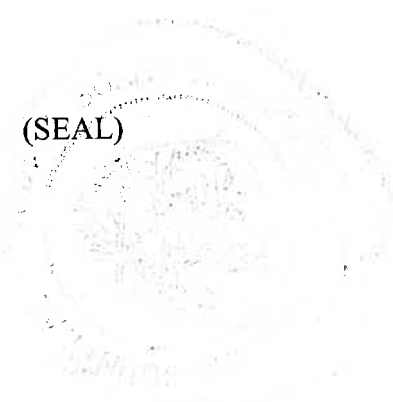

Vice Chair Jim Parks entered executive session at 4:17 p.m.

Supervisor Archuleta ended her telephonic appearance at 4:35 p.m.

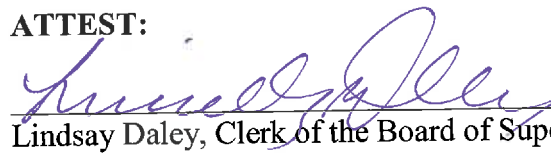
There being no further discussion, Chairwoman Fowler adjourned executive session at 4:48 p.m.

COCONINO COUNTY BOARD OF SUPERVISORS

(SEAL)



Lena Fowler, Chair

ATTEST:


Lindsay Daley, Clerk of the Board of Supervisors

Warrant listing for 9/30/19 as required by ARS-11-217.D

The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

Check Number	Vendor	Check Amount
92002344	4944 - DELTA DENTAL PLAN OF ARIZONA	10,922.06
92002346	1984 - NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST	2,890.00
92002347	1984 - NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST	32,754.78
92002348	1546 - VISION SERVICE PLAN-CONNECTICUT	1,151.14
92002349	6092 - YAVAPAI BUILDING LLC	3,100.00

Warrant listing for 10/3/19 as required by ARS-11-217.D

The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

Check Number	Vendor	Check Amount
6900	1577 - CARDINAL HEALTH INC	1,342.60
6901	1251 - COCONINO COMMUNITY COLLEGE	4,500.00
6902	1743 - CIVILTEC ENGINEERING INC	8,048.39
6906	2630 - PSYCHEDEL-INK DREAMS INC	4,149.44
6911	4350 - GOLIGHTLY TIRE	2,650.45
6914	1272 - JE FULLER HYDROLOGY AND GEOMORPHOLOGY INC	30,990.04
6918	4445 - PAGE UTILITY ENTERPRISES	1,780.00
6919	3065 - GREGORY THOMAS PARZYCH	11,028.00
6920	1735 - PTS OF AMERICA LLC	3,154.20
6921	2851 - PRO PETROLEUM INC	20,282.48
6927	1324 - TREATMENT ASSESSMENT SCREENING CENTER INC	5,807.80
6928	1257 - TERRY MARXEN CHEVROLET CADILLAC	22,105.92
92002356	1895 - ARIZONA PUBLIC SERVICE	8,136.01
92002357	1895 - ARIZONA PUBLIC SERVICE	2,301.04
92002359	6020 - ARIZONA CONTROL SPECIALISTS, INC	12,500.00
92002360	5340 - DAVID NUTTALL	1,575.00
92002361	4931 - BABBITT FORD LM LLC	1,481.44
92002365	4850 - EVAN BERGER	1,069.08
92002366	5002 - BUFFALO FENCE & BARN COMPANY INC	3,880.00
92002369	6212 - SUSAN B CAVE, PHD, PC	7,505.00
92002377	2757 - CINDY MAY	1,800.00
92002379	2268 - CITY OF FLAGSTAFF	5,687.44
92002388	4049 - BUSY BEING BORN CONSULTING, LLC	2,405.30
92002390	1976 - CONSERVATION LEGACY	201,996.00
92002393	4943 - COURTESY CHEVROLET INC	51,211.99
92002397	1716 - EMPIRE SOUTHWEST LLC	2,629.78
92002401	1663 - FIRST CLASS ENTERPRISES LLC	1,572.20
92002405	2628 - FLAGSTAFF SHELTER SERVICES INC	10,000.00
92002406	1140 - FLAGSTAFF MEDICAL CENTER	10,805.25
92002411	2201 - GRAINGER	1,027.16
92002413	2620 - GRIFFEN & STEVENS LAW FIRM PLLC	4,100.00
92002415	6227 - PATRICK HANNON, ED.D, PC	1,324.25
92002417	6148 - HATCH CONSTRUCTION & PAVING, INC	3,674.54
92002422	1637 - IMAGEWARE SYSTEMS INC	3,405.83
92002424	5318 - THE J STREIFF LAW FIRM, PC	1,805.80
92002426	1722 - JCG TECHNOLOGIES INC	1,037.28
92002427	2854 - JORGENSEN HEALTHCARE ASSOCIATES INC	2,384.55
92002428	6237 - ANNETTE THERESA HILL	5,875.00
92002430	1057 - KAESER & BLAIR INC	1,336.15
92002431	1924 - DANIEL KAISER	7,250.00

92002433	1574 - KINNEY CONSTRUCTION SERVICES INC	4,290.00
92002434	2401 - KONICA MINOLTA BUSINESS SOLUTIONS USA INC	3,871.43
92002445	1996 - BRYON MATSUDA	1,552.44
92002446	5865 - MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	1,498.59
92002448	1254 - MIDWAY CHEVROLET	69,328.40
92002451	2308 - NORTHERN ARIZONA TECHNOLOGY AND BUSINESS INCUBATOR	7,500.00
92002452	1137 - NORTHERN ARIZONA COUNCIL OF GOVERNMENTS	1,000.00
92002453	2000 - NORTHERN ARIZONA INTERGOVERNMENTAL TRANSPORTATION	10,000.00
92002456	1841 - NAVAJO SANITATION INC	4,640.42
92002458	6179 - NORTHERN ARIZONA UNIVERSITY	2,992.94
92002464	1224 - PAGE LAKE POWELL CHAMBER OF COMMERCE	2,968.00
92002465	5641 - DEBORAH PARDEE	3,400.00
92002466	5456 - PAW PLACEMENT OF NORTHERN ARIZONA	42,500.00
92002467	5456 - PAW PLACEMENT OF NORTHERN ARIZONA	42,500.00
92002468	1243 - PERFORMANCE STRATEGIES	6,929.08
92002470	3876 - MATTHEW J POIRIER	1,000.00
92002473	1995 - FLAGSTAFF PRECISION RESTORATION SERVICES LLC	3,000.00
92002474	1773 - QC OFFICE	1,326.12
92002475	6225 - R R ROBERTSON LLC	4,817.00
92002481	1414 - RUSH TRUCK CENTERS OF ARIZONA, INC	2,272.78
92002482	1774 - SAFELITE AUTOGLASS	1,450.88
92002483	2179 - SCREENVISION	3,294.48
92002484	1823 - SEPTIC SERVICES	1,400.00
92002485	4461 - SHAMROCK FOODS	3,145.13
92002486	1762 - KENNETH W SHEFFIELD	10,262.50
92002488	1800 - SIGN A RAMA	3,838.24
92002490	1469 - SOUTHWEST TRUCK DRR TRAINING INC	3,995.00
92002491	5099 - STATE OF ARIZONA	23,219.00
92002492	5099 - STATE OF ARIZONA	1,190.97
92002493	2598 - STEVE'S HIGH COUNTRY SANITATION LLC	1,680.00
92002496	1080 - SUNSTATE EQUIPMENT CO LLC	16,324.68
92002500	1479 - THE HOME DEPOT	1,845.55
92002501	1690 - THOMSON REUTERS-WEST PAYMENT CENTER	6,386.56
92002502	1512 - TIFFANY CONSTRUCTION COMPANY	3,159.63
92002503	3663 - TIMBERLINE DENTAL PLLC	4,834.60
92002506	1755 - UNS GAS INC	1,172.39
92002508	1211 - US GEOLOGICAL SURVEY	8,700.00
92002509	4851 - USD INC	1,346.71
92002510	5849 - VANGUARD TRUCK HOLDINGS, LLC	3,067.46
92002511	6217 - VERITIV OPERATING COMPANY	1,664.69
92002513	3075 - AMANDA J WILLEY	2,364.40
92002517	1997 - WILLIS OF ARIZONA INC	1,101.00
92002521	5532 - YAVAPAI COUNTY COMMUNITY COLLEGE DISTRICT	3,158.00