



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS, THE BOARD
OF EQUALIZATION AND THE BOARDS OF DIRECTORS OF THE
COCONINO COUNTY FLOOD CONTROL DISTRICT**

REGULAR SESSION AND EXECUTIVE SESSION MINUTES

September 3, 2019

10:00 a.m. – Regular Meeting

Executive Session immediately followed - Interviews for Superintendent of Schools

First Floor Board Room

Executive Session Interviews were held in the Second Floor –

Grand Canyon Conference Room

219 E. Cherry Ave., Flagstaff, AZ, 86001

Present: Chairwoman, Vice Chairwoman Lena Fowler, Vice Chair Jim Parks, Supervisor Matt Ryan and Supervisor Art Babbott. Supervisor Elizabeth C. Archuleta was present telephonically.

Also Present: County Manager James Jayne, Deputy County Manager/Public Works Director Lucinda Andreani, Deputy County Manager Mike Townsend, Deputy County Manager Marie Peoples, Public Affairs Director Eric Peterson, Deputy County Attorney Rose Winkeler, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

Chairwoman Fowler called the meeting to order at 10:01 a.m. and led the pledge of allegiance.

Vice Chair Jim Parks left the meeting in person as he did not feel well, he noted he will appear telephonically from upstairs.

Call to the Public:

Ari Wilder from Friends of Camp Colten, spoke about the non-profit organization and the programs it provides for children throughout Coconino County and Northern Arizona; one of the programs allow children to create models of a healthy forest based on models that they make and data they collect at camp. Since its beginning in 2015, 609 students have been served from 11 different schools and provided more than \$131,000 in funding. Camp Colten is in the process of submitting a community grant application for the fellowship program and would appreciate the Boards consideration and support.

Supervisor Babbott thanked Ms. Wilder for coming and spoke about a tour he took at Camp Colten. Their programs are engaged and founded in science. It was great to see highly competent educators and professionals in the forest ecosystem services world engaging with youth.

Paul Mock (*unknown spelling*) spoke about the state of the roads in Valle that are not maintained by the County. He also talked about the neighborhood where he grew up in a town where people would get together and the town would get grants to maintain the streets. He asked if they Board could try to get grants to maintain their roads somehow. There were 120 letters sent to residents in their area because of zoning violations. People live in camp trailers there. He was speaking to Jess McNeely in Community Development and inquired about letting people know when a sale is closed and/or the deed is filed to let them know they can't live in camp trailers. We should be more proactive so people don't get in a situation where they are in a bind.

Supervisor Babbott noted the County is redoing the Zoning Code, which they have tried in a more proactive way to address health and safety issues. We will follow up and come out and spend some time.

Supervisor Ryan commented on the challenges of communities that do not have a County maintained road. There are challenges with knowing about access to your road and what is allowed when you buy your property. As noted, the income is a barrier to find grants in helping with roads. The County does search for those grants, but they are challenging. We have stepped forward in getting legislation to create road maintenance districts that are less costly, but we still have to meet engineering standards. There are options but we don't have a complete solution. This is a broader conversation but we always welcome them and explain what we can provide in an improvement district.

Mr. Mock said he noticed the County has spent a lot of money on Lake Mary Road and it should be a state maintained road. We just need to get it in our head we're going to do something out there. The county he came from in New Mexico had 2,500 miles of roads that were not brought up to any standards before they started grading them and putting culverts in. There has to be a way to do something.

Vice Chair Parks joined the meeting telephonically at 10:16 a.m.

Addendum Proclamation:

- A. Consideration and possible action to approve a Proclamation Celebrating the Grand Opening of the Molly Blank Jewish Community Center. **Board of Supervisors**

Public Affairs Director Eric Peterson spoke about the opening of the Molly Blank Jewish Community Center and read the proclamation into the record.

Motion: Move to approve a Proclamation Celebrating the Grand Opening of the Molly Blank Jewish Community Center, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Supervisor Matt Ryan.

Discussion on the motion: Supervisor Babbott noted during construction that swastikas were painted on the walls and white supremacists related chatter about this. This is a community stepping up to say this is not who we are. He is happy the community stepped up to say no to intolerance and bigotry.

Supervisor Archuleta extended her congratulations on the opening and noted this will be a wonderful asset to the community. She traveled to Israel a couple years ago and was privileged to learn about the culture and people.

Supervisor Parks extended his condolences for the graffiti. He hopes everyone in the Jewish community feels the outpouring of support.

Supervisor Ryan commented on the unfortunate defacing of the facility as it was being constructed but the outpour from the community speaks out to our zero intolerance for hate in the community. He is very happy we celebrate diversity in our community and wanted to congratulate the community.

Chairwoman Fowler said she does not understand how people can do terrible things to each other. It is very hurtful, and we all need to work to be kind to other cultures and backgrounds. We always operate that way at Coconino County, we take pride in our diversity, environment and its people in every way. She said she will try to be at the opening.

Chairwoman Fowler called for the question. **The motion passed unanimously.**

Board of Supervisors Consent Agenda:

Motion: Approve Board of Supervisors Consent Agenda items 1 through 14, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Supervisor Matt Ryan. **The motion passed unanimously.**

1. Approve the minutes from the Board of Supervisors' meetings conducted August 15 and August 20, all of 2019.

2. Consideration and possible action to approve an Intergovernmental Agreement between the City of Flagstaff's Community Development Division and the Coconino County's Community Development Department to allow for shared building plan review and inspection services during periods of extreme workload or in the event of a natural disaster. **Community Development**
3. Consideration and possible action regarding a request to approve FY19 additional spending authority of County Attorney special revenue funds in the amount of \$67,142.05. **County Attorney**
4. Consideration and possible action to approve an Intergovernmental Agreement (IGA) to provide Election Services for the Page Hospital District for the November 5, 2019 Special Election. **Elections**
5. Consideration and possible action to approve a five-year Intergovernmental Agreement (IGA) between Arizona State University and Coconino County Health and Human Services Medical Examiner in order to understand risk factors for intimate partner homicide by providing accurate and comprehensive and objective data regarding violent deaths. **Health and Human Services**
6. Consideration and possible action regarding approval of the Appointment and Employment Contract for Mr. James Jayne to serve as County Manager and, authorize Chairwoman Lena Fowler to sign the contract retroactive to July 2, 2019. **Human Resources**
7. Consideration and possible action to designate the County Manager, or a designee of the County Manager, to serve on the Arizona Counties Insurance Pool Board, pursuant to the Intergovernmental Agreement of the Arizona Counties and parties of the Arizona Counties Insurance Pool. **Human Resources**
8. Consideration and possible action on the review of comments received during the 45-day comment period and approval of FY20 Title III projects under the Secure Rural Schools and Community Self Determination Act, specifically Flagstaff Patrol and Search and Rescue on Federal Lands. **Finance**
9. Consideration and possible action to approve Fiscal Year 2019 Additional Spending Authority of Public Defender Special Revenue Funds in the amount of \$11,583.80. **Public Defender**
10. Consideration and possible action to approve a renewal of the Intergovernmental Agreement (IGA) between Coconino County and the Pine Strawberry Fire District, for the sharing of radio sites to mutually enhance radio coverage of both entities, for the period of July 1, 2019 to June 30, 2024, in the estimated reimbursement amount of \$1,000 annually. **Sheriff**

11. Consideration and possible action to approve a carryover from Fiscal Year 2019 to Fiscal Year 2020, in the amount of \$4,110.00, to continue the Train and Sustain Citizen Corp Programs funded by the previously approved Federal Fiscal Year 2018 Arizona Department of Homeland Security (AZDOHS) Grant Program award #180100-01, through 09/30/19. **Sheriff**
12. Consideration and possible action to approve the Intergovernmental Agreement (IGA) between the City of Flagstaff and the Coconino County Sheriff's Office, for the allocation of \$6,137.00 in Fiscal Year 2020 to the Coconino County Sheriff's Office from the Federal Fiscal Year 2019 Byrne Justice Assistance Grant (JAG), and authorize the Sheriff to execute all documents pertaining to the grant. **Sheriff**
13. Consideration and possible action to approve a renewal of the Intergovernmental Agreement (IGA) between the Blue Ridge Fire District (BRFD) and Coconino County Sheriff's Office, for the sharing of radio sites to mutually enhance radio coverage of both entities, for the period of July 1, 2019 to June 30, 2024, in the estimated reimbursement amount of \$1,000 annually. **Sheriff**
14. Consideration and possible action to approve a carryover from Fiscal Year 2019 to Fiscal Year 2020, in the amount of \$6,543.00, to continue to purchase and install equipment at radio towers to create a redundant microwave link utilized in the Sheriff's Office radio communications, funded by the previously approved Federal Fiscal Year 2018 Arizona Homeland Security Grant Program award #180100-02, through 09/30/19. **Sheriff**

Motion: Resolve as the Flood Control District Board of Directors, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Flood Control Consent Agenda:

15. Consideration and possible action regarding approval of a carryover request from Fiscal Year 2019 to Fiscal Year 2020, in the amount of \$611,000, for repair work required as a result of the North Schultz Flood Event. **Flood Control**

Motion: Move to approve item 15, the Flood Control District Consent Agenda, **Action:** approve, **Moved by:** Director Art Babbott, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

Chairwoman Fowler noted the Board will address Agenda Item #17 prior to Item #16 at this time.

Flood Control Action Items:

17. Consideration and possible action regarding approval of the Master Agreement between Coconino County Flood Control District and the National Forest Foundation to develop, fund and implement forest restoration projects thereby reducing the threat of post-wildfire flooding, in an amount of up to \$1,000,000 over the 5-year agreement. **Flood Control**

Deputy County Manager/Public Affairs Director Andreani noted this item is to make an approval relative to our relationship with the National Forest Foundation. She spoke about the results of the potential for post fire flooding in Williams, should a fire occur on Bill Williams Mountain. These two agreements will allow for the completion of the Bill Williams Mountain Project. The goal of the master agreement will allow for a number of forest restoration projects. The National Forest Foundation will be leading and managing projects in partnership with the County through funding they have secured. One element of the master agreement is to secure additional funding for several projects over the next few years.

Director Ryan noted the National Forest Foundation helps collect money from other stakeholders and is already implementing projects successfully. This is a model that if successful, can potentially transition into other priority areas throughout the County.

Director Babbott noted this is an important action the Board is taking as this is a job to protect tax payers assets across the County. He thanked representatives from the National Forest Foundation that were present.

Chairwoman Fowler asked if the air curtain burner will be utilized in this project. Deputy County Manager/Public Affairs Director Andreani affirmed that it would be used.

Supervisor Archuleta expressed her appreciation for everyone involved.

Director Parks spoke about the vitality of the project to the entire County.

Motion: Approve the Master Agreement between Coconino County Flood Control District and the National Forest Foundation to develop, fund and implement forest restoration projects thereby reducing the threat of post-wildfire flooding, in an amount of up to \$1,000,000 over the 5-year agreement, **Action:** approve, **Moved by:** Director Matt Ryan, **Seconded by:** Director Art Babbott. The motion passed unanimously.

16. Consideration and possible action regarding approval of the Specific Project Agreement for the Bill Williams Mountain Steep Slope Thinning Project, between Coconino County Flood Control District and the National Forest Foundation, to reduce the threat of post-wildfire flooding, in an amount up to \$800,000 in FY2020. **Flood Control**

Deputy County Manager/Public Affairs Director Andreani noted that this is the specific project agreement for Bill Williams Mountain.

Motion: Approve the Specific Project Agreement for Bill Williams Mountain Steep Slope Thinning Project, between Coconino County Flood Control District and the National Forest Foundation, to reduce the threat of post-wildfire flooding, in an amount up to \$800,000 in FY2020, **Action:** approve, **Moved by:** Director Matt Ryan, **Seconded by:** Director Art Babbott. The motion passed unanimously.

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Matt Ryan, **Seconded by:** Director Art Babbott. The motion passed unanimously.

Motion: Resolve as the Board of Equalization, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Board of Equalization Public Hearings:

18. Consideration and possible action to approve Board of Equalization Resolution 2019-03 to receive and accept the Hearing Officer's Recommendation for Petition for Review of Property Valuation for Tax Year 2020 hearings conducted August 1, 2019. **Board of Equalization**

Hearing Officer Chuck Johnson appeared telephonically at 6:20 p.m.

Board of Equalization Attorney Patrice Horstman traded places with Deputy County Attorney Rose Winkeler at the dais.

Clerk of the Board Lindsay Daley noted a hearing was held on appeals for Notice of Values on August 1, 2019. The Clerk's Office received appeals from 24 properties owners with one appellant withdrawing his appeal. She summarized the Hearing Officers' findings.

Attorney Patrice Horstman noted she reviewed the Hearing Officer's decision and found the process used to be in accordance with state law.

Chairwoman Fowler opening the public hearing at 10:47 a.m. for comment from the public; seeing none, she closed the public hearing at 10:47 a.m.

Attorney Patrice Horstman reminded the Board that their decision on the appeals are limited.

Motion: Approve Board of Equalization Resolution 2019-03 to receive and accept the Hearing Officer's Recommendation for Petition for Review of Property Valuation for Tax Year 2020 hearings conducted August 1, 2019, **Moved by:** Director Matt Ryan, **Seconded by:** Director Art Babbott. The motion passed unanimously.

19. Consideration and possible action to approve Board of Equalization Resolution 2019-04 accepting the Hearing Officer's recommendation for the Kinsey Ridge Apartments Notice of Claim Petition, to reduce the Improvement Value, Full Cash Value and Limited Property Value, as recommended by the Assessor's Office, for parcel numbers 102-07-077B and 102-07-077C for Tax Year 2019.
Board of Equalization

Clerk of the Board Lindsay Daley noted this was a Notice of Claim received in July and a hearing was conducted on August 1, 2019. Hearing Officer Chuck Johnson recommended to reduce the improvement value of the property for 2019, on two parcels, pursuant to an agreement reached between the Assessor's Office and the appellant.

Patrice Horstman noted the tax payer and Assessor's Office reached an agreement. Hearing Officer Johnson has recommended acceptance of the agreement reached by the Parties.

Chairwoman Fowler opening the public hearing at 10:51 a.m. for comment from the public; seeing none, she closed the public hearing at 10:51 a.m.

Motion: Approve item 19 and accept the Hearing Officer's recommendation for the Kinsey Ridge Apartments Notice of Claim Petition, to reduce the Improvement Value, Full Cash Value and Limited Property Value, **Action:** approve, **Moved by:** Director Art Babbott, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

Hearing Officer Chuck Johnson ended his telephonic appearance at 10:53 p.m.

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Art Babbott, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

Public Hearings:

20. Public Hearing and Recommendation to the Arizona Department of Liquor Licenses regarding an application for a new application of a series 07 (Beer and Wine Bar) liquor license to Theresa Morse, VC Bar & Grill LLC, located at Hwy 89A 5 miles north of Marble Canyon, Marble Canyon, Arizona. **Board of Supervisors**

Clerk of the Board Lindsay Daley requested the item be continued to the next meeting date as the Sheriff's Office accidentally removed the posting notice five days early, prior to the posting time requirement.

Chairwoman Fowler noted this item will be continued to the next Board meeting date.

Discussion item:

21. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.
- County Manager's Report
 - Chair's Report
 - Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
 - District 5 – Supervisor Lena Fowler
 - District 4 – Supervisor Jim Parks
 - District 1 – Supervisor Art Babbott
 - District 2 – Supervisor Elizabeth Archuleta
 - District 3 – Supervisor Matt Ryan

Agenda Item #21 was not addressed by the Board.

County Manager Jayne noted the Board is behind schedule and recommended they enter executive session at this time for the remaining items on the agenda.

Chairwoman Fowler noted the County School Superintendent resigned and there are nine candidates who have applied. Executive Session will take place upstairs so we will not be addressing Roundtable at this time.

Motion: Enter into executive session for the remaining items on the agenda, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by** Supervisor Art Babbott. The motion passed unanimously.

The Board took a recess at 10:55 a.m. to allow time for the Board to reconvene in the Second Floor Conference Room.

Executive Session:

22. Discussion regarding and consideration of candidates seeking appointment as the County Superintendent of Schools. Pursuant to ARS 38-431.03(A)(1), the Board may vote to enter executive session on this item. Candidates to be interviewed include: Steven Berbeco, Deidre Crawley, Craig Howdeshell, Paul Kulpinski, Tommy Lewis, Ilene Ryan, Suzanne Witmer, Jillian Worssam, Dianna Sanchez.
Human Resources

Present: Chairwoman, Vice Chairwoman Lena Fowler, Vice Chair Jim Parks, Supervisor Matt Ryan, Supervisor Art Babbott and Supervisor Elizabeth C. Archuleta.

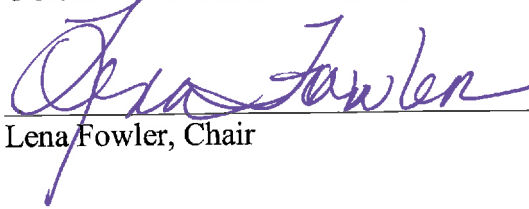
Also Present: County Manager James Jayne, Deputy County Attorney Rose Winkeler, Human Resources Director Erika Philpot and Deputy Chief Superintendent of Schools Tina Wells.

The Board reconvened and entered executive session at approximately 11:15 a.m.

There being no further discussion, Chairwoman Fowler adjourned executive session at 5:20 p.m.

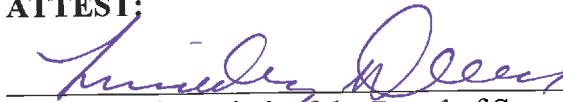
COCONINO COUNTY BOARD OF SUPERVISORS

(SEAL)



Lena Fowler, Chair

ATTEST:



Lindsay Daley, Clerk of the Board of Supervisors