



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS**

**SPECIAL EMERGENCY SESSION MINUTES**

**JULY 25, 2019**

**4:00 p.m.**

**The Coconino County Emergency Operations Center, the Northern Arizona Center for Entrepreneurship and Technology (NACET) building,  
located at 2225 N. Gemini Road, Flagstaff, AZ.**

**Present:** Chairwoman Lena Fowler via telephone, Vice Chair Jim Parks, Supervisor Elizabeth Archuleta

**Absent:** Supervisor Matt Ryan, Supervisor Art Babbott

**Also Present:** Flagstaff Stormwater Manager Jim Janecek, Director of Arizona Division of Emergency Management Wendy Smith-Reeve, Deputy Flagstaff Police Chief Dan Musselman, Special Initiatives Director Kim Musselman, United Way Volunteer Sybil Smith, Public Affairs Director Eric Peterson, Executive Assistant District 1 - Michele Ralston, Emergency Management Director Todd Whitney, National Weather Service Meteorologist Brian Klimowski, Bob Oralle from the Incident Management Team, Flagstaff Public Works Director Andy Bertelsen, Flagstaff Building Official Amy Palmer, Janet Dean from Arizona Public Service, Flagstaff Fire Chief Mark Gaillard, Forest Restoration Coordinator Jay Smith, Flagstaff Streets Director Scott Overton, County Engineer Christopher Tressler

**Also present via telephone:** Flagstaff City Manager Barbara Goodrich, Councilmember Charlie Odegaard

This meeting started at approximately 4:02 p.m. There was not a quorum of the Board of Supervisors.

At 4:21 p.m. Supervisor Archuleta entered the meeting and a quorum was established. She then left the meeting at 4:24 p.m.; however, called in to the meeting after she left. These minutes are from when the quorum was established.

Deputy County Manager Lucinda Andreani stated they are trying to develop staffing for resources to watch the rain gages. Meteorologist Brian Klimowski stated the weather folks will

watch the radar and will develop the flash flood warnings and he feels it is a solid system. Ms. Andreani stated it is necessary to make sure the messaging is set. Mr. Klimowski stated that two days ago there was a 1/2 within 30 minutes. County Engineer Christopher Tressler pointed out on a map where the gages are.

County Engineer Tressler stated that Natural Resources Conservation Service (NRCS) had people out today and will be completing their paperwork. Deputy County Manager Andreani stated there has to be a letter to go in with the request. Engineer Tressler stated the Burn Area Emergency Response (BAER) team will be here tomorrow and will walk the ground to develop a burn severity map.

Emergency Management Director Todd Whitney provided an update on the Emergency Operations Center (EOC). They are working on staffing the sandbag stations- in need of a 100-person crew. They are working on an incident action plan. The Volunteer Coordination Center will be open tomorrow at the County Health building.

United Way Volunteer Sybil Smith stated there is an old gym next to the Market of Dreams that is being looked at to have the Individual Assistance Center.

Supervisor Archuleta stated that she understood that the #2 site for the Individual Assistance Center would be the Greenlaw property. She stated people are familiar with that area.

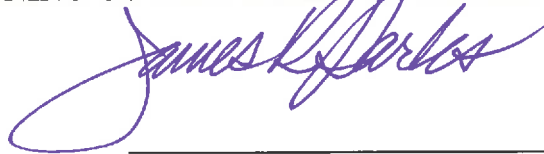
Director Whitney stated there will be a call out to volunteers to help fill sandbags over the weekend.

Public Affairs Director Eric Peterson stated they will pull down the Join Information Center (JIC) during the nights.

There was no action taken by the Board of Supervisors at this meeting.

There being no further discussion, the meeting was adjourned at 4:46 p.m.

**COCONINO COUNTY BOARD OF SUPERVISORS**



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Lena Fowler, Chairwoman

ATTEST:



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Lindsay Daley, Clerk of the Board

