



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS**

**SPECIAL EMERGENCY SESSION MINUTES**

**JULY 24, 2019**

**8:00 a.m.**

**The Coconino County Emergency Operations Center, the Northern Arizona Center for Entrepreneurship and Technology (NACET) building,  
located at 2225 N. Gemini Road, Flagstaff, AZ.**

**Present:** Chairwoman Lena Fowler, Vice Chair Jim Parks and Supervisor Art Babbott was present telephonically and then arrived in person at 8:22 a.m.

**Absent:** Supervisor Matt Ryan

**Also Present:** Flagstaff Mayor Coral Evans, Flagstaff City Manager Barbara Goodrich, City of Flagstaff Contracts Manager Stacey Brechler-Knaggs, Flagstaff Fire Chief Mark Gaillard, Deputy County Manager/Public Works Director Lucinda Andreani, Information Technology Director Matt Fowler, Executive Assistant to District 4 – Steven Flanagan, Executive Assistant to District 5 – Miranda Morales, Public Affairs Director Eric Peterson, Information Technology Manager Helen Costello, Director of Emergency Management Todd Whitney, City of Flagstaff Public Works Director Andy Bertelsen, County Special Initiatives Director Kim Musselman, County Sheriff Jim Driscoll, County Chief Deputy Sheriff Bret Axlund, United Way Volunteer Sybil Smith, Executive Assistant to County Manager – Erin Ulloa, Flagstaff Police Chief Kevin Treadway, Flagstaff Streets Director Scott Overton, Anne Marie from Senator McSally’s Office, Deputy City Manager Shannon Anderson, Deputy City Manager Shane Dilley, Janet Dean from Arizona Public Service, Director of Arizona Division of Emergency Management Wendy Smith-Reeve, Darren McCollum from the National Weather Service, County Forest Restoration Coordinator Jay Smith, Clerk of the Board of Supervisors Lindsay Daley.

**Also Present telephonically:** County Supervisor Elizabeth Archuleta, Governor’s Policy Advisor on Natural Resources Hunter Moore, City of Flagstaff Vice Mayor Jamie Whelan, Flagstaff Councilmember Charlie Odegaard, Deputy County Manager Mike Townsend.

County Emergency Director Todd Whitney explained that this is a policy meeting for the Museum Fire emergency to share information among agencies.

Darren McCollum from the National Weather Service provided a weather update. He explained that there was some debris flow from the rain yesterday. There was  $\frac{3}{4}$  of an inch of rain on the burn area. Moisture has increased over 24 hours and more rain is expected today- 80% chance of showers over the burn area today from 11:00 am – 12:00 pm. More rain is expected this week.

Emergency Management Director Todd Whitney provided an Emergency Operations Center (EOC) status update. There has been approximately \$70,000 cost to the County and this may or may not include sandbags. There are additional sandbags being delivered from Apache County.

Flagstaff Fire Chief Mark Gaillard also provided an incident update. He explained that he attended a briefing this morning and we will have moisture and then a drying period. The Incident Command team is looking for opportunities to keep the fire footprint small. He stated things are going well and they are optimistic.

Information Technology Manager Helen Costello showed a map on screen that depicted the heat intensity of the fire area.

Deputy County Manager Lucinda Andreani provided an update on flood preparation. She explained that they are expecting the flood analysis with hazard maps today. They are analyzing the North Peak area (Burris watershed) to see whether there is potential flooding there. She also explained that there will be a community meeting in the evening and talked about the structure of the meeting with information stations. She explained that a meeting notice will go out and target people that are at risk, such as Grand View Street and sections of Sunnyside. She stated their goal is to get barriers placed today in the Mt. Elden Estates area.

Flagstaff Police Chief Kevin Treadway stated they will plan to go door to door to notify people of the community meeting this evening. The principal of Killip School will do a robo call to parents and put a meeting notice in backpacks.

Deputy County Manager Lucinda Andreani talked about the structure of the community meeting taking place in the evening. She stated there will be a presentation with graphics and stations with maps to allow residents to see where their property is in relation to flooding.

There was a discussion about sandbags, Supervisor Archuleta asked if there is a way to get sandbags to those in certain pathways. Ms. Andreani explained that there will be a fair amount of sheet-flow and once the flooding hits Cedar and Dortha it is hard to define. Ms. Andreani stated there are sandbags being made at the Public Works facility and at Coconino High School. Supervisor Archuleta stated that she has identified three potential locations in the Sunnyside area that would be good to have sandbag stations.

Director of Arizona Emergency Management Division Wendy Smith-Reeve stated that she called Federal Emergency Management Agency (FEMA) for a waiver for flood insurance and she will hear back today and will let Ms. Andreani know once she hears from them.

County Public Affairs Director Eric Peterson provided an update regarding communication and explained that distribution of press and public advisories are being picked up by social media. He stated there was a large Facebook Live audience from the meeting last night and they are looking to see how to answer questions asked live. He stated there were a lot of questions about flood insurance and the 30-day waiver. He stated there is a need to determine what kind of message will be used for flash flood warnings and there is a need for understanding thresholds.

Chairwoman Fowler explained that one of the messages at tonight's meeting is to sign up for emergency notifications.

Supervisor Babbott stated that a press release sent out by the Forest Service states that the Mt. Elden Estates neighborhood is in the "set" stage when the residents have already been evacuated for two days.

United Way Volunteer Sybil Smith provided an update that there are 30 volunteers signed up and \$550 donated to the fund.

There was a brief discussion about the dollar threshold to get any assistance as well as a certain amount of homes impacted.

There was also a brief discussion about insurance. Flagstaff Mayor Coral Evans stated that there will be people who are renters and who do not have rental insurance. Flagstaff Councilmember Charlie Odegaard stated that flood insurance does not mean anything to some residents. Deputy County Manager Andreani stated they have requested a list of those who have flood insurance. There will be a message at meetings encouraging residents to get flood insurance.

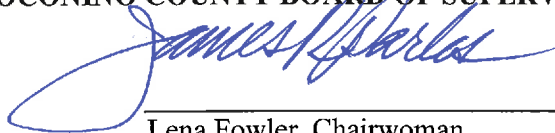
Public Affairs Director Eric Peterson stated that Clare Harper from the City of Flagstaff will be the Call Center Manager.

Flagstaff Councilmember Jamie Whelan thanked everyone.

There was no action taken by the Board of Supervisors at this meeting.

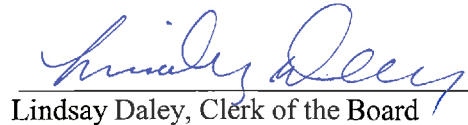
Public Affairs Director Eric Peterson adjourned the meeting at 8:59 a.m.

**COCONINO COUNTY BOARD OF SUPERVISORS**



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Lena Fowler, Chairwoman

ATTEST:

  
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Lindsay Daley, Clerk of the Board