



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS**

**SPECIAL EMERGENCY SESSION MINUTES**

**JULY 22, 2019**

**8:00 a.m.**

**The Coconino County Emergency Operations Center, the Northern Arizona Center for Entrepreneurship and Technology (NACET) building, located at 2225 N. Gemini Road, Flagstaff, AZ.**

**Present:** Chairwoman Lena Fowler, Vice Chair Jim Parks and Supervisor Elizabeth Archuleta. Supervisor Art Babbott was present telephonically.

**Absent:** Supervisor Matt Ryan.

**Also Present:** City of Flagstaff Mayor Coral Evans, City of Flagstaff Manager Barbara Goodrich, Deputy City Manager Shane Dilley, City of Flagstaff Contracts Manager Stacey Brechler-Knaggs, City of Flagstaff Fire Chief Mark Gaillard, City of Flagstaff Public Information Officer Jessica Drum, County Manager James Jayne, Deputy County Manager/Public Works Director Lucinda Andreani, Information Technology Director Matt Fowler, Executive Assistant to District 4 – Steven Flanagan, Executive Assistant to District 2 – Theresa Munoz, Public Affairs Director Eric Peterson, Public Works Program Manager Allie Stender, Information Technology Manager Helen Costello and Director of Emergency Management Todd Whitney.

**Also Present telephonically:** City of Flagstaff Councilmembers Jaimie Whelan, Regina Salas and Charlie Odegaard. Deputy County Manager Mike Townsend, Interim State Forester David Tenney, Governor Ducey's Chief Operating Officer Gilbert Davidson, Policy Advisor to Governor Doug Ducey - Hunter Moore and City of Flagstaff Deputy City Manager Shannon Anderson.

County Manager James Jayne announced that this is an emergency meeting being held to address the Museum Fire that broke out July 21, 2019. The meeting began at 8:00 a.m.

John Truitt provided a brief on the key points of the Museum Fire. Noting the fire has burned 1,000 acres and Elden Lookout Road has been closed to all vehicles. A Type 1 Fire Management Team will hold a briefing at 11:00 a.m. today and take command of the fire tomorrow.

Emergency Management Director Todd Whitney and City of Flagstaff Fire Chief Mark Gaillard provided a situation report, highlighting the following:

- 10 neighborhoods will be placed on the SET status to be prepared to evacuate
- The Police Department, Sheriff's Office and Red Cross have set up command centers

- The Incident Commander will make the call for evacuations
- The messaging and communication chain has been defined and the County is drafting an emergency declaration

They reviewed and discussed a map that displayed infrared data, the neighborhoods within the notification areas for SET and Go and a joint press release between the County and City of Flagstaff.

Forest Service Representatives Bob Oralle and Kate Webbe spoke about a briefing that will be held with the Type 1 Management Team at 2:00 p.m. They described the intense burn overnight on the ridge tops and highlighted the potential risk areas. There are concerns for drone traffic and they plan to enlist the communities to help mitigate that potential. There are 15 hotshot crews assigned to the fire and their incident command center has been set up at the County fairgrounds.

Sheriff Jim Driscoll noted the Sheriff's Office is on standby and ready to provide notifications to citizens in the areas identified to be ready to evacuate.

County Manager Jayne spoke about the importance of coordination and communication during this time.

Mayor Coral Evans expressed her appreciation of all coordination efforts.

Chairwoman Lena Fowler agreed and spoke about the importance of messaging. She thanked everyone for their efforts from all levels of government.

Supervisor Elizabeth Archuleta expressed extreme appreciation for everyone; relaying the same message from residents.

Supervisor Jim Parks spoke about his observations of the process and expressed his appreciation to all.

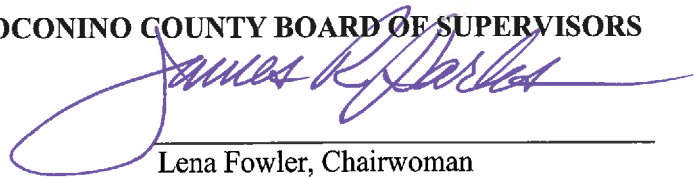
The Policy Group provided input on the forthcoming press release.

The Board of Supervisors gave their input on the information for the press release in preparation for "Go" and advised using colors that align with the national program.


There was no action taken by the Board of Supervisors at this meeting.

There being no further discussion, the meeting was adjourned at approximately 9:00 a.m.

**COCONINO COUNTY BOARD OF SUPERVISORS**

  
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 Lena Fowler, Chairwoman

ATTEST:

  
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 Allie Stender, Public Works Program  
 Manager 4, (recorded meeting on behalf  
 of the Clerk of the Board)

