REGULAR MEETING OF
THE COCONINO COUNTY
PARKS & RECREATION COMMISSION
PURSUANT TO A.R.S. § 38-431.02
July 18, 2019
4:00pm
Mess Hall

Minutes

1. Call to Order
The meeting was called to order at 4:00 p.m. by Chair Ellen Parish. Commissioners Diane Lenz, Michelle Wesson, Brian Blue, Steve Mongrain, Mary Hendricks, Pam Foti, Beth Tucker were present. Staff in attendance were Cynthia Nemeth, Brian Grube and Terri Plassman.

2. Parks and Recreation Commission Purpose
The purpose in establishing the Coconino County Parks & Recreation Commission (PRC) is to provide a citizen body responsive to the communities and people of Coconino County and to recommend a policy regarding the development and operations of a well-balanced system of parks, programs, trails and events.

3. Approval of the minutes from June 6, 2019
Commissioner Mary Hendricks made a motion to approve the June 6, 2019 minutes. Commissioner Beth Tucker seconded the motion. The minutes were approved unanimously.

4. Public Appearances/Introductions/Call to the Public
There were no members of the public present at the meeting.

New Business

1. Parks and Recreation Pictures, Bio, email (15 minutes)
Cynthia Nemeth, Parks and Recreation Director, and Ellen Parish will give a reminder to the Commissioners for them to send a picture and short biography for the Coconino County Parks and Recreation web page.

Cynthia Nemeth, Parks and Recreation Director, and Chair Ellen Parish reminded the Commissioners about their picture and short biography to post on the Parks and Recreation web page. The Commissioners will send the pictures and a short biography to Terri Plassman, Secretary of the Parks and Recreation Commission.
2. **Sun Corridor** (45 minutes)
Cynthia Nemeth, Parks and Recreation Director, will provide a presentation and speak to the Commission about the County’s participation in developing this long-distance trail.

Cynthia Nemeth, Parks and Recreation Director, and Brian Grube, Parks and Recreation Assistant Director, gave a presentation about the Sun Corridor Trail noting that Parks and Recreation will be participating in coordinating the Coconino County segment. This Trail will eventually connect Douglas, AZ, Tucson, Phoenix, Flagstaff and end in Las Vegas Nevada. This trail is currently in a conceptual format and will take partnerships, time and creativity to wind through the Arizona landscape.

3. **Master Plan Update** (30 minutes)
Cynthia Nemeth, Parks and Recreation Director, will give an update and ask for a debrief on the Master Plan meeting with Consultants, GreenPlay, from the May 8 and 30, 2019 meetings. Cynthia will lead a planning discussion for vetting the draft plans with stakeholders and the public.

Cynthia Nemeth, Parks and Recreation Director, discussed and asked for reflections on the Findings and Visioning Workshops led by GreenPlay. The May 30, 2019 Visioning Workshop was a productive meeting with good input and discussion from Parks and Recreation Commissioners, County staff and the consultants. As a next step, GreenPlay will present the Master Planning process, the public input and survey results, and the preliminary findings to the Board of Supervisors on June 25, 2019. With the Board’s input, GreenPlay will develop a draft plan which will be vetted with the Parks and Recreation Commission, staff, online visitors, and the County communities that were visited during the public input process. A final draft is expected to be complete in December and the plan approved in January 2020.

4. **Miller Property** (15 minutes)
Cynthia Nemeth, Parks and Recreation, will provide information related to the newly acquired Miller Property.

The ceremony at the Miller Property was well attended by the Board of Supervisors, County staff, Beverly Miller and her family and friends, as well as Commissioners Parish and Blue. The 80 acres officially belong to the County. Ideas for developing the property include an outdoor class room, a nature trail, and interpretive signage referencing the ranching families and history of the area. Commissioners spoke about capturing an oral history from Beverly Miller. To that end, Commissioner Brian Blue said he had connected the Cline Library at NAU and Beverly Miller.
5. **Upcoming Board of Supervisor Agenda Items**  
June 11, 2019 - KVID Land Swap Work Session, Frontiere  
June 18, 2019 - KVID Land Swap Board consideration and possible approval  
June 25, 2019 – 2:45-4:45 Master Plan Presentation to the Board of Supervisors

*Confirm agenda items, dates and times before attending. Board agenda is subject to last minute changes.*

**Reports (15 Minutes)**

1. **Director’s Report**
   Cynthia Nemeth, Parks and Recreation Director, will update the Commission on the status of events and activities for the Parks and Recreation Department.
   - Frontiere Conservation Easement was completed and garnered the County $350,000 which will go towards reimbursing the County for the purchase of the Miller Property.
   - Pending the Board signing the grant agreement, the department is set to receive a Community Forest Grant for $280,500. These funds are also intended to off-set the cost of the Miller Property.
   - The Navy is still in play for $500,000 that will also go towards reimbursing the County for the Miller Property.

**Commissioners’ Reports**
The Commissioners will give input on future agenda items and/or give updates on issues or activities that have occurred since the last commission meeting.

- Commissioner Steve Mongrain is not only part of County’s Parks and Recreation Commission, he is a member of the Trails Initiative in Page, AZ. Steve talked about the Wave attraction and that currently the BLM allows 20 permits daily and they want to increase it to 96 daily permits. Steve also talked about the Spencer Trail and that it would be mapped with GIS technology and that Supervisor Fowler gave the Trails Initiative $5,000.
- Commissioner Diane Lenz appreciated Cynthia mentioning the Havasupai Village during the Master Plan Visioning Workshop.
- Commissioner Brian Blue reported that he will be visiting the City of Williams Parks and Recreation Department soon. Brian would like to be a mentor to the new Commissioner from District 2.
- The Commission also changed the date of the July meeting because it is on July 4, 2019 to July 18, 2019. The hope is to have a joint meeting with The Friends of Coconino County Parks.
- The August meeting will be August 1, 2019 and will consist of a Field trip to the Frontiere Property.
Adjourn

The meeting was adjourned at 5:53pm.

Coconino County
Parks & Recreation Commission

Ellen Parish, Chair

Coconino County
Parks & Recreation Department

Terri Plassman
Secretary to the Commission