



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND JAIL
DISTRICT BOARD OF DIRECTORS**

SPECIAL SESSION AND REGULAR SESSION MINUTES

May 3, 2022

9:00 a.m. – Special Session (1)

10:00 a.m. – Regular Session

(Consent business items were conducted during Regular Session)

followed by Discussion Items

Present: Vice Chair Jeronimo Vasquez and Supervisor Judy Begay were present in person. Chair Patrice Horstman, Supervisor Matt Ryan and Supervisor Lena Fowler were present via Zoom technology.

Also Present: County Manager Steve Peru, Deputy County Manager/Public Works Director Lucinda Andreani, Deputy County Manager Sue Brown, Public Affairs Director Trey Williams, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chair Horstman called the Special Session meeting to order at 9:04 a.m.

9:00 a.m. – Special Session (1)

Discussion Item:

1. Update, discussion and possible action or direction regarding the Tunnel Fire.
Emergency Management

Deputy County Manager Lucinda Andreani provided an update on recovery efforts being made with property owners who lost their homes in the Tunnel Fire. She further described communication efforts being made to update the community on recovery, explained efforts being made to remove debris, volunteer efforts and the completed flood risk assessment.

Health and Human Services Division Manager Joel Bunis explained that the Community assistance Center has received 315 requests for services to date.

Upon inquiry from Vice Chair Vasquez, Deputy County Manager Lucinda Andreani explained that if someone would like to volunteer with clean-up, recovery efforts, they should contact the Red Cross and register. She answered questions asked by individual Board members related to temporary housing for victims of the fire.

Health and Human Services Director Kim Musselman further described efforts being made to secure housing for displaced families.

Chair Horstman spoke about the many efforts that were made by employees, the community, organizations and elected officials to mitigate the effects of the fire.

Deputy County Manager Andreani further described dumpsters that are placed in the area for property clean-up.

County Manager Peru spoke about an item on the consent agenda that will establish and begin to fund expenses incurred because of the fire. He described fire restrictions that will begin Thursday and enforced by multiple organizations.

Supervisor Ryan and Chair Horstman urged messaging to tell people to not start fires.

Deputy County Manager Andreani spoke about efforts being made to address upcoming monsoon flooding.

Individual Board members expressed their appreciation for everyone that has played a part in serving the citizens during the fire and urged the community to be fire-wise.

Chair Horstman adjourned the Special Session portion of the meeting at 10:01 a.m.

10:00 a.m. – Regular Session

Present: Vice Chair Jeronimo Vasquez and Supervisor Judy Begay were present in person. Chair Patrice Horstman, Supervisor Matt Ryan and Supervisor Lena Fowler were present via Zoom technology.

Also Present: County Manager Steve Peru, Deputy County Manager/Public Works Director Lucinda Andreani, Deputy County Manager Sue Brown, Public Affairs Director Trey Williams, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chair Horstman called the Regular Session meeting to order at 10:08 a.m. and led the pledge of allegiance.

Call to the Public:

There were no comments from the public for items not on the agenda.

Board of Supervisors Consent Agenda:

Motion: Approve Consent Agenda items 2 through 11 and separating item 6, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

2. Consideration and possible action regarding approval of the minutes from the Board of Supervisors meeting conducted April 15, 2022.
3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

| <u>Run Date</u> | <u>Warrant Numbers</u> | <u>Computer Register Totals</u> |
|-----------------|------------------------------|---------------------------------|
| 04/21/2022 | EFT – 15184 – 15269 | \$1,868,510.87 |
| 04/21/2022 | Checks – 92204313 – 92204410 | \$587,230.95 |

4. Consideration and possible action to approve a budget adjustment from District 4 Community Initiatives account in the amount of \$13,860.37 to Travel and Operations account for FY22 current and upcoming expenses. **Board of Supervisors**
5. Consideration and possible action to approve the Fiscal Year 2022 Recovery Court program grants which include the Drug, Gang and Violent and Crime Control Program Grant for a total of \$49,858, the Fill the Gap Grant for a total of \$34,418 and use of partial Local Fill the Gap 5% set-aside fund balance totaling \$352,964. **Courts**
6. **Separated:** Consideration and possible action to approve a FY22 budget adjustment in the amount of \$150,000 for expenses incurred because of the Tunnel Fire. **Emergency Management**

County Manager Peru requested to increase the amount to \$450,000.00 to provide the opportunity for the County to expend funds on expenses incurred because of the Tunnel Fire.

Motion: Approve a FY22 budget adjustment in the amount of \$450,000 for expenses incurred because of the Tunnel Fire, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez.

There was discussion on the motion.

Upon inquiry from Supervisor Begay, County Manager Peru stated the \$450,000 amount is an adequate capacity at this time, there will be funding coming in.

Supervisor Begay seconded the motion.

Upon inquiry from Vice Chair Vasquez, Deputy County Manager Andreani affirmed that all costs are being tracked for some level of reimbursement. Immediate emergency response will be reimbursed through the Department of Emergency and Military Affairs and staff is looking at other funding sources. Most will fall under disaster, emergency resources.

Supervisor Fowler thanked staff and stated she wished the national news media would cover these types of events so that everyone could see the counties have to bear the burden of costs without reimbursement in addition to state mandates.

Supervisor Ryan stated it is critical to have money available to respond to emergencies, even though we know we will not be fully reimbursed. It is most important to be there for the communities relative to these types of emergencies. Also, anything we may get reimbursed for could take three or four years.

Chair Horstman stated it is the local, county government who is first to respond to these emergencies.

Chair Horstman called for the question; the motion passed unanimously.

7. Consideration and possible action to approve Resolution 2022-21, allowing Health and Human Services Director/Chief Health Officer to submit projects for consideration in Arizona's 2023 Highway Safety Plan, and submit all Coconino County Health and Human Services-related grant application documents and conduct all CCHHS-related negotiations with the Arizona Governor's Office of Highway Safety (GOHS) for the period March 1, 2022 to September 30, 2022.
Health and Human Services
8. Consideration and possible action to approve the purchase and installation of backup and recovery software/hardware solution from Hye Tech Network & Security Solutions LLC, for a total cost of up to \$269,000, and requesting 50% of the total cost of up to \$134,500, for a three-year term approval, and corresponding budget adjustment to transfer funding into the Information Technology budget.
Information Technology
9. Consideration and possible action to approve the renewal of Cisco products under an Enterprise Agreement (EA), used to maintain Information Technology's operations and security platform, per 1GPA 21-02PV-05, for a total cost of \$331,619.05 with a five-year commitment paying \$66,323.81 annually and approval for staff to sign the enterprise agreement. **Information Technology**

10. Consideration and possible action to appoint Timothy Pettry to the Coconino County Parks and Recreation Commission representing District 2 for a term commencing May 5, 2022 through May 4, 2028. **Parks and Recreation**
11. Consideration and possible action to approve a budget adjustment and six limited appointment FTEs, and accept the Arizona Department of Education grant award - Elementary and Secondary School Emergency Relief (ARP ESSER III/Building Resilient Youth in Schools II), in the amount of \$4,818,513, for a grant period from 04/06/2022 - 09/30/2024. **Superintendent of Schools**

Motion: Resolve as the Jail District Board of Directors, **Action:** approve, **Moved by:** Supervisor Judy Begay, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously.

Jail District Consent Agenda:

12. Consideration and possible action to approve the purchase and installation of backup and recovery software/hardware solution from Hye Tech Network & Security Solutions LLC, for a total cost of up to \$269,000, with up to \$134,500 paid for by the Jail District utilizing 1GPA Contract 16-11PV-09, and associated budget adjustment. **Jail District**

Motion: Approve the consent agenda, **Action:** approve, **Moved by:** Director Matt Ryan, **Seconded by:** Director Jeronimo Vasquez.

There was discussion on the motion.

Supervisor Ryan noted this item is needed to bring to keep the County's technology up to date.

Chair Horstman called for the question; the motion passed unanimously.

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Judy Begay, **Seconded by:** Director Jeronimo Vasquez. The motion passed unanimously.

Discussion and Possible Action Items:

13. Discussion, update and possible direction to staff regarding state and federal legislative priorities; legislative and administrative update. **Public Affairs**

Public Affairs Director Trey Williams provided a presentation that provided an update on state and federal legislation.

The Board provided feedback on the information presented.

Director Williams introduced newly appointed Brian Harris to the Public Affairs Department.

The Board welcomed Mr. Harris to the County team.

County Manager Peru spoke about Mr. Harris and the experience he brings to the County.

14. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**

County Manager went over the Board's planning calendar so that the Board could review upcoming presentation/discussion items.

The Board provided feedback on the information presented.

15. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**

County Manager Peru briefly highlighted a few administrative matters and various community and regional meeting and discussions. He announced that Andy Bertelson has accepted a Deputy County Manager position and will be starting May 31, 2022.

16. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
 - District 1 – Supervisor Patrice Horstman
 - District 2 – Supervisor Jeronimo Vasquez
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler
 - District 3 – Supervisor Matt Ryan
- Chair's Report

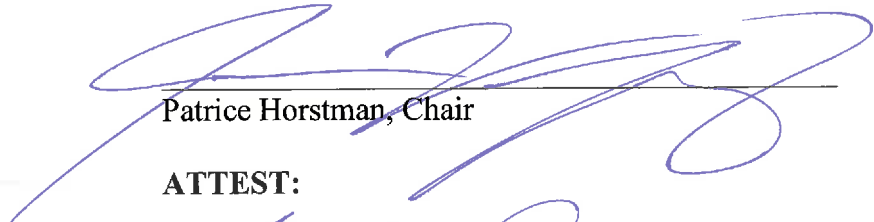
Supervisor Lena Fowler left the meeting at 11:25 a.m.

Individual Board members provided a brief update on current events, projects and meetings they've attended relative to their respective districts and committee appointments.

There being no further discussion, Chair Horstman adjourned the meeting at 11:41 a.m.

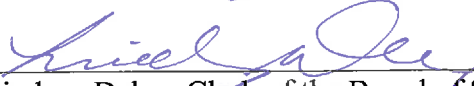
COCONINO COUNTY BOARD OF SUPERVISORS

(SEAL)



Patrice Horstman, Chair

ATTEST:



Lindsay Daley, Clerk of the Board of Supervisors