REGULAR MEETING OF
THE COCONINO COUNTY
PARKS & RECREATION COMMISSION
PURSUANT TO A.R.S. § 38-431.02
June 6, 2019
4:00pm
Mess Hall

Minutes

1. Call to Order
The meeting was called to order at 4:08 p.m. by Chair Ellen Parish. Commissioners
Diane Lenz, Michelle Wesson, Brian Blue and Steve Mongrain were present. Commissioner
Mary Hendricks called in. Commissioners Pam Foti and Beth Tucker were absent. Staff in
attendance were Cynthia Nemeth and Terri Plassman.

2. Parks and Recreation Commission Purpose
The purpose in establishing the Coconino County Parks & Recreation Commission (PRC)
is to provide a citizen body responsive to the communities and people of Coconino County
and to recommend a policy regarding the development and operations of a well-balanced
system of parks, programs, trails and events.

3. Approval of the minutes from May 2, 2019
Commissioner Brian Blue made a motion to approve the May 2, 2019 minutes.
Vice Chair Steve Mongrain seconded the motion. The minutes were approved
unanimously.

4. Public Appearances/Introductions/Call to the Public
There were no members of the public present at the meeting.

New Business

1. Commissioners Pictures, Bio, Phone Numbers (15 minutes)
Cynthia Nemeth, Parks and Recreation Director, will speak to the Commission about
including a short biography, picture and possible contact information on the Coconino
County Parks and Recreation web page.

Cynthia Nemeth, Parks and Recreation Director, asked the Commission if they would like to
be on the Parks and Recreation’s web page to better represent their districts. The
Commission agreed unanimously to post their pictures, short biography and email addresses.
They preferred to utilize the Parks and Recreation Department’s phone number as a contact
number. Commissioners will send Terri Plassman, Administrative Specialist III, their picture
and biography to post.
2. **Miller Property 80 acres** (30 minutes)
   Cynthia Nemeth, Parks and Recreation Director, will give an update on the 80-acre Miller Property the County is preparing to purchase and subsequent sell of a conservation easement to Navy.

   Cynthia Nemeth, Parks and Recreation Director, updated the Commission on the purchase of the 80-acres on the Miller Property. A ceremony will take place on the property on May 28, 2019 time to be determined. The Navy will purchase a Restrictive Use Easement from Coconino County Parks and Recreation. Michael Patrick with Trust for Public Lands attended the meeting and answered questions of the Commission. Mr. Patrick has helped with the Miller Property purchase and Restrictive Use Easement.

3. **Master Plan Update** (15 minutes)
   Cynthia Nemeth, Parks and Recreation Director, will remind the Commission on three important upcoming Master Plan meetings:

   May 8, 1:30 p.m. – 4 p.m.: Findings
   May 30, 9 a.m. – 12 p.m.: Visioning Workshop
   June 25, 3 p.m. – 5 p.m.: Presentation to the Board of Supervisors

   Cynthia Nemeth, Parks and Recreation Director, reminded the Commission of the upcoming Master Plan meetings. The Commission is very enthusiastic about the Master Plan process. The Commissioners let staff know which meetings they could attend and which ones they could not.

4. **Budget Update** (15 minutes)
   Cynthia Nemeth, Parks and Recreation, will update the Commission on the Park and Recreation Fiscal Year 2020 Budget including this years’ Service Improvement Request, accomplishments and next year’s goals and initiatives.

   Cynthia Nemeth, Parks and Recreation Director, provided a hand out with all the information about the FY20 budget. All the budget meetings are completed for the Parks and Recreation Department. The budget will be approved in June 2019.
5. **Sedona Parks and Recreation Visit** (15 minutes)
   Brian Blue, Commissioner, will give an update on his visit with the Sedona Parks and Recreation Department.

   Commissioner Brian Blue excepted the challenge from Chair Ellen Parish to visit communities in each of the Commissioner’s districts, and other districts as well. Brian has visited Page with Commissioner Steve Mongrain and thoroughly enjoyed it. He visited the Sedona Parks and Recreation recently and gave the Commission an update. Sedona Parks and Recreation has no Commission, if they need public recommendations on a topic, they form a task force to help with specific projects. The Parks and Recreation in Sedona is solely devoted to the locals that live there. They have no programs and no interest in obtaining new land for development or for open space since the land is so expensive there. The next venture for Commissioner Brian Blue will be Williams, AZ.

6. **Upcoming Board of Supervisor Agenda Items**
   May 28, 2019 - Miller Property
   June 11, 2019 - KVID Land Swap Work Session, Frontiere User Rules
   June 18, 2019 -KVID Land Swap Board Approval
   *Confirm agenda items, dates and times before attending. Board agenda is subject to last minute changes.*

**Reports (15 Minutes)**

1. **Director's Report**
   Cynthia Nemeth, Parks and Recreation Director, will update the Commission on the status of events and activities for the Parks and Recreation Department.
   - On May 1, 2019 Fort Tuthill’s summer season began, the Campground opened, the Stables opened, and Special Events are beginning to occur. The Summer Camp starts June 3, 2019. Fort Tuthill’s summer season extends through the end of September.

**Commissioners' Reports**
The Commissioners will give input on future agenda items and/or give updates on issues or activities that have occurred since the last commission meeting.

- Commissioner Steve Mongrain is not only part of County's Parks and Recreation Commission, he is a member of the Page Parks and Recreation Commission. Commissioner Steve Mongrain visited with Brian Grube, Parks and Recreation Assistant Director, who introduced him to Stan Johnson, member of the Flagstaff Disc Golf Club. Steve is helping Page with a disc golf project and obtained great information. Commissioner Steve Mongrain was on vacation last week in Globe, AZ and ran into people who were leaving Globe on their way to Flag Extreme.
- Commissioner Diane Lenz was very impressed with Commissioner Brian Blue’s visits to the communities.
• Commissioner Michelle Wesson rode her bike to Fort Tuthill on Earth Day to help pick up trash. Commissioner Michelle Wesson will be joining the City's Open Space Commission.

• Commissioner Brian Blue reported that he is very impressed with the facilitator and the Master Plan for Page, AZ.

Adjourn

The meeting was adjourned at 6:01pm.

Coconino County
Parks & Recreation Commission

Ellen Parish, Chair

Coconino County
Parks & Recreation Department

Terri Plassman
Secretary to the Commission