



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS**

**BUDGET WORK SESSION MINUTES**

**Week 1**

**April 29, 2019**

**9:30 a.m.**

**First-Floor Meeting Room**

**219 E. Cherry, Flagstaff, Arizona**

**Lunch Break was held in the Second-Floor Conference Room**

**Present:** Chairman Art Babbott, Vice Chairwoman Lena Fowler, Supervisor Matt Ryan and Supervisor Jim Parks. Supervisor Elizabeth C. Archuleta was present telephonically.

**Also Present:** County Manager James Jayne, Deputy County Manager Mike Townsend, Deputy County Manager Lucinda Andreani, Deputy County Manager Marie Peoples, Director of Special Initiatives Kim Musselman, Assistant Finance Director Megan Cunningham, Public Affairs Director Eric Peterson, Budget Analyst John Comer, Finance Business Manager Megan Coons, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

Chairman Babbott called the meeting to order at 9:34 a.m.

Supervisor Archuleta arrived in person at 9:36 a.m.

1. FY20 County Manager Recommended Budget Presentation – 9:30 – 11:00 a.m.

County Manager James Jayne introduced members of staff that was present and thanked them for their collaborations in preparing the FY2020 Proposed Budget.

Deputy County Manager/ Chief Financial Officer/Finance Director Mike Townsend provided a PowerPoint presentation that highlighted the County's 10-year Financial Plan, recession planning, economic mixed projections and timing of results of a recession in planning ahead. He provided statistics that described the differences between FY18 and FY19 local sales tax; revised estimates as revenue growth has slowed. He answered questions asked by individual Board members related to growth, revenue and various other projections presented.

Assistant Finance Director Megan Cunningham explained the format being used by every department making a budget presentation.

Chairman Babbott called for a break at 10:57 a.m. and reconvened open session at 11:10 a.m.

2. Treasurer: 11:00 – 11:45 a.m.

County Manager Jayne introduced the item.

Treasurer Sarah Benatar provided highlights of the Treasurer's Office accomplishments, performances and services provided during FY19. She further addressed various service improvement requests included in the Treasurer's Office proposed FY20 budget and answered questions asked by individual Board members.

Chair Babbott went over the budget meeting schedule for the week. Supervisors provided the days and times that they will not be able to attend.

Chairman Babbott called for a break at 11:47 a.m. and reconvened open session at 1:02 p.m.

3. Clerk of the Superior Court: 1:00 – 1:45 p.m.

County Manager Jayne introduced the item.

Clerk of Superior Court Valerie Wyant provided highlights of the Clerk of Superior Court Department accomplishments, performances and services provided during FY19. She further addressed various service improvement requests included in the Department's proposed FY20 budget and answered questions asked by individual Board members.

4. Library District: 1:45 – 2:30 p.m.

County Manager Jayne introduced the item.

Interim Library Director Mark Cesare provided highlights of the Library Districts' accomplishments, performances and services provided during FY19. He further addressed various service improvement requests included in the Districts proposed FY20 budget and answered questions asked by individual Board members.

Chairman Babbott called for a break at 2:14 p.m. and reconvened open session at 2:31 p.m. Supervisor Archuleta was not present.

5. Public Defender: 2:45 – 3:30 p.m.

County Manager Jayne introduced the item.

Supervisor Archuleta arrived at 2:38 p.m.

Public Defender Sandra Diehl highlighted the number of caseloads and successes of the Public Defender's Office in FY19. She commented on awards received by several Deputy Public Defenders and answered questions asked by individual Board members.

6. Legal Defender: 3:30 – 4:00 p.m.

County Manager Jayne introduced the item.

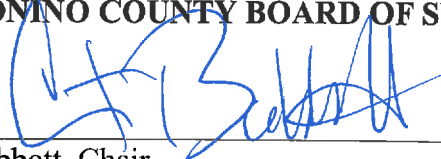
Legal Defender Erika Arlington reviewed the type and number of caseloads handled by the Legal Defender's Office in FY19. She highlighted some successes and answered questions asked by individual Board members.

7. Reserved for Discussion: 4:00 – 5:00 p.m.

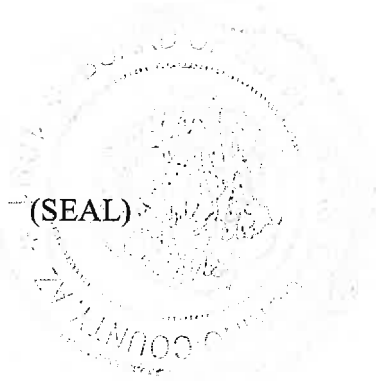
County Manager Jayne and the Board addressed the calendar for tomorrow's budget work session and information they would like to see moving forward.

As there was no further discussion, Chairwoman Archuleta adjourned the meeting at 3:46 p.m.

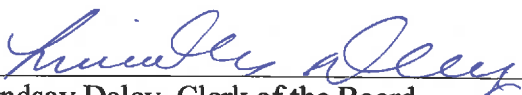
**COCONINO COUNTY BOARD OF SUPERVISORS**



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Art Babbott, Chair



**ATTEST:**



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Lindsay Daley, Clerk of the Board

