



OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS

WORK SESSION, EXECUTIVE SESSION AND SPECIAL SESSION MINUTES

April 9, 2019

**10:00 a.m. Work Session
1:15 p.m. Work Session continued
Executive Session immediately followed
Special Session immediately followed
Work Session continued**

**First-Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ**

Present: Chairman Art Babbott, Vice Chairwoman Lena Fowler, Supervisor Matt Ryan, and Supervisor Jim Parks.

Absent/Excused: Supervisor Elizabeth C. Archuleta was not present.

Also Present: County Manager James Jayne, Deputy County Manager Lucinda Andreani, Deputy County Manager Marie Peoples, Deputy County Manager Mike Townsend, Deputy County Attorney Rose Winkeler, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

Chairman Babbott called the meeting to order at 10:05 a.m. and led the pledge of allegiance.

Call to the Public:

There were no comments from the public for items not on the agenda.

Work Session:

1. Presentation and discussion regarding the Zoning Ordinance Update.
Community Development.

Presenter: Community Development Director Jay Christelman.

Powerpoint: Zoning Ordinance Chapter 4 Performance Standards.

Community Development Director Jay Christelman highlighted proposed Zoning Ordinance changes to Chapter 4 – Performance Standards; which included a review of parking standards, sign reorganization and graphics, lighting, landscaping, projections into yards, walls and fencing, outdoor screening and special performance standards between zones.

Director Christelman answered questions asked by individual Board members related to Performance Standards.

Vice Chairwoman Fowler left the meeting at 10:21 a.m. and returned at 11:08 am.

Individual Board members provided feedback on the proposed changes presented.

Director Christelman went over the changes in relation to signs. Deputy County Manager Lucinda Andreani explained that for Munds Park the County has an agreement with the Property Owners Association (POA) that the POA is responsible for maintenance of their community sign. Director Christelman stated that if there is a desire for a subdivision sign it would need to be in a common area.

Supervisor Ryan brought up the temporary real estate signs that come up in the right-of-way. Director Christelman also discussed allowances for sandwich boards.

Planning and Zoning Commission Member John Ruggles stated he thinks the changes address exactly what the Chair is asking for regarding signs with lighting. Consistency with the City and the elimination of zone 3 lighting.

Director Christelman went over the section that discusses plants and what is allowed as well as landscape plans.

Director Christelman went over the proposed changes for requirements for landscaping. Chair Babbott requested that staff take out the word “permanent” next to irrigation system. Director Christelman continued to go over the section regarding landscape requirements.

Director Christelman went over the firewise standards that apply to the wildland urban interface.

Chair Babbott stated he wants to have a discussion on this topic. He sees so many homes that are built with highly dense areas around them and that this is the opportunity to play a more preventative role to require defensible space in the environment. Supervisor Ryan stated they are applied to subdivisions already. Chair Babbott stated he is interested in applying a firewise standard to single family homes. Supervisor Parks and Supervisor Ryan agreed. Vice Chair Fowler stated that this is like the Flood District but now we are applying it to fire. Chair Babbott requested that Director Christelman look into this and talk to Paul Summerfeldt about putting reasonable requirements in for defensible space. He also asked that the Director talk to Supervisor Archuleta about it. Supervisor Ryan also recommended that staff talk to the building community on this subject as well.

Supervisor Ryan left the meeting at 11:33 a.m. and returned at 11:44 a.m.

Director Christelman reviewed weed mitigation and buffering standards between commercial and residential areas. He answered questions regarding same from Individual Board members.

Director Christelman stated that a question has come up from the Advisory Committee as to whether murals painted on the side of buildings should be considered a sign. There was a discussion regarding same as well as, whether the size of signs should be determined by the distance from the road. Senior Planner Melissa Shaw provided an example in Bellemont as to sign size. Director Christelman recommended sign size be considered via the variance process. Supervisor Ryan suggested that staff look at this to see how not to be restrictive.

Chairman Babbott stated that he will not be present for Item #2 - Roundtable.

Vice Chair Fowler stated that she is going to Denver on May 3rd and requested that a budget session not occur for that day. County Manager Jayne stated that he has talked to John Comer about making changes to the budget schedule.

Chairman Babbott called for a break at 12:01 p.m.

Vice Chairwoman, as acting Chair, reconvened open session at 1:22 p.m.

Work Session – 1:15 p.m.:

2. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.
 - Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
 - o District 4- Supervisor Jim Parks
 - o District 2- Supervisor Elizabeth Archuleta
 - o District 3- Supervisor Matt Ryan
 - o District 5- Supervisor Lena Fowler
 - o District 1- Supervisor Art Babbott
 - County Manager's Report
 - Board Planning Calendar
 - Events Calendar
 - Chair's Report
 - Update, discussion, and possible direction to staff regarding County Communications
 - Update, discussion, and possible direction to staff regarding Local, State and Federal Issues

Supervisor Matt Ryan provided an update on activities and projects relative to District 3.

Deputy County Manager Lucinda Andreani spoke about an upcoming visit by the State Transportation Board.

Supervisor Jim Parks provided an update on activities and projects relative to District 4.

Vice Chairwoman Lena Fowler provided an update on activities and projects relative to District 5.

County Manager Jayne provided brief updates on various projects that County staff is working to facilitate.

Clerk of the Board Lindsay Daley reviewed upcoming events for possible quorum postings and the Board's planning calendar.

Public Affairs Management Analyst Greg Nelson provided an update on proposed state and federal legislation.

Public Information Officer Matt Rudig spoke about Government 101 – What you need to know about Coconino County, a video clip that highlights services provided by the County.

3. Presentation and Discussion to provide an update on the United Way Launch Program. **County Manager**

Presenter: LAUNCH Flagstaff Partnership Director Paul Kulpinski.

Powerpoint: Uniting for an Educated and Thriving Community.

LAUNCH Flagstaff Partnership Director Paul Kulpinski introduced partners of United Way that were present. He provided information on the background of Early Childhood Education and the KinderCamp Program; which prepares children and their families with a preschool experience to successfully transition children into kindergarten. He stated he would like to roll the amount over to FY20 for an early child-hood education program. Supervisor Fowler asked how many students are in Page and Williams. Mr. Kulpinski said there are about 40 students in Page and 37 students in Williams.

City of Flagstaff Economic Vitality Director Heidi Hansen stated the programs for Williams and Page are underfunded.

Vice Chairwoman Fowler called for a break at 2:20 p.m. and reconvened open session at 2:30 p.m.

Upon inquiry from Chairman Babbott, Deputy County Attorney Winkeler recommended the Board enter executive session.

Motion: Enter executive session, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Executive Session:

4. Consideration and possible approval of a settlement via stipulated judgment in TLC PC Golf, LLC v. Coconino County (TX2017-001676 & TX2018-001101), with direction authorizing the County Attorney to sign and file the proposed draft Stipulated Judgments with the Arizona Tax Court on the County's behalf and, directing the Assessor and Treasurer to comply with the terms of these judgments upon receipt of copies signed by the Court. The Board may enter executive session pursuant to A.R.S. § 38-431.03(3) and/or (4), in order to receive legal advice, and/or consider its position and instruct its attorneys regarding the County's position regarding these pending litigations, and settlement in order to resolve these litigations. **County Attorney**

Present: Chairman Art Babbott, Vice Chairwoman Lena Fowler, Supervisor Matt Ryan, and Supervisor Jim Parks.

Absent/Excused: Supervisor Elizabeth C. Archuleta was not present.

Also Present: County Manager James Jayne, Deputy County Manager Lucinda Andreani, Deputy County Attorney Rose Winkeler, Deputy County Attorney Brian Furuya, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

Chairman Babbott arrived at the start of executive session.

The Board entered executive session at 2:31 p.m.

Chairman Babbott adjourned executive session and reconvened open session at 2:43 p.m.

Special Session – Action Item:

5. Consideration and possible approval of a settlement via stipulated judgment in TLC PC Golf, LLC v. Coconino County (TX2017-001676 & TX2018-001101), with direction authorizing the County Attorney to sign and file the proposed draft Stipulated Judgments with the Arizona Tax Court on the County's behalf and, directing the Assessor and Treasurer to comply with the terms of these judgments upon receipt of copies signed by the Court. The Board may enter executive session pursuant to A.R.S. § 38-431.03(3) and/or (4), in order to receive legal advice, and/or consider its position and instruct its attorneys regarding the County's position regarding these pending litigations, and settlement in order to resolve these litigations. **County Attorney**

Deputy County Attorney Furuya summarized the two tax appeals that involved 2018 and 2019 valuation challenges. Item #5 is a request for consideration of a stipulated judgement as a result of settlement.

Motion: Approve settlement of the tax valuation appeal cases of TLC PC Golf, LLC v. Coconino County (TX2017-001676 & TX2018-001101) as recommended by the County Attorney and the County Assessor; that the County Attorney be authorized and directed to sign and file the proposed draft Stipulated Judgments with the Arizona Tax Court on the County's behalf; and that the Assessor and Treasurer be directed to comply with the terms of these judgments upon receipt of copies signed by the Court, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously.

Chairman Babbott noted the Board would return to Roundtable, Item #2 for a moment.

The Board watched Public Information Officer Matt Rudig's Government 101 – What you need to know about Coconino County video clip that highlighted services provided by the County.

Chairman Babbott provided an update regarding District 1.

Work Session - continued:

6. Presentation and Discussion regarding Frontiere and Rogers Lake operational update. **Parks and Recreation**

Presenter: Parks and Recreation Director Cynthia Nemeth.

Powerpoint: Frontiere at Rogers Lake Update.

Parks and Recreation Director Cynthia Nemeth introduced Parks & Recreation Commissioner Brian Blue and some members of Partners of Parks and Recreation Department that were present. She presented a powerpoint that reviewed proposed rules being established with regards to rental of the County's Frontiere property; which covered fire restrictions, submittal of electrical and lighting plans, restroom restrictions, no pets, overnight rules and drone usage.

The Board and Director Nemeth discussed curfew limits on sound, the amount of people that can be out there, shuttle service and pets allowed outside the building.

Chairman Babbott called for a break at 3:50 p.m. and reconvened open session at 4:03 p.m. County Manager Jayne left the meeting and Deputy County Manager Lucinda Andreani took his place at the dais.

7. Presentation and Discussion regarding Snow Play at Fort Tuthill County Park Post-Season Update, Benefits and Impacts. **Parks and Recreation**

Presenters: Parks and Recreation Director Cynthia Nemeth and Assistant Parks and Recreation Director Brian Grube.

Powerpoint: Snow Play at Fort Tuthill County Park Benefits & Impacts.

Parks and Recreation Director Cynthia Nemeth introduced Josh Crane with Snow Play and various members and partners that were present.

Assistant Parks and Recreation Director Brian Grube provided a presentation that reviewed the benefits and impacts to Fort Tuthill County Park as a result of this year's winter visitation.

Snow Play Representative Josh Crane answered questions related to the water line installed for snow making and various other investments made by the Flag Snow Park.

The Board provided feedback on the information presented.

Representative from Flagstaff Visitor Center, Jessica Lawrence, provided statistics on the number of hotline calls they received regarding Snow Play.

Flagstaff Visitor Center Marketing and Media Relations Manager Lori Pappas spoke about marketing with the City of Flagstaff. She provided a map (a copy of which was provided to the Clerk) that was created to focus on Snow Play.

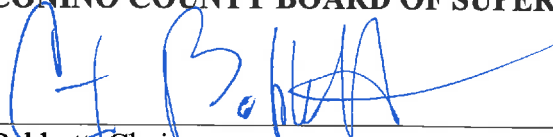
Chairman Babbott opened the matter for public comment.

Parks and Recreation Commission Member Brian Blue spoke on behalf of the Commission; commenting on how the snow play representatives made a phenomenal effort to enhance Snow Play and Fort Tuthill.

Member of Friends of Coconino County Parks, Dave Nash, noted the Friends brought in two persons dressed as squirrels to interact with visitors during the winter season.

There being no further discussion, Chairman Babbott adjourned the meeting at 5:00 p.m.

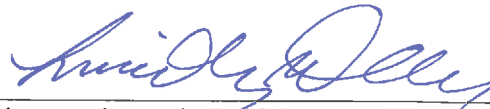
COCONINO COUNTY BOARD OF SUPERVISORS



Art Babbott, Chair



ATTEST:



Lindsay Daley, Clerk of the Board of Supervisors