REGULAR MEETING OF
THE COCONINO COUNTY
PARKS & RECREATION COMMISSION
PURSUANT TO A.R.S. § 38-431.02
May 2, 2019
4:00pm
Mess Hall

Minutes

1. Call to Order
The meeting was called to order at 4:00 p.m. by Chair Ellen Parish. Commissioners Pam Foti, Beth Tucker, and Michelle Wesson, Mary Hendricks, Brian Blue and Steve Mongrain were present. Commissioner Diane Lenz were absent. Staff in attendance were Cynthia Nemeth, Terri Plassman, and Brian Grube.

2. Parks and Recreation Commission Purpose
The purpose in establishing the Coconino County Parks & Recreation Commission (PRC) is to provide a citizen body responsive to the communities and people of Coconino County and to recommend a policy regarding the development and operations of a well-balanced system of parks, programs, trails and events.

3. Approval of the minutes from April 4, 2019
Commissioner Brian Blue made a motion to approve the April 4, 2019 minutes. Commissioner Mary Hendricks seconded the motion. The minutes were approved unanimously.

4. Public Appearances/Introductions/Call to the Public
There were no members of the public present at the meeting.

New Business

1. City of Flagstaff Open Space Presentation (30 minutes)
Kaeli Wells, City of Flagstaff Open Space Events and Outreach VISTA Coordinator will present on a new volunteer program the City is developing, the Flagstaff Open Space Steward program.

Kaeli Wells, City of Flagstaff Open Space Events and Outreach VISTA Coordinator, provided a power point presentation that highlighted the Open Space Steward Program. The Steward Program is a volunteer program supporting the City of Flagstaff’s open spaces. Volunteers monitor open spaces and report findings such as graffiti, needed trail repairs and anything out of the ordinary.
2. **Frontiere Operations Presentation** (30 minutes)
Cynthia Nemeth, Parks and Recreation Director, will share the presentation that will go before the Board of Supervisors on April 16, 2019 regarding staff operations of the Frontiere at Rogers Lake.

Cynthia Nemeth, Parks and Recreation Director, showed the Commission the presentation that will go to the Board of Supervisors on April 9, 2019. This presentation will provide the Board with information regarding the general operations of Frontiere at Rogers Lake. The presentation highlights unique rules of use for the rentals. In addition, the Parks and Recreation Staff have developed a web-site, designed a logo, subscribed to Wedding Wire, and attended the Northern Arizona Wedding Expo. As result of these initial efforts, there have been as many as 20 inquiries.

3. **Snow Play Update** (30 minutes)
Brian Grube, Parks and Recreation Assistant Director, will give an update on this winter’s snow play activities at Fort Tuthill County Park. The same presentation will be shared with the Board of Supervisors on April 9, 2019.

Brian Grube, Parks and Recreation Assistant Director, gave the same presentation that will go before the Board of Supervisors on April 9, 2019. The Flagstaff Snow Park had a very successful year. Winter recreation visitation at Fort Tuthill has doubled resulting in an increase in staff hours for trash and snow removal.

4. **Master Plan Update** (15 minutes)
Cynthia Nemeth, Parks and Recreation Director, will review the revised Master Plan timeline and important dates requiring Commission input and review.

Cynthia Nemeth, Parks and Recreation Director, spoke about two meetings coming up with Green Play. A Findings Workshop on May 8, 2019 1:00pm-4:00pm and a Visioning Workshop on May 30, 2019 9:00am-12:00 pm. Green Play will provide a list of initial recommendation that the will be reviewed during the second workshop. Cynthia encouraged the Commission to attend and give their input. Invitations also went out to the Friends of Coconino Parks, and the Board of Supervisors.
5. Upcoming Board of Supervisor Agenda Items
   April 9, 2019 – Snow Play Impacts at Fort Tuthill
   April 9, 2019 – Frontiere Rental Operations Update
   April 23, 2019 - Willow Bend Environmental Education Center & Friends of Willow Bend
   Gardens Update
   Confirm agenda items, dates and times before attending. Board agenda is subject to last minute changes.

Reports (15 Minutes)

1. Director’s Report
   Cynthia Nemeth, Parks and Recreation Director, will update the Commission on the status of events and activities for the Parks and Recreation Department.
   
   - Cynthia asked the Commission to think about having Commissioners on the department’s web page with a picture, contact information and bio.
   - Staff held a meeting to which all Fort Tuthill County Park partners were invited. There was a great turn out and the meeting was well received as partners were able to learn about each other’s upcoming programs and collaborate with one another.
   - Staff will host a Winter Clean-up event on April 20, 2019 from 9am-11am.

Commissioners’ Reports
   The Commissioners will give input on future agenda items and/or give updates on issues or activities that have occurred since the last commission meeting.

   - Commissioner Steve Mongrain provided several updates on projects occurring in Page. He attended the Colorado Plateau Economic Development Symposium that Supervisor Fowler and her staff organized. Information about the Navajo Generating Plant closure was shared during symposium. Page has a new skate park and a new parking lot at Horseshoe Bend. Page is exploring a disc golf course and a mountain bike park. The Regional Trails Alliance is looking to create an electronic map, similar to the one available in Kanab, UT.

   - Commissioner Mary Hendricks attended a meeting with Supervisor Parks where he expressed an interest in bringing back horse racing to Fort Tuthill. Supervisor Parks will form a committee to see where that idea goes, and it appears a public-private partnership would be a good option.

   - Commissioner Beth Tucker mentioned that she sees a lot of travelers making day trips from Flagstaff to Antelope Canyon and Horseshoe Bend.
Adjourn

The meeting was adjourned at 6:28pm.

Coconino County
Parks & Recreation Commission

[Signature]
Ellen Parish, Chair

Coconino County
Parks & Recreation Department

[Signature]
Terri Plassman
Secretary to the Commission