REGULAR MEETING OF
THE COCONINO COUNTY
PARKS & RECREATION COMMISSION
PURSUANT TO A.R.S. § 38-431.02
March 7, 2019
4:00pm
Mess Hall

Minutes

1. Call to Order
The meeting was called to order at 4:02 p.m. by Chair Ellen Parish. Vice Chair Steve Mongrain, Commissioners, Pam Foti, Brian Blue, Diane Lenz, Beth Tucker, Mary Hendricks and Michelle Wesson were present. Staff in attendance were Cynthia Nemeth, Terri Plassman, and Gretchen Povlsen.

2. Parks and Recreation Commission Purpose
The purpose in establishing the Coconino County Parks & Recreation Commission (PRC) is to provide a citizen body responsive to the communities and people of Coconino County and to recommend a policy regarding the development and operations of a well-balanced system of parks, programs, trails and events.

3. Approval of the minutes from February 7, 2019
Commissioner Beth Tucker made a motion to approve the February 7, 2019 minutes. Commissioner Mary Hendricks seconded the motion. The minutes were approved unanimously.

4. Public Appearances/Introductions/Call to the Public
Renee Hanneken NAU Student in Journalism attend as part of a class project.

New Business

1. Tour Snow Play: (45) Minutes
Brian Grube, Parks and Recreation Assistant Director will lead a Tour of the Snow Park and the Commission will hand deliver a Letter and Certificate of Appreciations-to Johnathan Allen.

The Parks and Recreation Commission toured the Flagstaff Snow Park, Jonathan Allen and Josh Crane reported that the snow making has been very successful thus were able to open for more days than last year. They talked about the gallons of water they have used and that they have tried an evening programs involving glow sticks and headlamps placed on trees. The Commission gave Jonathan and Josh a letter and Certificate of Appreciation.
2. **Introduction Urban Wildlife Planner (5) Minutes**
   Robert Magill, Urban Wildlife Planner, will be introduced to the Parks and Recreation Commission.

   Robert Magill, Urban Wildlife Planner, was introduced to the Commission. Robert attended the Flagstaff Snow Park tour and attended the Parks and Recreation Commission Meeting.

3. **Budget Update: (10) Minutes**
   Gretchen Povlsen, Administrative Manager, will update the Commission on the SIR’s proposed for the FY20 Budget.

   Gretchen Povlsen, Administrative Manager, updated the Parks and Recreation Commission on Service Improvement Requests the Department is proposing to submit for consideration of the Fiscal Year 2020 budget.

4. **Planning and Zoning Commission Visit: (45 Minutes)**
   The Coconino County Planning and Zoning Commission has been invited to meet the Parks and Recreation Commission. Commissioners will also here and discuss changes to the Zoning Ordinance related to parks and recreation.

   Jess McNeely, AICP, Assistant Director of Community Development, Melissa Shaw, AICP Long Range Planner, Zachary Schwartz, Senior Planner, and Mary Williams Planning and Zoning Commissioner attended the Parks and Recreation Commission. The Planning and Zoning Commission is working on changes and new zoning ordinances. They were seeking input from the Parks and Recreation Commission on the ordinance changes pertaining to indoor and outdoor recreation. The Parks and Recreation Commission provided input but felt they needed to be informed on Community Development’s permitting process and how the zoning ordinances and the Comprehensive Plan informs their decision making. Community Development staff offered to return to a future Commission meeting and to meet individually with Commissioners. The Parks and Recreation Commission was also invited to a future Planning and Zoning Commission meeting.

5. **Upcoming Board of Supervisor Agenda Items**
   March 12, 2019 – Water Harvesting Tank and Artificial Tank
   April 9, 2019 – Winter Snow Play Impacts at Fort Tuthill
   April 16, 2019 – Frontiere Rental Operations

   *Confirm agenda item dates and times before attending. Board agenda is subject to last minute changes.*

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*Parks and Recreation Commission Minutes*
*January 4, 2018*
Reports (15 Minutes)

1. Director’s Report
   Cynthia Nemeth, Parks and Recreation Director, will update the Commission on the status of events and activities for the Parks and Recreation Department.

   This item was tabled due to time constraints and the loss of a quorum.

2. Commissioners’ Reports
   The Commissioners will give input on future agenda items, and/or give updates on issues or activities that have occurred since the last commission meeting.

   This item was tabled.

Adjourn

The meeting was adjourned at 6:25pm.

Coconino County
Parks & Recreation Commission

Ellen Parish, Chair

Coconino County
Parks & Recreation Department

Terri Plassman
Secretary to the Commission