MINUTES

COCONINO COUNTY
BOARD OF ADJUSTMENT

Meeting of February 5th, 2019

Thomas Auditorium
2500 N. Fort Valley Road, Building 1
Flagstaff, Arizona

MEMBERS PRESENT
John McCartney
Craig Bearchell
Martin Anaya Vice-Chair

COUNTY STAFF PRESENT
Zach Schwartz, Senior Planner
Kendra Crawford, Recording Secretary

MEMBERS ABSENT
Dianne Patterson, Chairperson

Vice Chairman Anaya called the meeting to order at 3:00PM.

The first item on the Agenda was approval of the Minutes of November 20th, 2018.

MOTION: Mr. Bearchell moved to approve the Minutes of November 20th, 2018 as written. The Motion was seconded by Mr. McCartney. The Minutes were approved unanimously.

The second item on the Agenda was the approval of Consent items.

Mr. Schwartz explained the approval process for Consent items. He also reviewed the changes he made to the bylaws based on the statements the Board made at the two previous meetings. The biggest topic the Board was concerned about was electronic attendance, he entered on the bylaws a probation period and number of allowed electronic attendance.

The Board decided it would be best to wait for a vote until all members were present.

MOTION: Mr. Bearchell moved to continue the Consent Items until the next meeting of February 19th, 2019. The Motion was seconded by Mr. McCartney. The Motion was approved unanimously.

The next item on the Agenda was the Election of Officers.

The Board decided it would be best to wait for a vote until all members were present.
**MOTION:** Mr. McCartney moved to continue Election of Officers until the next meeting of February 19th, 2019. The Motion was seconded by Mr. Bearchell. The Motion was approved unanimously.

The final item on the Agenda was Case No. VAR-18-006.

Mr. Schwartz explained for the Board that during the review process, staff received six letters of opposition. Also, the applicant called the morning of the hearing to withdraw the application, stating financial difficulties.

**MOTION:** Mr. Bearchell moved to adjourn the meeting. Mr. McCartney seconded the Motion. The Motion was approved unanimously.

The meeting adjourned at 3:07PM.

[Signature]
Chairperson, Board of Adjustment

**ATTEST:**

[Signature]
Secretary, Board of Adjustment