



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE
BOARD OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL
DISTRICT**

REGULAR SESSION MINUTES

February 1, 2022

9:00 a.m. – Special Session and Executive Session – ~~Canceled~~

**10:00 a.m. – Regular Session
followed by Discussion Items**

1:15 p.m. – Discussion and Possible Action Items continue

Present: Chair Matt Ryan, Vice Chair Lena Fowler, Supervisor Patrice Horstman, Supervisor Jeronimo Vasquez and Supervisor Judy Begay were present virtually via Zoom meeting technology.

Also Present: County Manager Steve Peru, Assistant County Manager Eslir Musta, Deputy County Manager Sue Brown, Deputy County Manager Lucinda Andreani, Public Affairs Director Trey Williams, Deputy County Attorney Rose Winkeler, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chair Matt Ryan called the meeting to order at 10:07 a.m. and led the pledge of allegiance.

Chair Ryan noted the special session portion of the meeting was cancelled yesterday as staff needed more time to work with the attorneys.

9:00 a.m. Special Meeting - Canceled

Executive Session:

1. Presentation, discussion, and possible direction on the American Rescue Plan Act and the FY22 Budget related to County programs, community funding and business supports. Pursuant to ARS 38-431.03(A)(3) the Board may enter executive session to receive legal advice from attorney. **County Manager**

10:00 a.m. – Regular Session

Call to the Public:

There were no comments from the public for items not on the agenda.

Proclamation:

2. Consideration and possible action to approve a Proclamation designating February 2022 as National Black History Month.

Public Affairs Director Trey Williams introduced African Diaspora Advisory Council (ADAC) Chair Khara House and ADAC Vice Chair Jermaine Barkley.

ADAC Chair Khara House and Vice Chair Jermaine shared in the reading of the proclamation into the record.

Motion: Accept and approve a Proclamation designating February 2022 as National Black History Month, **Action:** approve, **Moved by:** Supervisor Patrice Horstman, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously.

Chair House and Vice Chair Barkley thanked the Board and spoke about the importance of coming together to support diverse cultures.

Human Resources Director Erika Philpot spoke about various activities scheduled in celebration of National Black History Month around the County.

Individual Board members expressed their appreciation of the ADAC members for reading the proclamation and provided comments regarding the importance of diversity, the work ADAC provides to the County and for their leadership.

Board of Supervisors Consent Agenda:

Motion: Approve Consent Agenda items 3 to 8, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Judy Begay. The motion passed unanimously.

3. Consideration and possible action to approve the minutes from the Board of Supervisors meetings conducted January 6, 2022 and January 18, 2022.
4. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
01/20/22	EFT - 14019 – 14062	\$1,028,097.06
01/20/22	Checks - 92203098 – 92203177	\$222,570.15

5. Consideration and possible action to approve a \$500,000 budget appropriation increase to the FY2022 Medical Services General Fund for mandated Mental Health Restoration to Competency Services for the County. **Courts**
6. Consideration and possible action to approve an extension of the short-term License Agreement in the amount not to exceed \$10,000, by and between Cypress Flagstaff Mall LP as Licensor and Coconino County as Licensee, to use and operate the premises of G002 of the Flagstaff Mall located at 4650 N. Highway 89, Flagstaff AZ starting February 1, 2022 through March 31, 2022. **Facilities**
7. Consideration and possible action to approve a subcontract agreement with Health Choice under the K-12 School Reopening Grant, with Coconino County Health and Human Services for FY22 in the amount of \$234,699.00. **Health and Human Services**
8. Consideration and possible action to approve a contract amendment 6 Intergovernmental Agreement #DI-20-002262, between Coconino County Health and Human Services and Arizona Department of Economic Security for the period July 1, 2021 through June 30, 2022 with attached budget amendment for FY22. **Health and Human Services**

Action Item:

9. Consideration and possible action to approve Resolution 2022-03, establishing, adjusting and defining precinct boundaries in the County for the 2022 elections. **Elections**

Assistant County Manager/Elections Director Eslir Musta presented a presentation that described re-drawn precincts resulting from the redistricting lines that have been drawn.

Recorder Patty Hansen described the new precincts and how they were combined and/or split.

Individual Board members provided feedback on the information presented.

Motion: Approve Resolution 2022-03, establishing, adjusting and defining precinct boundaries in the County for the 2022 elections, **Action:** approve, **Moved by:** Supervisor Patrice Horstman, **Seconded by:** Supervisor Judy Begay. The motion passed unanimously.

Discussion and Possible Action Items:

10. Presentation, discussion, update and possible action regarding the Coconino County Response to the COVID-19 pandemic, including testing and vaccine distribution. **Health and Human Services**

Health and Human Services Director Musselman provided an update on current COVID-19 testing data, vaccine operation events and current monitoring of COVID vaccine and booster updates. She displayed a video staff prepared that spoke about parents acting as an influencer for children to get vaccinated and spoke about social media efforts and protocol for distribution of at-home testing kits. She answered questions related to vaccination events in the City of Page.

Individual Board members provided feedback on the information presented.

11. Presentation and update on economic development efforts and the Forest Operations Training Program. **Public Affairs**

Economic Development Manager Chris Pasterz introduced Dr. Han Sup-Han, Professor and Director of Forest Operations and Biomass Utilization, NAU, Ecological Restoration Institute. He provided an update on three economic development grants that are tied together to help address economic impacts and forest health. He further described the ongoing Forest Operations Training Program (FTOP).

Dr. Han Sup-Han continued with the presentation that highlighted forest restoration and fuel reduction thinning treatments, results of a survey done on 341 forestry contractors, workforce training and operational challenges. He spoke about Four Forest Restoration Initiative (4FRI) and the role of the FOTP and implementation of the programs.

Individual Board members provided feedback on the essential information presented.

12. Update and presentation of next steps of the Arizona@Work Coconino County Workforce Development Board. **Public Affairs**

County Manager Peru introduced Executive Director of Workforce Development Billy Francis and briefly spoke about the work he has done since he started working for the County.

Executive Director of Workforce Development Billy Francis provided a presentation that outlined the vision, five key principles and next steps and activities of the local workforce system and the WIOA Workforce Development Board.

Individual Board members provided feedback on the information presented.

Chair Ryan called for a break at 12:27 p.m. and reconvened open session at 1:26 p.m.

13. Presentation and update on Facilities Master Plan (Part one of four). **Facilities**

Deputy County Manager Sue Brown introduced the purpose of the presentation and provided a brief history of the 2009, 2011 and 2014 Facilities Master Plan and explained the goals and objectives of same.

Facilities Director Tom Hanecak continued with the presentation that highlighted the partnerships Facilities Management Department has with other departments, projects completed in the past eighteen months, county facilities owned/leased, project delivery methods and services reimagined.

Construction Manager Jeff Stein presented photographs of construction completed at various locations and reviewed upcoming American Rescue Plan Act projects at the Clerk of the Court, Superior Court Division 7, Senior Nutrition Program Kitchens in Williams and Flagstaff, HVAC upgrades, courthouse restoration, and the pathways to community project.

Sheriff Driscoll described progress being made at the Page Substation expansion.

Public Works Director Lucinda Andreani and Parks provided a brief overview of recent Public Works Facility projects and improvements, including the cinder barns at Sheep Hill and Williams yards, placement of fiberoptic in multiple areas, heavy equipment shop renovations and future facility needs.

Recreation Director Cynthia Nemeth will also present provided a brief update on recent, current and upcoming projects at Fort Tuthill.

Director Hanecak spoke about outreach that will be done during consideration of future projects.

Individual Board members provided feedback on the information presented and thanked staff for the update.

Chair Ryan called for a break at 2:40 p.m. and reconvened open session at 2:47 p.m.

Motion: Resolve as the Flood Control District Board of Directors, **Action:** approve, **Moved by:** Supervisor Patrice Horstman, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously.

14. Consideration and possible direction regarding an update to the Board of Directors the Forest Restoration Strategic Plan, which leverages significant Forest Service and Infrastructure Investment and Jobs Act (IIJA) funding to accomplish the District's Forest Restoration goals over the next decade. **Flood Control**

Deputy County Manager/Flood Control Administrator Lucinda Andreani introduced the item and spoke about the importance of forest restoration for the safety of the citizens and to help mitigate climate change. She spoke about various partners of the Flood Control District that work to identify acres that are high risk and pose the greatest fire threat.

Forest Restoration Director Jay Smith thanked Public Works staff for their assistance and introduced Samantha Flores, Matt McGrath with Coconino National Forest, Neil Chapman with Flagstaff Fire Department and Sasha Shortz with the National Forest Foundation. He spoke about Flood Control District successes to date, the importance of restoration, opportunities to leverage federal support, the Bill Williams Mountain Steep Slope funding timeline, Upper Rio Steep Slope funding timeline, Munds Park/Oak Creek Watershed Restoration, Lake Mary/Mormon Mountain REPI and Oak Creek Watershed implementation timeline and finances needed.

Public Works Administrative Division Manager Jeremy Floyd reviewed the Flood Control District's budget and 10-Year Financial Plan.

Deputy County Manager Lucinda Andreani noted the key message is that there is an opportunity to leverage federal funds now. She thanked Director Smith for his leadership, various partnerships working together and Public Works Program Manager Greg Nelson and Public Works Administrative Services Division Manager Jeremy Floyd for their assistance and management. She thanked the Board of Directors for their continued support and investments.

Individual Board members commented on the information presented and spoke about the importance of forest restoration and the leveraging federal funds.

Vice Chair Fowler left the meeting at approximately 3:30 p.m.

Matt McGrath with Coconino National Forest briefly addressed the Board and thanked them for their support.

Upon inquiry from Director Begay, Sasha Shortz with the National Forest Foundation noted their purpose is to help find funding and get projects up and running. She noted over the past few years they have been working on the Bill Williams Mountain Project and spoke about the project to donate wood to various Navajo and Hopi communities.

Flagstaff Fire Department's Neil Chapman thanked the Board.

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Patrice Horstman, **Seconded by:** Director Judy Begay. The motion passed unanimously.

15. Presentation and overview of the Bipartisan Infrastructure Law passed by Congress and signed by President Biden in November 2021. **Public Affairs**

Public Affairs Director Trey Williams provided a presentation that outlined the Bipartisan Infrastructure Law passed by Congress and signed by President Biden in November 2021 and its implications for Arizona and Coconino County.

Nexus Consultant Bob Holmes answered questions related to funding for bridges that are deficient in the County and Mountain Line Transit funding.

Upon inquiry from individual Board members, Consultant Holmes and Ana Ma answered questions related to identification of critical infrastructure projects with staff as well as community wildfire defense grants.

County Manager Peru spoke about the process moving forward with potential projects.

Deputy County Manager Lucinda Andreani explained the effects of funding projects and also considering the maintenance aspect.

Consultant Bob Holmes spoke about the purpose of reviewing the projects in order to formulate which projects are viable and feasible in order to be ahead of the game.

16. Discussion on and possible direction to staff regarding progress of the redistricting process. **County Manager**

County Manager Peru gave a brief update on the redistricting process; providing background on the work that has been done, public engagement meetings and the timeline for adoption of the maps on approximately April 12, 2022.

17. Discussion, update and possible direction to staff regarding state and federal legislative priorities; legislative and administrative update. **Public Affairs**

Public Affairs Director explained the process staff will utilize for the Board's review of state and federal legislative priorities prior to the National Association of Counties (NACo) meeting.

18. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**

The Board did not address this item.

19. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**

The Board did not address this item.

20. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
 - District 1 – Supervisor Patrice Horstman
 - District 2 – Supervisor Jeronimo Vasquez
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler
 - District 3 – Supervisor Matt Ryan

- Chair's Report

The Board did not address this item.

There being no further discussion, Chair Ryan adjourned the Special Session portion of the meeting at 5:41 p.m.

COCONINO COUNTY BOARD OF SUPERVISORS

(SEAL)



Matt Ryan, Chair

ATTEST:

Lindsay Daley, Clerk of the Board of Supervisors

Warrant listing for 1/20/2022 as required by ARS-11-217.D

The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

Check	Vendor	Amount
<u>14019</u>	AB STAFFING SOLUTIONS LLC	24,610.00
<u>14020</u>	ARIZONA COUNTIES INSURANCE POOL	2,959.00
<u>14021</u>	AMERIGAS PROPANE LP	2,240.62
<u>14022</u>	AMERIGAS PROPANE LP	1,645.76
<u>14028</u>	TYRRELL-MARXEN CHEVROLET CADILLAC INC	3,799.26
<u>14030</u>	J & G ENTERPRISES INC	3,310.00
<u>14034</u>	THE GUIDANCE CENTER INC	2,666.10
<u>14036</u>	JE FULLER HYDROLOGY AND GEOMORPHOLOGY INC	6,946.80
<u>14041</u>	NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST	928,656.55
<u>14042</u>	NATURAL CHANNEL DESIGN INC	1,620.13
<u>14043</u>	NAVAJO TRIBAL UTILITY AUTHORITY	1,200.00
<u>14048</u>	PAGE UTILITY ENTERPRISES	4,600.00
<u>14049</u>	PERFORMANCE STRATEGIES	3,487.67
<u>14052</u>	PTS OF AMERICA LLC	4,350.00
<u>14053</u>	PROFORCE MARKETING INC	12,213.98
<u>14054</u>	QUALITY CONNECTIONS INC	5,333.45
<u>14055</u>	SHAMROCK FOODS	4,110.98
<u>14057</u>	STATE OF ARIZONA	3,570.00
<u>14058</u>	SUNED 14 MISC-B HOLDINGS LLC	1,103.37
<u>14060</u>	SUPERIOR PROPANE INCORPORATED	1,200.00
<u>92203100</u>	AERO INDUSTRIES INC	1,057.31
<u>92203103</u>	ARIZONA PUBLIC SERVICE	4,452.31
<u>92203104</u>	APS SERVICES INC SOURCECORP	8,117.95
<u>92203105</u>	THE ARIZONA PARTNERSHIP FOR IMMUNIZATION	46,489.12
<u>92203110</u>	TANYA BARNEY	1,000.00
<u>92203113</u>	CATHOLIC CHARITIES COMMUNITY SERVICES INC	4,345.07
<u>92203114</u>	CATHOLIC CHARITIES COMMUNITY SERVICES INC	2,000.00
<u>92203118</u>	QWEST COMMUNICATIONS COMPANY LLC	3,243.58
<u>92203125</u>	CITY OF FLAGSTAFF	6,325.76
<u>92203130</u>	EMPIRE SOUTHWEST LLC	5,135.02
<u>92203131</u>	FLAGSTAFF FAMILY FOOD CENTER	5,875.80
<u>92203133</u>	FX TACTICAL LLC	6,343.31
<u>92203134</u>	GLAXO SMITH KLINE PHARMACY INC	1,459.72
<u>92203136</u>	GRAINGER	1,251.23
<u>92203137</u>	HILLYARD INC	1,024.40
<u>92203138</u>	INTERVIEWSTREAM, INC	2,126.25
<u>92203139</u>	DUANE ELLIOTT KOYAWENA	1,375.00
<u>92203140</u>	LABORATORY CORPORATION OF AMERICA	3,223.87
<u>92203151</u>	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	4,245.19

92203154	JAMES D SCHULTZ	36,929.16
92203160	CEQUEL COMMUNICATIONS LLC	3,505.35
92203161	SUNSTATE EQUIPMENT CO LLC	1,065.79
92203162	CENTRALSQUARE TECHNOLOGIES LLC	35,272.81
92203165	TIERRA RIGHT OF WAY SERVICES LTD	1,754.59
92203166	TIFFANY CONSTRUCTION COMPANY	3,278.08
92203168	TOWN OF FREDONIA	1,000.00
92203170	UNS GAS INC	1,757.87
92203173	US GEOLOGICAL SURVEY	4,635.00
92203175	CELLCO PARTNERSHIP	3,514.70
92203176	CELLCO PARTNERSHIP	3,446.61