



Friday, August 2, 2019

**OFFICE OF THE BOARD OF DIRECTORS OF THE COCONINO COUNTY
FLOOD CONTROL DISTRICT**

SPECIAL SESSION MINUTES

8:30 AM

**219 E. Cherry Ave, Flagstaff, AZ 86001
2nd Floor, Grand Canyon Conference Room**

Present: Director Lena Fowler, Director Jim Parks, Director Art Babbott, Director Matt Ryan, Director Elizabeth Archuleta via telephone.

Also Present: County Attorney Bill Ring, County Manager James Jayne, Executive Assistant District 3 – Gregory Nelson, Public Affairs Director Eric Peterson, Deputy County Manager/Flood Control Administrator Lucinda Andreani, Clerk of the Board Lindsay Daley

Flood Control District Action Item:

1. Consideration and possible action regarding delegation of authority to the Flood Control District Administrator to negotiate, review, approve, and execute, on behalf of the Coconino County Flood Control District Board, Cooperative Agreements with property owners to allow for the County to execute flood mitigation efforts on private property. Lucinda Andreani is currently the Flood Control District Administrator. **Flood Control District**

Director Lena Fowler convened the meeting at 8:34 a.m.

Director Fowler asked County Attorney Bill Ring if they needed to go into executive session for this item. County Attorney Ring responded that they do not need to go into executive session.

Deputy County Manager/Flood Control Administrator Lucinda Andreani introduced the item and explained what the Cooperative Agreement is. She stated they currently have 150 Cooperator Agreements to date ready to go. Staff is wanting to move quickly. She stated that renters can also sign the Agreements to allow staff to go in and place sandbags.

Deputy County Manager/Flood Control Administrator Andreani stated that Director Archuleta helped identify property owners and they are getting that information and getting signatures on the Agreements.

Director Parks asked if it would be better to use Chairwoman Fowler's signature stamp on the Cooperative Agreements rather than having the Flood Control Administrator Lucinda Andreani sign them.

County Attorney Ring stated allowing Ms. Andreani to sign the Agreements will allow for a more expedient process in the field.

Director Parks stated he thought these are being signed back at the Public Works office and not in the field.

Director Archuleta explained that people are deployed and the authority to sign the Agreements is not being taken away from Director/Chairwoman Fowler; however, it allows the Chair to designate someone to sign the Agreement. She stated the paperwork is being done on the streets.

Deputy County Manager/Flood Control Administrator Lucinda Andreani explained that there is a process and the Agreement is signed by the resident in the field and then it goes back to the office so a copy can be made and mailed back to the resident. Ms. Andreani stated that she will go through all the Agreements herself to make sure they have what they need.

County Attorney Ring stated that the Board of Directors are not giving up the ability to get the Chair to sign.

Director Matt Ryan stated that they are looking at this from a practical authority by placing the signature in the hands of someone making a decision on the spot that is refined. He stated he is comfortable allowing the Flood Control Administrator- Lucinda Andreani sign the Agreements.

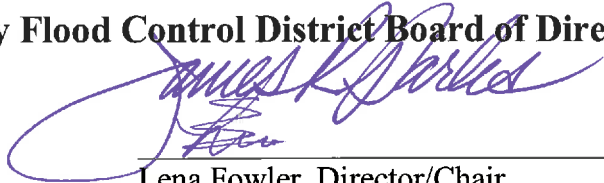
Director Art Babbott stated he is also fine with it.

Director Lena Fowler stated she is comfortable with this as well. She stated we are in an emergency situation where we can't wait for signatures and we need to proceed and help staff.

Motion: Move to approve item #1 on the agenda, **Action:** approve, **Moved by:** Director Elizabeth Archuleta, **Seconded by:** Director Art Babbott. Director Parks wanted it to be noted that he is voting to approve the motion because there is a need for expediency. **The motion passed unanimously.**

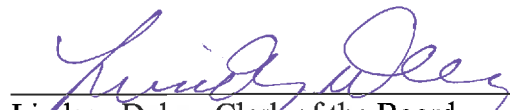
Director Lena Fowler adjourned the meeting at 8:54 a.m.

Coconino County Flood Control District Board of Directors



Lena Fowler, Director/Chair

ATTEST:



Lindsay Daley, Clerk of the Board

