



**Tuesday, September 22, 2020**

**NOTICE OF REGULAR SESSION AND EXECUTIVE SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARD OF DIRECTORS OF THE COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**10:00 a.m. – Regular Session**

**The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://zoom.us/j/92033559775> or join by telephone: Dial 833 548 0276 (Toll Free), Webinar ID: 920 3355 9775.**

**We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to:**

**[boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Recognition:**

1. Recognition of Jennifer Wesselhoff, who has been the President and CEO of the Sedona Chamber of Commerce and Tourism Bureau since 2007. **Board of Supervisors**

**Proclamation:**

2. Consideration and possible action to approve a Proclamation designating September 22, 2020 as National Voter Registration Day. **Recorder**

**Board of Supervisors Consent Agenda:**

3. Consideration and possible action regarding approval of the minutes from the Board of Supervisors meetings conducted September 1, 2020 and September 8, 2020.
4. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
09/02/2020	EFT – 9900 – 9945	\$1,005,632.29
09/02/2020	Checks – 92101182 – 92101311	\$627,449.65
09/09/2020	EFT – 9946 – 9983	\$1,328,964.22
09/09/2020	Checks – 92101314 – 92101425	\$788,095.74

5. Consideration and possible action to approve Community Grant funding from District 2 in the amount of \$2,500.00 and District 4 in the amount of \$1,000.00, for a total of \$3,500.00, to Boys and Girls Club of Flagstaff to support after school programming for elementary aged students to be housed at Killip Elementary school throughout the year. **Board of Supervisors**
6. Consideration and possible action to approve Community Grant funding from District 2 in the amount of \$1,000, District 3 in the amount of \$500.00 and District 4 in the amount of \$1,000.00, for a total of \$2,500.00, to the Flagstaff Festival of Science to support the 31st Annual Free educational science programs to the youth and citizens of Coconino County. **Board of Supervisors**

7. Consideration and possible action to approve Resolution 2020-66 directing the County Treasurer to collect taxes for Tax Year 2020 from all persons listed in the assessment and tax roll on file in the Office of the County Treasurer. **Board of Supervisors**
8. Consideration and possible action to approve an easement name for a new road, Merlins Lookout Way, for an ingress and egress within the recorded subdivision of Snow Bowl Estates to comply with the Street Naming and Standard Addressing Ordinance approved in 2007 by the Coconino County Board of Supervisors; created by Instruments recorded in Docket 582, Page 147 and in Docket 538, Page 71 records of Coconino County, Arizona. **Community Development**
9. Consideration and possible approval of the Integrated Family Court FY21 Arizona Community Foundation Grant Award, in the amount of \$2,250, for the Rollercoasters Divorce Education Program for Children and Teens. **Courts**
10. Consideration and possible action to approve Resolution 2020-67, establishing emergency voting centers for the November 3, 2020 General Election. **Elections**
11. Consideration and possible action to approve Resolution 2020-68, designating Ballot Drop Box Locations for the November 3, 2020 General Election. **Elections**
12. Consideration and possible action to approve Intergovernmental Agreement Contract Number ADHS18-177677, Amendment 4, between the Arizona Department of Health Services (ADHS) and Coconino County Health and Human Services (CCHHS) and a corresponding budget adjustment in the amount \$50,000 annually to provide supplemental influenza immunization services during the period July 1, 2020 to June 30, 2021. Total revised budget amount for immunization services is \$105,000. **Health and Human Services**
13. Consideration and possible action to approve an amendment to Intergovernmental Agreement #DI-20-002262, between Coconino County Health and Human Services and Arizona Department of Economic Security for the period July 1, 2020 through June 30, 2021, for additional funding, and a corresponding budget adjustment for carryover funds of \$324,128. **Health and Human Services**
14. Consideration and possible action to approve Intergovernmental Agreement, Contract No. CTR043151, Amendment No. 2, between the Arizona Department of Health Services and Coconino County Health and Human Services in the amount of \$318,447 for the period of April 1, 2020 to March 31, 2021 to provide HIV Care and Services. **Health and Human Services**
15. Consideration and possible action to approve an agreement for the Coconino County Health and Human Services (CCHHS) clinic to provide a clinical education experience to nursing students from Northern Arizona University (NAU). **Health and Human Services**

16. Consideration and possible action to approve a purchase order between Anderson Security Agency, LTD, and Coconino County, to provide unarmed security services for COVID-19 non-congregate sheltering operations at Hotel Aspen, and for specimen collection site at Fort Tuthill, in an amount not to exceed \$250,000 for Fiscal Year 2021. **Health and Human Services**
17. Consideration and possible action to approve a purchase order between Fisher Scientific Company, LLC, and Coconino County, to purchase COVID-19 specimen collection supplies, in an amount not to exceed \$200,000 for Fiscal Year 2021. **Health and Human Services**
18. Consideration and possible action to approve a purchase order between Flagstaff Precision Restoration Services, LLC, and Coconino County, to purchase services to clean the hotel rooms at the Tier I ACS, in an amount not to exceed \$150,000 for Fiscal Year 2021. **Health and Human Services**
19. Consideration and possible action to approve a purchase order between Pro EM, LLC, and Coconino County, to purchase services to provide rental equipment (tents), in an amount not to exceed \$200,000 for Fiscal Year 2021. Health and Human Services. **Health and Human Services**
20. Consideration and possible action to approve Resolution 2020-65, approving a temporary construction easement and a sewer utility easement for the United States of America, by and through the Secretary of the Air Force, on Coconino County real property in Fort Tuthill County Park on approximately .051 acres located outside the northwestern boundary of Coconino County Assessor Number (APN) 116-13-008A along Battalion Road and adjacent to the entry to Luke Air Force Base Fort Tuthill Recreation. **Parks and Recreation**
21. Consideration and possible action regarding approval of a Budget Adjustment to transfer up to \$150,000 to the Parks and Recreation’s capital expenditure budget allowing for the use of the remaining CPOS fund balance for the CPOS approved wastewater and O’Neil Spring Trail projects, and thereby closing out the County Parks and Open Space (CPOS) Fund. **Parks and Recreation**
22. Consideration and possible action regarding approval of the Second Amendment with J. Banicki Construction, Inc. for RFQ 2019-105, “CMAR Bellemont Safety and Access Project” Phase II – (B) Roundabout Construction with a Guaranteed Maximum Price of \$3,432,816.83, a budget carryover from FY20 in the amount of \$695,892 and a FY21 capital budget increase of \$335,232 for this project. **Public Works**
23. Consideration and possible action to declare elected Daniel Edel, precinct 5, and M. Melissa Edel, precinct 5, who filed to be precinct committeemen. **Recorder**

24. Consideration and possible action to approve a budget adjustment and accept partnership funding of grant award- Developing a Culturally Responsive Pedagogical Framework for STEM Self - Efficacy and Career interest in the middle grades- NSF Grant, in the amount of \$399,991.00, for a grant period from 07/15/2020 - 06/30/2023. **Superintendent of Schools**
25. Consideration and possible action to approve an Intergovernmental Agreement with Arizona State University, for Coconino County Education Service Agency, for partnership funding of grant award- Developing a Culturally Responsive Pedagogical Framework for STEM Self - Efficacy and Career interest in the middle grades- NSF Grant, in the amount of \$399,991.00, for a grant period from 07/15/2020 - 06/30/2023. **Superintendent of Schools**
26. Consideration and possible action to approve an Intergovernmental Agreement with Northern Arizona University, for Coconino County Education Service Agency, for partnership funding of grant award- Developing a Culturally Responsive Pedagogical Framework for STEM Self - Efficacy and Career interest in the middle grades- NSF Grant, in the amount of \$399,991.00, with a grant period from 07/15/2020 - 06/30/2023. **Superintendent of Schools**
27. Consideration and possible action to approve a contract with Carol Henderson – Dahms, Sole Proprietor DBA Southwest Evaluation Research, for the grant award- Developing a Culturally Responsive Pedagogical Framework for STEM Self - Efficacy and Career interest in the middle grades- NSF Grant, in the amount of \$399,991.00, with a grant period from 07/15/2020 - 06/30/2023. **Superintendent of Schools**

*The Board will resolve as the Health District Board of Directors.*

**Health District Consent Agenda:**

28. Consideration and possible action to approve an agreement between A.T. Still University and the Coconino County Public Health Services District Medical Examiner’s Office, to provide a clinical education experience to medical students from A.T. Still University – School of Osteopathic Medicine in Arizona (ATSU-SOMA) and a corresponding budget amendment in the amount of \$3,000. **Health District**

*The Board will resolve as the Board of Supervisors.*

### **Executive Session:**

29. Discussion of purchase, sale or lease of real property and contract negotiations. The Board of Supervisors may convene in executive session pursuant to Ariz. Rev. Stat. 38-431.03(A)(7) and (A)(4) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property and to instruct its attorneys regarding the Board's position on contracts that are subject of negotiations. **County Manager**

### **BREAK**

### **Discussion and Possible Action Items – 1:15 p.m.:**

30. Discussion and possible direction on amphitheater contract modifications, draft Request for Proposal and options for moving forward. **Parks and Recreation**
  31. Presentation and discussion of the monthly budget update for September. **Finance**
  32. Update, discussion and possible action regarding the Coconino County Response to the COVID-19 pandemic and continued discussion on the organizational path forward. **County Manager**
  33. Discussion and possible action to approve an intergovernmental agreement with Northern Arizona University to authorize the sharing of data and resources to conduct disease investigations related to COVID-19 in cases affiliated with NAU. **County Attorney**
  34. Discussion, update and possible direction to staff regarding state and/or federal legislative and/or administrative matters. **Public Affairs**
  35. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
  36. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
    - District 1 – Supervisor Art Babbott
    - District 3 – Supervisor Matt Ryan
    - District 4 – Supervisor Jim Parks
    - District 5 – Supervisor Lena Fowler
    - District 2 – Supervisor Elizabeth Archuleta
- Chair's Report

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board