



Tuesday, August 24, 2021

NOTICE OF REGULAR SESSION AND EXECUTIVE SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND BOARD OF DIRECTORS OF THE BOARD OF EQUALIZATION, COCONINO COUNTY FLOOD CONTROL DISTRICT AND COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT

PURSUANT TO A.R.S. § 38-431.02

10:00 a.m. – Regular Session

1:15 p.m. – Discussion items

The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://zoom.us/j/97526478103> Or Telephone: Dial 833 548 0276 (Toll Free), Webinar ID: 975 2647 8103
The meeting can also be streamed and viewed on the County YouTube site: https://www.youtube.com/results?search_query=coconino+county

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: boardcomments@coconino.az.gov. Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to Order:

Pledge of Allegiance:

Call to the Public:

Proclamation:

1. Consideration and possible action to approve a proclamation recognizing the service of Arizona Army National Guard Staff Sergeant Brandon Ballesteros to Coconino County during the COVID-19 pandemic. **Emergency Management**

Board of Supervisors Consent Agenda:

2. Consideration and possible action regarding approval of the minutes from the Board of Supervisors meetings conducted July 30, 2021, August 3, 2021 and August 10, 2021.
3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
08/05/2021	EFT – 12408 – 12464	\$687,636.39
08/05/2021	Checks – 92200579 – 92200685	\$720,708.83
08/12/2021	EFT – 12466 – 12527	\$1,380,105.35
08/12/2021	Checks – 92200686	\$1,522,479.85

4. Consideration and possible action to appoint Sarica Cernhous as Precinct 22 Republican Committeeperson to fill a vacancy left by Dan Palm's resignation and as requested by the Coconino County Republican Party Chair. **Board of Supervisors**
5. Consideration and possible action to approve the updated Community Grant Guidelines and Application Process, including revisions to the grant application and review process and the reporting requirements of grant applicants. **County Attorney**
6. Consideration and possible action to approve the Seventh Amendment with Avertest, LLC DBA Averhealth, for urine and oral fluid testing for clients of the Adult Probation Department and the Coconino County Recovery Court to renew the contract for FY 2022 in an amount not to exceed \$200,000.00. **Adult Probation**

7. Consideration and possible action to approve Resolution 2021-36, approving the State Funding Agreement and Addendums for grant disbursements in the amount of \$2,624,718.00 for FY 2022, for contract services, salary, and employee related expenses and approve the corresponding budget adjustment. **Adult Probation**
8. Consideration and possible action to approve an Intergovernmental Agreement (IGA) with Town of Tusayan to perform Building Division Plan review and inspection services. **Community Development**
9. Consideration and possible action to approve a Budget adjustment in the amount of \$751,000 for reimbursement for the remainder of the Military Installation Sustainability grant. **Community Development**
10. Consideration and possible action to approve an FY22 budget amendment to accept funding from the AZ Department of Forestry and Fire Management (DFFM) Grant and increase budget capacity by \$240,177, for post-fire flood mitigation (R-6601028, R-5695826, R-5799461, R-8229896, R-7883573 & R-6443984). **Emergency Management**
11. Consideration and possible action regarding approval and signature of the Dept. of the Army (US Corps of Engineers) Cooperation Agreement allowing the purchase and use of Hesco Barriers for mitigation efforts in the Museum Fire burn scar post wildfire flooding response. **Emergency Management**
12. Consideration and possible action to accept FY21- FY22 grant funding from the Bureau of Justice Assistance Coronavirus Emergency Supplemental Funding Program, in the amount \$58,008, for preventing, preparing for, and responding to the coronavirus, as well as a corresponding Budget Adjustment. **Finance**
13. Consideration and possible action to approve the Public Safety Personnel Retirement system (PSPRS) and Corrections Officers Retirement Plan (CORP) Pension Funding Policy created in accordance with ARS 38-863.01. **Finance**
14. Consideration and possible action to approve carryover funds related to Intergovernmental Agreement #DI-20-002262, between Coconino County Health and Human Services and Arizona Department of Economic Security, in the amount of \$41,034.86 COVID LIHEAP and \$36,410.33 COVID CSBG, and \$12,738 Covid A-16 funding, \$379,128 LIHEAP ARP, \$23,850 LIHEAP A-16 ARP, \$125,262.78 Dislocated Worker grant, for the period July 1, 2021 through June 30, 2022, and approving to hire two temporary dislocated workers thru the WIOA State program as case managers and hire 1 Administrative Specialist I to assist with rental assistance (Temp till 6/30/22) with corresponding budget adjustment. **Health and Human Services**

15. Consideration and possible action to approve Intergovernmental Agreement CTR043231, Amendment No. 6 between the Arizona Department of Health Services (ADHS) and Coconino County Health and Human Services (CCHHS), and corresponding budget adjustment, for the period of October 1, 2021, through September 30, 2022, in the amount of \$525,572 to provide WIC (\$459,072) and Breastfeeding Peer Counseling (BFPC) (\$66,500) services; IGA is amended for FFY2022 to revise the FFY2022 Price Sheet and Scope of Work. **Health and Human Services**
16. Consideration and possible action to approve the contract amendment for FY22 & FY23 for Community Reintegration & Transitional Housing for an additional 12 months with the Arizona Department of Housing. **Health and Human Services**
17. Consideration and possible action to approve a purchase order with Ford Audio/Visual, LLC, utilizing Arizona State contract #ADSPO17-184590, to replace BOS Chamber Room audio/video equipment and support, not to exceed \$140,000. **Information Technology**
18. Consideration and possible action to approve the second amendment to the License Agreement with Recapturing Americana, LLC, doing business as North Pole Experience, allowing for a \$100,000 advanced payment in lieu of a performance bond in the same amount. **Parks and Recreation**
19. Consideration and possible action to approve a budget adjustment to increase the Parks Capital Projects Fund budget from \$0 to \$15,500.89 to allow for final work for the Fort Tuthill Wastewater Project and for additional budget to cover unanticipated expenses for the Bike Park Restroom project. **Parks and Recreation**
20. Consideration and possible action to approve Resolution 2021-34, adopting the revised version of the Engineering Design and Construction Manual (EDCM). **Public Works**
21. Consideration and possible action to approve the Fourth Amendment of an On-Call Agreement with Dennis L. Lopez & Associates LLC and the County to provide professional appraisal services, not to exceed \$60,000 for a one-year period. **Public Works**
22. Consideration and possible action to approve the purchase of one (1) Broce Side Cast Broom Model RCT-350 under the City of Tucson OMNIA Contract #161534 from Empire Southwest in the amount of \$80,906.06 in FY2022. **Public Works**
23. Consideration and possible action to approve an Agreement between Atkins North America, Inc. and the County, for RFQ 2021-109 On-call Engineering Services, from August 1, 2021 to July 31, 2022, in amount up to \$500,000 per project. **Public Works**

24. Consideration and possible action to approve an Agreement between Burgess & Niple, Inc. and the County for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Public Works**
25. Consideration and possible action to approve an Agreement between Civiltec Engineering, Inc. and the County for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Public Works**
26. Consideration and possible action to approve an Agreement between Entellus, Inc. and the County for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Public Works**
27. Consideration and possible action to approve an Agreement between JE Fuller Hydrology & Geomorphology, Inc. and the County for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Public Works**
28. Consideration and possible action to approve an Agreement between Natural Channel Design, Inc. and the County for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Public Works**
29. Consideration and possible action to approve an Agreement between Peak Engineering, Inc. and the County for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Public Works**
30. Consideration and possible action to approve an Agreement between Shephard-Wesnitzer, Inc. and the County for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Public Works**
31. Consideration and possible action to approve an Agreement between The WLB Group, Inc. and the County for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Public Works**
32. Consideration and possible action to approve an Agreement between Woodson Engineering & Surveying, Inc. and the County for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Public Works**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control Consent Agenda:

33. Consideration and possible action to approve the Fourth Amendment of an On-Call Agreement with Dennis L. Lopez & Associates LLC and the Coconino County Flood Control to provide professional appraisal services, not to exceed \$60,000 for a one-year period. **Flood Control District**
34. Consideration and possible action to approve an agreement between Atkins North America, Inc. and the County Flood Control District for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Flood Control District**
35. Consideration and possible action to approve an Agreement between Burgess & Niple, Inc. and the County Flood Control District for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in amount up to \$500,000 per project. **Flood Control District**
36. Consideration and possible action to approve an Agreement between Civiltec Engineering, Inc. and the County Flood Control District for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Flood Control District**
37. Consideration and possible action to approve an Agreement between Entellus, Inc. and the County Flood Control District for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Flood Control District**
38. Consideration and possible action to approve an Agreement between JE Fuller Hydrology & Geomorphology, Inc. and the County Flood Control District for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Flood Control District**
39. Consideration and possible action to approve an Agreement between Peak Engineering, Inc. and the County Flood Control District for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Flood Control District**
40. Consideration and possible action to approve an Agreement between Shephard-Wesnitzer, Inc. and the County Flood Control District for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Flood Control District**

41. Consideration and possible action to approve an Agreement between The WLB Group, Inc. and the County Flood Control District for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in an amount up to \$500,000 per project. **Flood Control District**
42. Consideration and possible action to approve an Agreement between Woodson Engineering & Surveying, Inc. and the County Flood Control District for RFQ 2021-109, On-call Engineering Services, from August 1, 2021 to July 31, 2022, in amount up to \$500,000 per project. **Flood Control District**

The Board will resolve as the Health District Board of Directors.

Health District Consent Agenda:

43. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between Mohave County and Coconino County Public Health Services District, to provide Public Health Medical Consultant/Alternative Medical Examiner Services, for the period of August 23, 2021 to September 3, 2021. **Health District**

The Board will resolve as the Board of Equalization.

Board of Equalization Consent Agenda:

44. Consideration and possible action to approve Board of Equalization Resolution 2021-01, receiving and accepting the Hearing Officer's decisions for Petitions for Review of Property Valuation for Tax Year 2022 hearings conducted July 20, 2021. **Board of Equalization**

The Board will resolve as the Board of Supervisors.

Public Hearing:

45. Public Hearing, consideration and possible recommendation of approval to the Arizona Department of Liquor Licenses and Control regarding an application (#154855) for a Series 007 (beer and wine bar) owner transfer liquor license for Kaibab Lodge, Licensee Lawrence Franklin Innes Jrs., located at 26 MI S Jct Hwy 67 and 89A, Fredonia, AZ. **Board of Supervisors**

Discussion and Possible Action Items:

46. Consideration and possible action to approve Resolution 2021-38 amending and re-approving the tax rate schedule for Fiscal Year 2021-2022 and Tax Year 2021 for all special taxing jurisdictions for which Coconino County has the authority to collect taxes and approve the new resolution of tax. Pursuant to A.R.S. 38-431.03A(3), the board may go into executive session. **Treasurer**

47. Presentation and discussion regarding Road Improvement District (CID) Policy revisions and updates. **Public Works**

BREAK

Discussion and Possible Action Items – 1 :15 p.m.:

48. Presentation, discussion and possible direction regarding an update on Rural Broadband and the pursuit of right of way along Highway 89 for Northern Arizona Rural Broadband. **Information Technology**
49. Presentation, discussion, update and possible direction regarding American Rescue Plan funding. **County Manager**
50. Presentation, discussion, update and possible action regarding the Coconino County Response to the COVID-19 pandemic, including testing, vaccine distribution and partnership opportunities. **County Manager**

Executive Session:

51. Discussion and consultation for legal advice with attorneys for the Board of Supervisors regarding the results of the FY19 Financial Audit. Pursuant to A.R.S. 38-431.03(A)(2) and (A)(3), the Board may conduct this discussion in executive session. **Finance**

Discussion and Possible Action Items:

52. Discussion, update and possible direction to staff regarding state and/or federal legislative and/or administrative matters. **County Manager**
 53. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
 54. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
 - District 1 – Supervisor Patrice Horstman
 - District 2 - Supervisor Jeronimo Vasquez
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler
 - District 3 - Supervisor Matt Ryan
- Chair’s Report

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2021.

Lindsay Daley, Clerk of the Board