



**Tuesday, November 05, 2019**

**NOTICE OF SPECIAL SESSION AND EXECUTIVE SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT, COCONINO COUNTY JAIL DISTRICT AND COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**10:00 a.m. -Regular Session is CANCELED**

**10:00 a.m. – Special Session  
Followed by Executive Session  
Special Session Continues**

**Public Works Facility located at  
5600 E. Commerce Ave., Flagstaff, AZ 86004**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

### **Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

### **Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

### **Speaking During a Public Hearing**

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

**As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.**

### **Call to Order:**

### **Pledge of Allegiance:**

### **Call to the Public:**

### **Appointments:**

1. Consideration and possible action to approve the appointment of Tommy Lewis, Jr. PhD as Superintendent of Schools. **Human Resources**

### **Recognition:**

2. Recognition of Public Works' Senior Operator Lawrence Littleman and Trades Supervisor Juan Williams for earning second-place honors in the "Heavy Equipment Rodeo" motor grader competition at the 2019 Annual National Transportation in Indian Country Conference (NTICC). **Public Works**

**Board of Supervisors Consent Agenda:**

- 3. Consideration and possible action regarding approval of the minutes from the Board of Supervisors meetings conducted October 8, 2019 - Special Session and October 22, 2019.
- 4. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
10/17/2019	EFT – 7001 – 7053	\$221,712.65
10/17/2019	Checks – 92002718 – 92002922	\$1,192,096.80
10/24/2019	EFT – 7054 – 7108	\$1,362,801.68
10/24/2019	Checks – 92002923 – 92003101	\$1,153,389.08

- 5. Consideration and possible action regarding approval of the Second Amendment with Treatment Assessment Screening Center, Inc. (TASC), for urine and oral fluid testing for clients of the Adult Probation Department and the Coconino County Recovery Court for FY 2020, in an amount not to exceed \$200,000.00, and specifically related to a modification in compensation related to ethyl glucuronide (EtG), one of the most heavily requested tests for client supervision.

**Adult Probation**

- 6. Consideration and possible action to approve a Community Grant Funding request form District 2 in the amount of \$1,500.00, District 4 in the amount of \$200.00, for a total of \$1,700.00, to the Museum of Northern Arizona for the Celebraciones de la Gente Festival/Dia de los Muertos to assists with costs associated with the programming that promotes the Mexican/Mexican American/Latino Culture and traditions in Flagstaff and Coconino County. **Board of Supervisors**
- 7. Consideration and possible action approving Community Initiative funds in the amount of \$1,500 from District 1 and \$2,300 from the District 3, in the total amount of \$3,800, to the Williams Lions Club for the purchase of a vision testing machine. **Board of Supervisors**
- 8. Consideration and possible action to approve the Arizona Route 66 Brownfields Coalition Grant Agreement with the Northern Arizona Council of Governments (NACOG), to establish the roles and responsibilities of NACOG and Coconino County with regard to EPA Cooperative Agreement No: BF99T91501, with a grant period of October 1, 2019 through September 30, 2022. **Community Development**

9. Consideration and possible action regarding acceptance of the Federal Fiscal Year 2019 Emergency Management Performance Grant (EMPG) award in the amount of \$275,437.49, with a general fund match, to provide emergency management services and activities for Coconino County for the period of July 1, 2019 to June 30, 2020. **Emergency Management**
10. Consideration and possible action regarding approval of a Renewal Contract of Professional Services Agreement with Interim Public Management (IPM) Contract Renewal for FY20. **Human Resources**
11. Consideration and possible action to approve a purchase order and contract with Woodruff Construction in the amount of \$52,606.62, utilizing the Maricopa County contract #190126-S through the SAVE cooperative, to repair damage caused by moisture and mold infiltration and to make minor office enhancements in the Parks and Recreation Administration Office at Fort Tuthill County Park. **Parks and Recreation**
12. Consideration and possible action regarding approval of the purchase of roadway crack filling material and equipment rental based on Sourcewell Contract 052417-CFC in the amount of \$180,000.00 from Crafc0, Inc. **Public Works**
13. Consideration and possible action regarding approval of the fourth renewal of an on-call Agreement with Tierra Right of Way Services Ltd. and the County to provide right-of-way acquisition services up to \$60,000 for a one-year period. **Public Works**
14. Consideration and possible action regarding the purchase of computers with accessories for departmental computer replacement under Arizona State Contract ADSPO16-098163 from Dell Inc. in the amount of \$56,737.43. **Public Works**
15. Consideration and possible action of the approval of a budget adjustment and the award of Federal Fiscal Year 2019 Arizona Homeland Security Grant Program #190101-01 to purchase and install equipment at radio towers to create a redundant microwave link utilized in the Sheriff's Office radio communications, from 10/01/19 through 09/30/20 and authorize the Sheriff to sign all documents pertaining to the grant in the amount of \$51,000.00. **Sheriff**
16. Consideration and possible action to approve the budget adjustment and award of Federal Fiscal Year 2019 Arizona Department of Homeland Security (AZDOHS) Grant Program #190101-02 for the Train and Sustain Citizen Corp Programs from 10/01/19 through 09/30/20 in the amount of \$9,020.00 and authorize the Sheriff to sign all documents pertaining to the grant. **Sheriff**

*The Board will resolve as the Flood Control District Board of Directors.*

**Flood Control Consent Agenda:**

17. Consideration and possible action regarding approval of the Fourth renewal of an on-call Agreement with Tierra Right of Way Services Ltd. and the County Flood Control District to provide right-of-way acquisition services up to \$60,000 for a one-year period. **Flood District**

*The Board will resolve as the Health District Board of Directors.*

**Health District Consent Agenda:**

18. Consideration and possible action regarding approval of a Budget Adjustment to spend the fund balance of \$80,433, between the Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District (CCPHSD), with the corresponding FY20 Budget Amendment in the remaining reimbursable amount of \$80,433, to provide Opioid Crisis Response Services in Coconino County. **Health and Human Services**

*The Board will resolve as the Jail District Board of Directors.*

**Jail District Consent Agenda:**

19. Consideration and possible action of the approval of a contract with Interstate Mechanical Corporation to purchase and install the Heating Ventilation and Air Conditioning (HVAC) chiller in the Coconino County Adult Detention Facility, in the amount of \$94,849 utilizing Arizona State Contract #ADSPO17-174462 in FY20. **Jail District**

*The Board will resolve as the Board of Supervisors.*

**Discussion Items:**

20. Discussion and possible direction regarding the Coconino County Public Works Road Maintenance Operator Retention & Recruitment Program. **Public Works**
21. Discussion regarding the job descriptions for a Deputy County Manager position, Chief Financial Officer position and Diversity and Inclusion position. **Human Resources**

**Executive Session:**

22. Executive session pursuant to A.R.S. § 38-431.03(A)(3) and (4) to provide legal advice, discuss status updates, options, and provide instructions to counsel in pending litigations: County v. Calkins (Sup.Ct. CV2013-00751; BnkrCt 3:13-bk-08354 & 3:13-ap-00951; and 1914 Route 66 EAT LLC v. Coconino County (TX2018-000993). **County Attorney**

### **Action Items:**

23. Consideration and possible approval of proposal of settlement via an offer of judgment in 1416 Route 66 Eat, LLC v. Coconino County (TX2012-000993), with direction authorizing the County Attorney to sign and serve the proposed draft Offer of Judgment on the County's behalf, with the intent that the County be bound by any acceptance of this Offer of Judgment pursuant to Rule 68 of the Arizona Rules of Civil Procedure. The Board may enter executive session pursuant to A.R.S. § 38-431.03(3) and/or (4), in order to receive legal advice, and/or consider its position and instruct its attorneys regarding the County's position regarding this pending litigation, and proposed offer of judgment in order to resolve this litigation. **County Attorney**
  
24. Consideration and possible approval of proposal of settlement regarding County v. Calkins (Sup.Ct. CV2013-00751; BnkrtCt. 3:13-bk-08354 & 3:13-ap-00951). The Board may enter executive session pursuant to A.R.S. § 38-431.03(3) and/or (4), in order to receive legal advice, and/or consider its position and instruct its attorneys regarding the County's position regarding this pending litigation, and proposed offer of judgment in order to resolve this litigation. **County Attorney**

### **Discussion Item:**

25. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.
  - County Manager's Report
  
  - Chair's Report
  
  - Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
    - District 1 – Supervisor Art Babbott
    - District 2 – Supervisor Elizabeth Archuleta
    - District 3 – Supervisor Matt Ryan
    - District 4 – Supervisor Jim Parks
    - District 5 – Supervisor Lena Fowler

### **Public Hearing – 2:15 p.m:**

26. Public hearing, consideration and possible action regarding the adoption of Ordinance No. 2019-15, rescinding existing Ordinance No. 2015-08: An Ordinance of Coconino County, Arizona Board of Supervisors Providing for the Issuance of Oversize/Overweight Permits to Move or Operate Vehicles Over the Highways and Streets Under Its Jurisdiction. **Public Works**

**Action Item:**

27. Consideration and possible action to approve Resolution No. 2019-38, establishing a list of route restrictions that require limitations of Vehicle Gross Weights to prevent roadway and structural damage. **Public Works**

**Discussion Item:**

28. Presentation, facility tour and discussion regarding the Public Works Department's Main Building Renovation Assessment. **Public Works**

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board