



**Tuesday, October 4, 2022**

**NOTICE OF SPECIAL SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARD OF DIRECTORS OF THE COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**9:00 a.m. – Special Session**

*(Consent business items and discussion will be conducted during Special Session and Special Session will replace the Regular Session scheduled at 10:00 a.m.)*

**The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/86095581943> Or Telephone: Dial 833 548 0276 (Toll Free), Webinar ID: 860 9558 1943. The meeting can also be streamed and viewed on the County YouTube site: [https://www.youtube.com/results?search\\_query=coconino+county](https://www.youtube.com/results?search_query=coconino+county)**

**We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak during public comment, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: [boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

**Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

**Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Recognition:**

- 1. Recognition of 2022 Call Center Staff who assisted during the 2022 Fires and Flooding events. **County Manager**

**Proclamation:**

- 2. Consideration and possible action to approve a Proclamation designating October 2022 as Domestic Violence Awareness Month in Coconino County.

**Board of Supervisors Consent Agenda:**

- 3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
9/22/2022	EFT – 17127 – 17198	\$1,522,996.17
9/22/2022	Checks – 93201174 – 93201274	\$680,781.60

- 4. Consideration and possible action to approve a Funding Agreement with Flagstaff Family Food Center, for the County to provide Community Initiative Funds in the amount of \$2500 from District 1, \$2500 from District 2, \$2500 from District 3, and \$2500 from District 4, in the total amount of \$10,000, to assist in replacing a deteriorating 30+ year old freezer. **Board of Supervisors**

5. Consideration and possible action to approve Resolution 2022-48, approving the Final Plat Amendment of Rancho Shangri-La subdivision to reconfigure Lots 8-11 to create two lots and one utility tract, subject properties are located at 1260, 1320, 1400 Shangri-La Drive in Oak Creek Canyon and are identified as Assessor's Parcel Numbers 405-21-022, 405-21-023 and 405-21-024A; Case No. SUB-22-022. **Community Development**
6. Consideration and possible action to approve a Spousal Maintenance Fund 1166 Budget Amendment to increase Fiscal Year 2022 expenditure budget by \$1,118 to cover increased temp wages. **Courts**
7. Consideration and possible action to accept the Administrative Office of the Courts Fiscal Year 2023 Drug, Gang and Violent and Crime Control Program Grant and Agreement (DGVCCP) for the Recovery Court program totaling \$63,920 and corresponding budget amendments to adjust revenue and budget appropriations for increase in grant. **Courts**
8. Consideration and possible action to approve the cancellation of the Election for the Flagstaff Ranch Fire District, a special district, which was eligible to have an Election on November 8, 2022 and had no candidates file for the board positions. **Elections**
9. Consideration and possible action to approve the On-Call Architectural Services Contract, Johnson Walzer Associates, LLC, for County construction projects up to \$500,000.00, from the term of the date of approval by the County through June 30, 2023; upon mutual agreement, this contract may be renewed for four additional one-year options. **Facilities**
10. Consideration and possible action to approve an Independent Contractor Agreement with Witt O'Brien's to provide sub-recipient monitoring for contracts awarded under RFP 2022-107 American Rescue Plan Act/Coconino County Community-Based Investments and Partnerships in an amount not to exceed \$125,000. **Finance**
11. Consideration and possible action to approve an Independent Contractor Agreement Amendment number One (1) between Arizona Community Action Association, dba Wildfire (Contract No. 07012022-23) and Coconino County Health and Human Services for Fiscal Year 2023 for a budgeted redistribution amendment. **Health and Human Services**
12. Consideration and possible action to approve 1.0 Full-time Employee (FTE) for the Communications Director position, and corresponding budget amendment. **Human Resources**
13. Consideration and possible action to approve an increase and transfer to the Legal Defender's departmental general fund budget of \$9,848 to cover increased payroll expenditures caused by the attorney pay plan implemented in Fiscal Year 2022 and corresponding budget amendment. **Legal Defender**

14. Consideration and possible action to approve the purchase of tires and supplies from Bridgestone Firestone Authorized Dealers, based on AZ State Contracts CTR042117 in the total amount not to exceed \$250,000.00 for Fiscal Year 2023. **Public Works**
15. Consideration and possible action to approve the WEX Fleet Card for fuel credit card services based on Arizona Participating Contract No. CTR053708, not to exceed \$250,000 for Fiscal Year 2023. **Public Works**
16. Consideration and possible action to approve Resolution 2022-51, authorizing the Coconino County Recorder to use emergency voting centers and ballot drop boxes and drive up/ ballot drop off locations and appoint early voting board members for the November 8, 2022 General Election. **Recorder**

*The Board of Supervisors will resolve as the Health District Board of Directors.*

**Public Health District Consent Agenda Items:**

17. Consideration and possible action to approve funding Contract #2023-PS-001, in the amount of \$3,563.00 between the Governor's Office of Highway Safety and Coconino County Public Health District for the period October 1, 2022 to September 30, 2023, for the purchase of bicycle helmets and related program supplies and approve a corresponding budget amendment.

*The Health District Board of Directors will resolve as the Board of Supervisors.*

**Discussion and Possible Action Items:**

18. Discussion and update regarding state and/or federal legislative and/or administrative matters. **Public Affairs**
19. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**
20. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
21. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
  - District 1 – Supervisor Patrice Horstman
  - District 2 – Supervisor Jeronimo Vasquez
  - District 4 – Supervisor Judy Begay
  - District 5 – Supervisor Lena Fowler
  - District 3 – Supervisor Matt Ryan
  
  - Chair's Report

22. Presentation and discussion regarding preparation for the County Supervisors Association (CSA) Annual Legislative Summit, including review and discussion of legislative proposals. **County Manager**

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board