



**Tuesday, September 27, 2022**

**NOTICE OF REGULAR SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY BOARD OF EQUALIZATION, FLOOD CONTROL DISTRICT, COCONINO COUNTY JAIL DISTRICT AND COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**10:00 a.m. Regular Session**

**The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/83207088940> Or Telephone: Dial 888 788 0099 (Toll Free), Webinar ID: 832 0708 8940. The meeting will also be live streamed and can be accessed via the Coconino County YouTube site at: <https://www.youtube.com/channel/UCn-2-jZa486qClnOWwAmSOQ/videos>**

**We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: [boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.**

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

**Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public

portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

**Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

**Speaking During a Public Hearing**

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Board of Supervisors Consent Agenda:**

1. Consideration and possible action to approve the minutes from the Board of Supervisors' meetings conducted August 23, 2022, September 13, 2022 and September 20, 2022
2. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
09/08/2022	EFT – 16977 – 17042	\$1,456,472.57
09/08/2022	Checks – 93201019 – 93201092	\$1,855,231.74

3. Consideration and possible action to approve Resolution 2022-43, approving State Funding Agreement and Addendums for grant disbursements in the amount of \$2,752,059.00 for FY 2023, for contract services, salary, and employee related expenses and approve the corresponding budget adjustment. **Adult Probation**
4. Consideration and possible action to approve a funding agreement providing Community Initiative funds in the amount of \$25,000 from District 3 to the Highlands Fire District for the purchase of two LED outdoor signs to be installed at the entrances of the Mountaineer and Kachina Village communities. **Board of Supervisors**

5. Consideration and possible action to approve the Funding Agreement with the Flagstaff Festival of Science, to use Community Initiative Funds in the amount of \$500 from District 1, \$500 from District 2, \$500 from District 3, and \$500 from District 4, in the total amount of \$2000, to the Flagstaff Festival of Science for the costs and operation of audio-visual equipment to engage existing and new audiences for the Flagstaff Festival of Science free educational event open to the public. **Board of Supervisors**
6. Consideration and possible action to approve a Funding Agreement to provide Community Initiative Funds in the amount of \$5,000 from Supervisor District 5 to Glen Canyon Conservancy for expenses to hold the Navajo Bridge Star Party educational event, Arizona Strip Regional Planning meetings and Regional First Responder/Law enforcement meetings. **Board of Supervisors**
7. Consideration and possible action to accept the FY2023 AZCourtHelp program grant awarded by the Arizona Supreme Court totaling \$39,387.82 to enhance the accessibility of legal information to people representing themselves in Arizona courts. **Courts**
8. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Ash Fork Joint Unified School District and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**
9. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Blue Ridge Domestic Water Improvement District and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**
10. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Blue Ridge Fire District and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**
11. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Coconino County Jail District and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**
12. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Town of Fredonia and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**
13. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Grand Canyon Unified School District and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**

14. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Maine Consolidated School and Coconino County to provide Election services for the November 8, 2022 General Election. **Elections**
15. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Pinewood Fire District and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**
16. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Ponderosa Fire District and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**
17. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the City of Sedona and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**
18. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Williams Unified School District and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**
19. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the City of Williams and Coconino County to provide Election services for the November 8, 2022, General Election.
20. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Tuba City Unified School District #15 and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**
21. Consideration and possible action to approve an Independent Contractor Agreement between TGEN (The Translational Genomics Research Institute) and the Coconino County Health & Human Services, for the period July 1, 2022 to June 30, 2023, for the testing service of COVID specimens received from the Adult Detention Facility, Juvenile Detention Facility and Medical Examiners Office, in an amount not exceed \$230,000. Consideration and possible action for an effective date of 7/1/22 for the Board to ratify any work prior to the execution of the contract. This item is contingent upon approval by Risk Manager. **Health and Human Services**
22. Consideration and possible action to approve an Independent Contractor Agreement with Catholic Charities in the amount of \$136,517.54 for a two-year period (9/27/22-9/26/24) responding to individuals who are housing insecure and being released from the Coconino County Jail. **Health and Human Services**
23. Consideration and possible action to approve Intergovernmental Agreement #DI-20-002262, between Coconino County Health and Human Services and Arizona Department of Economic Security, for amendment 8 beginning July 1, 2022

through June 30, 2023, and approve a Budget Adjustment to itemized service budget in the budget amount of \$694,257. **Health and Human Services**

24. Consideration and possible action to approve an Independent Contractor Agreement with The Guidance Center, in the amount of \$168,106.91, for a two year period (9/27/22-9/26/24), to respond to individuals who are requesting mental and behavioral health services that are being released from the Coconino County Jail. **Health and Human Services**
25. Consideration and possible action to approve a Budget Adjustment for FY23 to use carryover grant funds from the Spay and Neuter grant awarded to CCHHS Animal Management to cover veterinary costs in the amount of \$2,500 and to be spent by June 30, 2023. **Health and Human Services**
26. Consideration and possible action to approve a budget adjustment in the amount of \$2,912.25 for American Rescue Plan Act (ARPA) funds received from United Healthcare Community Plan as a one-time payment. **Health and Human Services**
27. Consideration and possible action to approve purchases from Tracfone Wireless Incorporation, utilizing Health Disparities grant funding, to provide prepaid cell phones and data cards to Coconino County residents for FY23, in the estimated amount of \$53,000 for dba Tracfone and \$32,000 for dba Straight Talk, in the total amount of \$85,000. **Health and Human Services**
28. Consideration and possible action to approve the Waiver of Conflict for Howard L. Brown, Aspey, Watkins and Diesel PLLC to serve as Hearing Officer for Community Development and Human Resources. **Human Resources**
29. Consideration and possible action to approve a Funding Agreement with the Arizona Supreme Court, Administrative Office of the Courts, Juvenile Justice Services Division (JJSD) and budget increase of \$69,476.27 for the operations of JJSD funds including Juvenile Intensive Probation Supervision (JIPS), Standard Probation, Juvenile Probation Services Fund Treatment (JPSF), Diversion Intake, and Diversion Consequences programs in the amount \$2,377,670.20 for Fiscal Year 2023. **Juvenile**
30. Consideration and possible action to approve the First Amendment of an agreement with Tyrrell-Marxen Chevrolet, Inc dba Flagstaff Chevrolet, RFP 2021-103 Vehicle Collision & Body Repair in the amount of \$120,000.00 for a one-year term starting April 1, 2022 through March 31, 2023. **Public Works**
31. Consideration and possible action to approve the purchase of annual Carahsoft services for Salesforce, a Customer Relation Management (CRM) software in the amount of \$90,422.44 for FY2023. **Public Works**

32. Consideration and possible action to approve the increased costs for new or replacement vehicles, with increases from 2 to 39 percent due to demand and supply chain issues, in order to continue support to the affected department requirements; additional costs will not exceed \$85,00.00. **Public Works**
33. Consideration and possible action to approve the Highway Safety Contract #2023-PTS-016 with the Governor's Office of Highway Safety (GOHS) and the associated budget adjustment in the amount of \$15,000.00 to fund overtime and supplies to enhance DUI/Impaired driving enforcement from date of signature through 09/30/2023. **Sheriff**
34. Consideration and possible action to approve the Highway Safety Contract #2023-405d-010 with the Governor's Office of Highway Safety (GOHS) and associated budget adjustment in the amount of \$12,000.00 to fund overtime to enhance DUI/Impaired driving enforcement from date of signature through 09/30/2023. **Sheriff**
35. Consideration and possible action to approve an Independent Contractor Agreement with TerraBIRDS for the purpose of providing instructional support and project leadership in the area of environmental and sustainability education in the amount of \$109,388.00, for a two-year period beginning October 1, 2022 through September 30, 2024 (Yr 1=\$54,694.00; Yr 2=\$54,694.00). **Superintendent of Schools**
36. Consideration and possible action to approve a budget amendment in the amount of \$9,418 for the Treasurer's Office for FY22, to cover temp wages in excess of budget. **Treasurer**

*The Board will resolve as the Board of Equalization.*

**Board of Equalization Action Item:**

37. Consideration and possible action to approve the Waiver of Conflict for Rose Winkeler, Flagstaff Law Group, who serves as the Board of Equalization Attorney for the Board of Equalization. **Board of Equalization**

*The Board will resolve as the Flood Control District Board of Directors.*

**Flood Control District Consent Agenda:**

38. Consideration and possible action to approve the Third Amendment to renew the initial contract for another one-year period and to adjust compensation rates (as amended from the initial Agreement with ATL Inc., dba CMT Engineering Laboratories and the County Flood Control District re: RFQ 2019-109 On-call Geotechnical services) beginning June 1, 2022 through May 31, 2023 for projects up to \$100,000.00. **Flood Control District**

*The Board will resolve as the Health District Board of Directors.*

**Public Health District Consent Agenda:**

39. Consideration and possible action to approve Amendment No. 2 to Public Health Emergency Preparedness Intergovernmental Agreement – CRT0055208, between the Arizona Department of Health Services (ADHS) and the Coconino County Health and Human Services District, for the period of July 1, 2022 to June 30, 2023 in the amount of \$242,699. **Health District**
40. Consideration and possible action to approve a Budget Adjustment for FY23 to use carryover grant funds from the Public Health Emergency Preparedness (PHEP) grant to cover operational costs, in the amount of \$110,100, to be spent by June 30, 2023. **Health District**
41. Consideration and possible action to approve Intergovernmental Agreement Contract Number CTR060580 between the Arizona Department of Health Services (ADHS) and Coconino County Public Health District in the amount of \$45,685.00 annually to provide immunization services during the period July 1, 2022 to June 30, 2027. **Health District**
42. Consideration and possible action to approve an Independent Contractor Agreement between Care 1st Health Plan Arizona, Inc. and Coconino County Public Health District for the period of October 1, 2022 to June 30, 2023, for the provision of Title 36 Mental Health Services, contingent upon Risk Manager approval. **Health District**

*The Board will resolve as the Jail District Board of Directors.*

**Jail District Consent Agenda:**

43. Consideration and possible action to approve an Independent Contract with Weatherproofing Technologies, Inc., to provide roof repairs to the Detention Facility roof above the E Pod area, in the total amount of \$203,884.52, utilizing the OMNIA Partners Contract #R180903-AZ-313117, from the date of approval through 06/30/2023. **Jail District**
44. Consideration and possible action to approve an Intergovernmental agreement between the Coconino County Jail District and Coconino County, to provide election services for the November 8, 2022 Election. **Jail District**
45. Consideration and possible action to approve an Independent Contract with Weatherproofing Technologies, Inc., to provide roof repairs to the Detention Facility roof in the Page Detention Holding Facility, in the total amount of \$107,336.71, utilizing the OMNIA Partners Contract #R180903-AZ-313117, from the date of approval through 06/30/2023. **Jail District**

*The Board will resolve as the Board of Supervisors.*

**Discussion and Possible Action Items:**

46. Consideration and possible action to approve Resolution 2022-52 requesting action at the state level on rural groundwater management policy. **County Manager**
47. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**
48. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
49. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
  - District 1 – Supervisor Patrice Horstman
  - District 2 – Supervisor Jeronimo Vasquez
  - District 3 – Supervisor Matt Ryan
  - District 4 – Supervisor Judy Begay
  - District 2 – Supervisor Lena Fowler
  - Chair's Report

**BREAK**

**Discussion and Possible Direction Items – 1:15 p.m.:**

50. Presentation and discussion regarding an update on United States Environmental Protection Agency (EPA) grant opportunities: the Route 66 Brownfield Site Revitalization Grant, and the Coconino County Historic Jail Site. **Community Development**
51. Briefing of the Small Business Administration (SBA) Disaster Support Program. **Emergency Management**
52. Presentation and discussion regarding preparation for the County Supervisors Association (CSA) Annual Legislative Summit, including review and discussion of legislative proposals. **County Manager**
53. Presentation, discussion and possible direction on Parks & Recreation concessionaire contract evaluation, market research, and proposed actions moving forward. **Parks and Recreation**

**Adjourn:**



CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board