



Tuesday, August 9, 2022

NOTICE OF SPECIAL SESSION AND REGULAR SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT AND COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT

PURSUANT TO A.R.S. § 38-431.02

4:00 p.m. – Special Session

6:00 p.m. – Regular Session

(Consent/regular business items will be conducted at this time, followed by discussion items)

The Board of Supervisors’ meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/85265107558> Or Telephone: Dial 833 548 0282 (Toll Free), Webinar ID: 852 6510 7558. The meeting will also be live streamed and can be accessed via the Coconino County YouTube site at: <https://www.youtube.com/channel/UCn-2-jZa486qClnOWwAmSOQ/videos>

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: boardcomments@coconino.az.gov. Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County’s attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

4:00 p.m. – Special Session

Call to Order:

Pledge of Allegiance:

Discussion and Possible Action Items:

1. Discussion, update, and possible direction to staff regarding legislative items for the CSA Legislative Summit and the County's 2023 State Legislative Agenda.

6:00 p.m. – Regular Session

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Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the

public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Board of Supervisors Consent Agenda:

2. Consideration and possible action to approve the minutes from the Board of Supervisors’ meetings conducted June 14, 2022, June 23, 2022 and June 28, 2022.
3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
06/23/2022	EFT – 16009 – 16068	\$322,463.25
06/23/2022	Checks – 92205847 – 92205949	\$680,966.31
06/30/2022	EFT – 16069 – 16143	\$1,724,950.63
06/30/2022	Checks – 92205950 – 92206065	\$457,354.05
07/07/2022	EFT – 16144 – 16181	\$245,800.49
07/07/2022	Checks – 93200001 – 93200085	\$350,430.08
07/14/2022	EFT – 16182 – 16267	\$3,119,464.79
07/14/2022	Checks – 93200087 – 932001177	\$265,816.28
07/21/2022	EFT – 16268 – 16339	\$1,466,761.14
07/21/2022	Checks – 93200178 – 93200287	\$1,040,253.17
07/28/2022	EFT – 16340 – 16433	\$2,284,011.60
07/28/2022	Check – 93200288 – 93200416	\$2,479,065.84

4. Consideration and possible action to approve Resolution 2022-35, confirming the board members for the Onika/Lilac Road Maintenance District. **Board of Supervisors**

5. Consideration and possible action to appoint Beth Verstraete to the Flagstaff City - Coconino County Library Board, to fill the vacancy left by Harriet Young, for a term to expire October 31, 2023. **Board of Supervisors**
6. Consideration and possible action to approve Resolution 2022-37, directing the Finance Director to re-issue a warrant in the amount of \$1,517.82 to Michael Ouzounian for tax liens on parcel 501-08-046 for tax years 2007 to 2014, which he did not continue to endorse and were purchased by a new investor and creating the need for redemption of funds. **Board of Supervisors**
7. Consideration and possible action to appoint Bryan Bates to the Board of Adjustment, representing Supervisor District 4, for a term to expire August 9, 2026. **Community Development**
8. Consideration and possible action to approve a FY23 Crime Victim Compensation Grant VC-23-003 with the Arizona Criminal Justice Commission in the amount of \$145,980; corresponding budget amendment; and FY23 Independent Contractor Agreement with Victim Witness Services for Coconino County to administer the Crime Victim Compensation Program for the Coconino County Attorney's Office. **County Attorney**
9. Consideration and possible action to approve the donation of Law Library book credits for Flagstaff Public Library to purchase books from Baker & Taylor through the Sustainable Shelves Service that helps libraries responsibly remove weeded or unwanted books from their collections. **Courts**
10. Consideration and possible action to approve the appointment of Michele Muskat, Anthony Santana and Roberta McVickers as Justices of the Peace Pro Tempore, through June 30, 2023, on an as-needed basis. **Courts**
11. Consideration and possible action to approve the appointment of Roberta McVickers as Judge Pro Tempore for Superior Court in Coconino County for the FY2023 term. **Courts**
12. Consideration and possible action to approve a budget adjustment in the amount of \$5,000,000 to Emergency Management, to allow the County to continue to take advantage of funding from the State general fund for wildfire emergency response, allowing for any additional reimbursement expenses and/or equipment related to post-wildfire flood emergency mitigation and response efforts. **Emergency Management**
13. Consideration and possible action to approve an increase to the Courthouse Renovation budget authority and a budget adjustment in the amount of \$305,595, to account for expenses necessary to complete the Historic Courthouse Renovation Project. **Facilities**
14. Consideration and possible action to approve a contract with FM Solutions to provide an update to the Facilities Master Plan, for services in the amount of

\$124,000, with the project anticipated to be completed prior to the end of FY23.

Facilities

15. Consideration and possible action to approve the distribution of Forest Fees received in Fiscal Year 2022 for Schools and Roads. **Finance**
16. Consideration and possible action to approve Toho-Tolani Road Improvement Board of Directors Resolution 2022-01, approving the dissolution of Toho-Tolani Road Improvement District which was created through Resolution 2000-86, to dissolve the district and transfer fund balance from fund 1653 to fund 1567 and 1654 to zero out deficits, then transfer the remaining balance in fund 1653 to fund 1441 National Forest Fees Title 1 through a budget amendment. **Finance**
17. Consideration and possible action to approve the Public Safety Personnel Retirement System (PSPRS) and Corrections Officers Retirement Plan (CORP) Pension Funding Policy created in accordance with ARS 38-863.01. **Finance**
18. Consideration and possible action to approve a Grant Renewal/ 2022 Grant Award GRA-RC003-19-0923-01-Y5, between Coconino County Health and Human Services and First Things First, for the period July 1, 2022 to June 30, 2023 in the amount of \$150,000, to provide oral health services to children 0 to 5 years of age and pregnant women. **Health and Human Services**
19. Consideration and possible action to approve Contract No. CTR059343 (Senate Bill 1847), between Coconino County Health and Human Services and Arizona Department of Health Services (ADHS) for FY23, in the amount of \$99,500.00, and approve a corresponding budget adjustment. **Health and Human Services**
20. Consideration and possible action to approve the FY23 First Year Contract with ICM Conversions, Inc., DBA ICM Document Solutions, in an amount not to exceed \$2,000,000, to provide bulk scanning solutions, including but not limited to boxing, sorting, document cleanup, scanning, quality assurance verification, digital document access portal, keyword characterization, and document destruction. **Information Technology**
21. Consideration and possible action to approve the FY23 First Year Contract with Avalon Copy Centers, in an amount not to exceed \$2,000,000, to provide bulk scanning solutions, including but not limited to boxing, sorting, document cleanup, scanning, quality assurance verification, digital document access portal, keyword characterization, and document destruction. **Information Technology**
22. Consideration and possible action to approve carryover funds from FY22 to FY23 for funding of Arizona County Insurance Pool (ACIP) requirements in the amount of \$50,000. **Information Technology**
23. Consideration and possible action to approve a budget amendment to transfer Title IV pass through monies in the amount of \$77,011.94, from the revenue fund to the expenditure fund within the Title IV fund, and allow the Legal Defender's

Office (LDO) to allocate funds from this account to appropriate enhanced dependency representation expenses for FY22. **Legal Defender**

24. Consideration and possible action to approve a payment of \$73,412 to the County Supervisors Association (CSA) for annual service membership fees and annual building maintenance fees. **Public Affairs**
25. Consideration and possible action to approve the Fourth Amendment of an Agreement with Pro Petroleum, Inc., to purchase bulk fuel for a one-year period beginning July 1, 2022, in an amount not to exceed \$1,200,000.00. **Public Works**
26. Consideration and possible action to approve the Fourth Amendment of an Agreement with L.P.'s Excavating, Inc., for a one-year renewal of RFQ 2018-104, Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
27. Consideration and possible action to approve the Second Amendment of an Agreement between Conservation Legacy dba. AZ Conservation Corps. and Coconino County, for RFQ 2021-100, "On-Call Conservation Support Services" for projects up to \$250,000.00. **Public Works**
28. Consideration and possible action to approve payments for routine Solid Waste operations to the City of Flagstaff for landfill and hazardous waste fees, in an amount not to exceed \$150,000.00 for FY2023. **Public Works**
29. Consideration and possible action to approve the purchase of fuel for County vehicles from the City of Flagstaff fuel yard, in an amount not to exceed \$100,000.00 for FY2023. **Public Works**
30. Consideration and possible action to approve the purchase order for repairs on Caterpillar equipment, by the local authorized dealer from Empire Southwest, LLC., based on AZ State Contract CTR050429-3, in an amount not to exceed \$350,000.00 for FY2023. **Public Works**
31. Consideration and possible action to approve the purchases of repairs, parts and supplies by authorized dealer from Flag Truck Center for Mack Trucks in the total amount of \$150,000.00 for FY2023. **Public Works**
32. Consideration and possible action to approve the First Amendment of an Agreement with Woodson Engineering & Surveying, Inc. and the County for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Public Works**
33. Consideration and possible action to approve the First Amendment of an Agreement with Peak Engineering, Inc. and the County for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Public Works**

34. Consideration and possible action to approve the First Amendment of an Agreement with JE Fuller Hydrology & Geomorphology, Inc. and the County for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Public Works**
35. Consideration and possible action to approve the First Amendment of an Agreement with Burgess & Niple, Inc. and the County for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Public Works**
36. Consideration and possible action to approve the First Amendment of an Agreement with Atkins North America, Inc. and the County for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Public Works**
37. Consideration and possible action to approve the First Amendment of an Agreement with The WLB Group, Inc. and the County for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Public Works**
38. Consideration and possible action to approve the First Amendment of an Agreement with Shepard-Wesnitzer, Inc. and the County for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Public Works**
39. Consideration and possible action to approve the First Amendment of an Agreement with Natural Channel Design, Inc. and the County for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Public Works**
40. Consideration and possible action to approve the First Amendment of an Agreement with Civiltec Engineering, Inc. and the County for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Public Works**
41. Consideration and possible action to approve the First Amendment of an Agreement with Entellus, Inc. and the County for RFQ 2021-109 On-call Engineering Services, from August 1, 2022 to July 31, 2023, in an amount up to \$500,000 per project. **Public Works**
42. Consideration and possible action to approve the Arizona Attorney General Local and Tribal Government Opioid Abatement RFGA grant award #AG22-019-001, in the amount of \$2,501,813, and approve associated budget adjustments in FY23 and FY24, and request seven Full Time Equivalent (FTE's), for the purposes of eliminating opioid addiction and reducing recidivism for inmates and/or individuals currently involved in the criminal justice system with opioid-related substance abuse disorders with our new Pathways to Community program.
Sheriff

43. Consideration and possible action to approve Agreement #FLAG-2022-0001 with the National Parks Service, to provide cooperative law enforcement services within the Flagstaff Area National Monuments, for five years from date of final signature at no cost. **Sheriff**
44. Consideration and possible action to approve the Intergovernmental Agreement (IGA) with City of Flagstaff for the allocation of \$11,201.00 in FY23 to the Coconino County Sheriff's Office from the FFY22 Byrne Justice Assistance Grant (JAG) and authorize the Sheriff to execute all documents pertaining to the grant. **Sheriff**
45. Consideration and possible action to approve the Be a Mathematician (BEAM) grant and Intergovernmental Agreement amendment between Northern Arizona University (NAU) and the Coconino County Education Service Agency (CCESA), for additional funding in the amount of \$10,080.00, carry over dollars of \$13,281.71; and approve the corresponding budget adjustment to provide Native American and Hispanic middle school math students tutoring, with a grant period extended through September 30, 2022. **Superintendent of Schools**
46. Consideration and possible action to approve the cancellation of Elections for the Coconino County School Districts eligible to be held on November 8, 2022, for the districts that had no candidates or less than the number of candidates to be elected and appoint the candidates that have filed in each district and declare them as being "elected" as defined in statute, which include: Maine Consolidated SD #10 (3 seats, 2-year terms), Grand Canyon USD #4 (1 seat, 4-year term), Tuba City USD #15 (1 seat, 2-year term), Page USD #8 (2 seats, 4-year terms), Fredonia Moccasin USD #6 (5 seats total: 3 seats, 4-year terms and 2 seats, 2-year terms), Chevelon Butte ESD #5 (2 seats, 4-year terms), C.A.V.I.A.T. (3 seats, 2-year terms), College District Coconino College #2 (1 seat, 6-year term), College District Coconino College #3 (1 seat, 6-year term), and N.A.T.I.V.E. (1 seat, 2-year term). **Superintendent of Schools**

The Board will resolve as the Health District Board of Directors.

Health District Consent Agenda:

47. Consideration and possible action to approve an autopsy services contract between the Coconino County Public Health Services District and the Navajo Nation to provide Medical Examiner services for the period October 1, 2021 to September 30, 2022, in the amount of \$60,000. **Health District**
48. Consideration and possible action to approve Independent Contractor Agreement Amendment #3, between the Coconino County Public Health Services District (CCPHSD) and AXIS Forensic Toxicology, to provide Medical Examiner forensic toxicology services for the period July 1, 2022, to June 30, 2023, in the amount not to exceed \$100,000. **Health District**

49. Consideration and possible action to approve a contract for the Independent Contractor Agreement between North Country HealthCare and the Coconino County Public Health Services District, for the period July 1, 2022 to June 30, 2027, for the operation of the Northern Arizona Care and Services After Assault (NACASA) and the payment of costs mandated to the County for sexual assault forensic examinations and domestic violence strangulations and corresponding forensic costs up to the amount of \$190,000 and \$24,000 for strangulations. **Health District**
50. Consideration and possible action to approve a purchase order between the Coconino County Health District and the Arizona Department of Health Services/Bureau of Vital Records, in an amount not to exceed \$150,000 per fiscal year, for the period July 1, 2022, through June 30, 2027, for the Vital Records program to purchase legally required birth and death certificate paper and corresponding issuance surcharges. **Health District**

The Board will resolve as the Board of Supervisors.

Discussion and Possible Action Item:

51. Consideration and possible action to approve Resolution 2022-44 approving and adopting the tax rate schedule for Fiscal Year 2022-23 and Tax Year 2022 for all special taxing jurisdictions for which Coconino County has authority to collect taxes. **Finance**
52. Consideration, and possible recommendation of approval to the Arizona Department of Liquor Licenses and Control regarding an application (#199181) for an Acquisition of Control for a series 006 Bar liquor license for Borracho Saloon, Agent Jeffrey Craig Miller, located at 60 W. Pinewood Boulevard, Munds Park, AZ, 86017. **Board of Supervisors**

Public Hearing:

53. Public Hearing, consideration, and possible recommendation of approval to the Arizona Department of Liquor Licenses and Control regarding an application (#200928) for a Series 006 (bar) liquor license, Location/Owner Transfer, for Mustang River Grill, Agent Peter James Mulgrew, located 13448 E Old Route 66, Parks, AZ, 86018. **Board of Supervisors**
54. Public Hearing, consideration, and possible recommendation of approval to the Arizona Department of Liquor Licenses and Control regarding an application (#198575) for a Location Transfer for a series 006 (Bar) liquor license for Cool Pines Ventures Inc., Agent Jeffrey Craig Miller, located at 17570 S. Munds Ranch Rd, Munds Park, AZ, 86017. **Board of Supervisors**

The Board will resolve as the Flood Control District Board of Directors.

Discussion and Possible Direction Item:

55. Presentation, discussion and possible direction regarding flood preparation and mitigation efforts as a result of fires. **Flood Control District**

Flood Control Consent Agenda:

56. Consideration and possible action to approve the Second Amendment of an Agreement between Conservation Legacy dba. AZ Conservation Corps. and the Flood Control District, for RFQ 2021-100, “On-Call Conservation Support Services” for projects up to \$250,000.00. **Flood Control District**
57. Consideration and possible action to approve the Second Amendment of an Agreement between American Conservation Experience (ACE) and the Flood Control District, for RFQ 2021-100, “On-Call Conservation Support Services” for projects up to \$250,000.00. **Flood Control District**
58. Consideration and possible action to approve the Fourth Amendment of an Agreement with L.P.’s Excavating, Inc., for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County Flood Control District for projects up to \$2,000,000.00. **Flood Control District**
59. Consideration and possible action to approve the First Amendment of an Agreement with Civiltec Engineering, Inc. and the County Flood Control District for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Flood Control District**
60. Consideration and possible action to approve the First Amendment to the Agreement with Natural Channel Design, Inc. and the County Flood Control District for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Flood Control District**
61. Consideration and possible action to approve the First Amendment to the Agreement with Entellus, Inc. and the County Flood Control District for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Flood Control District**
62. Consideration and possible action to approve the First Amendment of an Agreement with Atkins North America, Inc. and the County Flood Control District for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Flood Control District**
63. Consideration and possible action to approve the First Amendment of an Agreement with Burgess & Niple, Inc. and the County Flood Control District for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Flood Control District**

64. Consideration and possible action to approve the First Amendment of an Agreement with JE Fuller Hydrology & Geomorphology, Inc. and the County Flood Control District for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Flood Control District**
65. Consideration and possible action to approve the First Amendment of an Agreement with Peak Engineering, Inc. and the County Flood Control District for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Flood Control District**
66. Consideration and possible action to approve the First Amendment of an Agreement with Shepard-Wesnitzer, Inc. and the County Flood Control District for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project Flood Control District. **Flood Control District**
67. Consideration and possible action to approve the First Amendment of an Agreement with The WLB Group, Inc. and the County Flood Control District for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Flood Control District**
68. Consideration and possible action to approve the First Amendment of an Agreement with Woodson Engineering & Surveying, Inc. and the County Flood Control District for RFQ 2021-109 On-call Engineering Services from August 1, 2022 to July 31, 2023, up to \$500,000 per project. **Flood Control District**

The Board will resolve as the Board of Supervisors.

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this ____ day of _____, 2022.

Lindsay Daley, Clerk of the Board