



Tuesday, August 6, 2019

**NOTICE OF SPECIAL SESSION, REGULAR SESSION AND EXECUTIVE SESSION
OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF
DIRECTORS OF THE
COCONINO COUNTY FLOOD CONTROL DISTRICT,
COCONINO COUNTY JAIL DISTRICT AND
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

**9:00 Special Session
10:00 a.m. – Regular Session
1:15 p.m. – Special Session continues
Immediately followed by Executive Session**

**First Floor Board Room
Executive Sessions will take place in the Second Floor Conference Room
219 E. Cherry Ave., Flagstaff, AZ, 86001**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Special sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Discussion and Possible Action:

1. Discussion and presentation of video highlighting July County Activities and Welcome Back to the Board of Supervisors. **Public Affairs**
2. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.
 - Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
 - District 1 – Supervisor Art Babbott
 - District 2 – Supervisor Elizabeth Archuleta
 - District 3 – Supervisor Matt Ryan
 - District 4 – Supervisor Jim Parks

- District 5 – Supervisor Lena Fowler
- County Manager's Report
- Chair's Report
- Review and update on Board Planning Calendar and Quorum Postings

Appointments:

3. Consideration and possible action regarding the appointment of J Michael Cruz to the Coconino County Hispanic Advisory Council for a four-year term to expire August 5, 2023. **Public Affairs**
4. Consideration and possible action regarding the appointment of Erika Arlington as the County Legal Defender. **County Manager**
5. Consideration and possible action regarding the reappointment of Mary Williams to the Planning and Zoning Commission from District 1, for a term to expire June 30, 2023. **Community Development**
6. Consideration and possible action regarding the reappointment of Tammy Ontiveros to the Planning and Zoning Commission, from District 3, for a term to expire on June 30, 2022. **Community Development**
7. Consideration and possible action regarding the reappointment of Ray Mayer to the Planning and Zoning Commission, from District 2, for a term to expire June 30, 2023. **Community Development**
8. Consideration and possible action regarding the reappointment of John Ruggles to the Planning and Zoning Commission, from District 2, for a term to expire June 30, 2023. **Community Development**
9. Consideration and possible action to appoint Mary Wiese as a Board member to the Mormon Lake Fire District for a term to end in 2022. **Board of Supervisors**
10. Consideration and possible action to approve the appointment of Adam Zickerman as a Juvenile Hearing Officer. **Courts**

Board of Supervisors Consent Agenda:

11. Consideration and possible approval of the minutes from the Board of Supervisors' meetings conducted June 12, 2018, June 18, 2019, June 25, 2019 and July 3, 2019.

12. Consideration and possible action regarding Ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
06/20/2019	EFT – 6172 – 6233	\$1,490,259.91
06/20/2019	Checks – 91909110 – 91909337	\$1,497,622.47
06/27/2019	EFT – 6234 – 6269	\$82,431.51
06/27/2019	Check – 91909338 – 91909495	\$314,865.68
07/03/2019	EFT – 6270 – 6309	\$1,269,938.83
07/03/2019	Checks – 92000001 – 920000213	\$1,121,967.86
07/11/2019	EFT – 6310 – 6362	\$260,827.67
07/11/2019	Checks – 92000214 – 92000380	\$2,089,468.81
07/18/2019	EFT – 6366 – 6435	\$1,462,112.99
07/18/2019	Check – 92000388 – 92000602	\$1,196,624.00
07/19/2019	EFT – 6440	\$39.86
07/19/2019	Checks – 92000603 – 92000607	\$66,229.48
07/25/2019	EFT – 6442 – 6483	\$82,158.20
07/25/2019	Checks - 92000608 – 92000770	\$742,409.00

13. Consideration and possible action to approve Community Grant funding request from District 2 in the amount of \$1,500.00 to the Flagstaff Downtown Business Alliance to assist with costs for movie license fees and production to provide Movies on the Square in a family friendly and safe environment all summer, at no cost to the Community. **Board of Supervisors**
14. Consideration and possible action to approve Resolution 2019-26, dissolving the Badger Creek Domestic Water Improvement District. **Board of Supervisors**
15. Consideration and possible action regarding approval of a recommendation to the State Department of Liquor Licenses and Control, for approval of an application for Extension of Premises for a permanent change of area of service for Licensee Lauren K. Merrett for Agee’s BBQ Market located at 17730 S. Munds Ranch Rd., Munds Park, AZ. **Board of Supervisors**
16. Consideration and potential adoption of Resolution 2019-25, the Clerk’s recommendations to find that the evidence supplied by the following owners to be sufficient to prove that the appellants’ properties (as listed here) are primary residences, pursuant to A.R.S. sec. 42-12052(B)(1), and possible order for their associated properties (listed here) to be reclassified as class three property pursuant to A.R.S. sec. 42-12003: Janel and Walter Miller, 5425 Snow Bowl Drive, Flagstaff, AZ (APN 301-82-010); Mark Hulet, 526 Haul Rd., Page, AZ (APN 802-09-011E). **Board of Supervisors**

17. Consideration and possible approval of Resolution 2019-31, redeeming the waiver and authorizing the Coconino County Assessor to accept the Affidavit for Tax Exemption for Tax Year 2019 for the following non-profit organizations, for property located in Coconino County, Arizona; Flagstaff Federated Community Church, Flagstaff Monthly Meeting, I.O.O.F, Knights of Pythias Arizona Domain Grand Lodge, Lowell Observatory, Transition Zone & Horticultural Institute Inc and Williams Hospital District. **Assessor**
18. Consideration and possible action regarding the approval of the independent contractor agreement with Victim/Witness Services of Coconino County to administer the Crime Victim Compensation Program for the County Attorney's Office; consideration and possible action regarding approval of the FY20 Crime Victim Compensation Grant VC-20-051 agreement with the Arizona Criminal Justice Commission in the amount of \$162,830.00; and the corresponding budget adjustment, an increase of \$18,670.00, to align the approved budget for fund 1229 with the approved grant funding. **County Attorney**
19. Consideration and possible action regarding the approval of two grants and a budget adjustment to support the Victim Notification Advocate 1.0 FTE: the FY20 Victims' Rights Program Award Agreement A.G. #2020-003 with the Attorney General's Office of Victim Services in the amount of \$36,000.00; the FY20 Victim Assistance Grant VA-20-099 with the Arizona Criminal Justice Commission in the amount \$16,830.00; and the corresponding FY20 budget adjustment. **County Attorney**
20. Consideration and possible action regarding approval of the FY20 Drug Gang and Violent Crime Control grant agreement with the Arizona Criminal Justice Commission, in the amount of \$132,461.00, for the period of July 1, 2019 through June 30, 2020, and corresponding Budget Adjustment. **County Attorney**
21. Consideration and possible action regarding approval of the FY20 independent contractor agreement with Victim/Witness Services for Coconino County to provide criminal justice advocacy services to victims of crime in cases prosecuted by the County Attorney's Office, at a cost not to exceed \$163,000. **County Attorney**
22. Consideration and possible action regarding the acceptance and approval of the FY20 Integrated Family Court Grant Award from the Arizona Community Foundation, Northern Arizona Regional Grant from the Page/Lake Powell Foundation, in the amount of \$1078.00, to be used for Court Appointed Best Interest Attorneys who must travel to and from Page/Lake Powell to meet with children and families in the Integrated Family Court. **Courts**
23. Consideration and possible acceptance of a Fiscal Year 2020 grant from the Administrative Office of the Courts, and corresponding budget amendment, in the amount of \$41,675 for court security improvements at the Flagstaff Courthouse. **Courts**

24. Consideration and possible action regarding approval of an Intergovernmental Agreement between Coconino County and the City of Page for Emergency Management Services for the period of April 1st 2019 through June 30th 2020. **Emergency Management**
25. Consideration and possible action regarding approval of the designation of Michael Townsend as the Chief Fiscal Officer of Coconino County with the authority to submit Fiscal Years 2017 and 2018 expenditure limitations report to the auditor general, as required by ARS 41-1279.07.E. **Board of Supervisors**
26. Consideration and possible action regarding adoption of the tax rate schedule for Fiscal Year 2019-2020 and Tax Year 2019 for all special taxing jurisdictions for which Coconino County has the authority to collect taxes. **Finance**
27. Consideration and possible action regarding approval of the additional contribution of \$1,000,000 to the Arizona Public Safety Personnel Retirement System (PSPRS). **Finance**
28. Consideration and possible action regarding approval of a Purchase Order with Konica Minolta to provide maintenance and warranty services for all County copiers, in an amount not to exceed \$95,000 for FY20. **Finance**
29. Consideration and possible action regarding approval of the OnBase (EDMS) Annual Maintenance Contract Renewal with Databank for FY 2020 in the amount of \$59,714.33. **Information Technology**
30. Consideration and possible action regarding approval of the Second Amendment of an On-Call Agreement with Dennis L. Lopez & Associates LLC and the County to provide professional appraisal services, not to exceed \$60,000 for a one year period. **Public Works**
31. Consideration and possible action regarding approval of an Intergovernmental Agreement (IGA) with multiple public agencies for the creation and participation in the Arizona Child Abduction Response Team (CART). **Sheriff**
32. Consideration and possible action regarding approval of an Intergovernmental Agreement (IGA) with the Phoenix Police Department / Arizona Internet Crimes Against Children (PPD/ICAC) Task Force to work with the task force affiliates to support and advance the goals of Project Safe Childhood, a Department of Justice (DOJ) initiative. **Sheriff**
33. Consideration and possible action regarding an approval to donate and transfer ownership of the Sheriff's Office 1999 Ford Crown Victoria (equipment number 15947) to the Town of Tusayan, AZ at no cost. **Sheriff**

34. Consideration and possible action to approve Resolution 2019-23, approving an Intergovernmental Agreement between Coconino County Superintendent of Schools and Alpine Leadership Academy/Flagstaff Unified School District, to provide instructional support in the area of environmental education, effective July 1, 2019 through June 30, 2020, in the amount of \$7,500.00. **Superintendent of Schools**
35. Consideration and possible action to approve Resolution 2019-24; Intergovernmental Agreement between Coconino County Superintendent of Schools and Flagstaff Unified School District to provide funding for Friends of Camp Colton Environmental Education Project effective July 1, 2019 through June 30, 2020 in the amount of \$7,500.00. **Superintendent of Schools**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control Consent Agenda:

36. Consideration and possible action regarding approval of the Second Amendment of an On-Call Agreement with Dennis L. Lopez & Associates LLC and the County Flood Control District to provide professional appraisal services, not to exceed \$60,000 for a one year period. **Flood Control**
37. Consideration and possible action regarding approval of an increase of \$6,917.90 to a purchase order of \$124,162.98, for the total amount of \$131,080.88, for an Air Burner purchase with Air Burners, Inc. **Flood Control**

The Board will resolve as the Jail District Board of Directors.

Jail District Consent Agenda:

38. Intergovernmental Agreement (IGA) 2019-038, with the Arizona Department of Public Safety for the State Gang Task Force Detention Liaison Officer Program, effective July 1, 2019 through June 30, 2019, with an annual renewal on July 1 for a period of time not to exceed five years, in the estimated amount of \$75,640.00 for FY20. **Jail District**
39. Consideration and possible action regarding approval of a budget adjustment and contract renewal with Good Source Solutions, Inc., to provide specialty food products to the Coconino County Flagstaff Detention Facility for FY20, in the estimated amount of \$188,000. **Jail District**
40. Consideration and possible action regarding approval of a contract renewal with Laurence Schiff, MD, to provide mental health services to the inmates of the Coconino County Flagstaff Detention Facility for FY20 in the amount of \$67,800. **Jail District**

41. Consideration and possible action regarding approval of a budget adjustment and purchase order with Shamrock Foods Company, utilizing Arizona State Contract CTR043423, to provide food products to the detention facility in the estimated amount of \$227,000 in FY20. **Jail District**
42. Consideration and possible action regarding approval of a Fiscal Year 2020 purchase order with Diamond Drugs, Inc., to provide prescription and over the counter medication to inmates of the Detention Facility, in the estimated amount of \$230,000, utilizing the State of Minnesota Department of Administration Minnesota Multistate Contracting Alliance for Pharmacy Contract #MMS14004. **Jail District**

The Board will resolve as the Health District Board of Directors.

Health District Consent Agenda:

43. Consideration and possible action regarding approval of Agreement No. CTR043280, Amendment No. 9 between the Coconino County Public Health Services District (CCPHSD) and the Arizona Department of Health Services (ADHS) for the period of July 1, 2019 to June 30, 2020 in the amount of \$753,788 to provide tobacco and chronic disease education and prevention services, injury prevention education, family planning, health policy analysis, and public health accreditation activities; the contract initiates Year 5 of services and funding for the Healthy People Healthy Communities Intergovernmental Agreement (IGA). **Health District**
44. Consideration and possible action regarding approval of a purchase order for immunizations from Glaxo-Smith-Kline, to protect against vaccine-preventable diseases, in the maximum amount of \$100,000. **Health District**
45. Consideration and possible action regarding the approval of a purchase order for immunizations from Sanofi Pasteur, to protect against vaccine-preventable diseases, in a maximum amount of \$100,000. **Health District**
46. Consideration and possible action regarding approval to accept funding from the United Way of Northern Arizona to the Coconino County Public Health Services District (CCPHSD), in the amount of \$5,265.00 for FY20, allowing CCPHSD to spend the grant award to provide Teen Clinic medical supplies and services. **Health District**
47. Consideration and possible action regarding approval of Amendment No. 9 of the Emergency Preparedness IGA – CRT043131 between the Arizona Department of Health Services (ADHS) and the Coconino County Health and Human Services District (CCHHS), for the period of July 1, 2019 – June 30, 2020, in the amount of \$238,751 per year; this is the first year of a five-year grant cycle which will extend to 2024. **Health District**

48. Consideration and possible action regarding approval of a contract between Steward Health Choice Arizona and Coconino County Health and Human Services (CCHHS), and a corresponding Budget Adjustment in the amount of \$21,780, to fund the Health Outcomes through Prevention and Education (HOPE) Coconino Substance Use Prevention Coalition to provide substance use prevention activities for the period of July 1, 2019 through April 30, 2020; the program will fund .125 FTE of the current CCHHS Prescription Drug Overdose Prevention Program staff (which is currently 1.0 FTE). **Health District**
49. Consideration and possible action regarding the award of IFB 2019-04 Full-Body Digital Radiography System to Comp Ray for the Coconino County Health and Human Services (CCHHS) Medical Examiner's Office and enter into a FY20 contract with Comp Ray in the total amount of \$111,409. **Health District**
50. Consideration and possible action regarding approval of the Independent Contactor Agreement for Animal Sheltering Services between High Country Humane and Coconino County Health and Human Services provided during the FY20 Museum Fire and Flood. **Health District**
51. Consideration and possible action regarding approval of the Independent Contactor Agreement for Animal Sheltering Services between Coconino Humane Association and Coconino County Health and Human Services provided during the FY20 Museum Fire and Flood. **Health District**

The Board will resolve as the Board of Supervisors.

Discussion and Possible Action:

52. Discuss and accept the resignation of Risha VanderWey, Superintendent of Schools, to be effective upon appointment of a qualified successor, and discuss the recruitment process. **Human Resources**

Public Hearing:

53. Public Hearing, consideration and possible recommendation to the AZ Department of Liquor Licenses and Control regarding a new application for a new Series 7 (Beer and Wine Bar) Liquor License for Kaibab Lodge at Grand Canyon North, LLC, Application #65388, Controlling Person – Rex Gene Maughan, located at 26 MI S JCT HWYS 67 & 89A, Fredonia, Arizona, 86022. **Board of Supervisors**
54. Public Hearing, consideration and possible recommendation to the AZ Department of Liquor Licenses and Control regarding a new application for a new Series 10 (Beer and Wine Store) Liquor License for Raptor Ranch Grocery/Campstore, Application #63371, Controlling Person – Troy Gene Morris, located at HWY 180 & 64, Valle, AZ, 86046. **Board of Supervisors**

Discussion and Possible Action:

- 55. Presentation, discussion and direction regarding Service and Space Reimagined, Capital Facilities. **County Manager**
- 56. Consideration, discussion, and possible action regarding legislative proposals for the County Supervisors Association of Arizona legislative advocacy process and approval of the draft support letter for Arizona Game and Fish Department's fish hatchery funding increase. **Public Affairs**

Executive Session:

- 57. Discussion of County Manager performance evaluation. Pursuant to A.R.S. 38-431.03 (A) (1), the Board of Supervisors may vote to enter executive session. **Board of Supervisors**
- 58. Discussion and consultation with attorneys to receive legal advice on contemplated litigation pursuant to ARS 38-431.03(A)(3) & (4). **County Attorney**
- 59. Discussion of purchase, sale or lease of real property and contract negotiations. The Board of Supervisors may convene in executive session pursuant to Ariz. Rev. Stat. 38-431.03(A)(7) and (A)(4) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property and to instruct its attorneys regarding the Board's position. **Parks and Recreation**

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2019.

Lindsay Daley, Clerk of the Board