



**Tuesday, August 3, 2021**

**NOTICE OF REGULAR SESSION AND EXECUTIVE SESSION OF THE COCONINO  
COUNTY BOARD OF SUPERVISORS AND BOARD OF DIRECTORS OF THE  
COCONINO COUNTY FLOOD CONTROL DISTRICT,  
COCONINO COUNTY JAIL DISTRICT AND  
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**10:00 a.m. – Regular Session  
1:15 p.m. – Discussion items**

**The Board of Supervisors’ meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://zoom.us/j/99504615078>  
Or Telephone: Dial 833 548 0282 (Toll Free), Webinar ID: 995 0461 5078. The meeting can also be streamed and viewed on the County YouTube site:  
[https://www.youtube.com/results?search\\_query=coconino+county](https://www.youtube.com/results?search_query=coconino+county)**

**We encourage you to join via the link above rather than calling in, as it is better quality. You will be muted as you join the meeting. For a public hearing or the public comment portion of the meeting, if you would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: [boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County’s attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

## **Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

## **Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately.

## **Call to Order:**

## **Pledge of Allegiance:**

## **Call to the Public:**

## **Board of Supervisors Consent Agenda:**

1. Consideration and possible action to approve the minutes from the Board of Supervisors' meetings conducted June 22, 2021, June 24, 2021 and July 26, 2021.
2. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>v</u>	<u>Computer Register Totals</u>
06/17/2021	EFT – 11937 – 12009		\$1,327,614.62
06/17/2021	Checks – 92105777 – 92105921		\$430,383.76
06/24/2021	EFT – 12011 – 12085		\$290,123.21
06/24/2021	Checks – 92105922 – 92106042		\$463,116.06
07/01/2021	EFT – 12091 – 12137		\$1,358,547.69
07/01/2021	Checks – 92200001 – 922001111		\$845,049.16
07/08/2021	EFT – 12140 – 12200		\$1,055,224.45
07/08/2021	Check – 92200112 – 92200235		\$417,008.01
07/15/2021	EFT - 12201 – 12272		\$2,327,361.98
07/15/2021	Checks- 92200236 – 92200337		\$693,606.49
07/22/2021	EFT – 12274 – 12352		\$954,808.26
07/22/2021	Checks – 92200338 – 92200498		\$951,269.82

3. Consideration and possible action to appoint Joan Arrow as a Democratic Precinct committee person for precinct 16, for a term to expire October 1, 2022, to fill vacancies created by a lack of candidates during the 2020 election. **Board of Supervisors**
4. Consideration and possible action to approve a budget adjustment from District 1 Community Initiatives account in the amount of \$500, District 2 Community Initiatives Account in the amount of \$500, District 3 Community Initiatives Account in the amount of \$500 and District 4 Community Initiatives Account in the amount of \$500, for a total of \$2,000, to the Superintendent of Schools Office for the 2021 Teacher of the Year and Rookie Teacher of the Year Program. **Board of Supervisors**
5. Consideration and possible action to approve Resolution 2021-30, directing the Finance Director to re-issue a warrant in the amount of \$147.92 to Stacy Brown-Jacobs to replace a warrant issued by Coconino County for Ms. Brown's work performed during the County Fair in 2019. **Board of Supervisors**
6. Consideration and possible action to approve Resolution 2021-32, redeeming the waiver and authorizing the Coconino County Assessor to accept the Affidavit for Tax Exemption for Tax Year 2021 for the following non-profit organizations, for property located in Coconino County, Arizona; Boy Scouts of America/Grand Canyon Council, BPOE lodge 2498, CCCS Holdings LLC, Flagstaff Lodge No 7 Free & Accepted Masons, Happy Jack Fire Services Inc., VFW of US San Francisco Post 1709, and Whispering Sands Western Regional. **Assessor**
7. Consideration and possible action to approve a FY22 Victims' Rights Program Award agreement (A.G. #: 2022-003) with the Arizona Attorney General, in the amount of \$28,622, for the period of July 1, 2021 – June 30, 2022, plus an additional limited appointment 1.0 FTE, and corresponding budget amendment for Funds 1221 (subdivision VRP-0000 and VOCA-4180) and 1001, which includes the required match transfer. **County Attorney**
8. Consideration and possible action to approve a FY22 budget amendment in the amount of \$1,275, for Funds 1232 and 1220, for the Victims of Crime Act (VOCA) Victim Assistance Grant, #2020-142, with the Arizona Department of Public Safety. **County Attorney**
9. Consideration and possible action to approve a FY22 budget amendment in the amount of \$14,577, for Funds 1226 and 1220, for the National Criminal History Improvement Program Grant, NCHIP-20-22-007, with the Arizona Criminal Justice Commission. **County Attorney**
10. Consideration and possible action to approve a FY22 Crime Victim Compensation Grant VC-22-003 with the Arizona Criminal Justice Commission, in the amount of \$119,760; and corresponding budget amendment for Fund 1229 and FY22 and the Independent Contractor Agreement with Victim Witness

Services for Coconino County to administer the Crime Victim Compensation Program for the Coconino County Attorney's Office. **County Attorney**

11. Consideration and possible action to approve a FY22 Independent Contractor Agreement with Victim Witness Services for Coconino County to provide victim advocacy services for victims of crime in cases prosecuted by the Coconino County Attorney's Office, at a cost not to exceed \$163,000. **County Attorney**
12. Consideration and possible action to approve a FY22 Drug Gang, and Violent Crime Control grant agreement (Cycle 35, DC-22-022) with the Arizona Criminal Justice Commission, in the amount of \$132,461, for the period of July 1, 2021 - June 30, 2022, and corresponding budget amendment for Funds 1223, 1222, and 1001, which includes the required grant match transfer. **County Attorney**
13. Consideration and possible action to approve Amendment 1 to Intergovernmental Agreement (IGA) DI21-002282, between Coconino County and Arizona Department of Economic Security (DES), in the amount of \$1,258,052, and a corresponding Fiscal Year 2021 Budget Adjustment, to provide services under the Workforce Innovation and Opportunity Act (WIOA), and approve a DES WIOA Contractor Signature Authorization form to allow County staff to sign routine financial documents associated with the IGA. **County Manager**
14. Consideration and possible action to approve the appointments of Charles Adornetto, Kevin Anderson, Mark Baron, Jason Bundy, Hector Figueroa, Jared Holland, Russell Hughes, Lewis Levin, Daniel Luster, Gerald McCafferty, Andrew Moore, Rick Olson, Robert Rantz, Michelle Ratner, David Remender, and Joshua Steinlage, as Justices of the Peace Pro Tempore, for a twelve-month period from July 1, 2021, through June 30, 2022, on an as-needed basis. **Courts**
15. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between Coconino County and Yavapai County for Restoration to Competency Services (RTC), for the five-year renewal term effective July 1, 2021 through June 30, 2026 (FY2022-FY2026). **Courts**
16. Consideration and action to approve two FTE Bailiff/Court Security Officer limited-term appointment positions and corresponding budget amendment to increase the Special Revenue Court Enhancement expenditures by an additional \$138,000 to fund these positions for Fiscal Year 2022. **Courts**
17. Consideration and possible action to approve the second renewal contract for Intensive Outpatient Treatment services with Flagstaff Medical Center, for Fiscal Year 2022, to provide treatment services to the Recovery Court, in an amount not to exceed \$165,000 annually (2019 RFP 2019-103). **Courts**
18. Consideration and possible action to accept AARPA funding in the amount of \$27,868,531, to respond to the public health emergency and its negative economic impacts incurred between March 3, 2021, and December 31, 2024. **Finance**

19. Consideration and possible action to approve an Independent Contractor Agreement between Wildfire, formerly Arizona Community Action Association (Contract No. 07012021-22), and Coconino County Health and Human Services for FY22 in the amount of \$57,790. **Health and Human Services**
20. Consideration and possible action to approve Contract No. C055326, Amendment No. 1, Healthy People Healthy Communities, between Coconino County Health and Human Services and the Arizona Department of Health Services (ADHS), for FY22 in the amount of \$681,986, including a FY22 Budget Adjustment of \$53,000 and a request to add a .50 FTE Epidemiologist to provide tobacco and chronic disease education and prevention services, teen pregnancy prevention, health policy analysis, child fatality review, suicide review, and public health accreditation activities. **Health & Human Services**
21. Consideration and possible action to approve IGA Amendment 1, between The University of Arizona and Health and Human Services, in the amount of \$17,000, to provide nutrition and physical activity services within Leupp, Arizona and surrounding areas between October 1, 2021 through September 30, 2022. **Health and Human Services**
22. Consideration and possible action to approve an Independent Contractor Agreement with North County HealthCare, an amount not to exceed \$74,400, for the period of July 1, 2021 through June 30, 2022, to provide emergent dental services as part of the HHS Dental Voucher Program. **Health and Human Services**
23. Consideration and possible action to accept a FY22 Nutrition Grant Award, between Coconino County Health and Human Services and Northern Arizona Council of Governments – Area Agency on Aging (NACOG-AAA), in the amount of \$4,950. **Health and Human Services**
24. Consideration and possible action to approve a budget amendment for Intergovernmental Agreement Contract Number CTR043250, Amendment 7, between the Arizona Department of Health Services (ADHS) and Coconino County Health and Human Services (CCHHS) in the amount \$874,150.06, for a FY22 budget adjustment, to provide mobile COVID-19 vaccine services during the period July 1, 2021 to June 30, 2024. **Health and Human Services**
25. Consideration and possible action to approve budget adjustment funds of \$810,521 as additional funding for Intergovernmental Agreement #DI-20-002262, between Coconino County Health and Human Services and Arizona Department of Economic Security for the period July 1, 2021 through June 30, 2022. **Health and Human Services**
26. Consideration and possible action to approve a budget adjustment for additional funding for Intergovernmental Agreement #DI-20-002262, between Coconino County Health and Human Services and Arizona Department of Economic Security, for the period July 1, 2021 through June 30, 2022, as follows: CSBG

Discretionary in the amount of \$36,304 and FERC in the amount of \$81,520.

**Health and Human Services**

27. Consideration and possible action to approve an Emergency purchase order between Mercedes Benz of Laguna Niguel, California and Coconino County to purchase a sprinter van to provide mobile vaccination, in an amount not to exceed \$70,000. **Health and Human Services**
29. Consideration and possible action to approve Contract No. CTR055991, Health Disparities, between Coconino County Health and Human Services and Arizona Department of Health Services (ADHS), for FY22 in the amount of \$4,033,848, including a FY22 Budget Adjustment of the same amount and a request to add a Program Manager III (1.0 FE) and a Community Health Worker (2.0 FTE) to administer health disparity activities with this project. **Health and Human Services**
28. Consideration and possible action to accept an award from the Arizona Community Foundation, in the amount of \$1,000, for the period July 1, 2021 through June 30, 2022, for the Senior Meals program in Williams to assist in the cost of food and corresponding budget amendment. **Health and Human Services**
30. Consideration and possible action to approve Contract, Enhancing Detection, between Coconino County Health and Human Services and the Arizona Department of Health Services (ADHS) for FY22, in the amount of \$2,060,546 , including a FY22 Budget Adjustment of the same amount and a request to add a Program Manager III (1.0 FTE), Public Health Planner (1.0 FTE), Communications Specialist (1.0 FTE), Administrative Specialist III (1.0 FTE), Communicable Disease Investigators (4.0 FTEs), Epidemiologist/ Data Analyst (1.0 FTE), and three County IT positions: Project Coordinator(1.0 FTE), Business Application Specialist (1.0 FTE) and Technical Specialist (1.0 FTE) to enhance COVID-19 detection. **Health and Human Services**
31. Consideration and possible action to approve Amendment three of the Agreement with Pro Em for Parks and Recreation Events including the 2021 Coconino County Fair, with the Guaranteed Maximum Price of \$55,000.00, to provide equipment such as various tent sizes, tables and chairs, table covers lighting and extension cords for the Coconino County Fair. **Parks and Recreation**
32. Consideration and possible action to approve the second renewal of the contract between Coconino County Parks and Recreation and Brown's Amusements to provide carnival operator services at the 2021 Coconino County fair. **Parks and Recreation**
33. Consideration and possible action to approve the Fall 2021 disposal of surplus property by on-line auction firm The Public Group-Public Surplus® based on Arizona Department of Transportation Contract #ADOT17-160948. **Public Works**

34. Consideration and possible action to approve the award of RFQ 2021-109 “On-Call Engineering Services” to ten (10) firms - JE Fuller, Civiltec, Peak Engineering, Shepard Wesnitzer, The WLB Group, Natural Channel Design, Woodson Engineering, Burgess & Niple, Atkins, and Entellus, for County projects up to \$500,000.00. **Public Works**
35. Consideration and possible action to approve an additional \$10,122 to offset the increasing price of steel on the purchase of two (2) new Mack Granite 64FR, MP8 455 HP Engine chassis trucks which were previously approved by the BOS under Sourcewell (NJPA) Contract #060920-MAK from Vanguard Truck Center, making the total purchase amount \$529,960.00. **Public Works**
36. Consideration and possible action to approve the carryover and budget adjustment from FY21 to FY22 for unspent amounts totaling \$9,377.28 in the Help America Vote Act Election Security Grant fund in order to complete purchases of election security equipment. **Recorder**
37. Consideration and possible action to approve an Intergovernmental Agreement (IGA) with the Forest Lakes Fire Department to rent office space at 1522 Merzville Road, Forest Lakes, AZ, to be used by our deputy assigned to the Forest Lakes area in the annual amount of \$4,800.00 beginning 07/01/2021. **Sheriff**

*The Board will resolve as the Flood Control District Board of Directors.*

**Flood Control Consent Agenda:**

38. Consideration and possible action to approve the Award of RFQ 2021-109 “On-Call Engineering Services” to ten (10) firms - JE Fuller, Civiltec, Peak Engineering, Shepard Wesnitzer, The WLB Group, Natural Channel Design, Woodson Engineering, Burgess & Niple, Atkins, and Entellus, for County Flood Control District projects up to \$500,000.00. **Flood Control District**

*The Board will resolve as the Jail District Board of Directors.*

**Jail District Consent Agenda:**

39. Consideration and possible action to approve a contract renewal with US Corrections, LLC, and associated budget adjustment, to provide extradition services, in an estimated annual amount not to exceed \$185,000 in FY22. **Jail District**

*The Board will resolve as the Health District Board of Directors.*

**Health District Consent Agenda:**

40. Consideration and possible action to appoint Kim Musselman as the Chief Health Officer for the Coconino County Public Health Services District. **Health District**

*The Board will resolve as the Board of Supervisors.*

**Public Hearing:**

41. Public Hearing, consideration and possible recommendation of approval to the Arizona Department of Liquor Licenses and Control regarding an application for a permanent extension of premises/patio permit for the existing liquor license for Grand Canyon Caverns and Inn LLC, Licensee Jeffrey Craig Miller, located at 115 Mile Marker Route 66, Peach Springs, AZ 86434. **Board of Supervisors**

**Discussion and Possible Action Items:**

*The Board will resolve as the Flood Control District Board of Directors.*

42. Presentation, discussion, consideration and possible action to approve exigency funding of up to \$750,000 awarded to the County from the USDA's Natural Resources Conservation Service's emergency watershed protection program, with a required match from the County of \$187,500 for flood mitigation work, as a result of the post wildfire flooding caused by the 2019 Museum fire. **Flood Control District**

*The Board will resolve as the Board of Supervisors.*

**BREAK:**

**Discussion and Possible Action Items:**

43. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
44. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
  - District 1 – Supervisor Patrice Horstman
  - District 2 - Supervisor Jeronimo Vasquez
  - District 4 – Supervisor Judy Begay
  - District 5 – Supervisor Lena Fowler
  - District 3 - Supervisor Matt Ryan
- Chair’s Report

**Recognition:**

45. Recognition of the 2020-2021 Coconino County Sustainable Building Program. **Community Development**



**Discussion and Possible Action Items:**

- 46. Presentation, discussion, update and possible action regarding the Coconino County Response to the COVID-19 pandemic, including testing, vaccine distribution, partnership opportunities and information regarding the in-person return to public schools. **County Manager**
- 47. Discussion, update and possible direction to staff regarding the potential legislative items for the CSA Legislative Summit and other state and/or federal legislative and/or administrative matters. **Public Affairs**

**Executive Session:**

- 48. Consideration and possible approval of proposal of settlement of a tax valuation dispute between Coconino County, Arizona, VP Flagstaff Mall, LLC and Harkins Cinemas, L.L.C. involving County parcel number 113-82-014 for the tax years 2017-2022, with direction authorizing the County Attorney's Office to accept a settlement on the County's behalf. Pursuant to A.R.S. 38-431.03(A)(3) & (4), the Board may enter executive session to receive legal advice and to provide the attorneys instruction with regard to this case. **County Attorney**
- 49. Consideration and possible approval of a proposal of settlement of litigation in NEON ACQUISITIONS LLC; CDC FLAGSTAFF LLC v. Coconino County, TX2020-000822, with direction authorizing the County Attorney's Office to make an offer of judgement on the County's behalf. Pursuant to A.R.S. 38-431.03(A)(3) & (4), the Board may enter executive session to receive legal advice and to provide the attorneys instruction with regard to this case. **County Attorney**
- 50. Discussion and consultation with and possible direction to the Board's legal counsel regarding the Board's position in Hunzicker v. Coconino County, et al. Pursuant to A.R.S. 38-431.03(A)(3) and (A)(4), the Board of Supervisors may convene in executive session for this session. **County Attorney**

*The Board will resolve as the Flood Control District Board of Directors.*

- 51. Discussion and consultation with and possible direction to the Board's legal counsel regarding the Board's position in Coconino County Flood Control District v. Town of Tusayan. Pursuant to A.R.S. 38-431.03(A)(3) and (A)(4), the Board of Supervisors may convene in executive session for this session. **Flood Control District**

*The Board will resolve as the Board of Supervisors.*

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board