



Tuesday, June 28, 2022

NOTICE OF REGULAR SESSION AND SPECIAL SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT, COCONINO COUNTY JAIL DISTRICT, COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT, COCONINO COUNTY LIBRARY DISTRICT, TOHO-TOLANI COUNTY IMPROVEMENT DISTRICT, TUSAYAN SPECIAL STREET LIGHTING DISTRICT AND BOARD OF DEPOSITS

PURSUANT TO A.R.S. § 38-431.02

10:00 a.m. – Regular Session

(Consent/regular business items will be conducted at this time, followed by discussion items)

1:15 p.m. – Discussion Items continue

6:00 p.m. – Special Session (Final Budget Adoption)

The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/85261923910> Or Telephone: Dial 833 548 0282 (Toll Free), Webinar ID: 852 6192 3910. The meeting will also be live streamed and can be accessed via the Coconino County YouTube site at: <https://www.youtube.com/channel/UCn-2-jZa486qClnoWwAmSOQ/videos>

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: boardcomments@coconino.az.gov. Please include your full name with the comment.

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Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

10:00 a.m. – Regular Session

Call to Order:

Pledge of Allegiance:

Call to the Public:

Recognition:

1. Recognition of the appointment of Andy Bertelsen as Deputy County Manager.
Human Resources
2. Recognition of the appointment of Christopher Tressler as Public Works Director.
Human Resources
3. Recognition of Susie Garretson for her work with the County. **County Manager**

Proclamation:

4. Consideration and possible action to approve a Proclamation designating June 30, 2022 as Asteroid Day. **Board of Supervisors**

Board of Supervisors Consent Agenda:

- 5. Consideration and possible action to approve the minutes from the Board of Supervisors’ meetings conducted June 7, 2022 and June 14, 2022.
- 6. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
06/09/2022	EFT – 15690 – 15785	\$1,332,753.08
06/09/2022	Checks – 92204971 – 92205106	\$1,437,511.12
06/16/2022	EFT – 15861 – 15947	\$2,080,341.20
06/16/2022	Checks – 92205707 – 92205846	\$1,291,324.91

- 7. Consideration and possible action to approve a funding agreement with Page Chamber of Commerce providing District 5 Community Initiative funds in the amount of \$10,000 for the Balloon Regatta Street Fair to promote economic and tourism opportunities during off-season visitation. **Board of Supervisors**
- 8. Consideration and possible action to approve a funding agreement with To’Nanees’Dizi Local Government providing District 5 Community Initiative funds in the amount of \$7,000 for the annual 3rd of July Independence Day Celebration to promote community engagement, togetherness, address public safety concerns and boost for local economy. **Board of Supervisors**
- 9. Consideration and possible action to approve Resolution 2022-30, approving a Final Plat Amendment of Forest Highlands Estates Unit 5 subdivision, to allow outdoor recreational and retail uses on Tract B, the subject property is located at 1098 Forest Highlands Drive, Flagstaff, Arizona and is identified as Assessor’s Parcel Number 116-66-170, Case No. SUB-22-019. **Community Development**
- 10. Consideration and possible action to approve a fund balance transfer through a budget amendment for \$74,186 from Fund 1220, Criminal Justice Enhancement fund, to Fund 1231, Pretrial Intervention Program fund. **County Attorney**
- 11. Consideration and possible action to approve the acceptance and transfer of funds for \$7,000 from Arizona Criminal Justice Commission to the Coconino County Crime Victim Compensation Program, increase in a transfer of special revenue funds, expenditure authority, and corresponding budget amendment. **County Attorney**
- 12. Consideration and possible action to approve a FY23 Independent Contractor Agreement with Victim Witness Services for Coconino County to provide victim advocacy services for victims of crime in cases prosecuted by the Coconino County Attorney’s Office, at a cost not to exceed \$163,000. **County Attorney**

13. Consideration and possible action to approve FY23 Drug Gang, and Violent Crime Control grant agreement (Cycle 36, DC-23-022) with the Arizona Criminal Justice Commission in the amount of \$140,021.08 for the period of July 1, 2022 - June 30, 2023, and corresponding budget amendment. **County Attorney**
14. Consideration and possible action to approve the award of RFP 2022-105 to Intellectyx, to perform the website development work for the Digital Economic Recovery Dashboard. **County Manager**
15. Consideration and possible action to accept the Updated Addendum with Hanson Professional Services Inc. to perform an additional Scope of Work for the USDA Coconino County Railway Access Plan for Industry at Camp Navajo. Changes include acceptance of additional amount of \$42,660, making the total project cost \$99,996 (not exceeding the \$100,000) as approved by the Board of Supervisors on 3/22/2022 and updated Terms of Agreement. **County Manager**
16. Consideration and possible action to approve the Contract with Intellectyx to perform development services for the Equitable Economic Recovery Dashboard for Coconino County in the amount of \$74,000.00 with authorization to expend up to but not to exceed \$80,000 (the Total Project Amount) on completion of the Equitable Economic Recovery Dashboard project. **County Manager**
17. Consideration and possible action to approve the second amendment to an independent contract with Kathy A. Turner Ed.D., dba Turner's Above the Line Consulting, for up to \$66,000, for expenses related One Stop Operator Manager services for a term of July 1, 2022 through June 30, 2023. **County Manager**
18. Consideration and possible action to approve an extension of the term of the Intergovernmental Agreement between the Coconino County and City of Flagstaff for the Flagstaff City—Coconino County Public Library Board to June 30, 2024, including two automatic renewals of two years each, agreement to be executed pending final review and approval of the County Attorney's Office. **County Manager**
19. Consideration and possible action to approve the third renewal contract for Intensive Outpatient Treatment services with Flagstaff Medical Center, for Fiscal Year 2023, to provide treatment services to the Recovery Court, in an amount not to exceed \$165,000 annually (2019 RFP 2019-103). **Courts**
20. Consideration and possible action to approve a Fiscal Year 2022 (FY22) mid-year budget amendment and transfer from the General Fund to the Williams Constable fund, in the amount of \$650.00 for operational expenses. **Courts**
21. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the City of Page and Coconino County for court security services, approve an increase from a .63 FTE to 1 FTE, approval to add an additional 1 FTE for a total of 1.37 FTE. **Courts**

22. Consideration and possible action to approve a \$200,000 budget appropriation increase to the FY2022 County Medical Services General Fund, for ARS § 13-4512 mandated mental health restoration to competency treatment services (RTC), to accommodate May and June expenses. **Courts**
23. Consideration and possible action to approve a Fiscal Year 2022 (FY22) mid-year budget amendment and transfer from the General Fund to the Flagstaff Constable fund in the amount of \$1,000.00 for operational expenses. **Courts**
24. Consideration and possible action to approve an Intergovernmental agreement between the City of Flagstaff and Coconino County, to provide election services for the August 2, 2022 Primary Election. **Elections**
25. Consideration and possible action to approve a budget adjustment in the amount of \$644.43, for 100% reimbursable Emergency Operation Center training expenses, funds reimbursed through the Arizona Department of Homeland Security's State Homeland Security Grant Program (SHSGP). **Emergency Management**
26. Consideration and possible action to approve an increase to the Emergency Events Fund budget authority and a budget adjustment in the amount of \$65,000 to account for anticipated expenses resulting from Coconino County's response to the Pipeline Fire. **Emergency Management**
27. Consideration and possible action to approve an increase to the Emergency Events Fund budget authority and a budget adjustment in the amount of \$10,000 to account for anticipated expenses resulting from Coconino County's response to the Haywire Fire. **Emergency Management**
28. Consideration and possible action to approve a budget amendment for an accounting correction moving the budget from previous funds to new funds for FY21 and FY22, JCEF Superior Court, JCEF Flagstaff Justice Court, JCEF Fredonia Justice Court, JCEF Page Justice Court, and JCEF Williams Justice Court. **Finance**
29. Consideration and possible action to approve Resolution 2022-31, designating Siri Mullaney as Chief Fiscal Officer for officially submitting the Fiscal Year 2023 Expenditure Limitation Reports to the Arizona Auditor General, pursuant to ARS 41-1279(E). **Finance**
30. Consideration and possible action to approve a Memorandum of Agreement, MOA, between Health and Human Services and Northern Arizona University, NAU, for a period of July 1, 2022 to June 30, 2023, for an estimated amount of \$13,000, for ten academic months (September, October, November, December, January, February, March, April, May and June). **Health and Human Services**

31. Consideration and possible action to approve a FY22 budget adjustment related to Intergovernmental Agreement #DI-20-002262, between Coconino County Health and Human Services and Arizona Department of Economic Security, in the amount of \$27,250.00. **Health and Human Services**
32. Consideration and possible action to approve the FY22 Grant renewal GRA-STATE-19-0969-01-Y5, between First Things First and Coconino County Health and Human Services (CCHHS), for the period of July 1, 2022 through June 30, 2023, with an additional amount of \$43,200.00, to provide expanded consulting services to fifteen new childcare providers in Coconino County. **Health and Human Services**
33. Consideration and possible action to approve Resolution 2022-34, approval of an extension of the Declaration of Rabies Quarantine through December 30, 2023 to stop the spread of rabies within the City of Flagstaff and surrounding area, as requested by the United States Department of Agriculture Wildlife Division (USDA) in response to a rabies outbreak of the brown bat variant in skunk populations; the original Declaration of Rabies was approved on November 02, 2021 and subsequently extended through June 30, 2022 via Resolution 2022-05. **Health and Human Services**
34. Consideration and possible action to approve a renewal contract for temporary staffing services with Performance Strategies, Inc FY23. **Human Resources**
35. Consideration and possible action to approve a Fiscal Year 2022 (FY22) mid-year budget amendment and transfer from the County Manager Contingency to the IT Contingency fund, in the amount of \$50,000 for operational expenses. **Information Technology**
36. Consideration and possible action to approve the Fair Carnival Operator (Renewal #3) of the Independent Contract between Coconino County Parks and Recreation and Brown's Amusements for providing a carnival at the Coconino County Fair. **Parks and Recreation**
37. Consideration and possible action to approve the Fair Tent, Table, and Chair Rental Renewal #4 for the Independent Contract between Coconino County Parks and Recreation and Pro Em Party & Event Rentals, LLC. **Parks and Recreation**
38. Consideration and possible action to approve an Agreement with Cactus Transport, Inc., dba Cactus Asphalt to provide Road Striping services on various County Roads in an amount of \$334,541.86. **Public Works**
39. Consideration and possible action to approve the award of Bid 2022-04 Ice Control Black Cinders to Miller Mining, Inc., to purchase approximately 1,400 tons of ice control black cinders, in an amount not to exceed \$80,000.00. **Public Works**

40. Consideration and possible action to approve the Fourth Amendment of an Agreement with C and E Paving & Grading, LLC. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
41. Consideration and possible action to approve the Third Amendment of the agreement between Speedie and Associates, Inc., and the County, for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00. **Public Works**
42. Consideration and possible action to approve the Third Amendment of the agreement between Ninyo & Moore Geotechnical and Environmental Sciences Consultants and the County, for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00. **Public Works**
43. Consideration and possible action to approve the Third Amendment of the agreement between Western Technologies Inc., and the County, for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00. **Public Works**
44. Consideration and possible action to approve the Second Amendment of an Agreement with Waste Management of Arizona, Inc. for RFQ 2020-110 Solid Waste Roll-off Containers from June 1, 2022 to May 31, 2023, not to exceed \$150,000.00. **Public Works**
45. Consideration and possible action to approve the Second Amendment of an Agreement with Flagstaff Rolloff & Storage Units, Inc., dba Bleekers Boxes for RFQ 2020-110 Solid Waste Roll-off Containers from June 1, 2022 to May 31, 2023, not to exceed \$150,000.00. **Public Works**
46. Consideration and possible action to approve the First Amendment of an Agreement with CRM of America LLC, based on Maricopa County RFP No. 02081, to provide waste tire disposal for a one-year period and shall not exceed \$175,000. **Public Works**
47. Consideration and possible action to approve the Fourth Amendment of an Agreement with Schuck Development Corporation for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
48. Consideration and possible action to approve a contract with The Clean Burn Company, “Tree disposal from Tunnel Fire, 2022” for up to \$70,000.00; contract to be approved contingent upon receiving documentation of necessary insurance. **Public Works**
49. Consideration and possible action to approve Resolution 2022-29, authorizing the County Recorder to use emergency vote centers for the August 2, 2022 Primary Election. **Recorder**

50. Consideration and possible action to approve a Communications Use Lease with the USDA, Forest Service, for use of their O'Leary Communications site to house the Sheriff's Office radio system repeater and authorize the Sheriff to sign all documents pertaining to the lease. **Sheriff**
51. Consideration and possible action to approve an Independent Contractor Agreement with Southwest Evaluation Research in the amount of \$107,048.92 for a three-year period beginning June 14, 2022 through September 30, 2024 (FY22 \$31,806.37; FY23 \$34,615.03; and, FY24 \$40,627.52). **Superintendent of Schools**

The Board will resolve as the Board of Deposits

Board of Deposits Consent Agenda:

52. Consideration and possible action to approve Resolution 2022-38, approving a Business Loan Agreement (Coconino County Districts Revolving Line of Credit) with JP Morgan Chase Bank, N.A. **Board of Deposits**
53. Consideration and possible action to approve, as the Board of Deposits, in accordance with A.R.S. § 35-325, the Bank Services Agreement with J.P. Morgan Chase Bank, N.A. The agreement will be effective July 1, 2022 until June 30, 2025, subject to extensions of not more than two additional years as per A.R.S. § 35-325, for a total of 5 years. **Board of Deposits**
54. Consideration and possible action to approve as the Board of Deposits, in accordance with A.R.S. § 35-325, the award of RFP 2022-103 to Principal Financial Group for Category 2: Trust and Safekeeping Services. **Board of Deposits**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control District Consent Agenda:

55. Consideration and possible action to approve the Fourth Amendment of an Agreement with C and E Paving & Grading, LLC. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County Flood Control District for projects up to \$2,000,000.00. **Flood Control District**
56. Consideration and possible action to approve the Third Amendment of the agreement between Ninyo & Moore Geotechnical and Environmental Sciences Consultants and the County Flood Control District, for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00. **Flood Control District**
57. Consideration and possible action to approve the Third Amendment of the agreement between Speedie and Associates, Inc. and the County Flood Control District, for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00. **Flood Control District**

58. Consideration and possible action to approve the Third Amendment of the agreement between Western Technologies, Inc., and the County Flood Control District, for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00. **Flood Control District**
59. Consideration and possible action regarding an increase to the Flood Control District budget authority and a budget adjustment in the amount of \$1,000,000 to account for anticipated expenses resulting from Coconino County's response to the potential post-wildfire flooding resulting from the Pipeline Fire. **Flood Control District**

The Board will resolve as the Health District Board of Directors.

Health District Consent Agenda:

60. Consideration and possible action approve a contract with the Arizona Health Care Cost Containment System Administration (AHCCCS), for the period of July 2022 to September 31, 2022, for the provision of Title 36 Mental Health Services; for the period of one quarter in the amount not to exceed \$400,000. **Health District**

The Board will resolve as the Jail District Board of Directors.

Jail District Consent Agenda:

61. Consideration and possible action to approve the Independent Contract renewal with Telmate, LLC to provide a turnkey, fully operational, secure and reliable inmate telephone, video visitations and tablets system in the Coconino County Detention Facilities in Flagstaff and Page, in the estimated annual revenue amount of \$80,000 in FY23. **Jail District**
62. Consideration and possible action to approve the Independent Contract with Wellpath, LLC to provide full health care services, including Medical Director, for the inmate population at the County Detention facilities in Flagstaff and Page, in the amount of \$3,847,164.00 in FY23, associated budget adjustment, and authorize County Manager Steve Peru to sign the contract. **Jail District**

The Board will resolve as the Board of Supervisors.

Public Hearing:

63. Public Hearing, consideration, and possible recommendation of approval to the Arizona Department of Liquor Licenses and Control regarding an application (#198244) for a Series 006 (bar) liquor license for Timberline Tavern, Agent Grant Joseph Gardner, located at N Hwy 89 and Silver Saddle Road, Flagstaff, AZ, 86004. **Board of Supervisors**

Discussion and Possible Action Items:

64. Discussion, update and possible direction to staff regarding state and federal legislative priorities; legislative and administrative update. **Public Affairs**
65. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**
66. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
67. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
 - District 1 – Supervisor Patrice Horstman
 - District 2 – Supervisor Jeronimo Vasquez
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler
 - District 3 – Supervisor Matt Ryan
- Chair's Report

BREAK

Discussion and Possible Action Items – 1:15 p.m.:

68. Presentation and discussion regarding conveyance of property to the state for tax liens assigned to the state, followed by consideration and possible action to approve Resolution 2022-39, approving that the Board of Supervisors, acting on behalf of the state, in accordance with A.R.S. § 42-18261, to apply for and receive a treasurer's deed to properties as defined in Attachment A. **Treasurer**
69. Discussion, update, and possible direction to staff regarding the process for requesting and submitting potential legislative items to the National Association of Counties and the County Supervisors Association. **Public Affairs**
70. Presentation, discussion and possible direction regarding the Pipeline and Haywire fires. **County Manager**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control District Discussion Item:

71. Presentation, discussion and possible direction regarding flood preparation and mitigation efforts as a result of fires. **Flood Control District**

The Board will resolve as the Board of Supervisors.

6:00 p.m. – Special Session

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Call to Order:

Pledge of Allegiance:

Call to the Public:

Public Hearings - Final Budget Adoption:

72. Public Truth in Taxation Hearing, consideration and possible action to adopt the FY2023 Coconino County primary tax rate of \$0.5094 per \$100 of assessed valuation and a total primary property tax levy of \$10,589,976 by a roll call vote. **Finance**
73. Public hearing, consideration and possible action to adopt Resolution 2022-32, approving the FY2023 Final Budget for Coconino County in the amount of \$408,888,749. **Finance**
74. Public hearing, consideration and possible action to adopt the FY2023 Final Budget for the Fire District Assistance Tax in the amount of \$2,078,912. **Finance**

The Board of Supervisors will resolve as the Coconino County Flood Control District Board of Directors.

Flood Control District Public Hearing/Action Items:

75. Public Truth in Taxation hearing, consideration and possible action to adopt the FY2023 Coconino County Flood Control District secondary tax rate of \$0.500 per \$100 of assessed valuation and a total secondary property tax levy of \$9,403,100 by roll call vote. **Flood Control District**
76. Public hearing, consideration and possible action to adopt the FY2023 Final Budget for the Coconino County Flood Control District in the amount of \$9,981,515. **Flood Control District**

The Board of Supervisors will resolve as the Coconino County Public Health Services District Board of Directors.

Public Health District Public Hearing/Action Items:

77. Public Truth in Taxation hearing, consideration and possible action to adopt the FY2023 Coconino County Public Health Services District secondary tax rate of \$0.2500 per \$100 of assessed valuation and a total secondary property tax levy of \$5,197,279 by roll call vote. **Health District**
78. Public hearing, consideration and possible action to adopt the FY2023 Final Budget for the Coconino County Public Health Services District in the amount of \$28,428,807. **Health District**

The Board of Supervisors will resolve as the Coconino County Jail District Board of Directors.

Jail District Public Hearing/Action Item:

79. Public hearing, consideration and possible action to adopt the FY2023 Final Budget for the Coconino County Jail District in the amount of \$26,032,383. **Jail District**

The Board of Supervisors will resolve as the Coconino County Library District Board of Directors.

Library District Public Hearing/Action Items:

80. Public Truth in Taxation hearing, consideration and possible action to adopt the FY2023 Coconino County Library District secondary tax rate of \$0.2656 per \$100 of assessed valuation and a total secondary property tax levy of \$5,521,589 by roll call vote. **Library District**
81. Public hearing, consideration and possible action to adopt the FY2023 Final Budget for the Coconino County Library District in the amount of \$5,501,369. **Library District**

The Board of Supervisors will resolve as the Toho-Tolani County Improvement District Board of Directors.

Toho-Tolani County Improvement District Public Hearing/Action Item:

82. Public hearing, consideration and possible action to adopt the FY2023 Final Budget for the Toho-Tolani County Improvement District in the amount of \$0. **Toho-Tolani County Improvement District**

The Board of Supervisors will resolve as the Tusayan Special Street Lighting District Board of Directors.

Tusayan Special Street Lighting District Public Hearing/Action Item:

83. Public hearing, consideration and possible action to adopt the FY2023 Final Budget for the Tusayan Special Lighting District in the amount of \$11,400. **Tusayan Special Lighting District**

The Board will resolve as the Board of Supervisors.

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2022.

Lindsay Daley, Clerk of the Board