



Tuesday, June 25, 2019

**NOTICE OF WORK SESSION, EXECUTIVE SESSION AND SPECIAL SESSION OF
THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF
DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT,
COCONINO COUNTY JAIL DISTRICT,
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT,
COCONINO COUNTY LIBRARY DISTRICT,
KACHINA VILLAGE COUNTY IMPROVEMENT DISTRICT,
NORTH STARDUST AND ANTELOPE COUNTY IMPROVEMENT DISTRICT
AND THE TUSAYAN SPECIAL STREET LIGHTING DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

**9:00 a.m. to 11:00 a.m.– a quorum of the Board of Supervisors may be present at the
National Public Service Award Ceremony at Fort Tuthill Pepsi Amphitheater located at
2446 Fort Tuthill Loop, Flagstaff, AZ, 86001**

**11:30 a.m. – Work Session
Executive Session immediately following
2:00 p.m. – Work Session continues**

6:00 p.m. – Special Session – Final Budget Adoption

**11:30 a.m. Work Session and subsequent Executive Session to take place in the Second
Floor Conference Room**

2:00 p.m. Work Session will take place in the First Floor Board Room

**6:00 p.m. Special Session will take place in the First Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ, 86325**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order:

Work Session:

1. Discussion and update from the County Supervisors' Association on the 2019 Legislative Session and its impact on Coconino County. **Public Affairs**

Executive Session:

2. Discussion of County Manager performance evaluation. Pursuant to A.R.S. 38-431.03 (A) (1), the Board of Supervisors may vote to enter executive session. **Board of Supervisors**
3. Discussion of purchase, sale or lease of real property and contract negotiations. The Board of Supervisors may convene in executive session pursuant to Ariz. Rev. Stat. 38-431.03(A)(7) and (A)(4) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property and to instruct its attorneys regarding the Board's position. **Parks and Recreation**

BREAK

Work Session – 2:00 p.m.:

4. Discussion regarding an Arizona Department of Transportation (ADOT) update on local upcoming projects presented by Brenden Foley. **Public Works**
5. Discussion regarding the Coconino County Parks and Recreation Master Plan Findings and Preliminary Recommendations Presentation. **Parks and Recreation**

6. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.

Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:

- o District 4- Supervisor Jim Parks
 - o District 2- Supervisor Elizabeth Archuleta
 - o District 3- Supervisor Matt Ryan
 - o District 5- Supervisor Lena Fowler
 - o District 1- Supervisor Art Babbott
-
- County Manager's Report
 - Board Planning Calendar
 - Events Calendar

 - Chair's Report

 - Update, discussion, and possible direction to staff regarding County Communications

 - Update, discussion, and possible direction to staff regarding Local, State and Federal Issues

Special Session Meeting

6:00 p.m.

**First Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ**

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Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today’s meeting.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Board of Supervisors Consent Agenda:

7. Approve the minutes from the Board of Supervisors' meetings conducted on June 4, 2019 and June 11, 2019.
8. Consideration and possible action regarding Ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
06/13/2019	EFT – 6127 – 6171	\$153,847.06
06/13/2019	Checks – 91908898 – 91909108	\$2,619,682.97

9. Consideration and possible action regarding approval to appoint Tracye A. Moore to the Coconino County African American Advisory Council for a six-year term to expire June 24, 2025. **Board of Supervisors**
10. Consideration and possible action regarding approval of Community Grant Funding from District 4 in the amount of \$1,500 to the Tolani Lake Chapter for expenses needed to buy supplies and firewood for the Tolani Lake Senior Center. **Board of Supervisors**
11. Consideration and possible action to approve Community Grant Funding request from District 1 in the amount of \$200.00, District 2 in the amount of \$1,000.00 and District 4 in the amount of \$500.00, for a total of \$1,700.00, to assist with costs associated with the annual Summertime Tardeada/Festival which provides Hispanic cultural education, entertainment, and traditions for the community free of charge. **Board of Supervisors**
12. Consideration and potential adoption of Resolution 2019-22, the Clerk’s recommendations to find that the evidence supplied by the following owners to be sufficient to prove that the appellants’ properties (as listed here) are primary residences, pursuant to A.R.S. sec. 42-12052(B)(1), and possible order for their associated properties (listed here) to be reclassified as class three property pursuant to A.R.S. sec. 42-12003: Kevin Toomey, 17460 S. Pinto Circle, Munds

Park, AZ (APN 400-80-003); Robert Lemberger, 1410 Green Ridge Dr., Happy Jack, AZ (APN 403-73-069); Raymond Tapia, 4727 E. Hightimber Ln., Flagstaff, AZ (APN 117-11-088); Richard MacLean, 1460 W. Melissa Dr., Flagstaff, AZ (APN 112-31-010A); Maryellen Calley, 208 S. 5th St., Williams, AZ (APN 201-29-002); Joy Groenig, 4595 E. Northwood Way., Flagstaff, AZ (APN 117-05-045); Edward Torel, 17960 S. Lake Odell Place, Munds Park, AZ (APN 400-35-041); Adam Brownell, 44 Sunset, Page, AZ (APN 801-04-014); Mark Henson, 8227 Lookout View Trail, Flagstaff, AZ (APN 301-74-065); Jacob Miller, 1385 W. University Ave., #213, Flagstaff, AZ (APN 112-64-029); Richard Morgan, 571 Smith Rd., Sedona, AZ (APN 401-15-044); Rylan Morton-Starner, 455 Beech Dr., Flagstaff, AZ (APN 106-06-016); Frank Candelaria, 860 Julie Ln., Sedona, AZ (APN 405-25-051); Deborah Bright, 1325 E. Raintree Rd., Munds Park, AZ (APN 400-35-017B); Lucy Forrest, 2106 N Deer Crossing Rd., Flagstaff, AZ (APN 107-17-006); Piero Cola, 123 Leupp Rd, Flagstaff, AZ (APN 303-47-052B); Sarah Sherry, 2002 N. Talkington Dr., Flagstaff, AZ (APN 102-04-021); Joshua Strebe, 5435 N. Thornton Pl., Flagstaff, AZ (APN 113-08-113); Anne Griffin, 5740 Heppel Dr., Flagstaff, AZ (APN 301-33-013); Kristine Lozano, 220 Hopi Ave., Page, AZ (APN 800-32-026); Geoffrey Vargo, 9715 W. Antoinette Way, Flagstaff, AZ (APN 300-41-009); Janani Urreta, 2801 S. Flagstone Ln., Flagstaff, AZ (APN 112-65-050A); Heidi Blecha, 4810 W. Braided Rein., Flagstaff, AZ (APN 116-58-387); Craig Simmons, 376 S. Rainbow Dr., Marble Canyon, AZ (APN 601-41-016); Craig Simmons, 834 Village Dr., Page, AZ (APN 800-81-017A); Donald Schroeder, 2257 Big Piney Dr., Happy Jack, AZ (APN 403-10-020); Bruce Andrews, 480 Cochise, Munds Park, AZ (APN 400-40-010A); Dave Kramer, 1911 Timber Dr., Happy Jack, AZ (APN 403-64-037); Maude Gosar, 7485 Rain Valley Rd., Flagstaff, AZ (APN 301-23-047); Marjorie Chinnock, 4931 Spud Dr., Flagstaff, AZ (APN 303-06-020); Rich Thompson, 4175 N. Grindelwald Way, Flagstaff, AZ (APN 108-18-108); Joe Alley, 3191 S. Marryvale Ln., Flagstaff, AZ (APN 105-20-094); Spencer Plumb, 500 S. Ash Ln., Flagstaff, AZ (APN 106-06-013); Judy King, 1200 S. Riordan Ranch St. #123, Flagstaff, AZ (APN 103-28-123); Jeremiah Stewart, 1055 Grandview St., Page, AZ (800-50-010); Michael Farrow, 2150 Coyote Creek Rd., Page, AZ (APN 801-18-009); Chad Brooks, 7897 Saturn Dr., Flagstaff, AZ (APN 301-83-080); Caryn Mangisi, 1720 N. Doral Way, Flagstaff, AZ (APN 117-11-027); Jennifer Carrozzino, 4581 Bellemont Springs, Bellemont, AZ (APN 204-07-129); Masako Shirai, 451 Brewer Rd., Sedona, AZ (APN 401-20-048); Donald Read, 2547 Bull Elk Dr., Happy Jack, AZ (APN 403-07-016); Masti/Sandyha, 63 Cibola Dr., Sedona, AZ (APN 401-02-039); Linda Hayes, 6401 N. Saint Nicholas Cir. #9, Flagstaff, AZ (APN 113-77-010); Roderick Robinson, 3113 E. Lockett Rd., Flagstaff, AZ (APN 108-04-010); Brett Havenga, 5105 E. Hawthorne Dr., Flagstaff, AZ (APN 117-18-136); Heidi Favour, 4965 E. Dean Ave., Flagstaff, AZ (APN 113-55-023); Blake Bradford, 3565 N. Jamison Blvd., Flagstaff, AZ (APN 108-03-137); Linda Lawyer, 105 Rolling Dr., Sedona, AZ (APN 401-76-001); Kyle Yarush, 4631 Alpine Dr., Bellemont, AZ (APN 204-07-041); Canyon View 42 LLC/ Peter Yachimski, 8351 N. State Route 89A #42, Sedona, AZ (APN 405-36-042); Octaviana Trujillo, 2692 Sandstone Way, Flagstaff, AZ (APN 107-24-009); Caryn Trotta-Gunderson, 3019 W. Foothills Way, Flagstaff, AZ (APN 111-11-049); Cecil Everett, 7485 Cody Rd., Flagstaff, AZ (APN 301-15-047D);

Frederick Brane, 4675 N. Ten Tanks Rd., Williams, AZ (APN205-23-038); Judith Brane, 111 S. 6th St., Williams, AZ (APN 201-04-010); Robert Morris, 3948 N. Tam O'Shanter, Flagstaff, AZ (APN 117-05-071); Robert Morris, 3200 S. Litzler Dr., #17-216, Flagstaff, AZ (APN 112-63-140); Michael Rael, 2805 W. Pico Del Monte Cir. Flagstaff, AZ (APN 112-62-089); Carla McCord, 3350 N. 4th St., Flagstaff, AZ (APN 108-02-004); Jean Christy, 6825 E. Eagle Crest Dr., Flagstaff, AZ (APN 117-27-061). **Board of Supervisors**

13. Consideration and possible adoption of Resolution 2019-21, approving a request for Final Plat of Ranch at the Peaks, Phase II subdivision; the property is located in Fort Valley and further identified as Assessor's Parcel Numbers 300-63-037A and 300-63-037B. **Community Development**
14. Consideration and possible action regarding approval of a budget amendment increase in the amount of \$63,029 to the FY19 general fund budget for civil litigation case costs. **County Attorney**
15. Approve FY2019 Forest Fee Distribution of \$153,254.07 in additional Funds Released for Schools and Roads. **Finance**
16. Consideration and possible action regarding approval of option 2 of Property Casualty Insurance Coverages Through Arizona Counties Insurance Pool (ACIP) for FY20, with a total premium for FY20 in the amount of \$860,000.00, subject to endorsements for any necessary changes during the policy year. **Human Resources**
17. Consideration and possible action regarding approval of a Modified Funding Agreement for the Juvenile Probation Services Fund - Treatment Funds with the Arizona Supreme Court, Administrative Office of the Courts and budget adjustment of an increase of \$12,000, for the operation of the JTSF program in the amount \$604,115.00 for Fiscal Year 2019. **Juvenile Court**
18. Consideration and possible action regarding approval of the Third and Final Contract Extension of the Indigent Criminal Defense Contract between Coconino County and the Law Office of Daniel B. Kaiser, P.C., and Antol & Sherman, P.C., for mandated legal services to indigent adults and juveniles in the amount of \$42,250.00 (not to exceed \$100,000.00) for Fiscal Year 2020. **Legal Defender**
19. Consideration and possible action regarding approval of the appointment of Joshua Stackhouse from District 2 to the Coconino County Parks and Recreation Commission, for a term commencing July 18, 2019 and ending July 18, 2024. **Parks and Recreation**
20. Consideration and possible action on the awarding RFP 2019-107 and the subsequent contract to Elevated Advocacy, LLC for state advocacy services with a total maximum value of \$66,000 and a corresponding budget adjustment of \$66,000 for Public Affairs for the FY '20 budget. **Public Affairs**

21. Consideration and possible action regarding approval of the repairs of Caterpillar equipment by the local authorized dealer, Empire Southwest, for Fiscal Year 2020 based on AZ State Contract ADSPO16-129847, not to exceed \$350,000.00. **Public Works**
22. Consideration and possible action regarding approval of the payments of landfill fees to the City of Flagstaff for FY20 in the amount of \$100,000.00. **Public Works**
23. Consideration and possible action regarding approval to purchase auto parts under AZ State Contract ADSPO16-129364 from Grand Canyon Auto Supply (NAPA) not to exceed \$80,000.00 for FY20. **Public Works**
24. Consideration and possible action regarding approval to purchase parts and repairs for Mack trucks by authorized dealer, Vanguard Truck Center, not to exceed \$130,000.00 for FY20. **Public Works**
25. Consideration and possible action regarding approval of the purchase of Caterpillar equipment parts from Empire Southwest based on AZ State Contract ADSPO16-129847, not to exceed \$200,000 for FY20. **Public Works**
26. Consideration and possible action regarding approval of the purchase of fuel for County vehicles from the City of Flagstaff fuel yard, not to exceed \$400,000.00 for FY20. **Public Works**
27. Consideration and possible action regarding approval of Voyager Fleet Systems for fuel credit cards based on AZ State contract ADSPO14-056805, not to exceed \$250,000.00 for FY20. **Public Works**
28. Consideration and possible action regarding approval of contract with AmeriGas Propane, LP DBA Titan Propane to purchase propane for a one-year period beginning July 1, 2019, in the amount not to exceed \$70,000.00. **Public Works**
29. Consideration and possible action regarding approval to submit a grant application requesting \$1.9M of Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grant program funds with Department of Transportation (DOT) for improvements to Bellemont infrastructure including a new roundabout to tie into an existing planned roundabout. **Public Works**

The Board will resolve as the Health District Board of Directors.

Health District Consent Agenda:

30. Consideration and possible action regarding approval of an FY2020 Grant Agreement/Contract Award GRA-STATE-19-0969-01, between First Things First and the Coconino County Public Health Services District (CCPHSD), for the period of July 1, 2019 through June 30, 2020, including a .025 FTE staffing increase for a child care consulting services (Public Health Educator) in the total amount of \$65,980.00, to provide consulting services to child care providers in Coconino County. **Health District**
31. Consideration and possible action regarding the award of RFP 2019-104 Forensic Laboratory Services to Axis Toxicology (Axis), and approval to enter into a contract with Axis Forensic Toxicology (Axis) in an amount not to exceed \$100,000, for the one-year period July 1, 2019 to June 30, 2020. **Health District**
32. Consideration and possible action regarding approval of Intergovernmental Agreement Contract Number CTR043250, Amendment 3, between the Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District (CCPHSD), in the amount \$75,000 annually to provide immunization services during the period January 1, 2018 to December 31, 2022. **Health District**
33. Consideration and possible action regarding approval of Independent Contractor Agreement, Third Amendment between the Coconino County Public Health Services District (CCPHSD) and North Country HealthCare (NCHC), from July 1, 2019 to June 30, 2020, for an annual estimated amount of \$74,400, to provide emergent dental services for uninsured and AHCCCS enrolled adult Coconino County residents whose household income is between 0%-200% of the Federal Poverty Level and oral health screenings for prenatal women. **Health District**
34. Consideration and possible action regarding approval of an Intergovernmental Agreement (IGA) between the Coconino County Public Health Services District and the Arizona Health Care Cost Containment System (AHCCCS) for the period July 1, 2019, through June 30, 2020, to provide Title 36 Behavioral Health Pre-Petition Screening and Evaluation Services in the amount of \$1,350,000. **Health District**

The Board will resolve as the Board of Supervisors.

Action Item:

35. Consideration and possible action regarding approval of Resolution 2019-20, approving the Harrenburg Wash in Kachina Village land exchange between Kachina Village Improvement District and Coconino County Parks and Recreation. **Parks and Recreation**

The Board will resolve as the Kachina Village Improvement District Board of Directors.

KVID Action Item:

36. Consideration and possible action regarding approval Kachina Village Improvement District Resolution 2019-03, approving the Harrenburg Wash in Kachina Village land exchange between Kachina Village Improvement District and Coconino County Parks and Recreation. **KVID**

The Board will resolve as the Board of Supervisors.

Public Hearings Budget Adoption:

37. Public Hearing, consideration and possible action regarding approval of the Truth in Taxation of the Coconino County primary tax rate and levy increase in property taxes for a total primary property tax levy of \$9,911,686. **Finance**
38. Public hearing, consideration and possible action regarding adoption of Resolution 2019-19, approving the FY2020 Final Budget for Coconino County in the amount of \$215,747,149. **Finance**
39. Public hearing, consideration and possible action regarding adoption of the FY2020 Final Budget for the Fire District Assistance Tax in the amount of \$1,831,089. **Finance**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control District Public Hearing/Action Item:

40. Public hearing, consideration and possible action regarding adoption of the Truth in Taxation for the Coconino County Flood Control District secondary tax rate and levy increase in property taxes, for a total secondary property tax levy of \$3,633,990. **Finance**
41. Public hearing, consideration and possible action regarding adoption of the FY2020 Final Budget for the Coconino County Flood Control District in the amount of \$4,692,074. **Finance**

The Board will resolve as the Health District Board of Directors.

Health District Public Hearing/ Action Item:

42. Public hearing, consideration and possible action regarding approval of the Truth in Taxation of the Coconino County Public Health Services District secondary tax rate and levy increase in property tax levy of \$4,577,723. **Finance**

43. Public hearing, consideration and possible action regarding adoption of the FY2020 Final Budget for the Coconino County Public Health Services District in the amount of \$16,262,455. **Finance**

The Board will resolve as the Library District Board of Directors.

Library District Public Hearing/Action Item:

44. Public hearing, consideration and possible action regarding the adoption of the Truth in Taxation for the Coconino County Library District secondary tax rate and levy increase in property taxes, for a total secondary property tax levy of \$4,680,264. **Finance**
45. Public hearing, consideration and possible action regarding adoption of the FY2020 Final Budget for the Coconino County Library District in the amount of \$4,899,961. **Finance**

The Board will resolve as the Jail District Board of Directors.

Jail District Public Hearing/Action Item:

46. Public hearing, consideration and possible action regarding adoption of the FY2020 Final Budget for the Coconino County Jail District in the amount of \$26,376,500. **Finance**

The Board will resolve as the Kachina Village Improvement District Board of Directors.

KVID Public Hearing/Action Item:

47. Public hearing, consideration and possible action regarding adoption of the FY2020 Final Budget for the Kachina Village Improvement District (KVID) in the amount of \$2,174,583. **Finance**

The Board will resolve as the North Stardust & Antelope County Improvement District Board of Directors.

North Stardust & Antelope County Improvement District Public Hearing/Action Item:

48. Public hearing, consideration and possible action regarding the adoption of the FY2020 Final Budget for the North Stardust and Antelope County Improvement District in the amount of \$0. **Finance**

The Board will resolve as the Tusayan Lighting District Board of Directors.

Tusayan Lighting District Public Hearing/Action Item:

49. Public hearing, consideration and possible action regarding adoption of the FY2020 Final Budget for the Tusayan Special Lighting District in the amount of \$11,400. **Finance**

The Board will resolve as the Board of Supervisors.

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at ____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2019.

Lindsay Daley, Clerk of the Board