



**Tuesday, June 18, 2019**

**NOTICE OF SPECIAL SESSION, EXECUTIVE SESSION AND REGULAR SESSION  
OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF  
DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT,  
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT  
AND KACHINA VILLAGE COUNTY IMPROVEMENT DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**9:00 a.m. – Special/Executive Session**

**6:00 p.m. – Regular Session**

**Executive Session will be held in the Second Floor Board Room**

**Regular Session will be held in the First Floor Board Room**

**219 E. Cherry Ave., Flagstaff, AZ, 86325**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

**As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.**

**Call to Order:**

**Executive Session:**

1. Discussion of County Manager performance evaluation. Pursuant to A.R.S. 38-431.03 (A) (1), the Board of Supervisors may vote to enter executive session. **Board of Supervisors**
2. Consultation with the Board's attorneys to receive legal advice, discussion of litigation strategies, and provision of instructions to attorney for the County in Village at Aspen, LLC, et al. v. Coconino County (TX2017-001775; TX2018-000239; & TX2019-000022). The Board may enter executive session pursuant to A.R.S. § 38-431.03(3) and/or (4), in order to receive legal advice, and/or consider its position and instruct its attorneys regarding the County's position regarding these pending litigations, and possible settlement in order to resolve these litigations. **County Attorney**
3. Discussion or consultation for legal advice with attorneys regarding County advisory councils and committees, pursuant to A.R.S. 38-431.03 (A)(3) the Board may enter into executive session. **County Attorney**

*The Board will resolve as the Flood Control District Board of Directors.*

4. Consultation with the Board's attorneys to receive legal advice and for the Board to consider its position and instruct its attorneys regarding the Board's position regarding Coconino County Flood Control District v. Town of Tusayan, CV2018-00616. Pursuant to A.R.S. 38-431.03(A)(3) and (A)(4), the Board may vote to enter executive session on this item. **Flood Control**

*The Board will resolve as the Board of Supervisors.*

5. Discussion of purchase, sale or lease of real property and contract negotiations. The Board of Supervisors may convene in executive session pursuant to Ariz. Rev. Stat. 38-431.03(A)(7) and (A)(4) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property and to instruct its attorneys regarding the Board's position. **Parks and Recreation**

## **Regular Meeting**

**6:00 p.m.**

**First Floor Board Room  
219 E. Cherry Ave., Flagstaff, AZ**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

### **Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

### **Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

### **Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

### **Speaking During a Public Hearing**

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

**As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.**

**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Proclamation:**

- 6. Consideration and possible action regarding approval of a proclamation designation the month of July 2019 as Nation of Patriots Month in Coconino County. **Board of Supervisors**

**Action Items:**

- 7. Consideration and possible action regarding selection and appointment of a chair and vice chair from among the Board of Supervisors to serve a term that begins June 18, 2019 and ends March 10, 2020. **Board of Supervisors**
- 8. Consideration and possible action regarding approval of a \$285,000 budget appropriation increase to the FY2019 County Manager Contingency Fund for mandated Restoration to Competency Services for the Courts. **Courts**

**Board of Supervisors Consent Agenda:**

- 9. Approve the minutes from the Board of Supervisors meeting conducted May 21, 2019.
- 10. Consideration and possible action regarding Ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
05/30/2019	EFT – 6058 – 6090 -	\$28,630.11
05/30/2019	Checks – 91908576 – 91908733	\$2,409,493.29
06/06/2019	EFT – 6091 – 6126 -	\$1,295.793.76
06/06/2019	Checks – 91908734 – 91908896	\$727,784.04

11. Consideration and possible action regarding approval of Community Grant funding from District 1 in the amount of \$400.00, District 2 in the amount of \$300.00, and District 3 in the amount of \$400.00, District 4 for in the amount of \$400, to the Northern Arizona Celtic Heritage Society to provide funding for an annual cultural and educational festival. **Board of Supervisors**
12. Consideration and possible action regarding approval of the designation of Michael Townsend as the Chief Fiscal Officer of Coconino County with the authority to submit the Fiscal Year 2020 expenditure limitations report to the auditor general, as required by ARS 41-1279.07.E. **Board of Supervisors**
13. Consideration and possible action to reappoint Howard C. "Chuck" Johnson Owner/Principal of Johnson Appraisal Group, PLLC or a qualified designee by the principal to serve as the Hearing Officer for the Board of Equalization and Tax Appeal hearings at a rate of \$65 per hour with a four-hour minimum for hearings, \$25 per training hour not to exceed 24 hours, and travel per diem as allowed by the Government Accounting Office at the time of the hearings and training. **Board of Supervisors**
14. Consideration and possible action to appoint Kerry (Casey) Nugent precinct 6; Karyn Riedell, precinct 7; Joseph Canepa, Flagstaff 14; Nathan Jones, precinct 40, as Democratic Precinct Committeepersons, each for a term to expire October 1, 2020 and as requested by the Coconino County Democratic Party to fill vacancies created from lack of candidates during the 2018 election. **Board of Supervisors**
15. Consideration and possible action regarding approval of a Community Grant application from District 1 in the amount of \$2,000.00, District 2 in the amount of \$1,500.00, and District 4 in the amount of \$400.00, for a total of \$3,900.00, to the Literacy Volunteers of Coconino County/The Literacy Center to assist with launch a pilot children's literacy program in the fall of 2019. **Board of Supervisors**
16. Consideration and possible action to approve a budget adjustment from District 1 Community Initiative funds for \$499 and District 2 Community Initiative funds for \$500 to Public Affairs for the Juneteenth event. **Board of Supervisors**
17. Consideration and possible action regarding the approval of the First Amendment with Treatment Assessment Screening Center, Inc. (TASC) for urine and oral fluid testing for clients of the Adult Probation Department and the Coconino County Recovery Court for FY 2020 in an amount not to exceed \$200,000.00. **Adult Probation**

18. Consideration and possible action regarding approval of the appointment of Regina Salas, City of Flagstaff Councilmember, to the Coconino Workforce Development Board for a 2-year term expiring on May 14, 2021. **Career Center**
19. Consideration and possible action regarding approval of Intergovernmental Agreement #ADES15-089142, Amendment No. 14, between Coconino County Community Services and AZ Department of Economic Security, and corresponding budget amendment for a contract reimbursement ceiling in the amount of \$801,972, for the period July 1, 2019 through June 30, 2020. **Community Services**
20. Consideration and possible action regarding approval of the Independent Contractor Agreement between Wildfire, formerly Arizona Community Action Association (Contract No. 07012019-20), and Coconino County Community Services for FY20 in the amount of \$54,918, and corresponding budget amendment, to provide utility assistance including bill assistance, utility deposits, repair and replacement of appliances to eligible low income households, effective July 1, 2019 through June 30, 2020. **Community Services**
21. Consideration and possible action regarding approval of Contract No. 202012347NTR, in the amount of \$151,362 and 202031235TSP in the amount of \$11,970.00, between Northern Arizona Council of Governments - Area Agency on Aging (NACOG-AAA) and Coconino County Community Services (CCCS) and the corresponding budget adjustment to provide meals and transportation services to senior citizens and disabled adults of Coconino County from July 1, 2019 through June 30, 2020. **Community Services**
22. For consideration and possible action to re-appoint Patricia Helgeson to serve on behalf of Supervisor Matt Ryan (District 3) to the Community Action Advisory Board for a two-year term to expire June 20, 2021. **Community Services**
23. Consideration and possible action regarding approval and authorization of offers of judgment in those certain tax valuation appeals pending before the Arizona Tax Court known as Village at Aspen, LLC, et al. v. Coconino County (TX2017-001775 & TX2018-000239), in form as attached, and on those grounds and for those reasons as specified in executive session. **County Attorney**
24. Consideration and possible action regarding approval of the second amendment to renew the contract with SCRAM of Arizona, Inc., to provide home detention, electronic monitoring and continuous alcohol monitoring to clients in all four Justice Courts and Superior Court, for the term of July 1, 2019 through June 30, 2020 (FY2020). **Courts**

25. Consideration and possible action regarding award of RFP 2019-103 and approval of the new contract term beginning FY2020 with Flagstaff Medical Center to provide Behavioral Health Treatment Services to the Superior Court Recovery Court program totaling \$145,000; this contract allows for four additional one-year renewals. **Courts**
26. Consideration and possible action regarding approval of Resolution 2019-15, designating Michael Townsend as Coconino County Chief Finance Officer and the County's Agent for application for emergency assistance to appropriate State and Federal agencies. **Emergency Management**
27. Consideration and possible action regarding approval of the FY2019 Forest Fee Distribution for Schools and Roads. **Finance**
28. Consideration and possible action regarding approval of the Public Safety Personnel Retirement System (PSPRS) and Corrections Officers Retirement Plan (CORP) Pension Funding Policy created in accordance with ARS 38-863.01. **Finance**
29. Consideration and possible action regarding approval of the Forest Service's Community Forest Program Grant agreement in the amount of \$280,500, awarded to the Coconino County for the Miller Property. **Parks and Recreation**
30. Consideration and possible action regarding approval of a second contract amendment for Nexxus Consulting, for a term beginning August 1, 2019 and ending July 31st, 2020, for a value of \$94,370. **Public Affairs**
31. Consideration and possible action regarding the award of Bid 2019-05, Propane to AmeriGas Propane, LP DBA Titan Propane, as the Independent Contractor to provide propane to Public Works, providing the most responsible and responsive bid. **Public Works**
32. Consideration and possible action regarding approval and acceptance of a Cooperative Agreement between the USDA Forest Service and Coconino County Public Works Department, for cooperative planning, survey, design, construction, reconstruction, improvement and maintenance on a total of 286.27 miles of road: Coconino National Forest – 156.67 miles, Kaibab National Forest – 116.71 miles, Apache Sitgreaves National Forest – 7.30 miles and Prescott national forest – 5.60 miles. **Public Works**
33. Consideration and possible action regarding approval of an Agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants and the County for on-call geotechnical services for projects up to \$100,000.00. **Public Works**

34. Consideration and possible action regarding approval of an Agreement with Speedie and Associates, Inc. and the County for on-call geotechnical services for projects up to \$100,000.00. **Public Works**
35. Consideration and possible action regarding approval of an Agreement between Western Technologies, Inc. and Coconino County for on-call geotechnical services for projects up to \$100,000.00. **Public Works**
36. Consideration and possible action regarding approving an increase of \$30,000.00 to a purchase order with the total amount of \$200,000.00 for tire purchases with Golightly Tire, under state contract CTR042117 for the remainder of this year and for FY20. **Public Works**
37. Consideration and possible action regarding approval of an Agreement with CMT Engineering Laboratories and the County for on-call geotechnical services for projects up to \$100,000.00. **Public Works**
38. Consideration and possible action regarding approval of a budget amendment and carryover to FY20 for Mechanical Services division for the purchase of three vehicles, in the amount of \$88,874.56. **Public Works**
39. Consideration and possible action regarding approval of the Third amendment of an Agreement with CRM of America, LLC, to provide waste tire disposal for a one-year period at the cost of \$173,662.00. **Public Works**
40. Consideration and possible action regarding approval of the first amendment of an Agreement with Pro Petroleum, Inc. to purchase bulk fuel for a one-year period beginning July 1, 2019, not to exceed \$1,200,000.00. **Public Works**
41. Consideration and possible action of the approval of a carry-over from FY19 to FY20 in the amount of \$80,000.00, and purchase of a backup server system from Dell, Inc. using State Contract #ADSPO16098163 in the amount of \$79,965.44. **Sheriff**
42. Consideration and possible action regarding approval of a Budget Adjustment for Special Education Services, a fee-for-service project of CCESA Innovation & Development, to increase budgeted Revenues by \$23,000 and Salaries, Benefits and Other Professional Services in the amount of \$31,352, with a service period from July 1, 2018 to June 30, 2019. **Superintendent of Schools**

*The Board will resolve as the Flood Control District Board of Directors.*



**Flood Control Consent Agenda:**

43. Consideration and possible action regarding approval of an Agreement between Ninyo & Moore Geotechnical and Environmental Sciences Consultants and the County Flood Control District for on-call geotechnical services for projects up to \$100,000.00. **Flood Control**
44. Consideration and possible action regarding approval of an Agreement with Speedie and Associates, Inc. and the County Flood Control District for on-call geotechnical services for projects up to \$100,000.00. **Flood Control**
45. Consideration and possible action regarding approval of an Agreement between Western Technologies, Inc. and the County Flood Control District for on-call geotechnical services for projects up to \$100,000.00. **Flood Control**
46. Consideration and possible action regarding approval of an Agreement with CMT Engineering Laboratories and the County Flood Control District for on-call geotechnical services for projects up to \$100,000.00. **Flood Control**

*The Board will resolve as the Health District Board of Directors.*

**Health District Consent Agenda:**

47. Consideration and possible action regarding approval of 2020 Grant Award GRA-RC003-19-0923-01-Y2 between First Things First and the Coconino County Public Health Services District for the period of July 1, 2019 through June 30, 2020 including a .05 FTE staffing increase for a Registered Dental Hygienist for the total amount of \$137,000 to provide education, oral health screenings, and fluoride varnishing to children through age 5 and pregnant women. **Health District**

*The Board will resolve as the Kachina Village Improvement District Board of Directors.*

**KVID Consent Agenda:**

48. Consideration and possible action regarding approval of nine (9) new residential water/wastewater connections to the Kachina Village Improvement District (KVID) water/wastewater system. **KVID**

*The Board will resolve as the Board of Supervisors.*

**Public Hearing:**

- 49. Public Hearing, consideration and possible adoption of Ordinance 2019-08, approving a zone change from RS-36,000 (Single Family Residential) to CG-10,000 (Commercial General) on the eastern half of a 0.93 acre parcel in Munds Park; the property is located at 17612 Fairway Dr. and is further identified as parcel number 400-37-001D; the applicant is Thomas Ryan of Scottsdale. **Community Development**
  
- 50. Public Hearing, consideration and possible adoption of Ordinance 2019-09, approving a one-year extension of a zone change for Conditional Zoning from General to RS-6,000 to allow the filing of a Final Subdivision Plat for the Kachina Village North subdivision on 40.11 acres located in the northwest corner of Kachina Village off Tovar Trail west of I-17 and identified as Assessor's Parcels 116-12-001A and 116-30-048F, 048G, 048H, 048J; the applicant is Kachina 36 LLC, Tempe. **Community Development**
  
- 51. Public Hearing, consideration and possible adoption of Ordinance 2019-07, approving a zone change from AR-1 (Agricultural Residential, 1 acre minimum parcel size) to RS-16,000 (Residential Single Family, 16,000 square foot minimum parcel size) on three parcels totaling 2.28 acres in Oak Creek Canyon; the properties are located at 251, 451, and 500 Lower Indians Garden Drive and are further identified as parcel numbers 405-28-003A, 004, and 005; the applicant is David Ellis of Sedona on behalf of the two other property owners. **Community Development**
  
- 52. Public Hearing, consideration and possible adoption of Ordinance 2019-10, adopting the 2018 Suite of Building Codes with Amendments. **Community Development**

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board