



**Tuesday, June 14, 2022**

**NOTICE OF REGULAR SESSION  
OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARD OF  
DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT AND  
JAIL DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**6:00 p.m. – Regular Session**

**The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/81774034677>**

**Or Telephone: Dial 877 853 5247 (Toll Free), Webinar ID: 817 7403 4677. The meeting can also be streamed and viewed on the County YouTube site:**

**[https://www.youtube.com/results?search\\_query=coconino+county](https://www.youtube.com/results?search_query=coconino+county)**

**We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak during public comment, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: [boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

## **Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

## **Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

## **Speaking During a Public Hearing**

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

## **Call to Order:**

## **Pledge of Allegiance:**

## **Call to the Public:**

## **Proclamation:**

1. Consideration and possible action to approve a proclamation designating June 20-24, 2022 as Cultural Diversity Week in Coconino County. **Human Resources**

## **Board of Supervisors Consent Agenda:**

2. Consideration and possible action to approve the minutes from the Board of Supervisors' meetings conducted April 12, 2022, May 24, 2022 and May 27, 2022.
3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
06/02/2022	EFT – 15625 – 15689	\$2,270,052.28
06/02/2022	Check – 92204892 – 92204970	\$1,685,605.98

4. Consideration and possible action to appoint Howard C. "Chuck" Johnson Owner/Principal of Johnson Appraisal Group, PLLC or a qualified designee by the principal to serve as the Hearing Officer for the Board of Equalization and Tax Appeal hearings, for a two-year term, at a rate of \$115 per hour with a four-hour minimum for hearings, \$25 per training hour not to exceed 24 hours, and travel per diem as allowed by the Government Accounting Office at the time of the hearings and training. **Board of Supervisors**
5. Consideration and possible action to approve a contract with the Arizona State Board of Equalization to provide hearing officer services in the event such services are needed and appoint an alternate hearing officer to conduct the Board of Equalization appeal hearings. **Board of Supervisors**
6. Consideration and possible action to approve a budget adjustment for FY22 in the amount of \$1,000 from the District 1 Community Initiative fund, to the Coconino County Public Affairs fund for expenses related to free movie events for the public where the County will have a table with information about County services. **Board of Supervisors**
7. Consideration and possible action to approve a funding agreement with Housing Solutions of Northern Arizona, Inc. providing District 1 Community Initiative funds in the amount of \$3,500, District 2 Community Initiative Funds in the amount of \$2,000, District 3 Community Initiative funds in the amount of \$3,000, and District 4 Community Initiative funds in the amount of \$1,500, for a total amount of \$10,000, to Housing Solutions of Northern Arizona, Inc. for replacement of heating units in their Sharon Manor facility, which provides transitional housing services to households experiencing homelessness with a history of domestic violence. **Board of Supervisors**
8. Consideration and possible action to approve an Agreement with Avertest, LLC, DBA Averhealth for urine and oral fluid testing for clients of the Adult Probation Department and the Coconino County Recovery Court for FY 2023 in an amount not to exceed \$200,000.00. **Adult Probation**
9. Consideration and possible action to approve Resolution 2022-27, designating the Polling Places and Vote Centers to be used for the August 2, 2022 Primary Election and the November 8, 2022 General Election. **Elections**
10. Consideration and Possible Action to approve the Resolution 2022-28, appointing Election Poll Workers for the August 2, 2022 Primary Election and the November 8, 2022 General Election. **Elections**
11. Consideration and possible action to approve an Intergovernmental agreement between the City of Sedona and Coconino County, to provide election services for the August 2, 2022 Primary Election. **Elections**

12. Consideration and possible action to approve an Intergovernmental agreement between the City of Page and Coconino County, to provide election services for the August 2, 2022 Primary Election. **Elections**
13. Consideration and possible action to approve an Intergovernmental agreement between the Town of Fredonia and Coconino County, to provide election services for the August 2, 2022 Primary Election. **Elections**
14. Consideration and possible action to approve an Intergovernmental agreement between the Town of Tusayan and Coconino County, to provide election services for the August 2, 2022 Primary Election. **Elections**
15. Consideration and possible action to approve an Intergovernmental agreement between the City of Williams and Coconino County, to provide election services for the August 2, 2022 Primary Election. **Elections**
16. Consideration and possible action to approve an Independent Contractor Agreement between Wildfire, formerly Arizona Community Action Association (Contract No. 07012022-23) and Coconino County Health and Human Services for FY23 for a budgeted amount of \$122,890. **Health and Human Services**
17. Consideration and possible action to approve a purchase order for Fiscal Year 23 with Health Choice under the K-12 School Reopening Grant, in an amount not to exceed \$207,148.60. **Health and Human Services**
18. Consideration and possible action to approve a purchase order with Shamrock Foods Company, utilizing Arizona State contract CTR043423, to provide food products and related kitchen supplies to the Flagstaff and Williams Senior Nutrition Programs for FY23, in the estimated amounts of \$100,000 for Flagstaff senior program and Williams for \$55,000. **Health and Human Services**
19. Consideration and possible action to approve a purchase order increase with Shamrock Foods Company, utilizing Arizona State contract CTR043423, to provide food products and related kitchen supplies to the Flagstaff and Williams Senior Nutrition Programs for FY22, in the estimated amounts of \$115,000 for Flagstaff (PO 22200206) senior program and Williams (PO 22200205) for \$50,000. **Health and Human Services**
20. Consideration and possible action to approve the Independent Contractor Agreement (ICA) between Coconino County and Premier Medical Group (PMG) for COVID-19 testing services throughout the County at an amount not to exceed \$684,940.00 or by February 28, 2023, or whichever comes first. **Health and Human Services**
21. Consideration and possible action to approve Independent Contractor Agreement Amendment 1, with Health Choice under the (K-12 School Reopening Grant), to extend the term of the contract to May 31, 2023. **Health and Human Services**

22. Consideration and possible action to approve the renewal of Splunk software, not to exceed a total cost of \$78,000 annually, with a three-year commitment ending 6/25/2025 and approval for staff to sign the agreement with HyeTech Network & Security Solutions, LLC under Arizona State contract CTR059868. **Information Technology**
23. Consideration and possible action to approve the Second Extension of the Indigent Criminal Defense Contract between Coconino County and the Law Office of Daniel B. Kaiser, P.C., and Antol & Sherman, P.C., for mandated legal services to indigent adults and juveniles, in the amount of \$42,500.00 for Fiscal Year 2023. **Legal Defender**
24. Consideration and possible action to approve a budget amendment in the amount of \$550,000 to the Tunnel Fire Emergency Events Fund – 1398 and transfer previously approved funding and expenditures into the Tunnel Fire Emergency Events Fund. **Public Works**
25. Consideration and possible action to approve a contract with The Clean Burn Company, “Tree disposal from Tunnel Fire, 2022”, in an amount not to exceed \$70,000.00 in support of the Tunnel Fire clean-up. **Public Works**
26. Consideration and possible action to approve a FY22 budget amendment to increase the Law Enforcement Step Pay Plan for a total of \$233,660. **Sheriff’s Office**

*The Board will resolve as the Jail District Board of Directors.*

**Jail District Consent Agenda:**

27. Consideration and possible action to approve a FY22 budget amendment to increase the Law Enforcement Step Pay Plan for a total of \$356,044. **Jail District**
28. Consideration and possible action to approve a contract with CML Security, LLC, using the Maricopa County Contract Serial 190236 RFP Amendment 1, to provide an electronic door control security system at the Coconino County Detention Facility, in the amount of \$949,657.00. **Jail District**
29. Consideration and possible action to approve the independent contract renewal with The Food Exchange, LLC., to provide food service of frozen, dry and refrigerated foods at the Coconino County Detention Facility in the estimated amount of \$170,000 in FY23. **Jail District**
30. Consideration and possible action to approve a purchase order with Shamrock Foods Company utilizing Arizona State Contract CTR043531-1, to provide food products and some non- food items such as paper plates and food handlers gloves to the detention facility, in the estimated amount of \$235,000 in FY23. **Jail District**

31. Consideration and possible action to approve of the contract renewal with US Corrections, LLC to provide extradition services, in an estimated annual amount not to exceed \$185,000 in FY23. **Jail District**
32. Consideration and possible action to approve the Independent Contract renewal with Keefe Commissary Network, LLC to provide comprehensive inmate commissary and banking services to the Coconino County Flagstaff Detention Facilities in FY23 for the estimated revenue amount of \$100,000.00. **Jail District**
33. Consideration and possible action to approve the FY23 purchase order with Diamond Drugs, Inc. to provide prescription and over the counter medication to inmates of the Detention Facility in the estimated amount of \$230,000 utilizing the State of Minnesota Department of Administration Minnesota Multistate Contracting Alliance for Pharmacy Contract #MMS17017. **Jail District**
34. Consideration and possible action to approve Addendum 001 with AB Staffing Solutions, LLC to correct the rate sheet to the contract that was approved on May 3, 2022, to provide temporary, supplemental nurses for the Coconino County Adult Detention Facility in the estimated amount of \$1,500,000.00 in FY23. **Jail District**

*The Board will resolve as the Board of Supervisors.*

**Public Hearing:**

35. Public Hearing, consideration and possible action regarding the proposed West Coconino Fire Rescue District. **Board of Supervisors**

*The Board will resolve as the Flood Control District Board of Directors.*

**Discussion Item:**

36. Discussion and update regarding Museum Flood preparations. **Flood Control District**

*The Board will resolve as the Board of Supervisors.*

37. Discussion and possible direction regarding an update on the Tunnel Fire. **Public Works**

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board