



**Tuesday, May 25, 2021**

**NOTICE OF SPECIAL SESSION AND REGULAR SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND BOARD OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT, COCONINO COUNTY PUBLIC HEALTH DISTRICT AND COCONINO COUNTY JAIL DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**9:00 a.m. – Special Session**

**10:00 a.m. – Regular Session**

**1:15 p.m. – Discussion items**

**The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://zoom.us/j/95747509833>  
Or Telephone: Dial 877 853 5247 (Toll Free), Webinar ID: 957 4750 9833. The meeting can also be streamed and viewed on the County YouTube site:  
[https://www.youtube.com/results?search\\_query=coconino+county](https://www.youtube.com/results?search_query=coconino+county)**

**We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: [boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

### **Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

#### **9:00 a.m. – Special Session**

#### **Call to Order:**

#### **Executive Session:**

1. Receive advice from the Board's legal counsel regarding the County's Food Code, Delegation Agreement with Arizona Department of Health Service, as well as Prop 207 and Marijuana Establishments. Pursuant to A.R.S. 38-431.03(A)(3) the Board may enter executive session for legal advice. **Health and Human Services**

#### **10:00 a.m. – Regular Session**

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### **Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

## Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately.

## Pledge of Allegiance:

## Public Health District Public Hearing:

2. Public Hearing, consideration and possible action to adopt Ordinance 2021-10, regarding the Keeping of Animals Ordinance. **Health and Human Services**
3. Public Hearing, consideration and possible action to adopt Ordinance 2021-09, adopting proposed amendments, changes and updates to the Coconino County Unified Health Code including amended language in Chapter 2 (Permits, Licenses, and Certificates; Enforcement and Other Requirements), Chapter 6 (Food and Drink), and Chapter 11 (Public and Semi-Public Bathing Places); repealing Chapter 14 (Medical Marijuana Establishments); and, discussion and possible action to approve CCHHS's request to amend the current Delegation Agreement between Coconino County and the Arizona Department of Health Services (ADHS) related to the regulation and enforcement of marijuana establishments. **Health and Human Services**

## Call to the Public:

## Board of Supervisors Consent Agenda:

4. Consideration and possible action to approve the minutes from the Board of Supervisors' meetings conducted April 27, 2021, May 3, 2021, May 4, 2021, May 5, 2021, May 6, 2021, May 7, 2021, May 10, 2021, May 12, 2021, May 13, 2021 and both May 14, 2021 minutes.
5. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
05/06/2021	EFT – 11594- 11666	\$2,018,723.48
05/06/2021	Checks – 92105113 – 92105249	\$633,644.99
05/13/2021	EFT – 11668 – 11723	\$1,069,233.66
05/13/2021	Check – 92105251 – 92105387	\$1,074,317.63

6. Consideration and possible action to appoint Patti Van Tuyl as Precinct 92 Democratic Committeeperson to fill vacancies created from a lack of candidates during the 2020 election and as requested by the Coconino County Democratic Party Chair. **Board of Supervisors**

7. Consideration and possible action to approve Resolution 2021-03, approving the renewal of an Intergovernmental Agreement between Coconino County and the City of Flagstaff for the renewal of the Dark Sky Specialist IGA for five years to be reviewed by June 30th, 2026. **Community Development**
8. Consideration and possible action to approve the acceptance and transfer of funds of \$10,580 from Arizona Criminal Justice Commission to the Crime Victim Compensation Program. An increase in a transfer of special revenue funds, expenditure authority, and corresponding budget amendment. **County Attorney**
9. Consideration and possible action to approve a budget amendment of \$16,059 for the FY21 Drug Gang and Violent Crime Control grant with the Arizona Criminal Justice Commission. An increase in a transfer of special revenue funds, expenditure authority, and corresponding budget amendment. **County Attorney**
10. Consideration and possible action to approve a budget amendment of \$12,232 for the FY21 Victims of Crime Act (VOCA) Victim Assistance Grant #2020-142 with the AZ Department of Public Safety, an increase in a transfer of special revenue funds, expenditure authority, and corresponding budget amendment. **County Attorney**
11. Consideration and possible action to approve the acceptance of a grant from Northern Arizona Healthcare Foundation Community Health Grant program distributed through United Way of Northern Arizona and the corresponding budget adjustment in the amount of \$68,975 to fund an Administrative Specialist I position and related on-boarding costs for the Stronger As One program specialist. **County Manager**
12. Consideration and possible action to approve the purchase of Ballot-on-Demand printers in the amount of \$120,000 from grant money received from the 2020 CTCL grant. **Elections**
13. Consideration and possible action to approve a FY22 Grant Renewal Amendment GRA-STATE-19-0969-01-Y4, between First Things First and Coconino County Health and Human Services (CCHHS), for the period of July 1, 2021 through June 30, 2022, in the amount of \$65,740.00, to provide consulting services to childcare providers in Coconino County. **Health and Human Services**
14. Consideration and possible action to approve the Heritage Fund Grant Agreement and accompanying Budget Adjustment in the amount of \$7,337 for improvements to the pond at Sawmill County Park. **Parks and Recreation**
15. Consideration and possible action to approve a Budget Adjustment in the amount of \$13,490.69 to clear out fund balances from inactive grants and the Racing Fund. **Parks and Recreation**

16. Consideration and possible action to approve an independent contractor agreement with Miller, Pitt, Feldman, and McNally, P.C for County and State redistricting advocacy services in the amount not to exceed \$100,000. **Public Affairs**
17. Consideration and possible action to approve the purchase of two (2) 2021 Caterpillar standard tandem Motor Grader Model #140 in FY 2022 under City of Tucson Contract No. 161534 from Empire Southwest, in the amount of \$740,350.00. **Public Works**
18. Consideration and possible action to approve the purchase of four (4) 2023 Mack Granite truck 64FR chassis and upfitting under Sourcewell Contract #060920-MAK from Vanguard Truck Center, LLC., in the amount of \$1,092,024.00 in FY 2022. **Public Works**
19. Consideration and possible action to approve the Third Amendment of an Agreement with C and E Paving & Grading, LLC. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
20. Consideration and possible action to approve the Third Amendment of an Agreement with CORE Construction, Inc. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
21. Consideration and possible action to approve the Third Amendment of an Agreement with Fann Contracting, Inc. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
22. Consideration and possible action to approve the Third Amendment of an Agreement with McCauley Construction, Inc. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
23. Consideration and possible action to approve the Third Amendment of an Agreement with Loven Contracting, Inc. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
24. Consideration and possible action to approve the Third Amendment of an Agreement with L.P.'s Excavating, Inc. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**

25. Consideration and possible action to approve the Third Amendment of an Agreement with Rummel Construction, Inc. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
26. Consideration and possible action to approve the Third Amendment of an Agreement with Schuck Development Corporation for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
27. Consideration and possible action to approve the Third Amendment of an Agreement with Building & Engineering Contractors Southwest, Inc. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
28. Consideration and possible action to approve the Third Amendment of an Agreement with Tiffany Construction, Inc. for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**
29. Consideration and possible action to approve a Utility Easement for Arizona Public Services Company (APS) on Coconino County real property located at 5600 E. Commerce Avenue, Flagstaff, AZ, Parcel Number (APN) 113-10-003. **Public Works**
30. Consideration and possible action to approve the budget adjustment and award of FFY19 Reallocated Funds through the Arizona Department of Homeland Security (AZDOHS) Grant Program #190101-04 for the Train and Sustain Citizen Corp Programs from 05/11/2021 through 09/30/21 in the amount of \$1,346.00 and authorize the Sheriff to sign all documents pertaining to the grant. **Sheriff**

*The Board will resolve as the Flood Control District Board of Directors.*

**Flood Control District Consent Agenda:**

31. Consideration and possible action to approve an increase to a purchase order in the amount of \$23,000.00 for a total amount of \$71,000.00 for assistance with flood preparedness and mitigation operations with the Conservation Legacy dba. AZ Conservation Corps (AZCC) for FY21. **Flood Control District**
32. Consideration and possible action to approve the Third Amendment of an Agreement with C and E Paving & Grading, LLC., for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County Flood Control District for projects up to \$2,000,000.00. **Flood Control District**

33. Consideration and possible action to approve the Third Amendment of an Agreement with Fann Contracting, Inc., for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County Flood Control District for projects up to \$2,000,000.00. **Flood Control District**
34. Consideration and possible action to approve the Third Amendment of an Agreement with McCauley Construction, Inc., for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County Flood Control District for projects up to \$2,000,000.00. **Flood Control District**
35. Consideration and possible action to approve the Third Amendment of an Agreement with L.P.'s Excavating, Inc., for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County Flood Control District for projects up to \$2,000,000.00. **Flood Control District**
36. Consideration and possible action to approve the Third Amendment of an Agreement with Rummel Construction, Inc., for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County Flood Control District for projects up to \$2,000,000.00. **Flood Control District**
37. Consideration and possible action to approve the Third Amendment of an Agreement with Tiffany Construction, Inc., for one-year renewal of RFQ 2018-104 Job Order Contracting (JOC) services to the County Flood Control District for projects up to \$2,000,000.00. **Flood Control District**

*The Board will resolve as the Health District Board of Directors.*

**Public Health District Consent Agenda:**

38. Consideration and possible action to approve a FY22 Memorandum of Agreement (MOA) Addendum #2 between the Coconino County Public Health Services District (CCPHSD) and Northern Arizona University (NAU) from July 1, 2021 to June 30, 2022, for an estimated annual amount of \$13,000 to provide preventive dental services for uninsured and AHCCCS enrolled adult Coconino County residents. **Health District**

*The Board will resolve as the Jail District Board of Directors.*

**Jail District Consent Agenda:**

39. Consideration and possible action to approve the independent contract renewal with The Food Exchange, LLC., to provide food service of frozen, dry and refrigerated foods at the Coconino County Detention Facility in the estimated amount of \$188,000 in FY22. **Jail District**

40. Consideration and possible action to approve a purchase order with Shamrock Foods Company utilizing Arizona State Contract CTR043423 to provide food products and some non- food items such as paper plates and food handlers gloves to the detention facility in the estimated amount of \$227,000 in FY22. **Jail District**

*The Board will resolve as the Board of Supervisors.*

**Discussion and Possible Action Item:**

41. Presentation, discussion, update and possible action regarding the Coconino County Response to the COVID-19 pandemic, including discussion regarding the Re-Entry Plan and possible revision of the Plan to align with recent CDC guidance regarding use of face coverings, and possible action to approve Resolution 2021-24, rescinding the County’s Face Mask Proclamation, effective June 1, 2021. **County Manager**

**BREAK**

**Discussion and Possible Action Items – 1:15 p.m.:**

42. Presentation, discussion, update and possible direction regarding American Rescue Plan funding. County Manager
  43. Discussion, update and possible direction to staff regarding state and/or federal legislative and/or administrative matters. Public Affairs
  44. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. County Manager
  45. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
    - District 1 – Supervisor Patrice Horstman
    - District 2 - Supervisor Jeronimo Vasquez
    - District 4 – Supervisor Judy Begay
    - District 5 – Supervisor Lena Fowler
    - District 3 - Supervisor Matt Ryan
- Chair’s Report

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board