



Tuesday, May 21, 2019

**NOTICE OF WORK SESSION, EXECUTIVE SESSION AND REGULAR
SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS,
THE BOARD OF EQUALIZATION AND THE BOARDS OF DIRECTORS
OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT AND
COCONINO COUNTY JAIL DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

**10:00 a.m. – Work Session
1:15 p.m. – Work Session continues
Executive Session immediately following
Work Session continues
6:00 p.m. – Regular Session**

**First Floor Board Room
Executive Session will be held in the Second-Floor Conference Room
219 E. Cherry Ave., Flagstaff, AZ**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Work Session:

1. Presentation and discussion regarding Service Reimagined - update on Health and Human Services transition. **County Manager**
2. Presentation, discussion and possible direction to staff on an update of Public Affairs 2019 Work Plan. **Public Affairs**

BREAK

Work Session Continues – 1:15 p.m.:

3. Presentation, discussion and possible direction to staff regarding an update on federal priorities for the NACo Annual Conference and NACo Policy Development Process. **Public Affairs**

Executive Session:

4. Discussion of County Manager performance evaluation. Pursuant to A.R.S. 38-431.03 (A) (1), the Board of Supervisors may vote to enter executive session. **Board of Supervisors**

Work Session Continued:

5. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.

Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:

- District 4- Supervisor Jim Parks
- District 2- Supervisor Elizabeth Archuleta
- District 3- Supervisor Matt Ryan

- District 5- Supervisor Lena Fowler
 - District 1- Supervisor Art Babbott
- County Manager's Report
 - Board Planning Calendar
 - Events Calendar
 - Chair's Report
- Update, discussion, and possible direction to staff regarding County Communications
 - Update, discussion, and possible direction to staff regarding Local, State and Federal Issues

Regular Meeting

6:00 p.m.

**First Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ**

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Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Recognition:

6. Recognition of Nicole Dougherty and Alyssa Williams, students at Flagstaff High School for winning the 2019 Vans Custom Culture Competition. **Board of Supervisors**

Proclamation:

7. Consideration and possible action regarding approval of a proclamation celebrating National Public Works Week from May 19 – 25, 2019. **Public Works**

Board of Supervisors Consent Agenda:

8. Approve the minutes from the Board of Supervisors' meetings conducted April 23, 2019, April 29, 2019, April 30, 2019, May 1, 2019, May 2, 2019, May 6, 2019, May 7, 2019 and May 8, 2019. **Board of Supervisors**
9. Consideration and possible action regarding Ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

Run Date	Warrant Numbers	Computer Register Totals
04/11/2019	EFT – 5724 – 5784	\$1,465,273.21
04/11/2019	Checks – 91907251 – 91907463	\$834,677.11
04/12/2019	Check – 91907464	\$4,136.20
04/18/2019	EFT – 5785 – 5836	\$152,568.30
04/18/2019	Checks – 91907465 – 91907665	\$939,173.36
04/25/2019	EFT – 5837 – 5883	\$1,331,380.87
04/25/2019	Checks – 91907666 – 91907817	\$902,693.58
05/02/2019	EFT – 5884 – 5912	\$172,089.82
05/02/2019	Checks – 91907818 – 91907981	\$349,576.43

10. Consideration and possible action regarding Community Grant application in the amount of \$4,000.00 from District 1 to support purchase of Tusayan Fire District Self-Contained Breathing Apparatuses. **Board of Supervisor**
11. Consideration and possible action to approve Community Grant Funding request from District 2 in the amount of \$500.00, to Northern Arizona Youth Football (NAYF) - Eagles Youth Football and Cheer, to assist with costs associated with providing equipment and facilities for the children involved with Football and Cheer. **Board of Supervisors**
12. Consideration and possible action regarding approval of Community Grant funding request from District 1 in the amount of \$1,500.00, District 2 in the amount of \$1,000.00, District 3 in the amount of \$100.00 and District 4 in the amount of \$1,500.00 and, Coconino County Contingency fund in the amount of \$3,400.00, for a total of \$7,500.00, to the Flagstaff Symphony Orchestra for the Annual Independence Day Free Community Concert. **Board of Supervisors**
13. Consideration and possible action regarding a Community Grant Application from District 1 in the amount of \$1,000.00 and District 3 in the amount of \$2,000.00, for a total amount of \$3,000.00, to the Fort Tuthill Military Museum, to fund 2018 deficit including major repair to building AC/Heating Units and compensate for revenue lost during Coconino County Fair as well as assistance in bringing Smithsonian Exhibit to Ft. Tuthill Military Museum. **Board of Supervisors**
14. Consideration and possible action regarding approval of a Community Grant Application from District 1 in the amount of \$500.00, District 2 in the amount of \$500.00, District 3 in the amount of \$500.00 and District 4 in the amount of \$500.00, for a total amount of \$2,000.00, to the Northern Arizona Veteran's Memorial Cemetery Foundation to fund building coverage to the committal shelter and build additional benches to accommodate large audiences at the memorial services. **Board of Supervisors**

15. Consideration and possible action regarding approval of a Community Grant funding request from District 5 in the amount of \$2,000 to To’Nanees’Dizi Local Government to support the 2019 Tuba City Independence Day Celebration. **Board of Supervisors**
16. Consideration and possible action regarding a budget adjustment from District 5 Community Initiatives funds in the amount of \$3,000 to District 5 Operations to increase financial support for District 5 operations. **Board of Supervisors**
17. Consideration and possible action regarding appointment of John Haro to the Coconino County Hispanic Advisory Council for a four-year term to expire May 20, 2023. **Board of Supervisors**
18. Consideration and possible action regarding approval of Fiscal Year 2019 Recovery Court program grants which includes the Drug, Gang and Violent Crime Control Program fund totaling \$31,870, the Fill the Gap fund totaling \$36,302 and use of partial Local Fill the Gap 5% set-aside fund balance totaling \$138,606.28. **Courts**
19. Consideration and possible action regarding approval of the third renewal of the Agreement between IMEG, Inc. and Coconino County, for on-call professional electrical engineering services, from June 1, 2019 to May 31, 2020, up to \$250,000 per project. **Finance**
20. Consideration and possible action regarding approval of the third renewal of the Agreement between Hubbard Merrell, Inc. and Coconino County, for on-call professional structural engineering services, from June 1, 2019 to May 31, 2020, up to \$250,000 per project. **Finance**
21. Consideration and possible action regarding adoption of Resolution 2019-10, approval to Continue Coconino County Coverage of Volunteers for Workers’ Compensation Insurance and Salary Equivalents for Purposes of Computing Workers’ Compensation Insurance Premium and Compensation Benefits for Volunteers. **Human Resources**
22. Consideration and possible action regarding a budget adjustment of \$50,000.00 from the County General Fund to the Legal Defender Contract Budget for the continued contracting and payment of court ordered expenses on criminal cases as well as representation on criminal, dependency and guardianship cases. **Legal Defender**
23. Consideration and possible action regarding approval of the purchase of four (4) new 2020 Mack Granite 64FR cab and chassis trucks under Sourcewell (NJPA) Contract #081716-NAF, from National Auto Fleet Group, in the amount of \$570,088.00 in FY2020. **Public Works**

24. Consideration and possible action regarding approval of the First Amendment to a contract with Lake Powell Construction & Development, Inc., for Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Public Works**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control Consent Agenda:

25. Consideration and possible action regarding approval of the First Amendment to a contract with Lake Powell Construction & Development, Inc., for Job Order Contracting (JOC) services to the County Flood Control District for projects up to \$2,000,000.00. **Flood Control**

The Board will resolve as the Jail District Board of Directors

Jail District Consent Agenda:

26. Consideration and possible action of the award of RFQ 2019-100 and Independent Contract with JCJ Architecture to provide design and documentation services for the expansion at the Coconino County Page Detention Holding Facility, 713 Tunnel Rd., Page, AZ, in the amount of \$396,000 in FY19. **Jail District**
27. Consideration and possible action of the award of RFQ 2019-100 and Independent Contract with Kinney Construction Services to provide pre-construction and construction management services for the expansion at the Coconino County Page Detention Holding Facility, 713 Tunnel Rd., Page, AZ, in the amount of \$89,317.00 in FY19. **Jail District**

The Board will resolve as the Board of Equalization.

Board of Equalization Public Hearing:

28. Public Hearing, consideration and possible action regarding approval of Board of Equalization Resolution 2019-01, receiving and accepting the Hearing Officer's Recommendation to Correct the Full Cash Value of Account # P0002361 Grand Canyon Plaza Hotel for Tax Years 2015, 2016, 2017 and 2018. **Board of Equalization**

The Board will resolve as the Board of Supervisors.

Action Items:

29. Consideration and possible action regarding approval of Resolution 2019-012, approving Kachina Pines Final Plat, a 9-lot administrative subdivision located at 2421 Tolani Trail in Kachina Village and further identified as Assessor's Parcel Number 116-25-081J. **Community Development**

Public Hearing:

30. Public Hearing and Recommendation to the Arizona Department of Liquor Licenses regarding an application for a new application of a series 12 (Restaurant) liquor license to Lauren Kay Merrett, Martino's Restaurant and Lounge, located at 17612 Fairway Drive, Munds Park, Arizona. **Board of Supervisors**
31. Public hearing, consideration and possible adoption of Ordinance 2019-05, approving a zone change from G (General, ten acre minimum parcel size) to CH-10,000 (Commercial General, 10,000 sq. ft. minimum parcel size) on 18.32 acres in Munds Park; the property is located on west of Interstate 17 at the end of Munds Ranch Road in Munds Park and is further identified as Assessor's Parcel Number 400-43-001M and a 7.64 acre portion of Assessor's Parcel Number 400-43-001K; the applicant is MBC Properties No 3, LLC, Phoenix, AZ. **Community Development**
32. Public Hearing, consideration and possible action regarding approval of Resolution 2019-13, approving the formal conversion of Kachina Village Improvement District into a Domestic Water and Wastewater Improvement District (DWID). **Board of Supervisors**
33. Public Hearing, consideration and possible adoption of Ordinance 2019-02, approving a zone change from OS (Open Space) to G (General, 10 acre minimum parcel size) on two parcels consisting of 425.6 acres located adjacent to and surrounding Happy Jack Lodge; the property located on Lake Mary Road and is further identified as Assessor's Parcel Numbers 402.31.007A and 402-31-008E; the applicant is Clear Creek 820, LLC of Phoenix, Arizona. **Community Development**
34. Public Hearing, consideration and possible adoption of Ordinance 2019-03, approving a zone change from RS-4 (Residential Single-Family, four acre minimum parcel size) Zone to the RS-1 (Residential Single-Family, one acre minimum parcel size) on a 8.23 acres in Kachina Village; the property is located at 2861 and 2875 Kona Trail and is further identified as Assessor's Parcel Numbers 116-17-007 and 116-17-008; the applicant is Michael Bode of Tempe, AZ. **Community Development**

- 35. Public hearing, consideration and possible adoption of Ordinance 2019-04, approving a zone change from G (General, 10 acre minimum parcel size) to CH-10,000 (Commercial Heavy, 10,000 sq. ft. minimum parcel size) on a 1.47 acre parcel in Forest Lakes; the property is located on Wild Rose Trail and is further identified as parcel number 403-34-001W; the applicant is Ryan Keller, Heber, Arizona. **Community Development**

- 36. Public Hearing, consideration and possible adoption of Ordinance 2019-06, approving and adopting the updated Subdivision Ordinance. **Community Development**

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date:

_____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2019.

Lindsay Daley, Clerk of the Board