



Tuesday, April 16, 2019

**NOTICE OF WORK SESSION, EXECUTIVE SESSION AND REGULAR SESSION OF
THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT,
FLOOD CONTROL DISTRICT AND
KACHINA VILLAGE COUNTY IMPROVEMENT DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

**10:00 a.m. – Executive Session
1:15 p.m. – Work Session
5:30 p.m. – Reception for Sustainable Building Award Recipients
6:00 p.m. – Regular Session**

**First Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Executive Session:

1. Discussion of County Manager performance evaluation. Pursuant to A.R.S. 38-431.03 (A) (1), the Board of Supervisors may vote to enter executive session.
Board of Supervisors

BREAK

Work Session – 1:15 p.m.:

2. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.
 - Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
 - o District 4- Supervisor Jim Parks
 - o District 2- Supervisor Elizabeth Archuleta
 - o District 3- Supervisor Matt Ryan
 - o District 5- Supervisor Lena Fowler
 - o District 1- Supervisor Art Babbott
 - County Manager's Report
 - Update on the proposed name for the department integration of the Career Center, Community Services and Health District
 - Board Planning Calendar

- Events Calendar
- Chair's Report
- Update, discussion, and possible direction to staff regarding County Communications
- Update, discussion, and possible direction to staff regarding Local, State and Federal Issues

The Board will resolve as the Flood Control District Board of Directors.

3. Presentation and Discussion providing an update on the Flood Control District and Pre-Budget Financial Discussion regarding the FY2020 Flood Control District Budget. **Flood Control**

The Board will resolve as the Kachina Village Improvement District Board of Directors.

4. Presentation and discussion regarding Kachina Village Improvement District (KVID) Governance Project Update. **KVID**

The Board will resolve as the Board of Supervisors.

5. Presentation and discussion regarding an update on Capital Facilities/Future Space Visioning. **County Manager/Facilities**

5:30 p.m. – a Quorum of the Board of Supervisors may be present at a Reception for Sustainable Building Award Recipients in the front lobby of the First Floor Board Room located at 219 E. Cherry Ave., Flagstaff, AZ.

Regular Meeting

6:00 p.m.

**First Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ**

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Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today’s meeting.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Recognition:

6. Recognition of the 2019 Sustainable Building Program’s Community Awardees. **Community Development**

Proclamation:

- 7. Consideration and possible action regarding a proclamation designating May 2019 as Community Action Month. **Community Services**
- 8. Consideration and possible action regarding a Proclamation designating Friday, May 3, 2019 as Law Day 2019 for Coconino County Courthouse. **Courts**

Board of Supervisors Consent Agenda:

- 9. Approve the minutes from the Board of Supervisors’ meetings conducted March 26, 2019 and April 2, 2019.
- 10. Consideration and possible action regarding Ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
03/21/19	EFT 5624 – 5660	\$477,815.09
03/21/19	Checks – 91906819 – 91906983	\$477,434.92
03/26/19	EFT – 5661	\$5,180.83
03/26/19	Checks – 91906984 – 91906989	\$53,485.59
03/28/19	EFT – 5662 – 5688	\$1,249,176.07
03/28/19	Checks – 91906990 – 91907112	\$1,241,528.22
04/04/19	EFT – 5703 – 5723	\$65,051.57
04/04/19	Checks – 91907136 – 91907250	\$276,929.91

- 11. Consideration and possible action regarding a Community Grant Application from District 5 in the amount of \$1,000 to Glen Canyon Conservancy to support network activities of the Colorado Plateau agencies. **Board of Supervisors**
- 12. Consideration and possible action regarding the appointments of Democratic Committeepersons for the following precincts: Dennis Chavez to Precinct 19, Luke Pileggi to District 22 and Dawn Schackner to District 92; each for a term to expire October 1, 2020 and as requested by the Coconino County Democratic Party, to fill vacancies. **Board of Supervisors**
- 13. Consideration and possible action regarding a budget adjustment from Community Grant funds in the amount of \$5,450 from District 1 in the amount of \$1,000, District 2 in the amount of \$1,000, District 3 in the amount of \$1,000, District 4 in the amount of \$1,000 and District 5 in the amount of \$1,450, to Coconino County Information Technology, to purchase five PCs including software, monitors and keyboards with mouse and one printer/scanner to Western

Navajo Agency Veterans' Center for the establishment of the Veterans' Computer Center. **Board of Supervisors**

14. Consideration and possible action regarding approval of recommendation from the Coconino Workforce Development Board to appoint Kay Leum and Stacey Salyer to the CWDB. **Career Center**
15. Consideration and possible approval of a settlement via stipulated judgment in Aspen Shadows Assc. Ltd. v. Coconino County (TX2016-000195 & TX2017-000550), with direction authorizing the County Attorney to sign and file the proposed draft Stipulated Judgment with the Arizona Tax Court on the County's behalf and, directing the Assessor and Treasurer to comply with the terms of this judgment upon receipt of a copy signed by the Court. The Board may enter executive session pursuant to A.R.S. § 38-431.03(3) and/or (4), in order to receive legal advice, and/or consider its position and instruct its attorneys regarding the County's position regarding this pending litigation, and settlement in order to resolve this litigation. **County Attorney**
16. Consideration and possible action regarding approval of the agreement between Karpel Solutions, Inc. and Coconino County for case management services for the County Attorney, Legal Defender, and Public Defender offices from April 16, 2019 to June 30, 2022, not to exceed a total of \$673,100. **County Attorney**
17. Consideration and possible action regarding the appointment of Mark R. Baron as a Justice of the Peace Pro Tempore for Coconino County from January 1, 2019 to June 30, 2019. **Courts**
18. Consideration and possible action regarding the appointment of Amy Criddle as Justice of the Peace Pro Tempore for Coconino County from March 6, 2019 to June 30, 2019. **Courts**
19. Consideration and possible action regarding the appointment of Amy Criddle as a Juvenile Hearing Officer. **Courts**
20. Consideration and possible action regarding a reallocation and reprioritization of \$31,000 in projects and equipment from previously approved FY18 salary savings that are being expended in FY19. **Parks and Recreation**
21. Consideration and possible action regarding the award of RFQ 2019-105, "CMAR Bellemont Access and Safety Project," to J. Banicki Construction, Inc., in the amount of \$68,669.64 for the Pre-Construction Services Phase. **Public Works**

22. Consideration and possible action regarding approval of the Agreement with J. Banicki Construction, Inc. for the “CMAR Bellemont Access and Safety Project” in the amount of \$68,669.64 for the Pre-Construction Services Phase; services procured through RFQ 2019-105. **Public Works**

The Board will resolve as the Health District Board of Directors.

Health District Consent Agenda:

23. Consideration and possible action regarding Intergovernmental Agreement Contract No. CTR043264, Amendment No. 1, between the Arizona Department of Health Services (ADHS) and the Coconino County Public Health Services District (CCPHSD), for the period of January 1, 2019 to December 31, 2023, to provide school-based fluoride varnish and dental sealant services to elementary school children in Coconino County for an estimated annual amount of \$11,005. **Health District**
24. Consideration and possible action regarding Intergovernmental Agreement CTR043231, Amendment No. 3 between the Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District (CCPHSD), for the period of October 1, 2018, through September 30, 2019, in the amount of \$515,188, to provide WIC (\$448,688), Breastfeeding Peer Counseling (\$66,500) and Farmer’s Market Nutrition services. **Health District**
25. Consideration and possible action regarding Intergovernmental Agreement Contract No. CTR043131, Amendment No. 8, between the Arizona Department of Health Services (ADHS) and the Coconino County Public Health Services District (CCPHSD), for the period of July 1, 2018 to June 30, 2019, in the amount of \$238,751, to provide Public Health Emergency Preparedness (PHEP) Services. **Health District**
26. Consideration and possible action regarding Intergovernmental Agreement Contract Number CTR043235, Amendment 1, between the Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District (CCPHSD) in the amount of \$12,000 for the five-year period of July 1, 2018 to June 30, 2023 to provide Tuberculosis Control and Prevention Services in Coconino County. **Health District**
27. Consideration and possible action regarding Intergovernmental Agreement Contract Number CTR043151, Amendment 1, between the Arizona Department of Health Services and Coconino County Public Health Services District to provide HIV Care and Services, in the amount of \$318,447 per year, for the period of April 1, 2018 to March 31, 2023. **Health District**

28. Consideration and possible action regarding Intergovernmental Agreement Contract Number CTR043154, Amendment 1, between the Arizona Department of Health Services and Coconino County Public Health Services District for the period of January 1, 2018 to December 31, 2022, to provide HIV Prevention Counseling and testing services in the amount of \$19,012. **Health District**
29. Consideration and possible action regarding Intergovernmental Agreement Contract Number CTR043250, Amendment 2, between the Arizona Department of Health Services and Coconino County Public Health Services District, in the amount \$75,000 annually, to provide immunization services during the period January 1, 2018 to December 31, 2022. **Health District**
30. Consideration and possible action regarding Intergovernmental Agreement Contract No. CTR043120, Amendment No. 1, between the Arizona Department of Health Services (ADHS) and the Coconino County Public Health Services District (CCPHSD) for the period of January 1, 2017 to June 30, 2022 to provide enforcement and educational services in Coconino County. **Health District**
31. Consideration and possible action regarding Intergovernmental Agreement Contract No. CTR043159, Amendment No. 2 between the Arizona Department of Health Services (ADHS) and the Coconino County Public Health Services District (CCPHSD) for the period of September 1, 2018 to August 31, 2019 in the amount of \$125,000 to provide prescription drug overdose prevention and an overdose fatality review team in Coconino County. **Health District**
32. Consideration and possible action regarding Intergovernmental Agreement Contract No. CTR043280, Amendment No. 8, between the Arizona Department of Health Services (ADHS) and the Coconino County Public Health Services District (CCPHSD), for the period of July 1, 2017 to June 30, 2018, in the amount of \$753,788 to provide tobacco and chronic disease education and prevention services, injury prevention education, family planning, health policy analysis, and public health accreditation activities. **Health District**
33. Consideration and possible action regarding Service Agreement between Citizenserve Online Solutions LLC and the Coconino County Public Health Services District (CCPHSD), for the period of April 16, 2019 to April 16, 2020, which includes subsequent years until service is either no longer deemed necessary or fails to meet the needs of the department to provide a cloud-based database system to Coconino County Environmental Health Services, for an initial start-up fee of \$61,000 followed by an annual subscription fee of \$21,600. **Health District**
34. Consideration and possible action regarding Contract ADHS15-096684, Amendment No. Two, between the Arizona Department of Health Services (ADHS) and the Coconino County Public Health Services District (CCPHSD) for

the period July 1, 2017 to June 30, 2020 to provide Health Start home visiting services in the FY20 amount of \$85,510. **Health District**

35. Consideration and possible action regarding a purchase order for immunizations from Sanofi Pasteur, up to a maximum amount of \$100,000. **Health District**
36. Consideration and possible action regarding a purchase order for immunizations from Glaxo-Smith-Kline up to a maximum amount of \$100,000. **Health District**

Health District Action Item:

37. Consideration and possible action regarding Intergovernmental Agreement Contract No. CTR043184, Amendment No. 2, between Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District (CCPHSD), for the period of October 1, 2018 through September 30, 2109, to provide Senior Farmer's Market services in the estimated amount of \$900. **Health District**

The Board will resolve as the Kachina Village Improvement District Board of Directors.

Kachina Village Improvement District Consent Agenda:

38. Consideration and possible action regarding Kachina Village Improvement District Resolution 2019-01, setting a hearing to consider the conversion of Kachina Village Improvement District into a domestic water and wastewater improvement district. **KVID**

The Board will resolve as the Board of Supervisors.

Action Items:

39. Consideration and possible action regarding the proposed name of Health and Human Services and logo for the department integration of the Career Center, Community Services, and the Health District. **County Manager**
40. Consideration and possible action regarding a Budget Amendment in the amount of \$315,000 to allow Coconino County Parks and Recreation to use County contingency funds to complete the payment for replacing the artificial turf field at Peaks View County Park and the installation of the Rainwater Harvesting System. **Parks & Recreation**
41. Consideration and possible action regarding a contract with Hellas Construction, Inc., in the amount of \$450,967.83 for the replacement of artificial turf at Peaks View County Park. **Parks and Recreation**

Public Hearing:

42. Public Hearing, consideration and possible action regarding Resolution 2019-09, adopting the Joint Land Use (JLUS) as an Amendment to the Coconino County Comprehensive Plan. **Community Development**

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this ____ day of _____, 2019.

Lindsay Daley, Clerk of the Board