Tuesday, March 26, 2019

NOTICE OF WORK SESSION AND REGULAR SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY JAIL DISTRICT AND COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT

PURSUANT TO A.R.S. § 38-431.02

10:00 a.m. – Work Session
1:15 p.m. Work Session Continues
5:00 p.m. – Reception for Coconino County Spelling Bee Contest Winners
6:00 p.m. – Regular Meeting

First Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County’s attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.
Call to Order:

Pledge of Allegiance:

Call to the Public:

Work Session:

1. Presentation and discussion regarding Coconino Coalition for Children and Youth, specifically Informed Care and Resiliency Strategy and how the Coalition is making an impact. County Manager

2. Presentation and discussion regarding an update on the Sheep Hill Conceptual Master Plan and future facility investments. Public Works

BREAK

Work Session – 1:15 p.m.:

3. Presentation and discussion regarding the adoption of the 2018 suite of ICC Building Codes. Community Development

4. Presentation and discussion regarding housing attainability and sustainability in Coconino County and City of Flagstaff. Community Services

5. Presentation and discussion regarding the Stronger as One Coalition—Mental Health and Suicide Prevention Steering Committee. County Manager

6. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.

   • Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
     o District 4- Supervisor Jim Parks
     o District 2- Supervisor Elizabeth Archuleta
     o District 3- Supervisor Matt Ryan
     o District 5- Supervisor Lena Fowler
     o District 1- Supervisor Art Babbott
• County Manager's Report  
  - update on Planning and Zoning Schedule  
• Board Planning Calendar  
• Events Calendar  
• Chair's Report  
• Update, discussion, and possible direction to staff regarding County Communications  
• Update, discussion, and possible direction to staff regarding Local, State and Federal Issues

5:00 – 6:00 p.m.: A quorum of the Board of Supervisors may be present for a reception and social gathering for the Coconino County Spelling Bee Contest winners.

**Regular Meeting**

6:00 p.m.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

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**Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or
considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

**Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

**Speaking During a Public Hearing**

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

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**As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today’s meeting.**

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**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Recognition:**

7. Recognize the winners of the Coconino County Spelling Bee; Hannah Dodt-Champion, Ivan Robertson-2nd place, and Jacob Frate-3rd Place. **Public Affairs**

8. Recognize Dr. Risha VanderWey, Coconino County Superintendent of Schools, on successful defense of a doctoral dissertation and being conferred a doctorate degree. **Public Affairs**

9. Recognize Supervisor Fowler and Gregory Nelson for successful completion of the National Association of Counties (NACo) High Performance Leadership Academy. **Public Affairs**

**Proclamation:**

10. Consideration and possible action regarding a Proclamation designating April 2019 as Child Abuse Prevention Month. **Board of Supervisors**
Board of Supervisors Consent Agenda:

11. Consideration and possible action regarding minutes from the Board of Supervisors meetings conducted March 12, 2019 and March 14, 2019.

12. Consideration and possible action regarding ratification and/or approval of warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

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13. Consideration and possible action regarding Community Grant application in the amount of $3,000 from District 3 to support funding the United Way Kindercamp in Williams, Arizona. **Board of Supervisors**

14. Consideration and possible action regarding a budget amendment from District 1 in the amount of $2,432.50 from Community Grant funds to Coconino County Emergency Management to assist with operational costs of the City of Flagstaff Winter Recreation Hotline. **Board of Supervisors**

15. Consideration and possible action regarding a settlement via stipulated judgment in James Bryan Lungo v. Coconino County (ST2018-000300), with direction authorizing the County Attorney to sign and file the proposed draft Stipulated Judgment with the Arizona Tax Court on the County's behalf and, directing the Assessor and Treasurer to comply with the terms of this judgment upon receipt of a copy signed by the Court. **County Attorney**

16. Consideration and possible action regarding Resolution 2019-07, supporting the application for grant funding from the Gila River Indian Community for the purpose of mental health treatment as part of the Stronger As One Coalition. **County Manager**

17. Consideration and possible action regarding a fire hydrant and fire department connection Public Water Easement for the City of Flagstaff on Coconino County real property located at 4402 East Huntington Drive, Flagstaff, AZ with Coconino County Assessor Parcel Number (APN) 113-26-003Y. **Facilities**

18. Consideration and possible action regarding a Water Meter Public Water Easement for the City of Flagstaff on Coconino County real property located at 4402 East Huntington Drive, Flagstaff, AZ with Coconino County Assessor Parcel Number (APN) 113-26-003Y. **Facilities**
19. Consideration and possible action regarding FY20 Employee Benefit Plan Renewals and Changes. **Human Resources**

20. Consideration and possible action regarding the award of Bid 2019-03 Forest Lakes Aggregate Base Material to Brimhall Sand & Rock and Building Materials, Inc. to purchase approximately 7,500 tons of aggregate base material not to exceed $85,000.00. **Public Works**

21. Consideration and possible action regarding Resolution 2019-06, waiving the four-year advance notice of abandonment and pavement quality report from Arizona Department of Transportation (ADOT), pursuant to A.R.S. § 28-7209, for a defined portion of the right of way along Transwestern Road, located in Bellemont. **Public Works**

22. Consideration and possible action regarding a budget adjustment and transfer of funds from Northern Arizona Street Crimes Task Force, “METRO” unit, Racketeer Influenced and Corrupt Organization (RICO) to the Coconino County Sheriff’s Office, in the amount of $2,551.27, in FY19 to be used in the Arizona Daily Sun Drug-Free Zone promotion. **Sheriff**

23. Consideration and possible action regarding a budget adjustment and transfer of funds from Northern Arizona Street Crimes Task Force, “METRO” unit, Racketeer Influenced and Corrupt Organization (RICO) to the Coconino County Sheriff’s Office in the amount of $20,000 in FY19 to continue the Air Operations Program for flights included in the METRO guidelines. **Sheriff**

The Board will resolve as the Jail District Board of Directors.

**Jail District Consent Agenda:**

24. Consideration and possible action regarding a budget adjustment and contract with Weatherproofing Technologies, Inc. to provide roof repairs to the Detention Facility and Law Enforcement Administrative Facility (LEAF) buildings in the total amount of $229,747.00 (including 10% for contingencies) utilizing the Mohave Cooperative Contract 13X-WTI-0417. **Jail District**

The Board will resolve as the Health District Board of Directors.

**Health District Consent Agenda:**

25. Consideration and possible action regarding Resolution 2019-01, allowing the Public Health Services District (PHSDS) Interim Chief Health Officer to submit all Coconino County Public Health Services District-related grant application documents and conduct all PHSD-related negotiations with the Arizona
Governor’s Office of Highway Safety (GOHS), for the period March 1, 2019 to September 30, 2020. **Health District**

*The Board will resolve as the Board of Supervisors.*

**Action Items:**

26. Consideration and possible action on Resolution 2019-05, regarding quantity-based predator hunts and encouraging the Arizona Game and Fish Commission to engage in rulemaking to prohibit quantity-based predator hunts. **Board of Supervisors**

**Adjourn:**

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**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: ________________ at ________________ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____________ day of ____________________________, 2019.

______________________________
Lindsay Daley, Clerk of the Board
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Dr. Marie Peoples, Deputy County Manager

SUBJECT: Presentation and discussion regarding Coconino Coalition for Children and Youth, specifically Informed Care and Resiliency Strategy and how the Coalition is making an impact.

BACKGROUND:

Virginia Watahomigie, the Executive Director of Coconino Coalition for Children and Youth, will present on how the Coalition is making an impact.

The Coconino Coalition for Children and Youth exists to provide leadership in developing community-wide strategies that enhance the well-being of children and youth in Coconino County.

She will specifically provide information on the Informed Care and Resiliency Strategy. The topics covered in the presentation include: trauma informed care for educators and school systems, adverse childhood experiences, crisis management and response, mindfulness as a strategy, resiliency, non-partisan action and outreach work and the CAP Conference.

PURPOSE OF THE PRESENTATION:

To provide information on how the Coalition is making a difference.

ALTERNATIVES:

Not to allow for a presentation on this information.

FISCAL IMPACT:

There is no fiscal impact.
ATTACHMENTS:

1 - Staff Report
2 - POWERPOINT
3 - INITIATIVES
4 - MEMBERSHIP
The Coconino Coalition for Children & Youth exists to provide leadership in developing community-wide strategies that enhance the well-being of children and youth in Coconino County.

Virginia Watahomigie, M.ADM
Executive Director
Adverse Childhood Experiences
Crisis Management and Response... De-Escalation

- Prevention
  - Control the Environment
  - Relationship
  - Active Listening
- Response
  - Catch Early & No Power Struggle
  - Recovery
- Healing
Mindfulness as a Strategy

“Benefits of mindfulness

- Increased focus, attention, self-control, classroom participation, compassion.
- Improved academic performance, ability to resolve conflict, overall well-being.
- Decreased levels of stress, depression, anxiety, disruptive behavior.” www.mindful.org

Mindfulness as a Strategy

Mindfulness Strategies

- Breathe
- Set Intentions
- Mindful Objects (Glitter Jar, Stuffed Animal)
- Sounds (bell, rain stick- vibrating sound)
- Gratitude Practice
Resiliency

Connections & Sense of Self Worth

Resiliency Video:
http://www.actforyouth.net/youth_development/development/research.cfm
Non-Partisan Action and Outreach Work

- 22 Candidate Questionnaires returned
  - Education opportunity for both voters and candidates
- 7,495 people reached on Facebook alone
- Updated Action Initiatives for year 18-19
  - Education, Child Welfare, Environment Equity and DACA statement
- Following over 60 bills currently
2018 CAP Conference

Response on a 1 (Strongly Disagree) to 5 (Strongly Agree) scale. There were a total of 106 surveys returned. Occasional questions were left blank.

| What I learned in this activity will enhance my ability to better serve my clients/patients. | Billy Mills | The speaker demonstrated a thorough knowledge of the subject matter. | Self-Care Session | The speaker demonstrated a thorough knowledge of the subject matter. | Multiple Blanks on this question. Question placed between two sections appears to have been missed by some respondents.

| 4.48913043478261 | 4.8834954563107 | 4.40384615384615 | 66 Yes, 1 No

Would you recommend this annual conference to a friend or colleague?
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### Pre-Test Percentage of Average Understanding

- Pre-Test: 67%
- Post-Test: 83%

### Notes

- Kevin Campbell
- County Manager
- Coconino Coalition for Children and Youth presentation
Outreach
Frank
Moraga

Weekly Newsletter
Wednesday, Feb. 27, 2019

Connections Spotlight

Coconino Coalition for Children & Youth announces 2019 Caring for Children Award winners
2019 Conference and Fields of Hope

Thank you to our Event Level Sponsors!!!!

UniSource Energy Services
the narbha institute
aps
Findlay

LITTLE AMERICA Hotel

The Molly and Joseph Herman Foundation
The Exchange Club of Flagstaff

Coconino Coalition for Children & Youth

Collective Trauma through Community Connections
Conference Keynote Speaker

Laura van der Poel Linsky is the founder and director of The Trauma Stewardship Institute and author and TED speaker. Widely recognized as a pioneer in the field of trauma exposure, she has worked locally, nationally, and internationally for more than three decades.

Dr. Pearl Yellowman
Pearl Yellowman is a member of the Navajo Nation and currently the Executive Director of the Navajo Nation Department of Community Development.

Pearl earned a Bachelor's Degree in Social Work, a Master’s Degree in Educational Leadership, a Master's Degree in Counseling Education and a Doctorate of Education in Educational Leadership from University of Montana, in the Educational Leadership program focusing on the Contributing Factors of the Achievement Gap for Native American students. Pearl’s traditional teachings include the Ho'ohwoh’ow which translates into the Navajo Beauty Way.

Pearl’s experience includes: Implementation in the development and delivery of prevention, intervention (crisis, secondary, tertiary), behavioral health services to children, youth, families, and groups directly and through consultation and collaboration with tribal departments, local public schools and communities.

Pearl also serves as a national Navajo youth leadership development trainer, providing trainings in the area of Native youth wellness and leadership. With over fifteen years of experience in education and counseling, Pearl started in school counseling and later provided behavioral health services to the “hard to reach” residents in the juvenile detention centers located on the Navajo Nation. Most recently, Pearl has provided Professional Development opportunities and Keynotes addresses to a wide array of organizations and geographic locations. Pearl also works with public school districts in Montana implementing Indian Education for All (IEFA) content material.
Thank You Board of Directors

- **President:** Peter Van Wyck, BA Psychology - Regional Director, First Things First
- **Vice-President:** Jennifer Hernandez, Regional Community Engagement Manager, Northern Arizona, Expect More Arizona
- **Treasurer:** Theresa Kulpinski - Program Manager for AZ Health Zone, Coconino County Public Health Services District
- **Secretary:** Andrea Meronuck, MA, LPC, SEP - Clinical Director, Northland Family Help Center
- **Jacelyn Salabye,** MSW - Native Americans for Community Action
- **Kimberly Sevier,** MA - DCS Liaison/Clinical Care Coordinator, Health Choice Integrated Care
- **Lina H. Wallen,** Ph.D. - Retired Professor, Teacher, Councilor and Housing Administrator. Current board member of: Coconino Foster Care Review Board, Coconino Compensation Board, Flagstaff Family Food Center, Flagstaff DREAMS, NARBHA Legacy Council.
- **Mary K. Walton,** M.Ed. - Assistant Superintendent – Curriculum & Instruction, Flagstaff Unified School District
- **Maya Caldwell,** M.Ed Administration, M.S. Urban Education (Special Education Concentration) - Director of Student Services, Williams Unified School District
- **Rene RedDay,** M.ED - Inclusion Coach, Southwest Human Development
- **Peggy Sheldon-Scurlock,** Masters in Education, Masters in Counseling - Bereavement Counselor, Northland Hospice & Palliative Care
- **Steve Peru,** B.S. Applied Sociology (Emphasis Social Work) and MPA and the Harvard University/Kennedy School of Government - Senior Executives in State and Local Government Program - CEO, United Way
- **Todd Madeksza,** MPA - Principal, Elevated Advocacy LLC
Become a Member-Support the Mission

- coconinokids.org
THANK YOU

www.coconinokids.org

Virginia Watahomigie
+928-679-7318
virginia@coconinokids.org
The Coconino Coalition for Children and Youth (CCC&Y) exists to provide leadership in developing community-wide strategies that enhance the well-being of children and youth in Coconino County.

CCC&Y is a non-partisan organization who supports an educated and engaged voting population that participates in our democratic process.

Visit https://servicearizona.com/voterRegistration to register to vote in Arizona.

CCC&Y Action and Outreach Committee: 2018-19 Initiative Statement

Education

The Coconino Coalition for Children & Youth values education (pre-k through post-secondary), not merely as a necessary right of passage for our children and youth, but as a vital part of strong and sustainable communities. Quality education has the power to transform and is a strategic initiative for addressing cycles of trauma, poverty and other difficulties facing our children. We know that adverse childhood experiences can have significant impact in terms of both financial cost, but also a wide array of social measures. To this end, we believe that the highly educated professionals charged with preparing our society’s most important resource to be productive citizens must be supported with the tools, resources, and respect worthy of this endeavor.

Educational Funding - CCC&Y supports policy that encourages equal transparency and accountability across all schools using public funds. Arizona must have a stable, sustainable, transparent and accountable funding structure for our education system supported by sound Federal education policy. Our schools must have highly qualified professionals, relevant and functioning materials, and ratios of counseling support that could be deemed reasonably effective.

- Rural Schools Funds- CCC&Y continues to support this funding, as well as, keep informed about impacts due to funding cuts.
- CCC&Y does not support voucher or tax credit expansion until the effects on the general fund are addressed.

Progress Meter- CCC&Y supports and promotes the Arizona Education Progress Meter.

- https://www.expectmorearizona.org/progress/?region=Arizona

Teacher, Administrator, Staff and School System Support- CCC&Y has begun an active campaign to support teachers and staff, raise awareness and bring assistance to the classroom. Potential strategies include promoting and raising awareness about the value of teachers, ongoing relationship building, and bringing support to classrooms that is in-line with other CCC&Y youth-resilience initiatives.

Child Welfare

The Coconino Coalition for Children & Youth is committed to the prevention of childhood trauma through collective impact strategies. The high cost to families and society of adverse childhood experiences (which
includes traumas such as child abuse, neglect and separation of children from their families at the border) is well documented. To counter the effects of childhood abuse, neglect and trauma CCC&Y has a strong interest in our State supporting these most vulnerable citizens. CCC&Y will review and support measures that help promote normalcy, trauma informed care and permanency for foster children, as well as kinship connections and significant relationships. CCC&Y supports increasing support/limiting barriers (where appropriate) for families caring for children who have experienced trauma.

- CCC&Y requests that any separation of children from families at the border stop and calls on the United States government to reunite separated families as expediently as possible.

**Environmental Equity**

The Coconino Coalition for Children & Youth recognizes the importance of our land and environment to the health of communities and families. We must protect our environment and resources for our future generations. Further, the contamination of lands through uranium has had tremendous health and safety consequences for many of our community members. Disregard for the welfare of our community members has direct health consequences for each person directly impacted, but further, the children of these communities are internalizing the value of their own lives through these actions.

- CCC&Y is requesting the Federal government to clean up mine and uranium sites posing dangerous health conditions for our citizens.
- CCC&Y supports the moratorium on uranium mining near the Grand Canyon until independent, evidence-based studies guarantee protection of water, health and environment.

Further, CCC&Y is actively engaged in prevention work that addresses the cycles of trauma for children. We recognize that adverse experiences can stem not only from generational challenges, but also, from historical traumas faced by entire groups. We recognize that environmental usage decisions, contamination and voice equity are all areas that contribute to historical trauma which is having a continuous impact on our county.

**DACA**

The Coconino Coalition for Children & Youth supports and promotes the well-being of all children, regardless of their place of birth. CCC&Y works to assure all children in our community have healthy, stable childhoods and environments that nurture their development in becoming productive contributing members of our society. We recognize that the young people impacted by the Deferred Action for Childhood Arrivals (DACA) program were, on average, under the age of 7 on arrival in the United States. DACA eligibility requires extensive background investigations and that the individuals covered must either currently attend school, or have graduated from high school or obtained a general education certificate, or be an honorably discharged veteran, and have no felony convictions or major misdemeanors. Nationally, DACA beneficiaries pay approximately $2 billion each year in state and local taxes and make positive contributions to communities across our region.

CCC&Y encourages our local, state and national leaders, and ultimately the United States Congress, to create legislation to support DACA eligible individuals and their pursuits to contribute and participate in the American society as citizens.
I want to be a member. Membership Fee Enclosed □ Website Registration coconinokids.org □

□ Student, Rural County or other Financial Hardship Level $20.00
□ Individual Membership Level $35.00
□ Individual Membership Plus Donation Level $45.00
□ Family Membership Level $55.00

Our organization/business wants to be a member.
Membership Fee Enclosed □ Website Payment Made □ Select from the following:

Less than 50 employees $75 □
50 or more employees $150 □
200 or more employees $300 □
500 or more employees $500 □

Thank you for your dedication to the children and youth of Coconino County!

I’d like to be more involved in the valuable work that the CCC&Y does on behalf of children and youth in our community. Please contact me about serving on the following committee(s):

□ Action & Outreach Committee
□ Child Abuse Prevention: □ Williams CAP Council □ Flagstaff CAP Council
□ Coalition Fosters Connections Committee
□ Early Success Committee

For our Membership Records

Name_________________________________________________________

Agency/Organization (listed on the CCC&Y Website with group memberships):

______________________________________________________________

Mailing Address______________________________________________

Phone Number________________________________________________

E-mail________________________________________________________

Please mail this form along with your check to:
Coconino Coalition for Children & Youth, 2625 N. King Street, Flagstaff, Arizona 86004
Or email a copy to: coalition@coconinokids.org
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Lucinda Andreani, Public Works Director

SUBJECT: Presentation and discussion regarding an update on the Sheep Hill Conceptual Master Plan and future facility investments.

BACKGROUND:

The Coconino County Public Works Sheep Hill Facility is about 40 years old and is deficient in a number of critical areas including basic life/safety, ADA accessibility, site circulation, operational necessities and adequate staff work space. The FY2017 Budget provided $100,000 for development of a Conceptual Master Plan. On November 14th, 2017 the Board approved a contract with APMI Architects to complete a Conceptual Master Plan for the Sheep Hill Facility. To date the Task I Needs Assessment has been completed and findings were presented to the Board on February 13th, 2018; Task II Prioritization and Option was completed and presented to the Board on April 17th, 2018.

PURPOSE OF THE PRESENTATION:

The purpose of the presentation is to present an information on the third and final phase of the Sheep Hill Conceptual Master Plan to the Board. This includes:
• A brief review of the process to date
• Presentation and discussion of Task III - Conceptual Master Plan and Implementation Plan, including preliminary 10-year Implementation Plans and Cost Estimates for two Scenarios – Scenario A- fully implement the master plan and, Scenario B - partial implementation of the master plan
• Presentation of options for funding the investment needed
• Staff Recommendation
• Next Steps

ALTERNATIVES:

The following alternatives are available to the Board of Supervisors:
• Participation in the discussion outlined above.
• Cancel or reschedule the presentation.
FISCAL IMPACT:

There is no fiscal impact associated with this update, it is to secure direction.

ATTACHMENTS:

1 - Staff Report
2 - POWERPOINT
3 - ATTACHMENT
Sheep Hill
Conceptual Master Plan

Coconino County Board of Supervisors
March 26th, 2019
Sheep Hill Conceptual Master Plan

Sheep Hill Master Plan: Presentation Goals

- Brief review of the process to date
- Presentation and discussion of Task III - Conceptual Master Plan and Implementation Plan:
  - Present preliminary 10 year Implementation Plans and Cost Estimates for two scenarios
  - Present Options for Funding the Investment
  - Staff Recommendation
  - Next Steps
Sheep Hill Facility Overview

- The Sheep Hill facility is approximately 80 acres and is located within the City of Flagstaff.
- The facility is about 40 years old and is deficient in meeting current standards for a range of operational, functional and life/safety needs.
- The facility consists of 4 staff occupied buildings at ~56,000 sf; and 3 equipment storage buildings totaling ~12,000 sf and several other support facilities including fuel island, equipment racks, storage, tire yard and material storage areas exist to support operations.
Facility Overview

- The Sheep Hill facility is home to ~125 full-time team members
- Vehicle and heavy equipment maintenance for the entire County is conducted at Sheep Hill
- A Mine Safety and Health Administration (MSHA) certified mining operation exists at Sheep Hill, which is critical to road maintenance operations
Sheep Hill Site Plan

- Mining Operation
- Spreader Racks
- Fuel Island
- B3 Admin.
- Fleet & Road Maint.
- B5 & 5a Equip. Storage
- B4
- Engineering
- B2 Facilities
- B1 Sign Shop
- Empire Commerce Penstock
- El Paso Rd.
- Materials Storage
- Tire Yard
- Evidence Yard (Sheriff's Dept.)

Property Line

2. 03/26/2019 | Public Works | Update on the Sheep Hill Conceptual Master Plan
Sheep Hill Conceptual Master Plan

Sheep Hill Master Plan: Process Recap

▪ The Board approved funding for completion of a Master Plan for Sheep Hill in 2017.
▪ Public Works contracted with APMI Architects to complete the Conceptual Master Plan, which began in 2017
▪ Completed Task I - Needs Assessment, presented findings to the Board in February 2018.
▪ Completed Task II - Prioritize Needs and Explore Options, presented findings to the Board in April 2018.
Sheep Hill Conceptual Master Plan

The Sheep Hill Master Plan Process Recap

The Master Plan Process includes the following Phases:

- **Task I: Needs Assessment**
- **Task II: Prioritize Needs and Explore Options**
- **Task III: Conceptual Master Plan and Implementation Plan**
Task 1 – Needs Assessment

Task I: Needs Assessment - completed

Life/Safety – Critical Issues:
- ADA/accessibility
- Fire alarm/suppression
- Emergency egress
- Lighting
- Ventilation
- Site and building security
- Improved site circulation
Task 1 – Needs Assessment

Task I: Needs Assessment Overview (cont.)

Operational Efficiencies:

- Separation of public vs. operations
- Lack of efficient equipment systems
- Organization/consolidation of functions to increase efficiency and work flow

Facility Performance:

- Does NOT meet current codes and standards
- Modernization to achieve better environment & energy efficiency
- Capacity to provide facilities for other County entities (EM, Training, Conference & Swing Space)
Task 1: Needs Assessment - Findings

- The Sheep Hill facility is generally deficient in meeting current codes, standards and requirements for life/safety and ADA
- The facility is deficient in adequate space to meet current and anticipated functional and operational needs
- Site circulation is hazardous
  - Fuel island access requires travel through the entire facility and is adjacent to the mining operation
  - Heavy equipment, department & non-departmental facility use as well as partners’ use, pedestrian and vehicular traffic are comingled in an unsafe manner
Key Issue – Site Circulation
Task 2 – Prioritize Needs

Task 2: Prioritize Needs & Explore Options - completed

- Evaluate the findings of the Task 1
- Develop preliminary options for addressing identified needs
- Prioritize the needs and develop short & long range strategies for implementation
- Prepare preliminary, high level cost estimates for proposed options
**Task 2 – Prioritize Needs**

**Task 2: Prioritize Needs & Explore Options – Priorities Include:**

- Modernize equipment, life/safety and accessibility for existing facilities
- Address site circulation issues
- Construct new and/or renovate existing facilities to address critical life/safety issues & meet current and anticipated space, operational and functional needs
- Provide space for other County entities and functional needs such as Emergency Management (EM), Emergency Operations Center (EOC), training, meeting and flex/swing space
Reality...

This 40 year old facility and its systems have exceeded their expected lifespan creating critical safety issues, lowered operational effectiveness & lack of efficiencies (productivity & energy)
Sheep Hill Conceptual Master Plan

Short-term Projects Underway or Completed:

Life/Safety
- Emergency exit sign replacement
- Electrical panel upgrades
- Interior & exterior lighting improvements

Operational
- New Engineering Division offices
- Interim Roof Repairs - B3
- Road Mtn. Division office partial renovation
- B4 parking lot enlargement project
Task 3: Conceptual Master Plan & Implementation Plan - underway

- Develop a Conceptual Master Plan & Implementation Plan to:
  - Translate prioritized needs into a Capital Improvement Plan that addresses Life/Safety, ADA and aged-out systems at Sheep Hill and outlying facilities as well as operational needs with cost estimates and Implementation Plan
  - Create a 10 year Repair & Replacement Plan that addresses deferred, smaller scale facility needs for all PW facilities
Implementation Plan Alternatives

- Scenario A: Implement Full Master Plan
- Scenario B: Implement Partial Master Plan

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PUBLIC WORKS
Sheep Hill Conceptual Master Plan

Scenario A: Implement Full Plan
Scenario A – Site Plan

[Site Plan Diagram]
# Scenario A – Full Master Plan

## Scenario A: 10-Year Implementation Plan

### Operations

<table>
<thead>
<tr>
<th>FY</th>
<th>Scope</th>
<th>Budget</th>
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<tr>
<td>20-29</td>
<td>General Operations</td>
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<tr>
<td>20-29</td>
<td>Routine Repair and Replacement</td>
<td>$1,535,000</td>
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**Other Facilities Total** $2,035,000

### Capital Projects*

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<td>20-21</td>
<td>Phase 1: New Cinder Barn</td>
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<tr>
<td>21-22</td>
<td>Phase 2: New (12) Bay Equipment Barn</td>
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<td>22-24</td>
<td>Phase 3: New Administration Building</td>
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<td>Phase 4: Building B3 Renovations</td>
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<td>26-27</td>
<td>Phase 5: Building B5 Renovations &amp; Wash Bay/Fuel Island Relocate</td>
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**Sheep Hill Capital Total** $25,363,504

**Total Facilities - 10 Year Plan (FY 20-29)** $27,398,504

### Master Plan Projects*

*Master Plan costs based on Architects estimate of probable cost, escalated at 2%/yr. All cost estimates are CONCEPTUAL.
Scenario A – Full Master Plan

Scenario A Key Elements

- Includes 10yr *Operational* funding for routine repair & replacement and day to day operations
- Includes 10yr *Capital* funding for **full** Master Plan implementation
- “General Facilities CIP” includes 10yr funding for capital projects at other locations (besides Sheep Hill) and an allowance for smaller miscellaneous projects for all PW facilities (see handout for additional details)
Scenario A – Full Master Plan

SCENARIO A KEY BENEFITS

- Addresses all deficiencies for life/safety, ADA, circulation, modernization, operational and functional needs identified in the Master Plan
- Provides space for Emergency Management Offices (EM) and Emergency Operations Center (EOC)
- EM and EOC are eligible for grant funding to offset construction costs
- Provides short term “flex” space for other County Departments
- Provides additional meeting space for other County Departments
- Provides training space for Public Works and other County Departments
- Includes funding for a 10 year Repair & Replacement Plan that addresses deferred, smaller scale facility needs for all PW facilities
Scenario A – Visualization

APMI Architecture to present a computer aided visualization video “fly through”
Scenario A – Administration

Conceptual Floor Plan

BUILDING DATA:
17,815sf

OCCUPANCY:
1. Office of the Director
2. Road Maintenance
3. Admin.
4. Engineering
Scenario A – Building B3
Conceptual Floor Plan

OCCUPANCY:
1. Fleet Services
2. Emergency Management Offices
3. Emergency Operations Center
4. Training Area

BUILDING DATA:
41,915sf
Sheep Hill Conceptual Master Plan
Scenario B: Implement Partial Plan
Scenario B – Site Plan
**Scenario B – Partial Master Plan**

**SCENARIO B: 10-YEAR IMPLEMENTATION PLAN**

### OPERATIONS

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<th>BUDGET</th>
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<td>General Operations</td>
<td>$640,000</td>
</tr>
<tr>
<td>20-29</td>
<td>Routine Repair and Replacement</td>
<td>$1,560,000</td>
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<tr>
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<td><strong>OTHER FACILITIES TOTAL</strong></td>
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### CAPITAL PROJECTS

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<th>ESTIMATE</th>
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<tr>
<td>20,21</td>
<td>Phase 1: New Cinder Barn</td>
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<tr>
<td>21,22</td>
<td>Phase 2: Building B3 Renovations</td>
<td>$7,911,222</td>
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<tr>
<td>22,23</td>
<td>Phase 2a: Building B3 Expansion</td>
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<td>24</td>
<td>Phase 3: B5 &amp; B5a Renovations</td>
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<td>25</td>
<td>Phase 4: Fuel Island &amp; Wash Bay</td>
<td>$1,801,860</td>
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<td>26</td>
<td>Phase 5: New (6) Bay Truck Barn</td>
<td>$1,837,897</td>
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<td><strong>SHEEP HILL CAPITAL TOTAL</strong></td>
<td>$18,107,534</td>
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### TOTAL FACILITIES - 10 YEAR PLAN (FY 20-29)

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<tbody>
<tr>
<td><strong>TOTAL FACILITIES - 10 YEAR PLAN (FY 20-29)</strong></td>
<td>$20,307,534</td>
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**MASTER PLAN PROJECTS**

*Master Plan costs based on Architects estimate of probable cost, escalated at 2%/yr. All cost estimates are CONCEPTUAL.*
Scenario B – Partial Master Plan

SCENARIO B KEY ELEMENTS

- Includes 10yr *Operational* funding for routine repair & replacement and day to day operations
- Includes 10yr *Capital* funding for *partial* Master Plan implementation
- “General Facilities CIP” includes 10yr funding for capital projects at other locations (besides Sheep Hill) and an allowance for smaller miscellaneous projects for all PW facilities (see handout for additional details)
- Some of the cost savings in doing partial plan would need to be used to renovate buildings that would be demolished with the full plan
Scenario B – Partial Master Plan

SCENARIO B KEY BENEFITS

▪ Addresses some of the identified deficiencies for life/safety, ADA, circulation, modernization, operational and functional needs

▪ Provides space for Emergency Management Offices (offices only, not EM Operations Center)

▪ Includes funding for a 10 year Repair & Replacement Plan that addresses deferred, smaller scale facility needs for all PW facilities
## Comparison of Scenarios

### SCENARIO COMPARISON MATRIX

<table>
<thead>
<tr>
<th>PLAN ELEMENT</th>
<th>SCENARIO A</th>
<th>SCENARIO B</th>
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<tbody>
<tr>
<td>Addresses full list of identified Master Plan needs</td>
<td>Yes</td>
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<tr>
<td>Provides for Emergency Management Offices</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Provides for Emergency Management Operations Center</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Meets anticipated space needs for current and future PW operations</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Provides “swing space&quot; for other County Departments</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Provides training space for other PW &amp; County Departments</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Provides additional meeting space for PW &amp; other County Departments</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Addresses site circulation issues</td>
<td>Yes</td>
<td>Partial</td>
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Conclusions

- Sheep Hill is a 40 year old facility that must be renovated and expanded to address liabilities and operational issues, and increase productivity and efficiencies irrespective of option to build a new building.
- Costs are significant under both Scenarios.
- Scenario A has a more significant impact to the greater County organization by providing:
  - EM offices and EM Operations Center
  - Provides flex space, training space, and meeting space.
- Have funding now and can finance to achieve greater impact over the longer term.
- Investment options include 1) Pay Incrementally, 2) Finance. These options are presented on the following slides.
Sheep Hill
Conceptual Master Plan
Investment Options
Two Investment Options
See handout for additional details

1. Pay incrementally as funds allow
2. Finance and complete renovation & construction in timely fashion to secure benefits
Pay Incrementally

KEY CONSIDERATIONS

• Longer time to achieve reduced liability associated with life/safety issues, which translates to higher financial risk and risk for team members and the public
• Longer duration for completion of renovation and construction
• Longer time to realize operational benefits
• Longer time to realize reduction in utility costs and energy consumption
• Increases construction cost when spread over a longer term, increased risk that interest rates or construction material costs and fuel costs will make investments unattainable or far more expensive than projected
KEY CONSIDERATIONS - continued

- More potential impact on currently planned investments in road improvements & equipment (other one-time funding opportunities)
- Less equitable – costs are born by fewer over a shorter period
- Longer time to achieve improved work environment, which negatively impacts job retention and satisfaction
Financing Option

KEY CONSIDERATIONS

• Shorter time to reduce liability associated with life/safety issues, which translates to lower financial and risk for team members and the public
• Shorter duration to complete renovation and construction
• Shorter time to realize operational benefits
• Shorter time to realize reduction in utility & energy costs – this partially offsets financing costs
• Reduces construction cost over the term and reduces risk that interest rates or construction material costs or fuel costs will make investments unattainable or far more expensive than projected – this also reduces the cost of financing
Financing Option

KEY CONSIDERATIONS - continued

• Less impact on currently planned investments in road improvements & equipment (other one-time funding opportunities)

• More equitable – spreads costs over longer term and thus more generations are investing in the facilities necessary to provide PW services

• Shorter time to achieve improved work environment which increases team member retention and job satisfaction occurs
Staff Recommendations

- Staff believes **not** investing in our facilities in a planned way creates more financial risk to meeting Prop. 403 promises given life/safety liability issues and likelihood of catastrophic facility failures (roofs) and systems (electrical, plumbing, etc.) failures.

- Proposition 403 funding and likely additional federal infrastructure funds create an opportunity now to invest in addressing life/safety issues, long overdue renovation and longer-term needs.

- Therefore staff recommends the Board invests in Scenario A, Full Master Plan, using the Financing Option.
Next Steps

- Incorporate input from Board into Conceptual Master Plan with input on preferred Scenario and preferred Investment Option
- Refine Plan and Investment Option to better reflect Board direction
- Return to Board for further discussion prior to Board Budget Hearings, or
- Set up specific time during Board Budget Hearings to determine plan for FY 2020 & Future Years
Questions, Discussion & Direction
### ATTACHMENT 2: OPERATIONS RR & GENERAL FACILITIES CIP DETAIL - 10 YEAR PLAN

#### Non-Master Plan Expenditures

**SCENARIO A**

<table>
<thead>
<tr>
<th>OPERATIONS &amp; RR</th>
<th>Amount</th>
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<tbody>
<tr>
<td>General Operations</td>
<td>$500,000.00</td>
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<tr>
<td>Routine Repair &amp; Replacement</td>
<td>$1,535,000.00</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$2,035,000.00</strong></td>
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<tr>
<th>&quot;GENERAL FACILITIES&quot; CIP</th>
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<tbody>
<tr>
<td>Williams Cinder Barn</td>
<td>$550,000.00</td>
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<tr>
<td>Munds Park Barn</td>
<td>$835,000.00</td>
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<tr>
<td>Tuthill Barn (Kachina replacement)</td>
<td>$575,000.00</td>
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<tr>
<td>Small CIP Allowance</td>
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<td><strong>Total</strong></td>
<td><strong>$2,490,000.00</strong></td>
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**TOTAL**                                      **$4,525,000.00**

**SCENARIO B**

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<tr>
<td>General Operations</td>
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<td>Tuthill Barn (Kachina replacement)</td>
<td>$575,000.00</td>
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<td>Small CIP Allowance</td>
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<td><strong>Total</strong></td>
<td><strong>$2,680,000.00</strong></td>
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**TOTAL**                                      **$4,880,000.00**

**DELTA**                                      **$355,000.00**

**EXPLANATION OF DIFFERENCES**

1) Scenario B includes additional funding for Operations & RR for renovations to Building B3 which would be demolished in Scenario A.
2) Scenario B includes additional funding for "General Facilities CIP" for parking and circulation improvements that are not addressed with Scenario B.
3) Above costs are for the entire 10 year plan
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Jay Christelman, Community Development Director

SUBJECT: Presentation and discussion regarding the adoption of the 2018 suite of ICC building codes.

BACKGROUND:

The State of Arizona is a Jurisdictional Adoption State, which allows the Codes to be adopted at the local level and not the State Level and § A.R.S. 11-861 affords this process to the County Board of Supervisors. Part of the adoption process requires local amendments to the code so that each code is tailored to meet the specific geographic and design criteria in the jurisdiction and to consider any stakeholder input for potential amendments. The code adoption process falls on a six (6) year cycle, whereas the codes are updated every three (3) years. This is an opportunity for the County and City of Flagstaff to implement the most current codes and consider amendments that provide design options for our customers and create consistency in the application of the amended codes.

The Building and Safety Division is requesting to adopt the 2018 versions of the Building, Residential, Plumbing, Energy, Mechanical, Fuel-Gas, Existing Buildings, and Swimming Pool Codes, along with the 2017 National Electrical Code. There are 47 proposed amendments to all the codes, 24 of the 43 proposed amendments affect the code in a positive manner. The remaining 10 amendments relate to design criteria or statutory requirements. (see proposed amendment matrix).

To date, staff has conducted 25 various outreach initiatives and trainings, which include 520 participants and 125-hours of staff time. These trainings and outreach have been conducted with our permitting partner - the City of Flagstaff (see Training and Outreach Log).

PURPOSE OF THE PRESENTATION:

To share Community Development's progress pertaining to the code adoption process, our partnership with the City of Flagstaff and our proposed amendments to the codes.
ALTERNATIVES:
N/A

FISCAL IMPACT:
N/A

ATTACHMENTS:
1 - Staff Report
2 - POWER POINT
3 - ORDINANCE
4 - AFFIDAVIT
5 - AFFIDAVIT
6 - AFFIDAVIT
7 - AFFIDAVIT
8 - FLOW CHART
2018 Code Adoption

Board of Supervisors Presentation
March 26th, 2019
Today’s Agenda

- Training and Outreach
- City of Flagstaff Adoption Partnership
- Proposed Amendments
- Moving Forward
- Questions
# Trainings & Outreach

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<th>Training/Topic</th>
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## Training & Outreach Cont’

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<th>Training for Counties</th>
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<td>Training for Counties</td>
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<td>7</td>
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<td>461 contacts</td>
<td>101 hours</td>
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NAHB Cost Benefit analysis of the 2018 IRC

- Energy Rating Index (ERI) change has an estimated savings of $5,280
- The NAHB report reflects an overall cost savings, per the base-model homes, for the 2018 IRC to be between $2,900.00 and $5,197.00 per home.
- Unnecessary seismic provisions - $17,147.00
- Overall savings of using the 2018 IRC is estimated at 2.5% and an estimated 7.5% cost savings if the home is not designed to former seismic category
City of Flagstaff Amendments

- City is on track to adopt by May/June 2019
- City Amendments mirror the County’s – other than the Mandatory Gray Water, Rainwater Harvesting (opt.), mandatory high efficiency furnaces and mandatory blower door and duct testing
- Partnered with the City in the training, amendment, and adoption process
Proposed Amendments

- 47 total amendments proposed;
  - 11 new amendments proposed
  - 20 existing amendments carried over
  - 14 amendments required by Statute
  - 2 amendments are procedural (appendices)
- Remove Appendix F (Radon)
Specific Proposed Amendments

- Mandatory Gray Water Piping
  - Required for all new residential dwellings
- Rainwater Collection for Potable Use
  - Non-mandatory
  - Provides a prescriptive path from the codes
- Solar ready stub out
- Appendix Q – Tiny Homes
  - Merged Substantive Policy concessions into Appendix Q
- Analysis of duct testing
Innovative Materials and Systems Pilot Program

- Owner-Builder Program
  - No Building Permit Required for 600SF or Less SFD’s in AR or G Zones 2 ½ Acres
  - Can be an ADU or main dwelling
  - Intent is to allow for alternative or reused materials
    - Or other innovative methods not found in Code
  - Standard construction techniques will not qualify
  - Applicant signs and records waivers attesting that the plumbing, electrical, mechanical and smoke/monoxide detector are installed to code
Moving Forward

- Brief the Board on what has occurred thus far and receive approval to move forward
- Meet with the Building & Safety Advisory Board as part of the adoption process
- Meet with the Planning & Zoning Commission as part of the code adoption process
Thank You – Questions?
ORDINANCE 2019 –  

AN ORDINANCE OF THE COCONINO COUNTY, ARIZONA  
BOARD OF SUPERVISORS ADOPTING THE  
INTERNATIONAL BUILDING CODE  
INTERNATIONAL RESIDENTIAL CODE  
INTERNATIONAL MECHANICAL CODE  
INTERNATIONAL FUEL GAS CODE  
INTERNATIONAL PLUMBING CODE  
INTERNATIONAL ENERGY CONSERVATION CODE  
INTERNATIONAL EXISTING BUILDING CODE  
AND THE NATIONAL ELECTRICAL CODE  

AN ORDINANCE, ADOPTED PURSUANT TO A.R.S. 11-861, REGULATING THE QUALITY, TYPE OF MATERIAL AND WORKMANSHIP OF ALL ASPECTS OF CONSTRUCTION OF BUILDINGS OR STRUCTURES, PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFORE, PROVIDING PENALTIES FOR VIOLATIONS, AND ESTABLISHING A BUILDING AND SAFETY ADVISORY BOARD.  

SECTION 1. The Board of Supervisors hereby adopts, by reference, the following Codes:  
2018 Editions, published by the International Code Council,  

2018 INTERNATIONAL BUILDING CODE  
2018 INTERNATIONAL RESIDENTIAL CODE  
2018 INTERNATIONAL MECHANICAL CODE  
2018 INTERNATIONAL FUEL GAS CODE  
2018 INTERNATIONAL PLUMBING CODE  
2018 INTERNATIONAL ENERGY CONSERVATION CODE  
2018 INTERNATIONAL EXISTING BUILDING CODE  
2018 INTERNATIONAL SWIMMING POOL AND SPA CODE  
AND  

Amendments are listed in Section 10. Three (3) copies of the Ordinance and incorporated Codes are on file with the Clerk of the Board of Supervisors.  


SECTION 3. These Codes shall apply to the unincorporated area of Coconino County, excluding State and Federal Lands, including but not limited to, Indian Reservations unless an Intergovernmental Agreement (IGA) exists for Building Code Administration.  

SECTION 4. This Ordinance and the incorporated Codes shall be administered by the Coconino County Department of Community Development. The administrator shall be the Building Official.
SECTION 5. It shall be unlawful to erect, construct, alter, extend, repair, move, demolish, convert, or occupy any building or structure covered by the Ordinance contrary to or in violation of any provisions of these Codes. Except as provided in A.R.S. § 11-322, any person, firm, or corporation violating any of the provisions of this Ordinance or these incorporated Codes, is guilty of a class 2 misdemeanor. Pursuant to A.R.S. § 11-322, any person, firm, or corporation who fails to obtain a building permit where one is required is guilty of a petty offense. Violations may be punished by imposing civil penalties, which shall not exceed the amount of a maximum fine for a class 2 misdemeanor pursuant to A.R.S. § 13-802 & 13-803. Each day during which the violation continues is a separate violation. Fines shall not exceed $750 per violation per day for individuals, and $10,000 per violation per day for enterprises. In addition to civil or criminal penalties and any other remedies provided by law, the County may institute injunction, abatement or any other appropriate action or proceedings to prevent, abate, or remove the unlawful violation.

SECTION 6. If any section, subsection, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional, such decision shall not affect the validity of the remainder of the Ordinance. The Board of Supervisors hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, or phrase irrespective of the fact that any one or more section, subsection, sentence, or phrase is declared invalid or unconstitutional.

SECTION 7. Pursuant to A.R.S. 11-862, there shall be a Building and Safety Advisory Board to determine the suitability of alternative materials and construction, to permit interpretations of the provisions of the Code, and to hear appeals and grant waivers to the Codes. There shall be at least one member from each of the following categories; Licensed Architect, Professional Engineer, Licensed General Contractor, representative of the Electrical, Plumbing or Mechanical Trade, and a representative of the Public. The Building Official shall serve as a non-voting, ex-officio member and shall act as Secretary to the Board.

SECTION 8. This Ordinance does not supersede any other applicable adopted code or ordinance. Where any provision of the Building Code conflicts with any other applicable code or ordinance, the more restrictive shall apply.

SECTION 9. The Board of Supervisors shall, in a separate action, establish fees for building permits, plan review, and inspections.

SECTION 10. The Board of Supervisors hereby adopts the following amendments to the International Codes.

PART I: 2018 INTERNATIONAL BUILDING CODE (IBC)

SECTION 101 GENERAL

101.1 Title.
These regulations shall be known as the Building Code of Coconino County, hereinafter referred to as “this code.”
101.2.1 APPENDICES. The following Appendices are hereby adopted as part of the IBC:

Appendix C: Group U Agricultural Buildings
Appendix H: Signs
Appendix J: Grading
Appendix N: Replicable Buildings

SECTION 113 BOARD OF APPEALS

Change: Building and Safety Advisory Board

113.1 General.

Change Text: In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a building and safety advisory board. The board shall be appointed by the applicable governing authority and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business.

Delete: Section 113.3 Qualifications.

SECTION 114 VIOLATIONS

Delete: Entire Section

Section 302.1 Occupancy classification.

8. Residential (see Section 310): Groups R-1, R-2, R-3 and R-4.

Add: R-5

SECTION 310 RESIDENTIAL GROUP R

Section 310.1 Residential Group R.

Add: 310.6 Residential Group R-5

Residential Group R-5 containing dwelling units where the occupants are primarily transient in nature; and not classified as Group R-1, R-2, R-4 or I occupancies which includes:
Detached Cabins or similar structures 600SF or less with 10 or fewer occupants
Group R-5 structures must comply with Fire-Separation Distances per IBC Section 602
Group R-5 occupancies may be considered R-3 occupancies and regulated by the Residential Code
Group R-5 Dwelling Units shall comply with the applicable provision of IBC Chapter 11

CHAPTER 11 ACCESSIBILITY

Section 1101.1 Scope.

Add: § A.R.S. 41-1492 through 41-1492-12
SECTION 1505 FIRE CLASSIFICATION

Delete: Section 1505.4 Class C roof assemblies.
Delete: Section 1505.5 Non-classified roofing.

SECTION 1608 SNOW LOADS
FIGURE 1608.2

Coconino County Ground Snow Loads are established through a Case Study (CS) and references the “Ground Snow Load Case Study for Coconino County” prepared by Northern Arizona University (NAU).

SECTION 2308 CONVENTIONAL LIGHT-FRAME CONSTRUCTION
Section 2308.1 General.

Add: The Western Lumber Span Tables for Floor and Ceiling Joists and Roof Rafters is adopted as a secondary reference to Table 230.4.1.1(1) through Table 2308.4.2.1(2).

PART II: 2018 INTERNATIONAL RESIDENTIAL CODE (IRC)

SECTION R101 GENERAL

R101.1 Title.
These provisions shall be known as the Residential Code for One- and Two-family Dwellings of Coconino County, and shall be cited as such and will be referred to herein as “this code.”

R102.5 APPENDICES. The following Appendices are hereby adopted as part of the IRC:

Appendix F: Radon Control Methods
Appendix Q: Tiny Houses, as amended
Appendix R: Light Straw-Clay Construction
Appendix S: Straw Bale Construction

R105.2 WORK EXEMPT FROM PERMIT.

Building:

11. One-story detached agricultural hoop greenhouses
SECTION R112 BOARD OF APPEALS

Change: Building and Safety Advisory Board

R112.1 General.

Change Text: In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a building and safety advisory board. The building official shall be an ex officio member of said board but shall not have a vote on any matter before the board. The board shall be appointed by the governing body and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business, and shall render decisions and findings in writing to the appellant with a duplicate copy to the building official.

Delete: Section R112.3 Qualifications.

SECTION R113 VIOLATIONS

Delete: Entire Section

R202 DEFINITIONS

Greenhouse. A structure such as a hoop greenhouse that is limited to one-story with a maximum wall height of 8 feet and an overall height of 15 feet.

Table 301.2 (1) CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA.

Amend Table as follows:

<table>
<thead>
<tr>
<th>Ground Snow Load</th>
<th>Climate Zone</th>
<th>Climate Designation</th>
<th>Climate Zone</th>
<th>Ultimate Design Speed (mph)</th>
<th>Topographic Effects</th>
<th>Seismic Design Category</th>
<th>Subject to Damage from</th>
<th>Winter Design Temp (°F)</th>
<th>Ice Barrier Underlay-ment Required</th>
<th>Flood Hazards</th>
<th>Air Freezing Index (°F)</th>
<th>Mean Annual Temp (°F)</th>
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</thead>
<tbody>
<tr>
<td>See Snow Load Study</td>
<td>3000 to 4500</td>
<td>Warm-Dry</td>
<td>3B</td>
<td>115</td>
<td>No</td>
<td>No</td>
<td>C</td>
<td>Moderate</td>
<td>No</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500 to 5700</td>
<td>Mixed-Dry</td>
<td>4B</td>
<td>115</td>
<td>No</td>
<td>No</td>
<td>C</td>
<td>Moderate</td>
<td>24</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5700 to 7100</td>
<td>Cool-Dry</td>
<td>5B</td>
<td>115</td>
<td>No</td>
<td>No</td>
<td>C</td>
<td>Moderate</td>
<td>30</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7100 to 8500</td>
<td>Cold-Dry</td>
<td>6B</td>
<td>115</td>
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<td>No</td>
<td>C</td>
<td>Moderate</td>
<td>30</td>
<td>Contact CD Engineering</td>
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<td></td>
<td>43</td>
</tr>
</tbody>
</table>

Delete: Manual J Design Criteria from the Table

Amend Table as follows:
SECTION R302 FIRE-RESISTANT CONSTRUCTION

R302.13 Fire protection of floors.

Exceptions:

5. Floor assemblies located directly over crawl spaces with fuel-fired or electric-powered heating appliances where the maximum distance from crawl space floor to finish floor above does not exceed 4 feet at any point.

R303.4 Mechanical ventilation.

Change text: Where the air infiltration rate of a dwelling unit is 5 air changes per hour or less where tested with a blower door at a pressure of 0.2-inch w.c. (50 Pa) in accordance with Section N1102.4.1.2, the dwelling unit may be provided with whole-house mechanical ventilation in accordance with Section M1505.4.

SECTION R403 FOOTINGS

R403.1 General

Exception:

Detached accessory structures of light frame construction, such as storage sheds in residential zones for private use, sized 400 square feet or less may be set on pressure treated skids and shall be anchored by approved methods.

SECTION R502 WOOD FLOOR FRAMING

Section R502.3 Allowable joist spans.

Add: The Western Lumber Span Tables for Floor and Ceiling Joists and Roof Rafters is adopted as a secondary reference to Table R502.3.1 (1) through Table R502.3.1 (2).

SECTION R507 EXTERIOR DECKS

R507.9.2 Lateral connection.

Exception: Attached first floor decks that do not exceed 30-inches above grade at any point.
SECTION R702 INTERIOR COVERING
Section R702.7 Vapor retarders

Delete: Class I or II vapor retarders are required on the interior side of frame walls in Climate Zones 5, 6, 7, 8 and Marine 4.

SECTION R802 WOOD ROOF FRAMING
Section R802.4.1 Rafter size.

Add: The Western Lumber Span Tables for Floor and Ceiling Joists and Roof Rafters is adopted as a secondary reference to Table R802.4.1 (1) through Table R802.5.1 (2).

Section N1102.4.1.2 Testing.

Change text: The building or dwelling unit may be tested and verified as having an air leakage rate not exceeding five air changes per hour in Climate Zones 1 and 2, and three air changes per hour in Climate Zones 3 through 8.

Section N1103.3.3 Duct testing (Mandatory).

Change section title: (Mandatory) to (Optional).

Change text: Ducts may be pressure tested to determine air leakage by one of the following methods:

Section N1103.6 Mechanical ventilation (Mandatory).

Change section title: (Mandatory) to (Optional)

Change text: The building may be provided with ventilation that complies with the requirements of Section M1505 or with other approved means of ventilation. Outdoor air intakes and exhausts shall have automatic or gravity dampers that close when the ventilation system is not operating.

SECTION G2415 PIPING SYSTEM INSTALLATIONS
Section G2415.3 Prohibited Locations

Add: Gas piping shall not be installed to a structure that is not attached to a permanent foundation. Auger type tie-downs or similar devices shall not be considered as permanent foundations.

SECTION P2601 GENERAL

Section P2601.4 General Plumbing Fixtures in Accessory Structures
Add: Plumbing Fixtures are only allowed to be installed in structures with permanent foundations. Auger type tie-downs or similar devices shall not be considered as permanent foundations.

SECTION P2603 STRUCTURAL AND PIPING PROTECTION
Section P2603.5.1 Sewer depth.

Add: Twelve (12) inches to paragraph.
SECTION E3601 GENERAL SERVICES

Section E3601.2.1 Electric service
New Section: Electrical services are only allowed to serve structures with permanent foundations. Auger type tie-downs or similar devices shall not be considered as permanent foundations.

Exception: 1. Electrical equipment for the service of a well.

E3601.2 Number of services.
One- and two-family dwellings shall be supplied by only one service. (230.2)

Exception: An additional Dwelling Unit on the same lot may be supplied from the existing dwellings primary service via a sub-panel service.

PART III. 2018 INTERNATIONAL PLUMBING CODE (IPC)
SECTION 101 GENERAL
101.1 Title.
These regulations shall be known as the Plumbing Code of Coconino County hereinafter referred to as “this code.”

SECTION 108 VIOLATIONS
Delete: Entire Section

SECTION 109 MEANS OF APPEAL
Change: Building and Safety Advisory Board
109.1 Application for appeal.
Change Text: Any person shall have the right to appeal a decision of the code official to the building and safety advisory board. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The application shall be filed on a form obtained from the code official within 20 days after the notice was served.

Delete: Sections 109.2 through 109.7

SECTION 305 PROTECTION OF PIPES AND PLUMBING SYSTEM COMPONENTS
Section 305.4.1 Sewer depth.
Add: Twelve (12) inches to paragraph.
PART IV. 2018 INTERNATIONAL ENERGY CONSERVATION CODE (IECC)

SECTION C101 SCOPE AND GENERAL REQUIREMENTS

C101.1 Title.
This code shall be known as the Energy Conservation Code of Coconino County and shall be cited as such. It is referred to herein as “this code.”

SECTION C109 BOARD OF APPEALS

Change: Building and Safety Advisory Board

C109.1 General.

Change Text: In order to hear and decide appeals of orders, decisions or determinations made by the code official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The code official shall be an ex officio member of said board but shall not have a vote on any matter before the board. The board of appeals shall be appointed by the governing body and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the code official.

Delete: Section C109.3 Qualifications.

TABLE R402.1.2
INSULATION AND FENESTRATION REQUIREMENTS BY COMPONENT

Add Footnote: j. Passive solar design will be allowed to be designed with less restrictive requirements subject to the approval of the Building Official.

Section R402.4.1.2 Testing.

Change text: The building or dwelling unit may be tested and verified as having an air leakage rate not exceeding five air changes per hour in Climate Zones 1 and 2, and three air changes per hour in Climate Zones 3 through 8.

Section R403.3.3 Duct testing (Mandatory).

Change section title: (Mandatory) to (Optional).

Change text: Ducts may be pressure tested to determine air leakage by one of the following methods:

Section R403.6 Mechanical ventilation (Mandatory).

Change section title: (Mandatory) to (Optional)

Change text: The building may be provided with ventilation that complies with the requirements of the International Residential Code or International Mechanical Code, as applicable, or with other approved means of ventilation. Outdoor air intakes and exhausts shall have automatic or gravity dampers that close when the ventilation system is not operating.
PART V. 2018 INTERNATIONAL EXISTING BUILDING CODE (IEBC)

SECTION 101 GENERAL

101.1 Title.
These regulations shall be known as the Existing Building Code of Coconino County, hereinafter referred to as “this code.”

SECTION 112 BOARD OF APPEALS

Change: Building and Safety Advisory Board

112.1 General.
Change Text: In order to hear and decide appeals of orders, decisions, or determinations made by the code official relative to the application and interpretation of this code, there shall be and is hereby created a building and safety advisory board. The board shall be appointed by the governing body and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business.

Delete: Section 112.3 Qualifications.

SECTION 113 VIOLATIONS

Delete: Entire Section

PART VI. 2018 INTERNATIONAL MECHANICAL CODE (IMC)

SECTION 101 GENERAL

101.1 Title.
Change: These regulations shall be known as the Mechanical Code of Coconino County, hereinafter referred to as “this code.”

SECTION 108 VIOLATIONS

Delete: Entire Section

SECTION 109 MEANS OF APPEAL

Change: Building and Safety Advisory Board

109.1 Application for appeal.
Change Text: A person shall have the right to appeal a decision of the code official to the building and safety advisory board. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The application shall be filed on a form obtained from the code official within 20 days after the notice was served.

Delete: Sections 109.1.1 through 109.7
PART VII. 2018 INTERNATIONAL FUEL GAS CODE (IFGC)

SECTION 101 (IFGC) GENERAL

101.1 Title.
These regulations shall be known as the Fuel Gas Code of Coconino County, hereinafter referred to as “this code.”

SECTION 108 (IFGC) VIOLATIONS

Delete: Entire Section

SECTION 109 (IFGC) MEANS OF APPEAL

Change: Building and Safety Advisory Board

109.1 Application for appeal.
Change Text: A person shall have the right to appeal a decision of the code official to the building and safety advisory board. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The application shall be filed on a form obtained from the code official within 20 days after the notice was served.

Delete: Sections 109.2 through 109.7

PART VIII. 2018 INTERNATIONAL SWIMMING POOL AND SPA CODE (ISPSC)

SECTION 101 GENERAL

101.1 Title.
These regulations shall be known as the Swimming Pool and Spa Code of Coconino County, hereinafter referred to as “this code.”

SECTION 107 VIOLATIONS

Delete: Entire Section

SECTION 108 MEANS OF APPEAL

Change: Building and Safety Advisory Board

108.1 Application for appeal.
Change Text: Any person shall have the right to appeal a decision of the code official to the building and safety advisory board. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The application shall be filed on a form obtained from the code official within 20 days after the notice was served.

Delete: Sections 108.2 through 108.7
PART IX. APPENDIX Q – TINY HOUSES

Appendix Q relaxes various requirements in the body of the code as they apply to houses that are 400 square feet in area or less. Attention is specifically paid to features such as compact stairs, including stair handrails and headroom, ladders, reduced ceiling heights in lofts and guard and emergency escape and rescue opening requirements at lofts.

Section AQ103 Ceiling Height

AQ103.1 Minimum Ceiling Height.

Change Text: Habitable space and hallways in tiny houses shall have a ceiling height of not less than 6 feet 4 inches. Bathrooms, toilet rooms and kitchens shall have a ceiling height of not less than 6 feet 4 inches. Obstructions including, but not limited to, beams, girders, ducts and lighting, shall not extend below these minimum ceiling heights.

Change Exception: Ceiling heights in lofts are permitted to be less than 6 feet 4 inches.

Figure R307.1 Minimum Fixture Clearances.

Change Text: Exception: Minimum clearance at front of water closet to wall or cabinet is reduced to 15 inches.

Section R304 Minimum Room Areas.

R304.1 Minimum area.

Habitable rooms shall have a floor area of not less than 70 square feet.

Add Exception: Habitable rooms shall have a floor area of not less than 65 square feet for Tiny Houses constructed per Appendix Q.

R304.2 Minimum dimension.

Habitable rooms shall be not less than 7 feet in any horizontal dimension.

Add Exception: Habitable rooms shall be not less than 6 feet 6 inches in any horizontal dimension for Tiny Houses constructed per Appendix Q.

Table N1102.1.2

Insulation and Fenestration Requirements by Component

Add Footnote j. R-15 minimum in floors, walls, and ceilings; OR R-19 minimum in floors and ceilings and R-13 minimum in walls for Tiny Houses constructed per Appendix Q.

Section E3602. Service Size and Rating

E3602.1 Ampacity of ungrounded conductors. Ungrounded service conductors shall have an ampacity of not less than the load served. For one-family dwellings, the ampacity of the ungrounded conductors shall be not less than 100 amperes, 3-wire. For all other installations, the ampacity of the ungrounded conductors shall be not less than 60 amperes. [230.42(B), 230.79(C) & (D)].

Add Exception: Tiny Houses constructed per Appendix Q may reduce to 60 amperes minimum.
PART X. APPENDIX T - SOLAR-READY PROVISIONS

T103.9 Capped ceiling penetration.

Change Text: A capped ceiling penetration electrical conduit shall be provided from the main electrical panel through the ceiling assembly into the attic space adjacent to a solar-ready zone located on a roof. The capped ceiling penetration conduit shall be sized to accommodate the future photovoltaic system conduit but shall have an inside diameter of not less than 3/4 inches.

Delete: Section T103.8

T103.9 Electrical service reserved space.

Change Text: When feasible the main electrical service panel shall have a reserved space to allow installation of a dual pole circuit breaker for future solar electric installation and shall be labeled "For Future Solar Electric." The reserved space shall be positioned at the opposite (load) end from the input feeder location or main circuit location.

PART XI. REFERENCED STANDARDS

SECTION 102.7 REFERENCED STANDARDS

New Section: The standards referenced in this Ordinance shall be part of the requirements of the code to the prescribed extent of each such reference.

NFPA 30-18 Flammable and Combustible Liquids Code
NFPA 58-17 Liquified Petroleum Gas Code

PART XII. ADDITIONAL AMENDMENTS TO THE INTERNATIONAL RESIDENTIAL CODE (IRC)

CHAPTER 26 GENERAL PLUMBING REQUIREMENTS

Add New Section: SECTION P2602.1 EXCEPTION 2: MANDATORY GRAY WATER PIPING

EXCEPTION 2: MANDATORY GRAY WATER PIPING

Waste discharge from clothes washers (Gray Water) common to the exterior of the structure shall be connected to an accessible diverter valve to allow discharge to either a piping system for direct irrigation, or to the laundry tray or standpipe drain. At a minimum, the piping system for direct irrigation shall terminate at the exterior of the building and be capped for future use. When feasible, at least one bathtub or shower (Gray Water) shall be connected to an accessible diverter valve to allow discharge to either a piping system for direct irrigation, or to the building drain. At a minimum, the piping system for direct irrigation shall terminate at the exterior of the building and be capped for future use.

All Gray Water systems shall be designed and operated according to the provisions of the applicable permit authorized by ADEQ under the Arizona Administrative Code, Title 18, and Chapter 9. R18-9-711. Type 1 Reclaimed Water General Permit For Gray Water.
CHAPTER 29 WATER SUPPLY AND DISTRIBUTION

Add New Section: SECTION P2914 POTABLE RAINWATER COLLECTION AND DISTRIBUTION SYSTEMS

P2914.1 General.
The provisions of this section shall govern the construction, installation, alteration, and repair of rainwater collection and conveyance systems for the collection, storage, treatment and distribution of rainwater for potable applications, as permitted by Coconino County.

P2914.2 Collection surface.
Rainwater shall be collected only from above-ground impervious roofing surfaces constructed from approved materials. Collection of water from vehicular parking or pedestrian walkway surfaces shall be prohibited except where the water is used exclusively for landscape irrigation. Overflow and bleed-off pipes from roof-mounted appliances including, but not limited to, evaporative coolers, water heaters and solar water heaters shall not discharge onto rainwater collection surfaces. Where asphalt shingles or galvanized metal roofing are used as part of the collection surface, the water shall be tested for potability by a laboratory licensed by the Arizona Department of Health Services. Laboratory results shall be provided to the Coconino County Building Division before the water can be used for potable purposes.

P2914.3 Debris excluders.
Downspouts and leaders shall be connected to a roof washer and shall be equipped with a debris excluder or equivalent device to prevent the contamination of collected rainwater with leaves, sticks, pine needles and similar material. Debris excluders and equivalent devices shall be self-cleaning. Exhibit 1. Example of a Debris Excluder.

P2914.4 Roof washer.
An amount of rainwater shall be diverted at the beginning of each rain event, and not allowed to enter the storage tank, to wash accumulated debris from the collection surface. The amount of rainfall to be diverted shall be field adjustable as necessary to minimize storage tank water contamination. The roof washer shall not rely on manually operated valves or devices and shall operate automatically. Diverted rainwater shall not be drained to the roof surface and shall be discharged in a manner consistent with the storm water runoff requirements of the County. Roof washers shall be accessible for maintenance, service and drainage. Exhibit 2. Example of a Roof Washer

P2914.5 Roof gutters and downspouts.
Gutters and downspouts shall be constructed of materials that are compatible with the collection surface and the rainwater quality for the desired end use. Joints shall be water tight.

P2914.5.1 Slope.
Roof gutters, leaders and rainwater collection piping shall slope continuously toward collection inlets and shall be free of leaks. Gutters and downspouts shall have a slope of not less than \( \frac{1}{8} \) inch per foot (10.4 mm/m) along their entire length. Gutters and downspouts shall be installed so that water does not pool at any point.

P2914.5.2 Cleanouts.
Cleanouts shall be provided in the water conveyance system to allow access to filters, flushes, pipes and downspouts.
P2914.6 Collection pipe.
Rainwater collection and conveyance systems shall utilize drainage piping approved for use within plumbing drainage systems to collect and convey captured rainwater. Vent piping approved for use within plumbing venting systems shall be utilized for vents within the rainwater system. Collection and vent piping materials shall comply with Section P3002.

P2914.6.1 Installation.
Collection piping conveying captured rainwater shall be installed in accordance with Section P3005.3.

P2914.6.2 Joints.
Collection piping conveying captured rainwater shall utilize joints approved for use with the distribution piping and appropriate for the intended applications as specified in Section P3003.

P2914.6.3 Size.
Collection piping conveying captured rainwater shall be sized in accordance with drainage-sizing requirements specified in Section P3005.4.

P2914.7 Filtration.
Collected rainwater shall be filtered as required for the intended end use. Filters shall be accessible for inspection and maintenance. Filters shall utilize a pressure gauge or other approved method to provide indication when a filter requires servicing or replacement. Filters shall be installed with shutoff valves installed immediately upstream and downstream to allow for isolation during maintenance. Exhibit 3. Example of a Filtration and Disinfection system.

P2914.8 Disinfection.
Where the intended application for rainwater requires disinfection or other treatment or both, it shall be disinfected as needed to ensure that the required water quality is delivered at the point of use. Exhibit 3. Shows a representative Filtration and Disinfection system.

P2914.9 Storage tanks.
Storage tanks utilized in potable rainwater collection and conveyance systems shall comply with Section P2915.

P2914.9.1 Location.
Storage tanks shall be located with a minimum horizontal distance between various elements as indicated in Table P2914.9.1.

TABLE P2914.9.1
LOCATION OF RAINWATER STORAGE TANKS

<table>
<thead>
<tr>
<th>ELEMENT</th>
<th>MINIMUM HORIZONTAL DISTANCE FROM STORAGE TANK (feet)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Critical root zone (CRZ) of protected trees</td>
<td>2</td>
</tr>
<tr>
<td>Lot line adjoining private lots</td>
<td>5</td>
</tr>
<tr>
<td>Seepage pits</td>
<td>5</td>
</tr>
<tr>
<td>Septic tanks</td>
<td>5</td>
</tr>
</tbody>
</table>

For 1 ft = 304.8 mm

P2914.9.2 Inlets.
Storage tank inlets shall be designed to introduce collected rainwater into the tank with minimum turbulence and shall be located and designed to avoid agitating the contents of the storage tank.
P2914.9.3 Outlets.
Outlets shall be located not less than 4 inches (102 mm) above the bottom of the storage tank and shall not skim water from the surface.

P2914.10 Influent diversion.
A means shall be provided to divert storage tank influent to allow for maintenance and repair of the storage tank system.

P2914.10.1 Backwater valve.
Backwater valves shall be installed on each overflow and tank drain pipe. Backwater valves shall be in accordance with Section P3008.

P2914.11 Pumping and control system.
Mechanical equipment including pumps, valves and filters shall be easily accessible and removable in order to perform repair, maintenance and cleaning. The minimum flow rate and flow pressure delivered by the pumping system shall be appropriate for the application and in accordance with Section P2903.

P2914.12 Water pressure-reducing valve or regulator.
Where the water pressure supplied by the pumping system exceeds 80 psi (552 kPa) static, a pressure-reducing valve shall be installed to reduce the pressure in the rainwater distribution system piping to 80 psi (552 kPa) static or less. Pressure-reducing valves shall be specified and installed in accordance with Section P2903.3.1.

Distribution piping shall conform to the standards and requirements specified in Section P2906 for potable water.

P2914.13.1 Design.
Distribution piping systems shall be designed and sized in accordance with the Section P2903 for the intended application.

P2914.14 Roof gutter inspection and test.
Roof gutters shall be inspected to verify that the installation and slope is in accordance with Section P2914.5.1. Gutters shall be tested by pouring not less than 1 gallon of water (3.8 L) into the end of the gutter opposite the collection point. The gutter being tested shall not leak and shall not retain standing water.

Roof washers shall be tested by introducing water into the gutters. Proper diversion of the first quantity of water in accordance with the requirements of Section P2914.4 shall be verified.

Drain, waste and vent piping used for rainwater collection and conveyance systems shall be tested in accordance with Section P2503.

P2914.14.3 Storage tank test.
Storage tanks shall be tested in accordance with the Section P2915.7

P2914.14.4 Water supply system test.
The testing of makeup water supply piping and distribution piping shall be conducted in accordance with Section P2503.7.
P2914.14.5 Inspection and testing of backflow prevention assemblies.
The testing of backflow preventers and backwater valves shall be conducted in accordance
with Section P2503.8.

P2914.14.6 Inspection of vermin and insect protection.
Inlets and vents to the system shall be inspected to verify that each is protected to prevent the
entrance of insects and vermin into the storage tank and piping systems in accordance
with Section P2915.2

P2914.14.7 Water quality test.
The quality of the water for the intended application shall be verified at the point of use in
accordance with the requirements of the jurisdiction. If testing is required, the water shall be
tested for potability by a laboratory licensed by the Arizona Department of Health Services. Water
shall be tested if collected off asphalt shingles or galvanized metal roofing.

Add New Section: SECTION P2915 POTABLE WATER STORAGE TANKS

P2915.1 Approved components and materials.
Piping, plumbing components and materials used in collection and conveyance systems shall be
manufactured of material approved for the intended application and compatible with any
disinfection and treatment systems used.

P2915.2 Insect and vermin control.
The system shall be protected to prevent the entrance of insects and vermin into storage tanks
and piping systems. Screen materials shall be compatible with contacting system components and
shall not accelerate the corrosion of system components.

P2915.3 Freeze protection.
Where sustained freezing temperatures occur, provisions shall be made to keep storage tanks and
the related piping from freezing.

P2915.4 Sizing.
The holding capacity of the storage tank shall be sized in accordance with the anticipated demand.

P2915.5 Location.
Storage tanks shall be installed above or below grade. Above-grade storage tanks shall be
protected from direct sunlight and shall be constructed using opaque, UV-resistant materials such
as, but not limited to, heavily tinted plastic, lined metal, concrete and wood; or painted to prevent
algae growth; or shall have specially constructed sun barriers including, but not limited to,
installation in garages, crawl spaces or sheds. Storage tanks and their manholes shall not be
located directly under any soil piping, waste piping or any source of contamination.

P2915.6 Materials.
Where collected on site, water shall be collected in an approved tank constructed of durable,
nonabsorbent and corrosion-resistant materials. The storage tank shall be constructed of
materials compatible with any disinfection systems used to treat water upstream of the tank and
with any systems used to maintain water quality within the tank. Wooden storage tanks that are
not equipped with a makeup water source shall be provided with a flexible liner.

P2915.6.1 Foundation and supports.
Storage tanks shall be supported on a firm base capable of withstanding the weight of the storage
tank when filled to capacity. Storage tanks shall be supported in accordance with this code.
P2915.6.2 Ballast.
Where the soil can become saturated, an underground storage tank shall be ballasted or otherwise secured to prevent the tank from floating out of the ground when empty. The combined weight of the tank and hold-down ballast shall meet or exceed the buoyancy force of the tank. Where the installation requires a foundation, the foundation shall be flat and shall be designed to support the storage tank weight when full, consistent with the bearing capability of adjacent soil.

P2915.6.3 Structural support.
Where installed below grade, storage tank installations shall be designed to withstand earth and surface structural loads without damage and with minimal deformation when empty or filled with water.

P2915.6.4 Overflow.
The storage tank shall be equipped with an overflow pipe having a diameter not less than that shown in Table P2915.6.4. The overflow outlet shall discharge at a point not less than 6 inches (152 mm) above the roof or roof drain; floor or floor drain; or over an open water-supplied fixture. The overflow outlet shall be covered with a corrosion-resistant screen of not less than 16 by 20 mesh per inch (630 by 787 mesh per m) and by \( \frac{1}{4} \) inch (6.4 mm) hardware cloth or shall terminate in a horizontal angle seat check valve. Drainage from overflow pipes shall be directed to prevent freezing on roof walks. The overflow drain shall not be equipped with a shutoff valve. Not less than one cleanout shall be provided on each overflow pipe in accordance with Section P3005.2.

<table>
<thead>
<tr>
<th>TANK CAPACITY (gallons)</th>
<th>DRAIN PIPE (inches)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 750</td>
<td>1</td>
</tr>
<tr>
<td>751 to 1500</td>
<td>1( \frac{1}{2} )</td>
</tr>
<tr>
<td>1501 to 3000</td>
<td>2</td>
</tr>
<tr>
<td>3001 to 5000</td>
<td>2( \frac{1}{2} )</td>
</tr>
<tr>
<td>5001 to 7500</td>
<td>3</td>
</tr>
<tr>
<td>Over 7500</td>
<td>4</td>
</tr>
</tbody>
</table>

For SI: 1 gallon = 3.785 liters, 1 inch = 25.4 mm

P2915.6.5 Access.
Not less than one access opening shall be provided to allow inspection and cleaning of the tank interior. Access openings shall have an approved locking device or other approved method of securing access. Below-grade storage tanks, located outside of the building, shall be provided with a manhole either not less than 24 inches (610 mm) square or with an inside diameter not less than 24 inches (610 mm). Manholes shall extend not less than 4 inches (102 mm) above ground or shall be designed to prevent water infiltration. Finished grade shall be sloped away from the manhole to divert surface water. Manhole covers shall be secured to prevent unauthorized access. Service ports in manhole covers shall be not less than 8 inches (203 mm) in diameter and shall be not less than 4 inches (102 mm) above the finished grade level. The service port shall be secured to prevent unauthorized access.

Exception: Storage tanks under 800 gallons (3028 L) in volume installed below grade shall not be required to be equipped with a manhole but shall have a service port not less than 8 inches (203 mm) in diameter.
**P2915.6.6 Venting.**

Storage tanks shall be provided with a vent sized in accordance with Chapter 31 and based on the aggregate diameter of all tank influent pipes. The reservoir vent shall not be connected to sanitary drainage system vents. Vents shall be protected from contamination by means of an approved cap or a U-bend installed with the opening directed downward. Vent outlets shall extend not less than 4 inches (102 mm) above grade, or as necessary to prevent surface water from entering the storage tank. Vent openings shall be protected against the entrance of vermin and insects in accordance with the requirements of Section P2915.2.

**P2915.6.7 Drain.**

A drain shall be located at the lowest point of the storage tank. The tank drain pipe shall discharge as required for overflow pipes and shall not be smaller in size than specified in Table P2915.6.4. Not less than one cleanout shall be provided on each drain pipe in accordance with Section P3005.2.

**P2915.7 Storage tank tests.**

Storage tanks shall be tested in accordance with the following:

1. Storage tanks shall be filled with water to the overflow line prior to and during inspection. Seams and joints shall be left exposed and the tank shall remain water tight without leakage for a period of 24 hours.

2. After 24 hours, supplemental water shall be introduced for a period of 15 minutes to verify proper drainage of the overflow system and leaks do not exist.

3. Following a successful test of the overflow, the water level in the tank shall be reduced to a level that is 2 inches (51 mm) below the makeup water trigger point by using the tank drain. The tank drain shall be observed for proper operation. The makeup water system shall be observed for proper operation, and successful automatic shutoff of the system at the refill threshold shall be verified. Water shall not be drained from the overflow at any time during the refill test.
Add New Amendment: INNOVATIVE MATERIALS AND SYSTEMS PILOT PROGRAM

Section 1- Name.

This Amendment to the Coconino County Building Safety Code shall be known as the Innovative Materials and Systems Pilot Program Amendment and is hereinafter referred to as the “Amendment.”

Section 2- Purpose and Intent.

The purpose of this Amendment is to allow a Rural Residential Owner-Builder, under the circumstances set forth herein, the option to seek an exemption from the application of the currently adopted version of the Coconino County Building Safety Code, including any requirement for construction plan review and/or inspection set forth in that Code. This option is only available where the property upon which the construction will take place is located in either zoning district General (G) or Agriculture Residential (AR), and has a minimum parcel size of two and one-half (2 1/2) acres or more. Only one dwelling unit can be constructed on the parcel. This option is only available for new residential owner-occupied construction projects with no more than one (1) story and with a total construction area of 600 square feet or less. This option to seek exemption is intended to apply only to property located in an area defined as “rural” or “unclassified” pursuant to ARS Section 11-861 (A), and which meet the other criteria set forth in this amendment. The further purpose of this Amendment is to encourage sustainability concepts through allowing the use of alternative materials and designs for small residential structures in rural settings.

The exemption available pursuant to this Amendment does not exempt owner-builders from compliance with statewide codes, county, or fire-district adopted fire codes and regulations nor does it exempt owner-builders from health regulations regarding wastewater treatment systems. In addition, and in lieu of plan review and inspections, an Owner-Builder shall provide affidavits affirmatively attesting that he/she has complied with the electrical, mechanical and plumbing elements of the Coconino County Building Code upon completion of their project.

Section 3- Application.

This Amendment shall apply only to proposed new construction that meets all of the following criteria:

1. The property upon which the construction is proposed is characterized as “rural” for the purposes of this Amendment, is located within a Zoning District with a maximum density of one dwelling unit per two and one-half (2 ½) acres or larger, and the subject parcel is of a size and configuration that conforms to the Zoning District in which it is located. In addition, the property shall be located within either the General (G) zoning district or the Agriculture Residential (AR) zoning district.

2. Acceptance into the Pilot Program is contingent upon the use of alternative building methods, materials, systems or design in the project.

3. The proposed new construction is for a one rural residential dwelling and is limited to no more than one (1) story and with a total construction area of no more 600 feet or less.

4. The proposed new construction meets the intent of the Pilot Program, which is to support innovative and sustainable building methods and materials that are identified as challenging to permit through the Building Code due to needed engineering or testing.
5. The proposed construction is to be used solely for the purpose of occupancy by the Owner-Builder and shall not be sold or rented any time during construction and for a period of one (1) year from the date of the completion of the building permit acquired pursuant to this Amendment.

Section 4 - Definitions.

For the purpose of this Amendment the following definitions shall apply:

A) Rural Residential Dwelling: Any site built residential structure consisting of no more than one story and one or more habitable rooms intended or designed to be occupied by one family with facilities for living and sleeping, with the use restricted to rural areas that fulfill the requirements of this amendment.

B) Owner-Builder: Owners of property who build new residential structures on such property and who do the work themselves, with their own employees or with duly licensed contractors, if the structure is intended solely for owner occupancy, as defined below and are not intended for occupancy by members of the public, the owner’s employees or business visitors and the structures are not intended for sale or for rent.

C) Owner Occupancy, and Occupancy by the Owner: For the purpose of this regulation only, the terms “owner occupancy” and occupancy by the owner include use of the proposed construction for the residency of the owner-builder or members of the owner-builder’s immediate family.

D) Rural: For the purpose of this regulation only, the term "rural" shall mean those unincorporated areas of the county eligible for the application of this regulation and as described in Section 3 (1).

Section 5 - Regulation of Use.

A) Any dwelling constructed pursuant to a building permit issued pursuant to this Amendment is to be used solely for the purpose of occupancy by the Owner-Builder and shall not be sold or rented any time during construction and for a period of one (1) year from the date of completion of the permit. For the purposes of this Amendment, proof of the sale or rent or the offering for sale or rent of any such structure by the owner-builder within one year after completion is prima facie evidence that such project was undertaken for the purpose of sale or rent. As used in this paragraph "sale" or "rent" includes any arrangement by which the owner receives compensation in money, other items of value or labor from the occupancy or transfer of the property or the structures on the property.

B) In the event that an Owner-Builder or any subsequent owner makes a structure constructed pursuant to this Amendment available for rental after the expiration of the one-year period, above, the owner of the structure at that time shall be responsible for notifying potential renters of the use of this Amendment during construction of the structure and providing such potential renters a copy of the recorded Notice required by Section 7, below. Failure to provide such notification shall be a violation of this Amendment.
C) The Owner-Builder in selecting to use this Amendment will be encouraged to take advantage of the best water and energy conservation practices available at the time of construction.

Section 6 - Exemption Option.

Under this Amendment, an Owner-Builder may opt to have a building permit issued that contains an exception to the application of the Coconino County Building Safety Code, including any requirement for construction plan review and inspection set forth in the Code. In lieu of plan review and inspections, an Owner-Builder shall provide affidavits affirmatively attesting that he/she has complied with the electrical, mechanical, plumbing and fire elements of the Coconino County Building Code, prior to the completion of the permit issued pursuant to this Amendment. No Certificate of Occupancy shall be issued by Coconino County for a dwelling constructed pursuant to the Pilot Program Permit issued pursuant to this Amendment.

Section 7 - Recording.

Each time a building permit is issued pursuant to this Amendment for a residential dwelling, a Notice that such a permit has been issued pursuant to the provisions of this Amendment shall be recorded with the Coconino County Recorder by the Coconino County Community Development office. The form of this Notice shall be provided by the Coconino County Community Development office and shall contain information concerning the issued building permit, including but not limited to: a description of the proposed construction, the legal description of the property upon which the construction will take place, the fact that no Certificate of Occupancy will be issued upon completion of the permit and that the Owner-Builder will not sell or rent the building or structure for a period of one (1) year from the date of completion of the building permit. This Notice shall be executed by the Owner-Builder prior to recording.

Section 8 - Permits.

This Amendment does not affect the requirement that prior to construction the Rural Residential Owner-Builder must obtain all permits required under State law and County ordinances, including a Pilot Program Permit issued pursuant to Section 9 of this Amendment, below.

Section 9 - Application Process.

To obtain a permit, the applicant shall first file an application with the Sustainable Building Division. Permit applications shall contain the following information:

1) Name and mailing address of the owner(s) of record;

2) Address and location of the proposed structure;

3) A general description of the proposed structure, including a statement that the structure will not exceed one-story and will have a total construction area of 600 square feet or less;

4) A site plan conforming to the requirements of Section 2.1 of the Coconino County Zoning Regulations; Setback information from the proposed structure to the property lines in all directions shall be mandatory for consideration of eligibility for the Pilot Program Permit.
5) The signature of the owner of record or authorized agent;

6) Any other data or information as may be required by statute or regulation; and

7) A stipulation by the owner of record or authorized agent that the building or structure is to be constructed by the owner, or by licensed contractors with the Owner-Builder acting as the General Contractor, and that the building or structure is being built solely for occupancy by the owner, and that the building or structure constructed pursuant to this permit will not be sold or rented for a period of one (1) year from the date of completion of the building permit.

Section 10 - Availability.

This Amendment is limited to use by the Owner-Builder once in every five years for the construction of a residential dwelling.

Section 11 - Waiver of Plans.

No plans, other than a site plan and floor plan, must be submitted as part of this Pilot Program.

Section 12 - Permit Expiration.

Any building permit issued under this Amendment shall be valid, without renewal, for a maximum period of 36 months for the Owner-Builder to show compliance with all County zoning regulations, setback requirements, and all state and local code requirements for which exemption does not apply as noted in Section 2, and to file all affidavits required pursuant to Section 6; however, the County may, upon written request of the permittee, extend the time limit for the permit once for an additional 12 months.

Section 13 - Inspections.

Inspections will be required for compliance with all other laws, ordinances, and regulations for which the exemption does not apply as noted in Section 2.

Section 14 - Inspection Requests and Notice.

It shall be the duty of the applicant to notify the applicable Department that the construction is ready for inspection and to provide access to the premises when applicable. Inspections shall be requested by the applicant at least twenty-four (24) hours in advance of the intended inspection.

Section 15 - No Certificate of Occupancy.

By opting to obtain a building permit under the provisions of this Amendment, the Owner-Builder agrees and understands that no Certificate of Occupancy will be issued for the residential dwelling at the completion of the permit.
Section 16 – Fees.

Fees shall be required and collected by the Community Development Department to provide for the cost of administering the provisions of this Amendment as adopted by the Board of Supervisors. It is the intent of this amendment that a permit processing fee schedule be established to reflect the actual administrative costs resulting from the application of the Amendment.

Section 17 - General Requirements.

Each structure shall be built and maintained in a sound structural condition to be safe, sanitary, and to shelter the occupants from the elements.

Section 18 - Electrical Requirements.

Where electrical wiring or appliances are installed, the installation shall be in accordance with the provisions contained in the currently adopted Coconino County Building Safety Code.

Section 19 - Mechanical Requirements.

Where mechanical equipment or appliances are installed, the installation shall be in accordance with the provisions contained in the currently adopted Coconino County Building Safety Code.

Section 20 - Plumbing Requirements.

Plumbing equipment, systems and installation shall be in accordance with the requirements contained in the Coconino County Building Safety Code and the Coconino County Health Department regulations. Alternative materials and methods shall be permitted provided that the design complies with the intent of the County codes and regulations. Potable water shall be available to the dwelling.

Section 21 - Fire Prevention Requirements.

Residential Smoke Detectors and Carbon Monoxide Detectors shall be provided in accordance with the requirements contained in the Coconino County Building Safety Code.

Section 22 - Sanitation Requirements.

Sanitation facilities, including the type, design, and number of facilities, as required and approved by the Environmental Engineering Supervisor, shall be provided to the dwelling site.

Section 23 - Violations.

The critical concern in the promulgation of this Amendment is to provide for health and safety while maintaining respect for the law and voluntary compliance with the provisions of this Amendment, and therefore, in the event that an order to correct a substandard condition is ignored, or any other violation of this Amendment occurs, it is the intent of this section that the adopted County Hearing Officer Rules of Procedure for violations be followed.
Section 24 - Petitions for Appeals.

When applicable the adopted appeals process contained in the Coconino County Zoning Regulations or the Coconino County Building Safety Code shall be followed to hear and decide appeals dealing with issues concerning the application of this Amendment. The department shall keep a record of the decisions on appeals.

Section 25 - Rezoning and Change of Use.

If a structure on a property has been built under the relief granted by this Amendment, this would be considered a factor against a rezoning to a higher density, a conditional use permit or any other change of use if this action diminishes the parcel size to less than one dwelling unit per two and one-half (2-½) acres. Any change of use from a residential dwelling to a commercial use shall require certification by a registered design professional that the building complies with the currently adopted Coconino County Building Code.

Section 26 – Notice and Disclosure Statement.

- See attached Notice and Disclosure form.

Section 27 – Affidavit Forms.

- See attached Coconino County Electrical Installation Affidavit form.
- See attached Coconino County Fire Safety Installation Affidavit form.
- See attached Coconino County Mechanical Installation Affidavit form.
- See attached Coconino County Plumbing Installation Affidavit form.
COCONINO COUNTY ELECTRICAL INSTALLATION AFFIDAVIT

Homeowner: _____________________________________________________________
Address: _________________________________________________________________
Parcel Number: _______________________
Permit Number: SBP-___________________

THE ELECTRICAL SYSTEM AND COMPONENTS ARE INSTALLED PER THE PROVISIONS OF THE
2018 INTERNATIONAL RESIDENTIAL CODE AND 2017 NATIONAL ELECTRICAL CODE.

The undersigned hereby attest and affirm that the electrical service, grounding, wiring, lighting, GFCI,
AFCI, and other applicable components of the electrical system are installed in compliance with the
above codes and the currently adopted version of the Coconino County Building Code. The licensed
contractor has APPROVED the electrical installation and the Homeowner hereby ACCEPTS all risk and
liability arising out of the electrical system installation.

INSTALLED BY: ___________________________ License No. _________________

Please return the signed Affidavit to the Sustainable Building Division, located at 2500 N. Fort Valley
Rd. Bldg. 1 Flagstaff, AZ 86001, to receive a GREEN Tag for the electrical service.

Owner Signature(s): _______________________________________________________  

Date: ____________________

This instrument was acknowledged before me this ___ day of __________, 20___, by
________________________________________ and (if applicable) _________________

Notary Public: _________________________________

My commission expires: _________________
COCONINO COUNTY MECHANICAL INSTALLATION AFFIDAVIT

Homeowner: _____________________________________________________________

Address: __________________________________________________________________

Parcel Number: _______________________

Permit Number: SBP-_______________

THE MECHANICAL SYSTEM AND FUEL GAS PIPING COMPONENTS ARE INSTALLED PER THE
PROVISIONS OF THE 2018 INTERNATIONAL RESIDENTIAL CODE.

The gas piping (above and below ground) was tested at _____ psi for a total of _____ minutes.

INSTALLED BY: ___________________________________________________________ License No._______________

The undersigned hereby attest and affirm that the mechanical systems and gas piping components are
installed in compliance with the above codes and the currently adopted version of the Coconino
County Building Code. The licensed contractor has APPROVED the mechanical and gas piping
installation and the Homeowner hereby ACCEPTS all risk and liability arising out of the mechanical
system and gas piping installation.

Please return the signed Affidavit to the Sustainable Building Division, located at 2500 N. Fort Valley
Rd. Bldg. 1 Flagstaff, AZ 86001, to receive a GREEN Tag for the electrical service.

Owner Signature(s): ____________________________________________________________

Date: ___________________________

This instrument was acknowledged before me this ___ day of __________, 20___, by

____________________________________ and (if applicable) _________________________________

Notary Public: ________________________

My commission expires: ____________________
COCONINO COUNTY MECHANICAL INSTALLATION AFFIDAVIT

Homeowner: _____________________________________________________________
Address: ___________________________________________________________________
Parcel Number: _______________________
Permit Number: SBP-___________________

THE MECHANICAL SYSTEM AND FUEL GAS PIPING COMPONENTS ARE INSTALLED PER THE PROVISIONS OF THE 2018 INTERNATIONAL RESIDENTIAL CODE.

The gas piping (above and below ground) was tested at _____ psi for a total of _____ minutes.

INSTALLED BY: ___________________________________ License No._______________

The undersigned hereby attest and affirm that the mechanical systems and gas piping components are installed in compliance with the above codes and the currently adopted version of the Coconino County Building Code. The licensed contractor has APPROVED the mechanical and gas piping installation and the Homeowner hereby ACCEPTS all risk and liability arising out of the mechanical system and gas piping installation.

Please return the signed Affidavit to the Sustainable Building Division, located at 2500 N. Fort Valley Rd. Bldg. 1 Flagstaff, AZ 86001, to receive a GREEN Tag for the electrical service.

Owner Signature(s): _______________________________________________________
Date: ________________

This instrument was acknowledged before me this ___ day of __________, 20___, by ___________________________________ and (if applicable) ___________________________________

Notary Public: __________________________________________________________
My commission expires: _______________________________
COCONINO COUNTY PLUMBING INSTALLATION AFFIDAVIT

Homeowner: ________________________________________________________________

Address: __________________________________________________________________________________

Parcel Number: _______________________

Permit Number: SBP-___________________

THE PLUMBING SYSTEM AND ITS COMPONENTS ARE INSTALLED PER THE PROVISIONS OF THE 2018 INTERNATIONAL RESIDENTIAL CODE.

The DWV and Domestic piping (above and below ground) was tested at _____ psi for a total of _____ minutes.

INSTALLED BY: ___________________________ License No. ____________________________

The undersigned hereby attest and affirm that the plumbing system and its components are installed in compliance with the above codes and the currently adopted version of the Coconino County Building Code. The licensed contractor has APPROVED the plumbing installation and the Homeowner hereby ACCEPTS all risk and liability arising out of the plumbing system installation.

Please return the signed Affidavit to the Sustainable Building Division, located at 2500 N. Fort Valley Rd. Bldg. 1 Flagstaff, AZ 86001.

Owner Signature(s): ____________________________________________________________________

Date: __________________________

This instrument was acknowledged before me this day of _____, 20___, by ____________________________ and (if applicable) ____________________________

Notary Public: __________________________

My commission expires: __________________________


3/26/2019 Page 42 of 43
Innovative Materials and Systems Pilot Program

Process Initiation and Consultation

- Applicant receives and reviews informational packet
- Applicant submits application for Pilot Program
- CCSBP reviews application and schedules a consultation
- CCSBP holds project consultation with applicable divisions and Fire District
- Does project meet criteria or customer prefer traditional permitting process?
  - Yes: Direct to traditional permitting process
  - No: Request for Additional Information

Permitting

- Applicant submits applications for Pilot Program permit and all other required permits
- Pilot Program Permit includes:
  1. A site plan
  2. A floor plan of the structure
  3. A signed application form that includes a statement of conformance with the following requirements:
     a. the home shall only be constructed by the owner, or by licensed contractors with the owner-builder acting as the General Contractor;
     b. the home shall not be sold or rented for a period of one year.
- CCSBP reviews permit application for conformance and completion
- Is the application complete?
  - Yes: Pilot Program permit is issued; Notice is recorded; Fire District is notified
  - No: Request for Additional Information

Construction and Documentation

- Owner signs notice acknowledging participation in Pilot Program
- CCSBP submits notice to Recorder and Assessor
- Project is constructed
- CCSBP visits site and documents project
- Upon completion owner submits signed/notarized affidavits
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Norma Gallegos, Interim Community Services Director

SUBJECT: Presentation and discussion regarding housing attainability and sustainability in Coconino County and City of Flagstaff.

BACKGROUND:

Housing was identified as one of the highest needs and barriers in Coconino County in Community Services’ 2017 Community Needs Assessment. In November 2017, Economic Collaborative of Northern Arizona (ECONA) released Housing Attainability for the Flagstaff Workforce that documents the challenges in housing facing Northern Arizona. Additionally, in 2018 the City of Flagstaff proposed Proposition 422 for Housing Affordability Bonds. These bonds would have been "used to address issues of affordable housing by either assisting those trying to buy a home, or in the creation of additional affordable units through construction, rehabilitation, redevelopment and acquisition of land for housing units, and the related infrastructure," although the measure did not pass (Arizona Daily Sun).

Current programs to address housing attainability and sustainability in Coconino County include the following:
- Coconino County's Commissioned Law Enforcement Officer's & Detention Officer's Retention Program in partnership with Housing Solutions of Northern Arizona
- Coconino County Community Services - housing assistance which includes move-in, eviction prevention, and mortgage assistance, Owner Occupied Housing Rehabilitation Program
- Front Door of Coconino County, a coordinated entry point for services for those experiencing homelessness
- Foundation for Senior Living (FSL), currently in development in Flagstaff utilizing Low Income Housing Tax Credits (LIHTC)
- Housing Solutions of Northern Arizona, down payment assistance and affordable rentals for low to moderate income home buyers, and foreclosure assistance

While there are some programs to address housing issues in the community, housing is a systemic issue in which solutions require investment in infrastructure, employment, education, transportation, and other basic needs.
Representatives from the following agencies have been invited to this work session:

Devonna McLauglin, Chief Executive Officer, Housing Solutions of Northern Arizona
Pedro Cons, Executive Vice-President of Intergrated Health and Human Services, Chicanos Por La Causa
Stephen Hastings, Director of Foundation for Senior Living (FSL) Real Estate Services
Sarah Darr, Housing Director, City of Flagstaff
Justyna Costa, Housing Manager, City of Flagstaff
Leah Bloom, Housing & Grants Administrator, City of Flagstaff
David McIntire, Community Investment Director, City of Flagstaff
John Stigmon, President and CEO, ECONA
Chris Bavasi, Executive Director, Office of Navajo & Hopi Indian Relocation
Eric Wolverton, Executive Director, Habitat for Humanity
Ross Altenbaugh, Executive Director, Flagstaff Shelter Services
Sandi Flores, Senior Programs Director of the Northern Region, Catholic Charities
Camie Rasband, Housing Team Supervisor, Catholic Charities

PURPOSE OF THE PRESENTATION: To provide the Board with an overview of the challenges, trends, and potential opportunities regarding housing attainability in Coconino County.

ALTERNATIVES: Participation the discussion outlined above.
Cancel or reschedule the presentation.

FISCAL IMPACT: No direct financial impact from this work session
Presentation Outline

- Coconino County Housing Overview
  - Introduction to Affordable & Workforce Housing
  - Community Services Housing Assistance
  - American Community Survey Data
  - ECONA Housing Attainability for the Flagstaff Workforce

- Trends and New Initiatives
  - City of Flagstaff Housing Program Focus
  - Housing Solutions of Northern Arizona

- Addressing Housing Issues – Elsewhere and Locally
  - Summit County, Colorado
  - Chicanos Por La Causa – Phoenix and Tucson
  - Foundation for Senior Living – Flagstaff
What is “Affordable Housing?”

The generally accepted definition of affordability is that a household pays no more than 30 percent of annual income on housing and housing related expenses.

[Source: U.S. Department of Housing and Urban Development (HUD)]
What is “Workforce Housing?”

- Workforce housing (rental and homeownership) is **affordable to workers** (e.g. teachers, police officers, firefighters, etc.) and **close to their jobs**.

- HUD doesn’t formally define it, but the Urban Land Institute says it is: “housing that is affordable to households earning 60 to 120 percent of the area median income.” Others say it should cost no more than 30 - 40 percent of household income, or in high cost places it should be attainable for households earning 80 - 140 percent of area median income.
Flagstaff Area Median Income (AMI)

<table>
<thead>
<tr>
<th>Household size</th>
<th>30%</th>
<th>50%</th>
<th>60%</th>
<th>80%</th>
<th>100%</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>$14,700</td>
<td>$24,500</td>
<td>$29,400</td>
<td>$39,200</td>
<td>$52,600</td>
</tr>
<tr>
<td>2</td>
<td>$16,800</td>
<td>$28,000</td>
<td>$33,600</td>
<td>$44,800</td>
<td>$60,100</td>
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<tr>
<td>3</td>
<td>$20,780</td>
<td>$31,500</td>
<td>$37,800</td>
<td>$50,400</td>
<td>$67,600</td>
</tr>
<tr>
<td>4</td>
<td>$25,100</td>
<td>$35,000</td>
<td>$42,000</td>
<td>$56,000</td>
<td>$75,100</td>
</tr>
<tr>
<td>5</td>
<td>$29,420</td>
<td>$37,800</td>
<td>$45,360</td>
<td>$60,500</td>
<td>$81,100</td>
</tr>
<tr>
<td>6</td>
<td>$33,740</td>
<td>$40,600</td>
<td>$48,720</td>
<td>$65,000</td>
<td>$87,100</td>
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<tr>
<td>7</td>
<td>$38,060</td>
<td>$43,400</td>
<td>$52,080</td>
<td>$69,450</td>
<td>$93,100</td>
</tr>
<tr>
<td>8</td>
<td>$42,380</td>
<td>$46,200</td>
<td>$55,440</td>
<td>$73,950</td>
<td>$99,100</td>
</tr>
</tbody>
</table>

Note: 30%, 50%, 80% and 100% income categories are provided by HUD. The 60% income category is provided by ADOH. (Source: ADOH & HUD via COF Housing Program)
Basic Housing Continuum

Public Sector Investment

- Homeless Shelters / Transitional
- Supportive Housing
- Public Housing
- Tax Credit Housing

Private Sector Investment

- Rental Housing
- First Time Homebuyer
- Moving Up / Long Term Homeownership

(Slide via COF Housing Program)
Housing Assistance Funding Approaches

**Demand Side**
- Helps make the existing housing stock affordable to lower-income members of the community
- Most often in the form of lowering the monthly cost to an assisted household

**Supply Side**
- Assists by developing or rehabilitating units

*Note*: Demand-side assistance costs less and is more common than Supply-side.

(Source: COF Housing Program)
**Rental programs** usually focus on:
- 60% AMI and below ($42,000/4-person household)
- Community members, but often **not** College students
- 1 & 2 bedroom units (demand up due to aging pop.)

**Ownership programs** usually focus on:
- First-time homebuyers, often but not always
- Using both demand and supply approaches
- Federal funds limited to 80% AMI and below (maximum income $56,000 / 4 person household)

(Source: COF Housing Program)
## Community Services – Housing Assistance

(Source: CCCS – Social Services)

<table>
<thead>
<tr>
<th>CCCS - Social Services Rental Assistance</th>
<th>Flagstaff</th>
<th>Page</th>
<th>Fredonia</th>
<th>Williams</th>
<th>Total</th>
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<tbody>
<tr>
<td><strong>2015</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eviction/Move In Assist/Mortgage-HH</td>
<td>235</td>
<td>1</td>
<td>0</td>
<td>5</td>
<td>241</td>
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<tr>
<td>Eviction/Move In Assist/Mortgage-Persons</td>
<td>752</td>
<td>6</td>
<td>0</td>
<td>18</td>
<td>776</td>
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<td></td>
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<td></td>
<td><strong>$201,288.62</strong></td>
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<tr>
<td><strong>2016</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Eviction/Move In Assist/Mortgage-HH</td>
<td>176</td>
<td>47</td>
<td>1</td>
<td>11</td>
<td>235</td>
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<tr>
<td>Eviction/Move In Assist/Mortgage-Persons</td>
<td>550</td>
<td>187</td>
<td>3</td>
<td>19</td>
<td>759</td>
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<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$155,146.38</strong></td>
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<tr>
<td><strong>2017</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eviction/Move In Assist/Mortgage-HH</td>
<td>177</td>
<td>75</td>
<td>5</td>
<td>14</td>
<td>271</td>
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<tr>
<td>Eviction/Move In Assist/Mortgage-Persons</td>
<td>529</td>
<td>257</td>
<td>12</td>
<td>35</td>
<td>833</td>
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<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$173,471.98</strong></td>
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<td><strong>2018</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eviction/Move In Assist/Mortgage-HH</td>
<td>231</td>
<td>82</td>
<td>5</td>
<td>13</td>
<td>331</td>
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<tr>
<td>Eviction/Move In Assist/Mortgage-Persons</td>
<td>698</td>
<td>316</td>
<td>16</td>
<td>32</td>
<td>1062</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$241,332.12</strong></td>
</tr>
<tr>
<td><strong>2019</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eviction/Move In Assist/Mortgage-HH</td>
<td>142</td>
<td>50</td>
<td>1</td>
<td>7</td>
<td>200</td>
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<tr>
<td>Eviction/Move In Assist/Mortgage-Persons</td>
<td>408</td>
<td>153</td>
<td>4</td>
<td>16</td>
<td>581</td>
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<td><strong>Total as of 3/13/19</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$149,478.11</strong></td>
</tr>
</tbody>
</table>

**Note:** Over 100 assistance seekers have been turned away since 9/13/18 due to insufficient funds.
# U.S. Census Housing Data
(ACS 2013-2017 Quick Facts, or Fact Finder*)

<table>
<thead>
<tr>
<th></th>
<th>Flagstaff</th>
<th>Doney Park</th>
<th>Page</th>
<th>Tuba City</th>
<th>Coconino</th>
<th>Arizona</th>
<th>U.S.</th>
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<tbody>
<tr>
<td>Population (v2017)</td>
<td>71,795</td>
<td>5,522*</td>
<td>7,553</td>
<td>9,022*</td>
<td>140,776</td>
<td>7,016,270</td>
<td>325M</td>
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<tr>
<td>Persons in Poverty (%)</td>
<td>21.7</td>
<td>7.6</td>
<td>17.4</td>
<td>31.1</td>
<td>18.4</td>
<td>14.9</td>
<td>12.3</td>
</tr>
<tr>
<td>Median Age (Yrs.)</td>
<td>25.1*</td>
<td>39.5*</td>
<td>28.3*</td>
<td>29.6*</td>
<td>30.6*</td>
<td>37.2*</td>
<td>37.8*</td>
</tr>
<tr>
<td>Per Capita Income ($)</td>
<td>25,738</td>
<td>30,985</td>
<td>20,693</td>
<td>16,294</td>
<td>25,722</td>
<td>27,964</td>
<td>31,177</td>
</tr>
<tr>
<td>Median Hshld Inc. ($)</td>
<td>51,758</td>
<td>82,483</td>
<td>60,135</td>
<td>48,293</td>
<td>53,523</td>
<td>53,510</td>
<td>57,652</td>
</tr>
<tr>
<td>Housing Units</td>
<td>27,056*</td>
<td>1,980*</td>
<td>2,714</td>
<td>2,792*</td>
<td>66,071</td>
<td>2.999 M</td>
<td>137 M</td>
</tr>
<tr>
<td>Owner Occupied Unit Rate</td>
<td>45.4%</td>
<td>83.4%</td>
<td>59.6%</td>
<td>60.1%</td>
<td>59.3%</td>
<td>63.1%</td>
<td>63.8%</td>
</tr>
<tr>
<td>Median Value Owner Occupied Units</td>
<td>$296.7K</td>
<td>$328.0K</td>
<td>$147.3K</td>
<td>$56.8K</td>
<td>$241.4K</td>
<td>$193.2K</td>
<td>$193.5K</td>
</tr>
<tr>
<td>Median Monthly Owner Costs (w/ Mortgage)</td>
<td>$1,572</td>
<td>$1,555</td>
<td>$1,299</td>
<td>$774</td>
<td>$1,490</td>
<td>$1,354</td>
<td>$1,515</td>
</tr>
<tr>
<td>Median Monthly Owner Costs (w/o Mortgage)</td>
<td>$409</td>
<td>$486</td>
<td>$420</td>
<td>$495</td>
<td>$345</td>
<td>$394</td>
<td>$474</td>
</tr>
<tr>
<td>Median Gross Rent</td>
<td>$1,138</td>
<td>$1,658</td>
<td>$920</td>
<td>$652</td>
<td>$1,079</td>
<td>$972</td>
<td>$982</td>
</tr>
</tbody>
</table>

(Source: U.S. Census Bureau ACS 2013-2017)
Flagstaff MSA (Coconino)
Homeownership Wage Gap

```
| Total Employees Flagstaff MSA | 62,390 |
| Employees making $85,000+    | 1,164  | 1.90% |
| Employees Making 44,000 - 84,999 | 13,569 | 21.7% |
| Employees Making Less than $44,000 | 47,659 | 76.4% |

Over $90,000 Income needed to purchase a $350,000 home.

$57,000 Income needed to rent a two bedroom apartment

Flagstaff City Represents 63% of MSA
```

Note: Flagstaff is listed as the #1 city in U.S. for a housing bubble (& burst?) in 2019 per [www.nationalmortgagenews.com/list/12-cities-on-the-verge-of-a-housing-bubble-2019](http://www.nationalmortgagenews.com/list/12-cities-on-the-verge-of-a-housing-bubble-2019).

Source: 2016 BLS Annual Wage Estimate via ECONA
<table>
<thead>
<tr>
<th>Year</th>
<th>Total Workers in County</th>
<th>Living and Working</th>
<th>Working From Outside County</th>
<th>Living In County Working Outside</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005</td>
<td>54,637</td>
<td>36,522</td>
<td>18,115</td>
<td>11,544</td>
</tr>
<tr>
<td>2015</td>
<td>56,249</td>
<td>36,811</td>
<td>19,438</td>
<td>15,783</td>
</tr>
<tr>
<td>Change</td>
<td>1,612</td>
<td>289</td>
<td>1,323</td>
<td>4,239</td>
</tr>
<tr>
<td></td>
<td>2.95%</td>
<td>0.79%</td>
<td>7.30%</td>
<td>36.72%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Total Workers in Flag</th>
<th>Living and Working</th>
<th>From Outside Flag</th>
<th>Living In Flag Working Outside</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005</td>
<td>36,746</td>
<td>20,858</td>
<td>15,888</td>
<td>9,388</td>
</tr>
<tr>
<td>2015</td>
<td>39,109</td>
<td>19,842</td>
<td>17,267</td>
<td>10,617</td>
</tr>
<tr>
<td>Change</td>
<td>2,363</td>
<td>(1,016)</td>
<td>1,379</td>
<td>1,229</td>
</tr>
<tr>
<td></td>
<td>6.4%</td>
<td>-4.9%</td>
<td>8.7%</td>
<td>13.1%</td>
</tr>
</tbody>
</table>
## Top 10 Place Coconino Workers Reside, and Residents Work

(Source: AZOEO)

<table>
<thead>
<tr>
<th>Top 10 Places Coconino Workers Reside (2015)</th>
<th># of Workers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flagstaff</td>
<td>21,124</td>
</tr>
<tr>
<td>Phoenix</td>
<td>2,205</td>
</tr>
<tr>
<td>Doney Park</td>
<td>1,778</td>
</tr>
<tr>
<td>Page</td>
<td>1,556</td>
</tr>
<tr>
<td>Williams</td>
<td>1,110</td>
</tr>
<tr>
<td>Sedona</td>
<td>937</td>
</tr>
<tr>
<td>Kachina Village</td>
<td>791</td>
</tr>
<tr>
<td>Verde Village</td>
<td>683</td>
</tr>
<tr>
<td>Cottonwood</td>
<td>651</td>
</tr>
<tr>
<td>Tuba City</td>
<td>581</td>
</tr>
<tr>
<td>Sub-total</td>
<td>31,416</td>
</tr>
</tbody>
</table>

Total Workers in County: 51,865

Workers Residing in Top 4 Places Outside County: 4,476

<table>
<thead>
<tr>
<th>Top 10 Places Coconino Residents Work (2015)</th>
<th># of Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flagstaff</td>
<td>24,340</td>
</tr>
<tr>
<td>Phoenix</td>
<td>3,775</td>
</tr>
<tr>
<td>Page</td>
<td>2,091</td>
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<tr>
<td>Williams</td>
<td>912</td>
</tr>
<tr>
<td>Tempe</td>
<td>737</td>
</tr>
<tr>
<td>Grand Canyon Village</td>
<td>710</td>
</tr>
<tr>
<td>Sedona</td>
<td>686</td>
</tr>
<tr>
<td>St. Michaels</td>
<td>635</td>
</tr>
<tr>
<td>Scottsdale</td>
<td>612</td>
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<tr>
<td>Prescott</td>
<td>502</td>
</tr>
<tr>
<td>Sub-total</td>
<td>35,000</td>
</tr>
</tbody>
</table>

Total Residents Employed: 48,805

Residents Working in Top 6 Places Outside County: 6,947
Entry level homes disappearing and many higher income households are stuck renting which constrains rental housing supply

The supply of affordably priced detached homes has nearly evaporated for households with incomes below approximately 100% of the area median income and challenges exist for families up to 120% AMI

Nearly universal among the stakeholders was the acknowledgement that housing and cost of living are critical issues that will impact economics and community fabric

Threshold moment - resort community vs. economic vibrancy

(Source: ECONA)
2017 ECONA Housing Attainability
Key Recommendations Summary

- Pursue a system change approach (Paradigm Shift)
- Secure public/private funds for homeownership (Infrastructure)
- Open up developable land with road infrastructure & other incentives for below market production
- Redesign incentives for developers to meet city land use needs
- Develop public/private delivery of housing priced at key levels
- Create clear framework for pricing and production goals
- Expand down payment assistance (public & private) and serve higher income levels
- Educate community on housing crisis, and grow support for appropriate development
- Explore new mixed income cross-subsidization and other homeownership development models

[Note: Most still to be developed and implemented.] (Source: ECONA)
City of Flagstaff Housing Program – New Opportunity

- Prop. 422 Housing Affordability Bonds didn’t pass Nov.’18, so...
- City Council Work Session (3/12/19) gave go-ahead to staff for a new long-term plan and path (4 – 8 years)
- Prior planning and positioning is lining up with new option
- HUD’s Repositioning Public Housing (RPH) provides flexibilities, allowing communities to develop locally appropriate strategies
- Rental Assistance Demonstration (RAD) utilizes a new financial platform with access to public and private funds but maintains public stewardship and is cost neutral
- COF will send HUD a Letter of Intent, identify a “co-developer” partner via a Request for Statement of Qualifications process

(Source: COF Housing Program)
COF Housing Priorities Maintained
...but there are unknowns

- Current and future residents remain #1 focus
- Increases number of rental units
- Retains land ownership (a reversionary clause at a minimum)
- Retains property management

...but specific dates, unit numbers, locations, AMI served, funding sources, and potential funding leverage are unknown (to be figured out during process)

(Source: COF Housing Program)
Devonna McLaughlin,
Executive Director,
Housing Solutions for Northern Arizona
Housing in Coconino County

Situating The Community Need
Our Current Housing Market

- Flagstaff/Kachina: 21 homes listed as “active” for sale $250,000 and below. 12 of those listings are condos (1&2 beds). 6 are manufactured homes.
- 10 homes listed as “active” for sale $250,000-$300,000. 2 listings are City Land Trust Homes.
  - Annual income needed for homes $265,000 = $66,000.
- Bellemont: 17 homes listed as “active” for sale - $298,000 - $450,000.
  - Annual income needed for home @ $300,000 = $70,000
- Doney Park: 3 homes listed as “active” for sale - $415,000 - $533,000.
Our Current Housing Market


<table>
<thead>
<tr>
<th>Rental Unit Size</th>
<th>Average Monthly Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Studio</td>
<td>$909</td>
</tr>
<tr>
<td>1-bedroom</td>
<td>$1,167</td>
</tr>
<tr>
<td>2-bedroom</td>
<td>$1,441</td>
</tr>
<tr>
<td>3-bedroom</td>
<td>$1,865</td>
</tr>
</tbody>
</table>

- In order to afford the average 2-bedroom apartment without being housing cost burdened, a family would have to earn $4,800/mo. or $57,600 annually.
- There were 1,250 families on waiting lists for an income-restricted apartment in April 2018.
- *** working to update survey w/ 2019 data now***
City of Page

• HSNA has had conversations with City of Page officials, who relay that workforce housing is in short supply. Much of the housing stock has been converted to short-term vacation rentals.

• Housing is needed for both seasonal and year-round employees.

• Housing Solutions & USDA representatives will be in Page in May to do a Homebuyer’s Workshop. Our WISH assistance can be used with USDA direct mortgage financing.
Coconino County’s Commissioned Law Enforcement Officer’s & Detention Officer’s Retention Prgm

- In December 2018, approved for County employees to use the retention program to purchase a first home.
- First Detention Officer purchased home in December.
- Second Detention Officer purchased home last week.
About 15% of all Summit County housing is workforce housing. The first deed restricted units in the 1997 Ophir development still sell for under $200,000, while some recent new market rate 400 square foot units sold for $500K.

New West Hills Phase II townhomes and condos range from $212,126 for the lowest-AMI two-bedroom condos to $441,149 for the highest-AMI three-bedroom townhomes. The maximum total gross income for the two-bedroom townhomes ranges from $97,920 to $106,080; maximum income for the three-bedroom townhome units is $122,525; and maximum income for the two-bedroom condominiums ranges from $73,440 to $89,760.

The percentage of Summit County AMI a household is in can be found on the Summit Combined Housing Authority website (www.SummitHousing.US).

(Source: Summit County)
Summit County workforce housing developments are subsidized with Summit Combined Housing Authority Referred Measure 5A funds, first approved by voters in November 2006, and then renewed in perpetuity November 2015. The measure authorizes a sales and use tax and Development Impact Fee to fund affordable workforce housing purposes (e.g., land purchases, construction of new homes, and purchases of existing homes for employee use).

Measure 2016-5A further authorized a temporary sales tax for constructing affordable workforce rental and owner-occupied housing units.

Summit County (www.co.summit.co.us) suggests also comparing the affordable housing policies of Pitkin County (www.apcha.org) and Eagle County (www.vailindeed.com).

(Source: Summit County)
Pedro Cons,
Executive Vice President,
Integrated Health & Human Services,
Chicanos Por La Causa (CPLC)
CPLC Fully-Owned
For-Profit Subsidiaries

- Tiempo Inc., La Causa Development, La Causa Construction, and La Causa Realty offer design and construction, management and sale of residential and commercial projects, including apartment investment advisement, property development, domestic and international project marketing, residential asset management, acquisition, sales, and leasing.

- Subsidiaries contract with cities and funding sources via federal grants, LIHTC Affordable Housing, New Market Tax Credit projects, funding from HUD, EDA and other community capital, provide affordable housing alternatives to the communities they serve. Balancing mission-driven projects with a competitive edge and expertise, the real estate division of CPLC is considered one of the top performing non-profits in the country.
CPLC Single- and Multi-Family Housing

- **Single-Family Housing** built, sold, and managed (affordable and market-rate assets), including modular, townhomes, condos, and new construction (39 in 2016).

- **Multi-Family Housing** leasing and property management for senior, project-based, affordable, and market-rate homes (3,471 residents in 2,406 managed rental units).

- **Living assistance services** are offered to hundreds of seniors in seven locations, including cleaning, cooking, transportation, recreation, and other options for very low-income seniors.
CPLC provides those who’ve had domestic violence, extremely low incomes, previous criminal history, previous foster care, separated families, serious mental illness, or substance abuse and addiction with the following stability services:

- **Rental Assistance Administration** to help pay rent for those who qualify utilizing public and private funds
- **Resident Service Coordination** to fight social isolation and promote aging in place for low-income seniors maintaining independence and reducing Medicare/Medicaid costs
- **Housing Navigation** to help the at-risk and underserved to secure and maintain affordable, stable housing
Stephen L. Hastings
Director of FSL Real Estate Services
Realities of Affordable Senior Housing Resources

- Demand is persistent and increasing
- Costs of land, labor and materials is on the rise
- Special Senior or Affordable Housing Resources Dwindling or extinct
- Remaining Resources have to stretch across all affordable and homeless housing sectors
Great Experience!

Flagstaff Senior Meadows
Flagstaff, AZ

Waitlist: Over 440 households!

Funding
FHLBSF AHP: $1,000,000
Owner Equity: $596,026
LIHTC; $8,720,428
Award Year: June, 2010
Highland Square
Cottonwood, AZ

Prospect List: Over 420 people
Before any marketing effort

Funding
FHLBCH AHP: $360,000
USDA RD: $1,000,000
USDA Subsidies: $ Priceless
LIHTC: $7,166,000
HOME: $750,000
Award Year: June, 2017
Humphreys, Downtown Flagstaff
## Escalating Direct Construction Cost Comparison for LIHTC Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Year</th>
<th>Cost Per Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pineview Manor</td>
<td>2011</td>
<td>$86,171</td>
</tr>
<tr>
<td>Highland Square</td>
<td>2016</td>
<td>$110,433</td>
</tr>
<tr>
<td>Acacia Heights</td>
<td>2018</td>
<td>$153,000</td>
</tr>
<tr>
<td>Marist (Midrise)</td>
<td>2018</td>
<td>$175,816</td>
</tr>
</tbody>
</table>
Diminishing Gap Resources

- HOME Investment Partnership Funding – Dwindling
- HUD 202 Capital funding and Loans - Gone
- AZ State Housing Trust Funds – Cut from $29 Million to $4 Million
- Local Municipal Contributions – All but eliminated
- County Housing Bond Funds – Rarely approved by voters
Demographic Changes in Typical Senior Resident

- **2009**
  - Modest Pension and Social Security
  - Some cash savings & working Car
  - Property wait list of 10 – 30 households

- **2019**
  - Social Security Only
  - No car or one in poor condition
  - Little to no savings
  - Great expectations for services
  - Property wait lists of over 300 households
## By the Numbers…A typical 70 Unit Senior

<table>
<thead>
<tr>
<th>Description</th>
<th>Income</th>
<th>Net Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>$445,415</td>
<td>$445,415</td>
</tr>
<tr>
<td>Expense</td>
<td>304,370</td>
<td>304,370</td>
</tr>
<tr>
<td>Social Services</td>
<td></td>
<td>60,000</td>
</tr>
<tr>
<td>Mortgage Debt Services</td>
<td>111,648</td>
<td>43,385</td>
</tr>
<tr>
<td>Net Operating Income</td>
<td>29,397</td>
<td>37,660</td>
</tr>
<tr>
<td>Social Services</td>
<td>60,000</td>
<td></td>
</tr>
<tr>
<td>Net Income</td>
<td>($30,603)</td>
<td>$37,660</td>
</tr>
</tbody>
</table>
| Over 30 Year Compliance            | ($1,435,048) | $1,765,968 | w/ 1.5% inflation
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Dr. Marie Peoples, Deputy County Manager

SUBJECT: Presentation and discussion regarding the Stronger as One Coalition—Mental Health and Suicide Prevention Steering Committee.

BACKGROUND:

Inspired by the October 2018 Stronger as One Symposium, community leaders concerned about mental wellbeing have come together to increase knowledge, compassion, and action related to mental health and wellbeing for the residents of Coconino County. The conversation has grown organically over the past five months into five primary areas of focus:

   Mental Health First Aid – Stakeholders are working to increase community capacity through Mental Health First Aid, a training program designed to enhance knowledge and awareness of mental health and how to respond to people in need.

   Teen and Young Adult Mental Wellbeing – Stakeholders are dedicated to engaging young people between the ages of 12-26 for their voice in planning and service development around mental health and suicide prevention.

   Communication – A group is working with media, PIO’s and other stakeholders to encourage a standard use of best practice messaging to inform policy makers, students, and the community at large about suicide, mental illness, and mental wellbeing.

   Services – This group is undertaking the challenge to asset map to better understand service needs in order to improve crisis, clinical, and community service availability, access, and collaborative effectiveness.

   Data – Stakeholders are collecting, analyzing and monitoring key trends and facts about mental wellbeing, and will use this data to inform services, communications, and best practice program development.
Representatives from each working group have been invited to provide updates on their group’s progress and to be available for discussion or questions from the Board.

1. Mike Penca--FUSD
2. Michele Axlund -CCPHSD
3. Tiffany Kerr--CCPHSD
4. Councilmember Jamie Whelan
5. Julie Ryan --NAU
6. Dr. Smith--CCC
7. Paul Kulpinski- LAUNCH
8. Chief Musselman- Flagstaff Police Department
9. Sheriff Driscoll
10. Matt Eckhoff- Northern Arizona Healthcare Foundation
11. Kerry Blume--NARBHA
12. Dr. Carroll--NARBHA
13. Jacelyn Salabye-- Native Americans for Community Action Incorporated
14. Mary Jo Gregory—NARBHA

PURPOSE OF THE PRESENTATION:

To provide the Board with an introduction and overview of the Stronger as One Coalition.

ALTERNATIVES:

The following alternatives are available to the Board of Supervisors:
• Participation in the discussion outlined above.
• Cancel or reschedule the presentation.

FISCAL IMPACT:

No direct financial impact from this work session.

ATTACHMENTS:

1 - Staff Report
2 - STRONGER AS ONE POWERPOINT
DATE: 3/6/2019

TO: Honorable Chair and Members of the Board

FROM: Dr. Marie Peoples, Deputy County Manager

SUBJECT: Presentation and discussion regarding the Stronger as One Coalition—Mental Health and Suicide Prevention Steering Committee.

BACKGROUND:

Inspired by the October 2018 Stronger as One Symposium, community leaders concerned about mental wellbeing have come together to increase knowledge, compassion, and action related to mental health and wellbeing for the residents of Coconino County. The conversation has grown organically over the past five months into five primary areas of focus:

- **Mental Health First Aid** – Stakeholders are working to increase community capacity through Mental Health First Aid, a training program designed to enhance knowledge and awareness of mental health and how to respond to people in need.
- **Teen and Young Adult Mental Wellbeing** – Stakeholders are dedicated to engaging young people between the ages of 12-26 for their voice in planning and service development around mental health and suicide prevention.
- **Communication** – A group is working with media, PIO’s and other stakeholders to encourage a standard use of best practice messaging to inform policy makers, students, and the community at large about suicide, mental illness, and mental wellbeing.
- **Services** – This group is undertaking the challenge to asset map to better understand service needs in order to improve crisis, clinical, and community service availability, access, and collaborative effectiveness.
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• Cancel or reschedule the presentation.

FISCAL IMPACT:

No direct financial impact from this work session.

ATTACHMENTS:

1 - Staff Report
2 – STRONGER AS ONE PRESENTATION
Stronger as One Coalition

Increasing knowledge, empathy, and action related to mental health and wellbeing
History of the Coalition

1. Data: Recognition of an increase in deaths by suicide
2. Symposium
3. Formation of Coalition
4. Teen and Young Adult Focus Group
5. Meeting with Dr. Adelsheim
Stronger as One Symposium

Mental Wellbeing for All

Stronger as One

Make your voice part of the collaborative conversation on mental well-being at the STRONGER AS ONE Symposium.

October 11, 2018
9 a.m. – 2:30 p.m.
High Country Conference Center
201 W Butler Avenue – Flagstaff, Arizona
Age-Adjusted Suicide Rate 2011-2015 by County

- Northern Arizona: 29
- United States: 12.8
- Yavapai: 30.8
- Navajo: 28.7
- Mohave: 32.8
- Gila: 31.4
- Coconino: 21.7
- Apache: 28.6
Residence of Deaths by Suicide

- **Coconino County Resident**
- **Other County Resident**

<table>
<thead>
<tr>
<th>Year</th>
<th>Coconino County</th>
<th>Other County</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>9</td>
<td>26</td>
</tr>
<tr>
<td>2015</td>
<td>32</td>
<td>26</td>
</tr>
<tr>
<td>2016</td>
<td>23</td>
<td>23</td>
</tr>
<tr>
<td>2017</td>
<td>32</td>
<td>19</td>
</tr>
<tr>
<td>2018**</td>
<td>45</td>
<td>17</td>
</tr>
<tr>
<td>2019**</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

*Other County Resident*
Age Groups of Deaths by Suicide

Coconino County Residents

2014 | 2015 | 2016 | 2017 | 2018
---|---|---|---|---
5-14 yr | 14 | 5 | 6 | 8 | 6
15-24 yr | 8 | 6 | 12 | 7 | 14
25-34 yr | 6 | 8 | 8 | 6 | 12
35-44 yr | 8 | 4 | 3 | 3 | 5
45-54 yr | 8 | 2 | 3 | 3 | 6
55-64 yr | 7 | 3 | 3 | 3 | 6
65 and up | 8 | 2 | 3 | 3 | 6
The Human Factor

• Our community members are more than numbers. The effect of any death by suicide is wide-spread and is spurring community activism.

  – Teens and young adults have expressed a desire to be heard and involved

  – Parents, family, and community want to connect better with young people

  – We have heard a desire from the community to provide resources such as Head Space, peer support, counseling
Work Groups

- Teen and Young Adult: Councilwoman Whelan
- Communication: Chairman Babbott
- Data: Deputy Manager Peoples
- Mental Health First Aid: Sheriff Driscoll & Chief Musselman
- Services: Manager Jayne
<table>
<thead>
<tr>
<th>Partnership</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Kelli Williams</strong></td>
</tr>
<tr>
<td><strong>Colleen Smith</strong></td>
</tr>
<tr>
<td><strong>Virginia Watahomigie</strong></td>
</tr>
<tr>
<td><strong>Tiffany Kerr</strong></td>
</tr>
<tr>
<td><strong>Risha VanderWey</strong></td>
</tr>
<tr>
<td><strong>Stacie Zanzucchi</strong></td>
</tr>
<tr>
<td><strong>Kara Kelty</strong></td>
</tr>
<tr>
<td><strong>Michael Penca</strong></td>
</tr>
<tr>
<td><strong>Amanda Beda</strong></td>
</tr>
<tr>
<td><strong>Bryon Matsuda</strong></td>
</tr>
</tbody>
</table>

5. 03/26/2019 | County Manager | Stronger as One Coalition Presentation
Thank You!
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Eric Peterson, Public Affairs Director

SUBJECT: Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.

- Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
  - District 4- Supervisor Jim Parks
  - District 2- Supervisor Elizabeth Archuleta
  - District 3- Supervisor Matt Ryan
  - District 5- Supervisor Lena Fowler
  - District 1- Supervisor Art Babbott

- County Manager's Report
  - update on Planning and Zoning Schedule
- Board Planning Calendar
- Events Calendar

- Chair's Report

- Update, discussion, and possible direction to staff regarding County Communications

- Update, discussion, and possible direction to staff regarding Local, State and Federal Issues
The following applications are scheduled for a public hearing on Wednesday, April 24, 2019. At the Study Session, Commissioners will briefly discuss these cases:

1. **Case No. ZC-18-008**: A request for a Zone Change from the AR (Agricultural Residential, one acre minimum parcel size) Zone to the RS-16,000 (Residential Single Family, 16,000 sq. ft. minimum parcel size) Zone on three parcels totaling 2.28 acres. The subject properties are located in Oak Creek Canyon on Lower Indian Gardens Drive and are identified as Assessor’s Parcel Numbers 405-28-003A, 405-28-004 and 405-28-005.
   - Property Owner: Ellis Revocable Living Trust DTD 04-02-97, Sedona, AZ
   - Property Owner: Elizabeth W Kauffman Trust, Scottsdale, AZ
   - Property Owner: Cameron Family Trust, Sedona, AZ
   - Applicant: David Ellis, Sedona, AZ
   - County Supervisor District: 3 (Matt Ryan)

2. **Case No. ZC-18-010 and SUB-18-004**: A request for a Change of Zoning Regulations with approval of a Master Development Plan to provide for modified RM-20/A standards where CH-10,000 standards currently apply and a 94-lot Subdivision Preliminary Plat on two parcels totaling 8.02 acres in the PC (Planned Community) Zone. The subject properties are located north of Shadow Mountain Drive and east of the Pilot Travel Center and the Days Inn in Bellemont and are identified as Assessor’s Parcel Numbers 203-47-001F and a portion of 203-47-001M.
   - Property Owner: Flagstaff Meadows, LLC, Queen Creek, AZ
   - Property Owner: McCleve LC and DR Revocable Living Trust DTD, Queen Creek, AZ
   - Applicant: Tim Campbell, Finesse Properties, Queen Creek, AZ
   - County Supervisor District: 3 (Matt Ryan)

3. **Case No. CUP-19-004**: A request for a Conditional Use Permit to allow additional livestock on a .97 acre parcel in the AR (Agricultural Residential, one acre minimum parcel size) Zone. The parcel is located at 3071 Kachina Trail, and also identified as Assessor’s Parcel Number 116-15-058.
   - Property Owners/Applicants: Kathryn and Ralph LeFevre, Flagstaff, AZ
   - County Supervisor District: 3 (Matt Ryan)
4. **Case No. ZC-19-003:** A request for a Zone Change from the RS-36,000 (Residential Single Family, 36,000 sq. ft. minimum parcel size) Zone to the CG-10,000 (Commercial General, 10,000 sq. ft. minimum parcel size) on a 4.65 acre portion of a .93 acre parcel for the development of a restaurant. The parcel is located at 17612 Fairway Drive in Munds Park and is also identified as Assessor’s Parcel 400-37-001D.
   Property Owner: Thomas Ryan, Munds Park, AZ
   Applicant: Thomas Ryan and Bill Spain
   Representative: Bill Spain, Scottsdale, AZ
   County Supervisor District: 3 (Matt Ryan)

5. **Case No. CUP-19-013:** A request for a Conditional Use Permit renewal (of CUP-13-034) for a hotel/motel and wedding facilities on a 2.42 acre parcel in the CG-10,000 (Commercial General, 10,000 sq. ft. minimum parcel size) Zone. The parcel is located at 6401 N. State Route 89A in Oak Creek Canyon and also identified as Assessor’s Parcel Number 405-20-010A.
   Applicant: Dina Riggs, Flagstaff, AZ
   Property Owner: AMMR LLC, Flagstaff, AZ
   Supervisorial District: 3 (Matt Ryan)

6. **Case No. CUP-19-014:** A request for a Conditional Use Permit renewal (of CUP-16-016) for a 19 space RV park, RV storage, and an owner/operator’s residence on a 2.16 acre parcel in the CG-10,000 (Commercial General, 10,000 sq. ft. minimum parcel size) Zone. The parcel is located at 1949 State Route 260 in Forest Lakes and is also identified as Assessor’s Parcel 403-68-016A.
   Property Owner: Rocking RV Ranch, LLC, Sun City West, AZ
   Applicant: Fred James, Sun City West, AZ
   County Supervisor District: 4 (Jim Parks)

7. **Case No. CUP-19-016 and DRO-19-001:** A request for a Conditional Use Permit and Design Review for a 15 space RV park on a 2.76 acre parcel in the CG-10,000 (Commercial General, 10,000 sq. ft. minimum parcel size) Zone. The parcel is located at 8025 State Route 89 in Doney Park and is also identified as Assessor’s Parcel 301-26-003C.
   Property Owner/Applicant: Jay Douglass Revocable Trust DTD, Flagstaff, AZ
   County Supervisor District: 4 (Jim Parks)

Pending review at this Study Session, the following applications may be eligible for Administrative Renewal by the Community Development Director:

Case No. CUP-19-015: A request for a Conditional Use Permit renewal (of CUP-14-017) for commercial horse boarding on six parcels totaling 8.21 acres in the AR (Agricultural Residential, one acre minimum parcel size) Zone. The property is located at 1158 West Valley Circle in Kaibab Estates West near Ash Fork and is identified as Kaibab Estates West Annex 5, Lots 453, 454, 460, 461, 462, and 464, and as Assessor’s Parcel Numbers 206-46-012, 013, 017, 018, 019, and 021.
   Property Owner/Applicant: Gail and Martin Meserve, Ashfork, AZ
   Supervisorial District: 1 (Art Babbott)

Community Development Department Update
1. The Board of Supervisors directed staff to update the Doney Park/Timberline/Fernwood Area Plan as the next Area Plan update project.
2. Discussion with the Urban Wildlife Planner regarding data methods used for the Perrin Wind Farm and lessons learned. Discussion regarding proposed best practices for future wind energy projects.
3. Review the Building Codes proposed updates.

Board of Supervisors Update
4. The Board will have Work Sessions on March 26th regarding Building Code updates and on April 9th regarding Ch 3 of the Zoning Ordinance update.

Commission and Staff Roundtable
Coconino County
Planning and Zoning Commission
Agenda

Meeting of March 27, 2019 – 5:30 PM
Board of Supervisors’ Meeting Room
County Administrative Center
219 East Cherry Avenue
Flagstaff, Arizona

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this regular meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the Commission’s attorneys on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A) (3). Items may be taken out of the order listed below at the call of the Chair.

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

February 27, 2019

III. PUBLIC HEARINGS

1. Case No. ZC-18-009: A request for a Zone Change from the OS (Open Space) Zone to the G (General, ten acre minimum parcel size) Zone on a portion of two parcels totaling 425.6 acres. The subject properties are located approximately two miles north of Clint’s Well and west of Lake Mary Road and are identified as Assessor’s Parcel Numbers 402-3-008E and a portion of 402-31-007A.
   Property Owner: Clear Creek 820, LLC, Phoenix, AZ
   Applicant: Richard Schust, Phoenix, AZ
   Representative: Ross A. Wilson, Phoenix, AZ
   County Supervisor District: 4 (Jim Parks)

2. Case No. ZC-18-011: A request for a Zone Change from the RS-4 (Residential Single-Family, four acre minimum parcel size) Zone to the RS-1 (Residential Single-Family, one acre minimum parcel size) Zone on two parcels totaling 8.23 acres. The subject properties are located at 2861 and 2875 Kona Trail in Kachina Village and are identified as Assessor’s Parcel Numbers 116-17-007 and 116-17-008.
   Property Owner: Michael Bode, Tempe, AZ
3. **Case No. ZC-19-001 and CUP-19-006:** A request for a Zone Change from the G (General, 10 acre minimum parcel size) Zone to the CH-10,000 (Commercial Heavy, 10,000 sq. ft. minimum parcel size) Zone and a conditional use permit for a recreational vehicle storage business on a 1.47 acre parcel. The subject property is located at 1183 Wild Rose Trail in Forest Lakes and is identified as Assessor’s Parcel Numbers 403-34-001W.  
   **Property Owner:** Ryan D and Lonna D Keller Revocable Trust, Heber, AZ  
   **Applicant:** Ryan Keller  
   **County Supervisor District:** 3 (Matt Ryan)

4. **Case No. CUP-19-007:** A request for a Conditional Use Permit for an agritourism business on a 15.87 acre parcel in the G (General, 10 acre minimum parcel size) Zone. The subject property is located at 19722 Leupp Road approximately 11 miles northeast of the intersection with Townsend-Winona Road and is identified as Assessor’s Parcel Numbers 303-25-009J.  
   **Property Owner:** Painted Desert Demonstration Projects, Inc., Flagstaff, AZ  
   **Applicant:** Mark Sorensen, Flagstaff, AZ  
   **County Supervisor District:** 4 (Jim Parks)

5. **Case No. CUP-19-008:** A request for a Conditional Use Permit for a community center on a 2.6 acre parcel in the AR 2½ (Agricultural Residential, 2 ½ acre minimum parcel size) Zone. The subject property is located at 6925 Willopete Drive in Doney Park and is identified as Assessor’s Parcel Numbers 301-29-048B.  
   **Property Owners/Applicants:** Jeffrey and Brittany Lehman, Flagstaff, AZ  
   **County Supervisor District:** 4 (Jim Parks)

6. **Case No. ZC-19-002 and CUP-19-010:** A request for a Zone Change from the G (General, 10 acre minimum parcel size) Zone to the CH-10,000 (Commercial Heavy, 10,000 sq. ft. minimum parcel size) Zone and a Conditional Use Permit for a 122 space expansion of a RV park on two parcels totaling 18.32 acres. The subject properties are located west of Interstate 17 in Munds Park and are identified as Assessor’s Parcel Numbers 400-43-001M and a portion of 400-43-001K.  
   **Property Owner:** MBC Properties No 3, LLC, Phoenix, AZ  
   **Applicant:** Terrascape Consulting, LLC, Phoenix, AZ  
   **Representative:** Lisa Nelson  
   **County Supervisor District:** 3 (Matt Ryan)

7. **Joint Land Use Study (JLUS).** The draft JLUS report was approved by the Policy Committee on January 30th, the report is available for review at www.coconinojlus.com. The Planning and Zoning Commission will hold a public hearing and make a recommendation to the Board of Supervisors regarding adoption of the JLUS as an amendment to the Comprehensive Plan.

8. **Subdivision Ordinance update.** The draft Subdivision Ordinance was developed with a citizen committee and diverse stakeholder input, the draft is available for review at http://www.coconino.az.gov/622/Planning-and-Zoning. The Planning and Zoning Commission will hold a public hearing to make a recommendation to the Board of Supervisors regarding adoption and replacement of the old Subdivision Ordinance.
IV. CALL TO PUBLIC FOR ITEMS NOT ON THE AGENDA

V. CONTINUATION OF STUDY SESSION IF NEEDED
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Eric Peterson, Director of Public Affairs

SUBJECT: Recognize the winners of the Coconino County Spelling Bee; Hannah Dodt-Champion, Ivan Robertson-2nd place, and Jacob Frate-3rd Place.

RECOMMENDED MOTION OR MOTION REQUESTED:

To recognize the students.

NAME(S) OF PERSON BEING RECOGNIZED:

Hannah Dodt, Ivan Robertson, and Jacob Frate.

PERSON REQUESTING THE RECOGNITION:

Dr. Risha VanderWey, Superintendent of Schools

REASON FOR THIS RECOGNITION:

The 2019 Coconino County Spelling Bee took place on Saturday, February 9th at the Coconino High School. Hannah Dodt, a seventh-grader at Flagstaff Home Educators, a local home school program, won first place at the Bee correctly spelling "bequeth" and "potash" in the ninth round. The 2nd place finisher was Ivan Robertson, a fourth-grader at Puente de Hozho. 3rd place was awarded to Jacob Frate, an eighth-grader at San Francisco de Asis.

ATTACHMENTS:

1 - Staff Report
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Eric Peterson, Director of Public Affairs

SUBJECT: Recognize Dr. Risha VanderWey, Coconino County Superintendent of Schools, on successful defense of a doctoral dissertation and being conferred a doctorate degree.

RECOMMENDED MOTION OR MOTION REQUESTED:

To recognize Dr. VanderWey.

NAME(S) OF PERSON BEING RECOGNIZED:

Dr. Risha VanderWey, Superintendent of Schools

PERSON REQUESTING THE RECOGNITION:

Eric Peterson, Public Affairs Director

REASON FOR THIS RECOGNITION:

On Monday, March 11th, Dr. Risha VanderWey, Coconino County Superintendent of Schools, successfully defended her doctoral dissertation and was conferred a doctorate degree from Northern Arizona University. In recognition of outstanding service and dedication to personal learning, the recognition is requested to honor a Coconino County success!

ATTACHMENTS:

1 - Staff Report
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Eric Peterson, Director of Public Affairs

SUBJECT: Recognize Supervisor Fowler and Gregory Nelson for successful completion of the National Association of Counties (NACo) High Performance Leadership Academy.

RECOMMENDED MOTION OR MOTION REQUESTED:

Recognize Supervisor Fowler and Gregory Nelson for successful completion of the NACo High Performance Leadership Academy.

NAME(S) OF PERSON BEING RECOGNIZED:

Supervisor Fowler and Gregory Nelson

PERSON REQUESTING THE RECOGNITION:

Eric Peterson

REASON FOR THIS RECOGNITION:

Supervisor Fowler and Gregory Nelson completed the NACo High Performance Leadership Academy.

ATTACHMENTS:

1 - Staff Report - 3/20/2019
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Lindsay Daley, Clerk of the Board

SUBJECT: Consideration and possible action regarding a Proclamation designating April 2019 as Child Abuse Prevention Month.

RECOMMENDED MOTION or MOTION REQUESTED: Approve the Proclamation designating April 2019 as Child Abuse Prevention Month.

PERSON OR ORGANIZATION REQUESTING THE PROCLAMATION:
Virginia Watahomigie

REASON FOR THIS PROCLAMATION:

This proclamation is for Child Abuse Prevention Month, which is April. Child abuse and neglect harm children and increase the likelihood of criminal behavior, substance abuse, health problems and risky behaviors. With the partnerships created in our community, child abuse prevention programs succeed. Keeping children safe is a community responsibility and child abuse prevention must be a community effort and a top priority.

PERSON WHO WILL BE READING OR ACCEPTING THE PROCLAMATION:
Virginia Watahomigie

ATTACHMENTS:

1 – Staff Report
Proclamation

Designating April 2019 as Child Abuse Prevention Month

Whereas, keeping children safe is a community responsibility, and child abuse prevention must be a community effort and a top priority; and

Whereas, effective child abuse prevention programs succeed in part because of the partnerships created among social service agencies, health and law enforcement professionals, schools, businesses, the media, government agencies, community and faith organizations, and especially parents; and

Whereas, the earlier that quality intervention is provided to a child and family in crisis, and also, the community as a whole takes an interest in providing for the development of youth resiliency, the better chance for positive outcomes and life success; and

Whereas, child abuse and neglect not only harm children, but increase the likelihood of judicial system involvement, substance abuse, health problems and risky behaviors; and

Whereas, prevention programs and resiliency strategies targeted toward our youth offer positive alternatives for young people and encourage them to develop strong ties to their community.

Now therefore, we do hereby proclaim April 2019 as Child Abuse Prevention Month, and call upon all Coconino County citizens and organizations to observe this month by demonstrating our gratitude to those who work to keep our children safe, and by taking action in our own communities to make them healthy places where children can grow and thrive.

Signed and sealed on this 26th day of March 2019

COCONINO COUNTY BOARD OF SUPERVISORS:

Art Babbott, Chair
District 1 Supervisor

Jim Parks
District 4 Supervisor

Elizabeth C. Archuleta
District 2 Supervisor

Lena Fowler, Vice Chair
District 5 Supervisor

Matt Ryan
District 3 Supervisor
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Lindsay Daley, Clerk of the Board

SUBJECT: Consideration and possible action regarding minutes from the Board of Supervisors meetings conducted March 12, 2019 and March 14, 2019.

RECOMMENDED MOTION:

Approve or move to amend any portion of the minutes.

BACKGROUND:

The Board of Supervisors and the Board of Directors of several County Districts conducted a meeting on March 12, 2019 and March 14, 2019. The Board shall provide for the taking of written minutes or a recording of all their meetings, including executive sessions; pursuant to ARS 38-431.01.B.

ALTERNATIVES:

Approve or move to amend any portion of the minutes.

FISCAL IMPACT:

This item has no impact to the General Fund.

ATTACHMENTS:

1 - Staff Report
2 - MARCH 12, 2019 - EXECUTIVE, REGULAR, WORK
3 - MINUTES 3-14-19
OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE
BOARDS OF DIRECTORS OF THE COCONINO COUNTY JAIL DISTRICT,
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT AND
COCONINO COUNTY LIBRARY DISTRICT

EXECUTIVE SESSION, REGULAR SESSION AND WORK SESSION MINUTES

March 12, 2019

9:30 a.m. – Executive Session
10:00 a.m. – Regular Session
Work Session immediately followed
1:15 p.m. – Work Session
Executive Session immediately followed
Work Session continued

First Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ

Present: Chairman Art Babbott, Vice Chairwoman Lena Fowler, Supervisor Elizabeth C. Archuleta and Supervisor Jim Parks. Supervisor Matt Ryan was present telephonically.

Also Present: County Manager James Jayne, Deputy County Manager Marie Peoples, Deputy County Attorney Rose Winkeler, Parks and Recreation Director Cynthia Nemeth-Brien, Public Affair’s Director Eric Peterson, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

Chairman Babbott called the meeting to order at 9:35 a.m. and led the pledge of allegiance.

Upon inquiry from Chairman Babbott, Deputy County Attorney Winkeler recommended the Board enter executive session.

Motion: Enter executive session, Action: approve, Moved by: Supervisor Elizabeth Archuleta, Seconded by: Supervisor Jim Parks. The motion passed unanimously.
Executive Session:

1. Discussion of purchase, sale or lease of real property and contract negotiations. The Board of Supervisors may convene in executive session pursuant to Ariz. Rev. Stat. 38-431.03(A)(7) and (A)(4) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property and to instruct its attorneys regarding the Board's position. Parks and Recreation

Present: Chairman Art Babbott, Vice Chairwoman Lena Fowler, Supervisor Elizabeth C. Archuleta and Supervisor Jim Parks. Supervisors Matt Ryan was present telephonically.

Also Present: County Manager James Jayne, Deputy County Manager Marie Peoples, Deputy County Attorney Rose Winkeler, Parks and Recreation Director Cynthia Nemeth-Brien, Public Affair’s Director Eric Peterson, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

Chairman Babbott convened executive session at 9:36 a.m.

Supervisor Matt Ryan and Deputy County Manager Lucinda Andreani joined the meeting in person at 9:38 a.m.

Chairman Babbott adjourned executive session at 10:13 a.m. He reconvened open session at 10:19 a.m.

Call to the Public:

Facilities Director Sue Brown introduced Johnathan Stone, the new Executive Director of Flagstaff Arts Council. She spoke about his work and collegiate experience.

Mr. Stone thanked the Board and spoke about current activities of the Flagstaff Arts Council and his responsibilities as Executive Director.

Individual Board members welcomed and congratulated Mr. Stone.

Board of Supervisors Consent Agenda:

Motion: Approve Consent Agenda items #2 through #16, Action: approve, Moved by: Supervisor Elizabeth Archuleta, Seconded by: Supervisor Lena Fowler. The motion passed unanimously.

3. Ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

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4. Approve Community Grant funding from District 1 in the amount of $250.00, District 2 in the amount of $250.00, District 3 in the amount of $100.00 and District 5 in the amount of $250.00, for a total of $850.00, to assist with the costs associated with promoting the Annual Cesar Chavez Community Awards Breakfast through advertising and other media, purchase of awards for the honorees who are Hispanic Purple Heart Recipients, a Community Leader and a Student Community Leader in Coconino County and the costs for a Key Note Speaker. **Board of Supervisors**

5. Approve a Community Grant funding request from District 1 in the amount of $3,000.00 and District 2 in the amount of $1,000.00, for a total of $4,000.00, to assist with providing yoga, dance and music activities for preschoolers in the Flagstaff Cooperative Preschool program. **Board of Supervisors**

6. Approve the appointments of Democratic Committeepersons for the following precincts: Bill Wade, Ann Johnson and Cecile Dechambre to Precinct 1, to fill vacancies created by Joe Bader, Jane Reukama and Laura Spiegel; Allan Gerstson to Precinct 6, Joe Bader to Precinct 8 who moved from precinct 1, Keith Brekhus to Precinct 9, Kyle Nitschke to Precinct 14, Jack Cahill and Solomon Jones to Precinct 20, Angel Diaz and Sage Taylor to Precinct 23, David Pape to Precinct 24, Aly Graham to Precinct 40, Rene Lopez to Precinct 50, Darnell June to Precinct 65, Huey Antley to Precinct 84, Loretta Chino to Precinct 95; each for a term to expire October 1, 2020 and as requested by the Coconino County Democratic Party, to fill vacancies. **Board of Supervisors**

7. Confirm the Appointment of Facilities Management Director Susan Brown as County Representative to the Flagstaff Arts Council Board of Directors. **Board of Supervisors**
8. Approve the appointment of Mark Hubbard to the Building and Safety Advisory Board for a 4-year term to expire in March 12, 2023. **Community Development**

9. Approve Amendment #2 of the Independent Contractor agreement with Wildfire, dba Arizona Community Action Association, and the corresponding budget adjustment, for the addition of $9,500 in APS Crisis Bill Federal Employee Assistance to provide utility assistance for federal employees impacted by the current federal shutdown. **Community Services**

10. Approve a transfer from the general fund, in the amount of $59,712.00, for payment to Corporation for National Community Service to complete closeout of Coconino Rural Environmental Corps (CREC) Contract #10EDHAZ001, ended 12/31/2013 and corresponding budget adjustment. **Community Services**

11. Approve an Independent Contractor Agreement with Valley Services of Arizona for remediation of water damages to the Health and Human Services Facility at 2625 North King St, Flagstaff in the amount of $118,006.59. **Facilities**

12. Approve budget amendment in an amount of $2,100.00 for completing the copier replacements for FY 20. **Finance**

13. Approve Intergovernmental Agreement and Addendum to Join Arizona Counties Insurance Pool (ACIP) in FY20 for Property Casualty Insurance Coverages effective 07/01/2019. **Human Resources**

14. Approve the purchase of specialized silt sand from Dyna Rock & Sand, Inc., in the amount of $51,814.47, for dirt footing and hauling for the Grandstand and Posse Arenas. **Parks and Recreation**

15. Approve the Spring 2019 disposal of surplus property by on-line auction firm, The Public Group-Public Surplus®, based on Arizona Department of Transportation Contract #ADOT17-160948. **Public Works**

16. Approve the purchase of one (1) Trail King Model #TK110SA Sliding Axle trailer under City of Tucson Contract No. 161534 from Empire Southwest LLC, in the amount of $108,875.69. **Public Works**

**Motion:** Resolve as the Health District Board of Directors, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

**Health District Consent Agenda:**

**Motion:** Approve Health District Consent Agenda Items #18 through 20, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Jim Parks. The motion passed unanimously.
17. **Separated**: Approve ADHS16-106171, Amendment #2 between the Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District (CCPHSD), for the period of October 1, 2018 to September 30, 2020, in the amount of $353,411, to provide nutrition and physical activity education services. **Health District**

Director Babbott spoke about the Fit Kids Program that provides nutrition and physical activity education services in schools however, the program is likely going away. This item needs extra attention.

Deputy County Manager Peoples noted there has been a lot of community rallying to keep the Fit Kids Program however, it is ending after a decade. She noted she received confirmation of its closure.

**Motion**: Move to approve Item #17, **Action**: approve, **Moved by**: Director Jim Parks, **Seconded by**: Director Lena Fowler. The motion passed unanimously.

18. Approve the NAU Sub-Recipient Commitment Form between the Northern Arizona University Center for Health Equity Research (CHER) and Coconino County Public Health Services District (CCPHSD) and a corresponding FY19 Budget Amendment in the amount of $10,000, for the period January 1, 2019 to June 30, 2019, to provide a workshop on The Interface of Public Health and Criminal Justice: the Human Impact. **Health District**

19. Approve Contract No. ADHS CTR041629 between the Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District (CCPHSD) and a corresponding FY19 Budget Amendment in the amount of $25,000 for the period February 1, 2019 to September 31, 2019 to provide Childhood Lead Poisoning Prevention Services in Coconino County. **Health District**

20. Approve a Fee Agreement with Flagstaff Medical Center (FMC) for the CCPHSD Medical Examiner’s Office to provide decedent transport after normal business hours from the hospital to the CCPHSD Medical Examiner’s Office for the period from April 1st, 2019 through March 31st, 2020 in the estimated annual amount of $5,000. **Health District**

**Motion**: Resolve as the Board of Supervisors, **Action**: approve, **Moved by**: Director Elizabeth Archuleta, **Seconded by**: Director Jim Parks. The motion passed unanimously.

**Motion**: Resolve as the Jail District Board of Directors, **Action**: approve, **Moved by**: Supervisor Jim Parks, **Seconded by**: Supervisor Lena Fowler. The motion passed unanimously.
**Jail District Consent Agenda:**

21. Approve the award and budget adjustment transfer of the Arizona Criminal Justice Commission (ACJC) Residential Substance Abuse Treatment (RSAT) program grant #RSAT-19-002, in the amount of $131,693.00, which funds one Full Time Equivalent (FTE) Substance Abuse Counselor and one FTE Substance Abuse Specialist calendar year 2019; and authorizing Sheriff Jim Driscoll to execute related documents. **Jail District**

**Motion:** Move the consent agenda for the Jail District, **Action:** approve, **Moved by:** Director Elizabeth Archuleta, **Seconded by:** Director Jim Parks. The motion passed unanimously.

Director Fowler thanked the Sheriff and staff for the recent tour. Treatment for substance abuse is in our detention centers, but there is a lack of ability to bring families together to help with treatment. She noted it is disturbing when a family is lost to substance abuse. Our facility tries to be creative with programs to help our citizens.

Director Babbott agreed and feels the programs leaves a person in better shape that when they went in but they need family support. He called for the question. The motion passed unanimously.

**Motion:** Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Elizabeth Archuleta. The motion passed unanimously.

**Motion:** Resolve as the Library District Board of Directors, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously.

**Library District Consent Agenda:**

22. Approve an Intergovernmental Agreement among Coconino County, Coconino County Free Library District, and the City of Flagstaff, an Arizona Municipal Corporation for the administration, operation and maintenance and capital improvements at the Tuba City Public Library. **Library District**

Director Fowler thanked Facilities Director Sue Brown and staff as well as, the City of Flagstaff and Tuba City Library team for all the work on this item.

**Motion:** Approve Item #22, an Intergovernmental Agreement among Coconino County, Coconino County Free Library District, and the City of Flagstaff, an Arizona Municipal Corporation for the administration, operation and maintenance and capital improvements at the Tuba City Public Library, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Jim Parks.
Director Babbott commented on the item and called for the question. The motion passed unanimously.

**Motion:** Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Elizabeth Archuleta, **Seconded by:** Director Lena Fowler. The motion passed unanimously.

**Action Items:**

23. Approve the appointment of Michael Luna to the Coconino County Inter-Tribal Advisory Council for a six-year term to expire March 11, 2025. **Board of Supervisors**

Chairman Babbott noted Mr. Luna is not present but the Board appreciates his service.

**Motion:** Approval appointing Michael Luna to the Coconino County Inter-Tribal Advisory Council for a six-year term, **Action:** approve, **Moved by:** Supervisor Elizabeth Archuleta, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

24. Approve a budget amendment in the amount of $267,000 to increase the budget for the joint County Attorney, Legal Defender and Public Defender case management system project. **County Attorney**

County Manager James Jayne noted this was a great example of three departments working together.

County Attorney Bill Ring said this is a mode shift project that allows the departments to go paperless. He spoke about the project since its conception and how it will integrate three departments on the same Information Technology (IT) platform. The departments will be able to exchange information electronically to help facilitate and conduct business.

Individual Board members spoke about the new streamlined process.

**Motion:** Approve a budget amendment in the amount of $267,000 to increase the budget for the joint County Attorney, Legal Defender and Public Defender case management system project, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

25. Approve Purchase Agreement with the United States Navy and the Lease - Purchase Agreement with the Trust for Public Land for an 80-acre parcel adjacent to Coconino County Rogers Lake Natural Area with a market value of $1,500,000 and a conservation value of $500,000. **Parks and Recreation**

County Manager Jayne introduced Michael Patrick with Trust for Public Lands.
Parks and Recreation Director Cynthia Nemeth-Brien briefly spoke about the County’s partnership with the Navy and various members of the community. She noted that the value of this agreement is that it will have no impact to the General Fund but will add to wildlife values of the Coconino County Rogers Lake Natural Area.

Mr. Michael Patrick addressed the Board and spoke about the mission of the Trust for Public Lands and their partnership with the County. He said he is inspired by the Management Plan written for Rogers Lake and read a quote from said plan into the record.

Supervisor Ryan spoke about the amount of time it took to create the Management Plan. The goal was to protect the natural resource. He noted the Miller’s were strong advocates of the set aside of Roger’s Lake. During the planning process there were pieces that kept coming and going but through progression, many partners have worked to assure success in moving this component forward.

Individual Board members thanked Mr. Patrick for the long-standing partnership and expressed their appreciation of the work done by staff and Supervisor Ryan.

Motion: Approve Purchase Agreement with the United States Navy and the Lease - Purchase Agreement with the Trust for Public Land for an 80-acre parcel adjacent to Coconino County Rogers Lake Natural Area with a market value of $1,500,000 and a conservation value of $500,000, Action: approve, Moved by: Supervisor Matt Ryan, Seconded by: Supervisor Jim Parks. The motion passed unanimously.

Public Hearing:

26. Public Hearing and recommendation to the Arizona Department of Liquor Licenses regarding an application for a New Application of a Series 012 (Restaurant) Liquor License to Lauren Kay Merrett, for Agee's Barbecue Market LLC, located at 17730 S. Munds Ranch Road, Munds Park, AZ. Board of Supervisors

Clerk of the Board Lindsay Daley provided an overview the application for a Series 012 liquor license. Adding that the site was posted for twenty days and no comments were received by the Clerk’s Office. Staff has no concerns.

Applicant Kim Agee, 17430 S. San Carlos Drive, Munds Park, Arizona, noted the business has been open for almost two years and this is an expansion of their operation.

Supervisor Ryan thanked Ms. Agee for her business.

Chairman Babbott opened the public hearing for public comment at 11:29 a.m.; seeing none he closed the public hearing at 11:30 a.m.
Motion: Move to approve a recommendation to the Arizona Department of Liquor Licenses regarding an application for a New Application of a Series 012 (Restaurant) Liquor License to Lauren Kay Merrett, for Agee's Barbecue Market LLC, located at 17730 S. Munds Ranch Road, Munds Park, AZ. Action: approve, Moved by: Supervisor Matt Ryan, Seconded by: Supervisor Jim Parks. The motion passed unanimously.

Work Session:

27. Discussion and updates regarding artificial turf replacement at Peaks View County Park and installation of a 30,000-gallon water tank for the purpose of rain water harvesting at Fort Tuthill County Park. Parks and Recreation

Presenter: Parks and Recreation Director Cynthia Nemeth-Brien.


Parks and Recreation Director Cynthia Nemeth-Brien provided a presentation that addressed two projects tied into one due to the funding source: Parks and Recreation Peaks View Park Artificial Turf & Fort Tuthill Water Harvesting Tank. She spoke about funding and timelines related the projects as well as, plans for installation of the water tanks.

The Board and Director Nemeth-Brien conferred regarding funding.

Supervisor Ryan spoke about the donation of the water tank from Lowell Observatory and environmental conservation.

Vice Chairwoman Fowler thanked staff for being conscientious of funding of the projects.

Chairman Babbott expressed his appreciation of the work done on the projects and spoke about the importance of water conservation.

Chairman Babbott called for a break at 11:53 a.m.

Vice Chairwoman Fowler reconvened open session at 1:23 p.m. She noted Chairman Babbott was attending a meeting at this time.

Work Session – 1:15 p.m.: 

28. Presentation of the draft Bellemont Area Plan update and discussion regarding prioritization and a work plan for all County Area Plans. Community Development
Presenter: Community Development Director Jay Christelman and Assistant Community Development Director Jess McNeely.

PowerPoint: Coconino County Area Plan Updates.

Assistant Community Development Director Jess McNeely gave a brief introduction and introduced Ponderosa Fire District Fire Chief, Lee Antonides.

Supervisor Elizabeth Archuleta arrived at 1:36 p.m.

Planner Melissa Shaw presented a powerpoint that provided an update on the Bellemont Area Plan and Future Land Use Map. She explained that they provided a survey to the community. The Committee suggested staff solicit more surveys and/or focus groups along with more committee meetings to get acquainted.

Planner Shaw continued to explain the process timeline, specifically addressing forthcoming public hearings and open houses.

Ponderosa Fire District Fire Chief Lee Antonides noted the planning process has been very exciting and involved. There were a lot of opportunities that gave the community a chance to voice their opinions.

Supervisor Ryan provided an overview of community engagement and discovery that was made during the planning process.

Community Development Director Jay Christelman addressed the Board seeking direction on moving forward with Area Plans for Doney Park/Timberline/Fernwood, Parks, Red Lake and Valle.

The Board and Director Christelman conferred regarding upcoming area plan updates.

Upon inquiry from Vice Chairwoman Fowler, Deputy County Attorney Winkeler recommended the Board enter executive session.

Motion: Enter executive session, Action: approve, Moved by: Supervisor Matt Ryan, Seconded by: Supervisor Jim Parks. The motion passed unanimously.

Executive Session:

29. Executive session pursuant to A.R.S. §§ 38-431.03(A)(3)&(4), to receive legal advice and to consider and give direction to the County Attorney regarding TLC PC Golf, LLC v. Coconino County (Tax Case No. TX2017-001676). County Attorney

March 12, 2019 – Executive Session, Regular Session and Work Session Minutes

Page 10 of 13

Approved March 26, 2019
Present: Vice Chairwoman Lena Fowler, Supervisor Matt Ryan, Supervisor Elizabeth Archuleta and Supervisor Jim Parks. Absent: Chairman Art Babbott.

Also Present: County Manager James Jayne, Deputy County Attorney Rose Winkeler, Deputy County Attorney Brian Furuya, Deputy County Manager/Public Works Director Lucinda Andreani, Public Affairs Director Eric Peterson, Deputy Assessor Michael Combrink, Assessor Kelly Murphy, Clerk of the Board Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

Vice Chairwoman Fowler convened executive session at 2:01 p.m.

County Manager Jayne left the meeting at 2:13 p.m.

Vice Chairwoman Fowler adjourned executive session at 2:17 p.m. and called for a break.

Chairman Babbott reconvened open session at 2:38 p.m. Vice Chairwoman Lena Fowler was not present. County Manager Jayne was present.

Work Session - continued:

30. Presentation and discussion regarding the Zoning Ordinance Updates on the Chapter 2 use matrix and Chapter 3 - Special Uses and Conditions. Community Development

Presenter: Community Development Director Jay Christelman.

PowerPoint: Zoning Ordinance Update Chapter 3 – Special Uses & Conditions.

Community Development Director Jay Christelman continued with a review of proposed Zoning Ordinance changes to Chapter 6 – Definitions and Land Use Tables; continuing with the Draft Land Use Table where he left off during the last discussion with the Board.

Director Christelman and Assistant Community Development Director Jess McNeely answered questions asked by individual Board members related to the Draft Land Use Table.

County Manager Jayne left the meeting at 2:50 p.m. and returned at 2:53 p.m.

Supervisor Archuleta left the meeting at 4:00 p.m. and returned at 4:02 p.m.

Individual Board members provided feedback on proposed Zoning Ordinance changes to Chapter 6 – Definitions and Land Use Tables and Chapter 3 - Performance Standards.

This portion ended at 4:27 pm.
31. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.

- Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
  - District 4- Supervisor Jim Parks
  - District 2- Supervisor Elizabeth Archuleta
  - District 3- Supervisor Matt Ryan
  - District 5- Supervisor Lena Fowler
  - District 1- Supervisor Art Babbott

- County Manager's Report
- Board Planning Calendar
- Events Calendar

- Chair's Report

- Update, discussion, and possible direction to staff regarding Local, State and Federal Issues

Public Affairs Director Eric Peterson provided updates regarding state and federal legislation.

The Board, County Manager Jayne and Director Peterson conferred regarding the bills and the Boards’ positions on same.

Director of Special Initiatives Kim Musselman provided information on the timeline for the merit selection process. She reminded the Board that they need to identify people from their districts by the end of March, so the solicitation of applicants can occur by April. She explained that the committee should meet in May. The Commission must have been a resident for five years and be a resident in the Supervisors district for one year.

County Manager Jayne provided a Manager’s update on the transition of the Finance Department over to the Human Resources building and the diversity survey being circulated. He provided updates on various projects staff is working to facilitate.

Chair Babbott opened the discussion to the Supervisors.

Individual Board members provided updates regarding activities in their individual Supervisorial Districts.

There being no further discussion, Chairman Babbott adjourned the meeting at 5:34 p.m.
Coconino County Board of Supervisors
Special Session Minutes
911 Sawmill Auditorium
Flagstaff, Arizona

March 14, 2019

Present: Chairman Art Babbott, Vice Chair Lena Fowler, Supervisor Elizabeth Archuleta
Absent: Supervisor Jim Parks and Supervisor Matt Ryan

Also Present: County Manager Jimmy Jayne, Deputy County Managers Lucinda Andreani and Marie Peoples, School Superintendent Risha Vanderway, Human Resources Director Erika Philpot, Assessor Armando Ruiz, IT Director Matt Fowler, Community Development Director Jay Christelman, Program Manager Allie Stender, Juvenile Court Director Bryon Matsuda, Valerie Wyant, Public Defender Sandy Diehl, Career Center Director Carol Curtis, Parks and Recreation Director Cynthia Nemeth, Executive Assistant Ramona Doerry, Executive Assistant Theresa Thomas, Public Fiduciary Rashida Suminski, Emergency Director Todd Whitney, Commander Cathy Allen, Administrative Senior Manager Martie Delgadillo, Interim Legal Defender Erika Arlington, Community Services Director Norma Gallegos, Facilities Director Sue Brown, Public Affairs Director Eric Peterson, Deputy Chief Probation Officer Michelle Hart, Interim Chief Health Officer Michael Oxtoby, Clerk of the Board Lindsay Daley

Chair Babbott started the meeting at 8:38 am.

Special Session:

1. Presentation and discussion regarding the results of the County Intercultural Development Survey and a workshop on cultural competency. County Manager

Deputy Manager Lucinda Andreani provided introductory comments. She introduced the consultant Kelli McLoud-Schingen who presented for the session.

Ms. McLoud-Schingen explained what the session will be: examination of cultural competence as indicated by the Intercultural Development Inventory (IDI), exploration of perceptions and unconscious/implicit bias, introduction of concepts, awareness and tools. She also went over what the session will not be: Diversity 101, Bias 101 or a blame and shame workshop. She talked about Community Agreements to create a space of psychological safety to insure there is
inclusion. This included: speak your truth, take risks, recognize the difference between intent and impact, engage in active listening, perception is reality, Platinum Rule, Vegas Rule- with strings, and others.

Ms. McLoud-Schingen talked about the journey of inclusion. She did an exercise with attendees and used an example of a journey to Nosrepia. She and a volunteer enacted a scene of what you may see in Nosrepia. Participants said what they saw from the scene. She then explained what it is really like in Nosrepia and what they value and their rituals.

Ms. McLoud-Schingen explained the D.I.N. Model as a tool that participants can use in the future. D.I.N. stands for Describe, Interpret, Navigate. Describe the FACTS of the situation/incident- be neutral and exact and overcome cultural filters. For Interpret, consider what meaning is made of the situation from the potential different perspectives of all involved and consider the motive of those involved. Navigate- consider the facts and the different interpretations of the situation/incident, begin to reconcile the conflicting perspectives and respond with awareness of the larger picture. Assume parties involved operate with good intentions. Choose to “stretch.”

Ms. McLoud-Schingen explained what Unconscious (implicit) Bias is. This refers to the bias that we are unaware of, which happens outside of our control. It is a bias that happens automatically and is triggered by the brain making quick judgments and assessments of people and situations, influenced by background, cultural environment and personal experiences. She provided an example of unconscious bias. She talked about when unconscious bias happens. Neuroscience reflects that even when one knows better the brain still learns it. This is how unconscious bias shows up. She provided examples.

Ms. McLoud-Schingen explained why unconscious bias happens. German Sociologist George Simmel defines a stranger as someone who is viewed with suspicion because of the unpredictability of their behavior. This person challenges one’s identity and way of being. She explained that biology has not caught up with technology. Brains have a simple thought of approaching or avoiding. If it is the same it is safe, if it is different than avoid it. She explained why this happens, such as social influences, religion, language, education, family, media, friends, culture. She gave an example of needing to stop getting to the place where people don’t want to talk about it. At 6 years old impressions begin to be crystalized, everything after that is filtered. She stated that having conversations around this subject needs to start at a younger age.

Ms. McLoud-Schungen talked about what culture is. She gave examples of what may be seen and not seen.

Chairman Babbott left the meeting at 9:59 am and there no longer was a quorum.

2. Presentations and discussions regarding an overview of the Sheriff’s Office and the services they provide, paid parental leave, Fiscal Year 2020 Service Improvement Requests and roundtable updates from County departments. County Manager
There was not a quorum of the Board of Supervisors for this item.

Coconino County Board of Supervisors

__________________________________
Art Babbott, Chair

ATTEST:

__________________________________
Lindsay Daley, Clerk of the Board
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Lindsay Daley, Clerk of the Board

SUBJECT: Consideration and possible action regarding ratification and/or approval of warrants, electronic fund transfers, and other payments as listed on the agenda.

An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

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RECOMMENDED MOTION:

Approve all warrants, electronic fund transfers and other payments as listed on the agenda.

BACKGROUND:

The Board has authority from Arizona Revised Statutes 11-251 to “examine, settle, and allow all accounts legally chargeable against the County, order warrants to be drawn on the county treasurer for that purpose and provide for issuing warrants.”

The agenda includes a statement that an itemized list of claims for payment is filed in the official record of the Coconino County Board of Supervisors. Due to a change in software, not all warrants, electronic fund transfers, and payments are listed on the agenda nor included in the packet and official records.

Additionally, the attachment to this staff report will be included in the meeting minutes in order to comply with ARS 11-217.D as best as possible; “The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.” Due to a change in the software, only a limited number of demands and warrants in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period are included in the
minutes and official record.

ALTERNATIVES:

The Board could decide not to ratify and/or approve payments or could decide to ratify and/or approve a portion of the payments.

FISCAL IMPACT:

County budget funds for specific payments will be reduced by the amounts listed.

ATTACHMENTS:

1 - Staff Report
2 - WARRANT LISTING - MARCH 7, 2019
3 - WARRANT LISTING - MARCH 14, 2019
Warrant listing for 3/7/2019 as required by ARS-11-217.D

The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

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Warrant listing for 3/14/19 as required by ARS-11-217.D

The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

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<td>5572</td>
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<td>91906682</td>
<td>GREENPLAY LLC</td>
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<td>5616</td>
<td>SUNEDISON HOLDINGS CORPORATION</td>
<td>3614 -</td>
</tr>
<tr>
<td>91906644</td>
<td>CITY OF FLAGSTAFF</td>
<td>2268 -</td>
</tr>
<tr>
<td>91906668</td>
<td>FLAGSTAFF MEDICAL CENTER</td>
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<tr>
<td>91906728</td>
<td>NEXXUS CONSULTING LLC</td>
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<td>5591</td>
<td>GOOD SOURCE SOLUTIONS INC</td>
<td>1073 -</td>
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<td>TIERRA RIGHT OF WAY SERVICES LTD</td>
<td>2426 -</td>
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<td>91906786</td>
<td>THOMSON REUTERS-WEST PAYMENT CENTER</td>
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<td>LOVEN CONTRACTING INC</td>
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<td>5619</td>
<td>TREATMENT ASSESSMENT SCREENING CENTER INC</td>
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<td>PIONEER TITLE AGENCY INC</td>
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<tr>
<td>Code</td>
<td>Description</td>
<td>Amount</td>
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<td>1574 - KINNEY CONSTRUCTION SERVICES INC</td>
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<td>1254 - MIDWAY CHEVROLET</td>
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<td>5579</td>
<td>1019 - COCONINO COUNTY</td>
<td>1,204,828.53</td>
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</table>
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Ramona Doerry, Executive Assistant to the Board of Supervisors

SUBJECT: Consideration and possible action regarding Community Grant application in the amount of $3,000 from District 3 to support funding the United Way Kindercamp in Williams, Arizona.

RECOMMENDED MOTION:

Approve the Community Grant application in the amount of $3,000 from District 3 to support funding the United Way Kindercamp in Williams.

BACKGROUND:

The Kindercamp is an early education program that provides children ages 4-5 the foundational, social and academic skills necessary for a successful transition to kindergarten. While students attend this program, they receive a basic dental hygiene screening and oral health lessons along with nutritional and healthy lifestyle coaching. The Kindercamp has been funded by District 3 in the past with the same amount of $3,000.

ALTERNATIVES:

Not approve community grant application.

FISCAL IMPACT:

Deduct $3,000 from District 3 CI budget.

ATTACHMENTS:

1 - Staff Report
2 - APPLICATION
3 - W-9
# Community Grant Program Application

## United Way of Northern Arizona

Name of Organization

<table>
<thead>
<tr>
<th>501 Private Non-Profit</th>
<th>86-0211666</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type of Organization (Government, Private, Non-Profit, etc...)</td>
<td>Federal Employer ID Number (Please attach W9)</td>
</tr>
</tbody>
</table>

### Community Based Convener and Collaborator

Type of Service(s) Provided by Organization

<table>
<thead>
<tr>
<th>JUNE, 2019</th>
<th>$3000</th>
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</thead>
<tbody>
<tr>
<td>Date(s) of Event/Program</td>
<td>Total Amount Requested</td>
</tr>
</tbody>
</table>

**1515 E. Cedar Avenue, Suite D1, Flagstaff, Arizona 86001**

Organization Address

<table>
<thead>
<tr>
<th>Heidi Hanson</th>
<th><a href="mailto:bhanson@azunitedway.org">bhanson@azunitedway.org</a></th>
<th>928-773-9814</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Name</td>
<td>Email Address</td>
<td>Fax</td>
</tr>
<tr>
<td>928-773-9813</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Daytime Phone</th>
<th>Evening Phone</th>
<th>Cell Phone</th>
</tr>
</thead>
</table>

Please indicate the amount requested from each District:

<table>
<thead>
<tr>
<th>Dist. 1: Art Babbott</th>
<th>Dist. 2: Liz Archuleta</th>
<th>Dist. 3: Matt Ryan</th>
<th>Dist. 4: Jim Parks</th>
<th>Dist. 5: Lena Fowler</th>
</tr>
</thead>
</table>

If funded, Check payable to:

**United Way of Northern Arizona**

Name of Organization

<table>
<thead>
<tr>
<th>Heidi Hanson - CFO</th>
</tr>
</thead>
</table>

Print Contact Name and Title

**1515 E. Cedar Ave – D-1**

Mailing Address

**Flagstaff, AZ 86004**

City, State, Zip

<table>
<thead>
<tr>
<th>March 5, 2019</th>
</tr>
</thead>
</table>

Date

---

**BOARD APPROVAL**

Signed: __________

Date: _________

District 1: _________

District 2: _________

District 3: _________

District 4: _________

District 5: _________
Answer all questions completely and accurately.

1. **Describe** specific service(s) provided using these funds:

KinderCamp is an early education program that provides children ages 4 to 5 the foundational, social and academic skills necessary for a successful transition into kindergarten. While students attend this program they receive a basic dental hygiene screening and oral health lessons along with nutritional and healthy lifestyle coaching. The combination of these three services creates and ensures a successful and enriching future for its participants.

2. **Describe** the public service/public benefit that will be provided with the use of these funds (include any eligibility criteria):

A 2012 study of Coconino County found that many students in northern Arizona were not kindergarten ready in the basic building blocks of school readiness: self-regulation, social expression and kindergarten academics. A large factor affecting children's outcomes is a lack of quality early learning experiences. Quality early learning experiences are linked to higher vocabulary scores, math and language abilities and overall success in school.

2018 KinderCamp will address the needs of this population by operating free of charge in 2 classrooms at Williams Elementary-Middle School.

KinderCamp is a 20-day summer prekindergarten program that provides children with the pre-literacy and social skills needed to have a successful school experience. It increases the readiness among the target population of children who lack preschool experience or have other risk factors for being unprepared for kindergarten.

KinderCamp partners with United Way of Northern Arizona and the Williams Unified School District to develop children's skills in the areas of literacy and academics, and promote their early social-emotional development.

3. **Population served** using these funds (include any eligibility criteria).

The KinderCamp program serves children aged 4-5 years old of Williams entering Kindergarten the following school year that demonstrate one or more of the following 5 factors: a language
other than English spoken at home, low parental education level, 6 months or less of preschool experience, health or developmental issues, and low economic status of family. These factors have been demonstrated to be a challenge in the transition into kindergarten and, in turn, assist KinderCamp in identifying and working with children in the Williams community that will benefit most from its services.

4. How will the success of the program be evaluated?

To measure gains students make during their time in KinderCamp, increases in emergent literacy fundamentals are measured using the "Phonological Awareness Literacy Screening for Kindergarten (PALS-K)" assessment tool. Students are tested at the beginning and end of KinderCamp for changes in the following skills: individual rhyming, beginning sounds, lowercase alphabet, letter sounds, and name writing. They are assessed for changes in behavior (social/emotional development) using the "Behavior Observation Protocol." Lastly, parents complete a satisfaction survey at the conclusion of KinderCamp to evaluate their experience and gains made from the program.

Additionally, in an effort to identify issues and monitor the efficacy of the KinderCamp program, post-surveys and interviews will be conducted with teachers and staff to evaluate the challenges encountered and possible future methods for improving the program.

5. List other funding sources for this program:

United Way of Northern Arizona

Arizona Public Service

Community Fund of Williams

6. Has Coconino County funded this organization before? Yes X No

If yes, please describe how funds were used. Please include amount and confirm agreement and expense report has been submitted for previous funding.

The United Way of Northern Arizona has been fortunate to receive funding from Coconino County District III for the Williams KinderCamp last summer in the amount of $3000.
addition, Arizona Public Service donated $2500, the Williams Community Fund donated $1000 and the Williams Rotary donated over $5000.

If yes, what difference did funding assistance have in the community?
See above.

7. Total Project cost: $13,628

8. Total Amount Requested: $3000

9. County Funding Assistance Budget: (Attach separate sheet, if necessary)

<table>
<thead>
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<th>Certified Personnel</th>
<th>$9,360</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff benefits</td>
<td>$1,621</td>
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<tr>
<td>Graduation food</td>
<td>$229</td>
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<tr>
<td>Program supplies</td>
<td>$407</td>
</tr>
<tr>
<td>Other, please specify: DHS classroom licensing fee</td>
<td>$2000</td>
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<td></td>
<td>$</td>
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<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Total</td>
<td>$13,628</td>
</tr>
</tbody>
</table>

10. Note any other information that will assist in the decision making process.
Just our thanks for the support from Coconino County.

By accepting a grant award from the Coconino County Board of Supervisors, Grantee acknowledges and agrees that:
1. Grantee will file a year-end report with the Clerk of the Board of Supervisors to confirm that the funds were spent
for the purpose given. This report is due June 30th following the award, or within thirty (30) days of completing the event or activity funded by the grant.

2. Any funds not expended for the purpose(s) given shall be returned to the County by June 30th, or within thirty (30) days of event or activity funded by the grant unless written request is made for an extension of time to complete use of the funds.

3. This award is for funding only. No liability for any of Grantee’s activities is assumed by Coconino County. Grantee will indemnify, defend, and hold harmless Coconino County in the event of a claim or lawsuit arising out of Grantee’s activities. Grantee will assume all risks of the activity and will be solely responsible for any accidents or injuries to persons or property.

4. In some cases, depending on the nature of the activity being funded, the County may require a service contract and liability insurance from the Grantee to protect the County against losses.

Authorized signor for Grantee: ________________________ Steven B. Peru,
President/CEO United Way of Northern Arizona

Clerk to complete following Board approval:

Total amount of grant: $________________________
Date of award: ______________________________
Form W-9

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

United Way of Northern Arizona

Check appropriate box for federal tax classification:

☐ Individual/sole proprietor  ☑ C Corporation  ☐ S Corporation  ☐ Partnership  ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=S corporation, S=S corporation, P=partnership)  

☐ Other (see instructions)

Address (number, street, and apt., if any, or suite no.)

1515 E CUCURR AVE STE D-1

City, state, and ZIP code

Flagstaff, AZ 86004

List account number(s) here (optional)

Requestor’s name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the “Name” line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 5.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

Employer identification number

Part II Certification

Under penalty of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

3. I am a U.S. citizen or other U.S. person (defined below), and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Signature of U.S. person

Date

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partner’s share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester’s form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

• An individual who is a U.S. citizen or U.S. resident alien,

• A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,

• An estate (other than a foreign estate), or

• A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners’ share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Michele Ralston, Executive Assistant to the Board of Supervisors

SUBJECT: Consideration and possible action regarding a budget amendment from District 1 in the amount of $2,432.50 from Community Grant funds to Coconino County Emergency Management to assist with operational costs of the City of Flagstaff Winter Recreation Hotline.

RECOMMENDED MOTION:

Approve a budget amendment from District 1 in the amount of $2,432.50 from Community Grant funds to Coconino County Emergency Management to assist with operational costs of the City of Flagstaff Winter Recreation Hotline.

BACKGROUND:

Coconino County District 1 has engaged in an initiative, over the last few years, to address multi-jurisdictional issues of winter recreation congestion along the Highway 180 Corridor. An Agency Task Force was convened to collectively and collaboratively address this critical public safety issue. Agency partnering to create effective solutions has been an essential element in improving traffic conditions. The City of Flagstaff operates a Winter Recreation Hotline for visitors that provides up-to-date information on winter recreation play areas, availability and other information helpful to mitigating traffic congestion. As a result of this mutual public benefit, District 1, with the Board's approval, would like to contribute Community Initiatives grant funding to offset costs to the City of Flagstaff Convention & Visitors Bureau.

ALTERNATIVES:

Not approve the Budget Adjustment

FISCAL IMPACT:

Transfer $2,432.50 from District 1 Community Initiatives account number 1001.32.3202.5751.0000.614.505252 to Emergency Management account 1394.44.4402.7806.0000.636.505602 (pass through to other Agencies. The total amount will be paid from the Emergency Management account to the City of Flagstaff Convention & Visitors Bureau.
ATTACHMENTS:

1-Staff Report
2-Supporting Document- Request and Invoice
City of Flagstaff
Convention and Visitor Bureau
211 W. Aspen
Flagstaff, AZ, 86001

Coconino County
District 1
219 E. Cherry Ave
Flagstaff, AZ, 86001

Attention Supervisor Babbott,

Find enclosed Invoice for 50% of Snowplay Hotline expenses from FY18, this includes set up of Hotline, and monthly charges based off of usage.

Our records show that this invoice has not been paid please contact me if you believe this is an error.

Sincerely,

Jessica Lawrence
Flagstaff Visitor Center Manager
(928) 213-2955
INVOICE

BILL TO
Coconino County
District 1
219 E. Cherry Ave
Flagstaff, AZ, 86001

Snowplay Hotline

$2432.50

SUBTOTAL
$2432.50

TOTAL DUE BY [SELECT DATE]
$2432.50
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: William P. Ring, Coconino County Attorney

SUBJECT: Consideration and possible action regarding a settlement via stipulated judgment in James Bryan Lungo v. Coconino County (ST2018-000300), with direction authorizing the County Attorney to sign and file the proposed draft Stipulated Judgment with the Arizona Tax Court on the County's behalf and, directing the Assessor and Treasurer to comply with the terms of this judgment upon receipt of a copy signed by the Court.

RECOMMENDED MOTION:

I move that the County approve settlement of the small claims tax appeal case James Bryan Lungo v. Coconino County (ST2018-000300) as recommended by the County Attorney; that the County Attorney be authorized and directed to sign and file the proposed draft Stipulated Judgment with the Arizona Tax Court on the County's behalf; and that the Assessor and Treasurer be directed to comply with the terms of this judgment upon receipt of a copy signed by the Court.

BACKGROUND:

On December 15, 2018, Plaintiff, James Bryan Lungo, (hereinafter “Plaintiff”), filed a Complaint and Notice of Appeal in the Arizona Tax Court pursuant to A.R.S. 12-172 naming Coconino County as a defendant.

The claim involves Plaintiff’s parcel: Parcel 401-29-002E is located at 530 Oak creek Cliffs Drive, Sedona, Arizona. Valuation of the property was placed at $210,924.00 / LPV $210,924.00 for the 2018 tax year.

Plaintiff claims that the Subject Property for tax year 2018 should be reduced or changed because subject property was appraised on 12/7/2016 for $160,000.00. In July 2018, Subject Property 401-29-002E and 401-29-002C were sold for a total price of $165,000.00. (Parcel 401-29-002C is currently valued at $1,250.00 for its limited use).

Pursuant to A.R.S. § 11-251(14), the County Board of Supervisors has direct control of the defense of all actions, to which the County is a party, and has power and authority to compromise the same. This matter involves a lawsuit to which the County is a defendant.
County staff has reached a recommendable settlement that it feels is in the County’s best interest. To consummate and finalize this settlement, the County Board of Supervisors must authorize the County’s stipulation to, and filing of, the stipulated judgment in form as attached to this report.

ALTERNATIVES:

The County may elect to not settle the case as recommended and proceed with further litigation, up to and including possible trial of the matter. The County may also propose a different settlement.

FISCAL IMPACT:

If the Board approves the parties’ settlement, the Estimated 2018 total taxes would change from as follows:

Assessor Parcel 401-29-002E: $2,576.32 to $2,000.14 – a difference of $576.18. The County portion of the taxes would change from $176.83 to $137.28 – a difference of $39.55. These calculations do not include interest.

ATTACHMENTS:

1 - Staff Report
2 - TAX APPEAL PETITION
3 - PROPOSED STIPULATED JUDGMENT
THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN THE ARIZONA TAX COURT

Taxpayer(s)

(b) James Bryan Lungo, Trustee

Plaintiff(s),

v.

(c) Coconino County, Defendant.

CASE NO. ST2018-000300

PETITION AND NOTICE
OF APPEAL

PROPERTY TAX APPEAL
(Small Claims Procedure)

PLAINTIFF’S CLAIM

1. This action is brought in the Arizona Tax Court pursuant to A.R.S. §12-172.

2. Check the appropriate box below. Check only one.

☐ This Claim involves my primary residence, a Class Three residential property (as defined by A.R.S. § 42-12003). It is not owner-occupied rental property (as defined by A.R.S. § 42-12004(A)(5)).

☒ This Claim involves real or personal property other than my primary residence, the valuation of which by the taxing authority does not exceed $2,000,000.00.

3. I am the owner of the property involved in this appeal.

4. The address of the property is: 530 Oak Creek Cliffs Dr

Sedona Coconino

City County Arizona

Street Address (No P. O. Boxes)
Case No. 

The County Assessor's Parcel Number for the property is: 401-29-002E

5. The taxing authority has placed a valuation on the property of $210,924 for the 2018 tax year.

6. The valuation set by the taxing authority on the above property is excessive for the following reasons:
   1. Appraised value of property on 12/07/2016 was $160,000.00
   2. Parcels 401-29-002E and 401-29-002C were sold in July 2018 for a total sale price of $165,000.00.
      (See attached explanation and documentation)

7. The Court should order the valuation reduced to $163,750.00

10/26/2018
Date

Taxpayer/Plaintiff Signature

James Bryan Lungo, Trustee

Please print name of Signatory

NOTICE TO TAXPAYER
All current year taxes on the property which is the subject of this lawsuit must be paid before they become delinquent, or your appeal may be dismissed by the Court. This includes taxes that come due after you have filed this appeal.

©Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

TXSC111-101217
The plaintiff requests that The Court reduce the full cash value and limited property value of parcel 401-29-002E from the current valuation of $210,924 to the actual valuation of $163,750.

There are two sets of evidence to support this request:

1. The appraised value of the property was $160,000.00 based on an appraisal conducted on 12/07/2016 by Alex E. Nebelsky, a Certified Residential Real Estate Appraiser in the State of Arizona. See attached appraisal, Exhibit A.

2. Parcel 401-29-002E was sold on July 18, 2018 and electronically recorded on July 20,2018. The total sale price included two parcels: 401-29-002C and 401-29-002E. The total sale price for both parcels was $165,000. See attached Affidavit of Property Value, Exhibit B.

The Full Cash Value and Limited Property Value of parcel 401-29-002C is $1,250 per the Coconino County Assessor. See attached 2018 Property Tax Notice, Exhibit C.

This makes the value of Parcel 401-29-002E: $165,000 minus $1,250, that difference being $163,750.

Therefore, based on two sets of data, namely appraised value and sale price, the proper Full Cash Value and Limited Property Valuation of Parcel 401-29-002E is somewhere between $160,000 and $163,750.

Currently, the Coconino County Assessor sets the Full Cash Value and Limited Property Value of parcel 401-29-002E at $210,924. See attached Statement of Taxes Due, Exhibit D.

Based on the evidence above, the plaintiff requests The Court reduce the valuation from $210,924 to $163,750 and adjust the taxation accordingly.
Supporting Documentation Property Tax
Dispute for Tax Year 2018 on Parcel 401-29-002E
James Bryan Lungo, Trustee

EXHIBIT A
ENGAGEMENT LETTER

Date 11/22/2016
Client Brian Lungo
Address 525 Oak Creek Cliffs Dr

RE: Appraisal of Lot 401-29-002E

Dear Bryan,

Pursuant to your request, we are happy to submit a proposal for the appraisal of the property located at Oak Creek Cliffs Dr.40129002E, Sedona, AZ 86336

The appraisal shall be prepared for Brian Lungo and is for the sole and exclusive use of Brian Lungo. We request that you seek our written authorization before releasing the report to any other party.

The assignment will be to formulate an opinion of market value for the property. The legal property appraised would be the Fee Simple interest. The property will be valued as of 11/22/2016.

The appraisal will be prepared in accordance with the Uniform Standards of Professional Appraisal Practice. Attached to this letter you will find a copy of our Statement of Limiting Conditions and Appraiser’s Certification which are attached to all appraisals prepared by this office. Please review and initial each attached page and return the executed copy to us indicating your acceptance and approval of our Limiting Conditions and Appraiser’s Certification.

The estimated completion date of the appraisal is week of 12/05/2016. We can only complete the appraisal by this date if we receive from you in a timely manner any relevant information needed for the preparation of the report. In order to complete this appraisal, the following information will be needed:

We will furnish you with 1 PDF copies of the appraisal report. Our fee for this appraisal will be $400. This fee does not include the cost of certain expenses that may be incurred in the preparation of the report. If expenses are not included, a bill for these expenses will be provided to you upon completion of the report.

☐ A retainer in the amount of $ n/a must be paid to this office before we can commence the preparation of this report.
☐ A bill for the $ appraisal fee will be presented and immediate payment will be requested at the time the report is completed.
☐ A bill for the appraisal fee of $ along with any other expenses incurred will be presented to you along with the completed report.

We will proceed with the preparation of this appraisal upon receipt of a signed copy of this letter and an initial copy of the Statement of Limiting Conditions and Appraiser’s Certification. If you have any questions about anything contained in this letter or in any of the attachments, please give us a call.

Sincerely,

Alex E. Nebelsky

Engagement Letter Accepted:

[signature]

Form ENG2 LT - "TOTAL" appraisal software by a la mode, inc. - 1-800-ALAMODE
### ADDITIONAL COMPARABLE SALES

<table>
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<tr>
<th>ITEM</th>
<th>SUBJECT PROPERTY</th>
<th>COMPARABLE NO.</th>
<th>COMPARABLE NO. 2</th>
<th>COMPARABLE NO. 3</th>
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<tr>
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<td>80 Caballero Dr # 401-52-014</td>
<td>Sedona, AZ 86336</td>
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<td>149,000</td>
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<td>Date</td>
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<td>Maricopa/MARIS #5511298</td>
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<td>1.92 Acres</td>
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**Estimated marketing time and exposure time is over 12-18 months.**

I have performed no services, as an appraiser, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.

**36 month Sales History of the Subject indicates no sales or transfers.**

**Parcel Owner - WHEELER ERVIN S & LAURA G CO-TRUSTEES**

**Legal Summary Subdivision:** OAK CREEK CLIFFS BEG NW COR SEC 19; TH S 2D58M W 120 FT TO NW COR LOT 6; OAK CREEK CLIFFS SUBDIVISION; TH S 8908M E 685.46 FT ALG N LINE OAK CREEK CLIFFS SUBDIVISION; TH N 1D030M E 192 FT; TH N 8908M W 282.47 FT TO POB; EXCEPT, BEG NW COR SEC 19; TH S 8908M E 30.00 FT; TH S 2D58M W 30.00 FT; TH N 2D58M E 30.00 FT TO POB; ALSO EXCEPTING, BEG NW COR SEC 19; TH S 8908M E ALG N LINE SEC 19 111.59 FT; TH S 8908M E 120.76 FT; TH N 8908M W 120.00 FT; ALG N LINE SAID SEC 130.59 FT; SAID POINT BEING NW COR OAK CREEK CLIFFS SUB. TH N 2D58M E 120.00 FT TO POB. Sixteenth: NW Quarter; NW Section: 19 Township: 17N Range: 06E
### Photograph Addendum

<table>
<thead>
<tr>
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<tbody>
<tr>
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<tr>
<td>City</td>
<td>Sedona</td>
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<tr>
<td>County</td>
<td>Yavapai</td>
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<tr>
<td>State</td>
<td>AZ</td>
</tr>
<tr>
<td>Zip Code</td>
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**Subdivision & Lot**

**Subject lot and flood area**

Form PICPORT - "TOTAL" appraisal software by a la mode, inc. - 1-800-ALAMODE
Subject Land Photo Page

<table>
<thead>
<tr>
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<tr>
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<td>County</td>
<td>Yavapai</td>
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<tr>
<td>State</td>
<td>AZ</td>
</tr>
<tr>
<td>Zip Code</td>
<td>86336</td>
</tr>
</tbody>
</table>

**Subject Front**
- Oak Creek Cliffs Dr 40129002E
- Sale Price: n/a
- Date of Sale: n/a
- Site Area: n/a
- Location: n/a
- Topography: n/a
- Views: n/a
- Build Site: n/a
- Days on Market: n/a
- $/Sq. Ft.: Looking South

**Subject Rear**

**Subject Street**

Form GPSSLND - "TICTOL* appraisal software by a la mode, inc. - 1-800-ALAMODE"
Subject looking down into Oak Creek

Subject looking N/E

Subject's easement road
### Comparable 1
- **Property Address:** 50 Cababa Dr # 401-52-015A
- **Prox. to Sub:** 0.37 miles SE
- **Sales Price:** $145,000
- **Date of Sale:** 4/2016
- **Site Area:**
- **Location:** Casa Montane/Aavy rd
- **Topography:** Equal
- **Views:** Inferior
- **Build Site:** Equal
- **Days on Market:** DOM 59
- **$/Sq. Ft.:**

### Comparable 2
- **Property Address:** 405 Canyon Rd #401-23-003A
- **Prox. to Sub:** 0.98 miles E
- **Sales Price:** $192,000
- **Date of Sale:** 7/2015
- **Site Area:**
- **Location:** Canyon Dr Area
- **Topography:** Equal
- **Views:** Inferior
- **Build Site:** Equal
- **Days on Market:** DOM 458
- **$/Sq. Ft.:**

### Comparable 3
- **Property Address:** 41 Juniper Ln # 401-20-026P
- **Prox. to Sub:** 0.92 miles NE
- **Sales Price:** $163,000
- **Date of Sale:** 6/2016
- **Site Area:**
- **Location:** Brewer Rd Area
- **Topography:** Equal
- **Views:** Equal
- **Build Site:** Equal
- **Days on Market:** DOM 376
- **$/Sq. Ft.:**
Comp 1 on Cabbello

Overlooks Poco Diablo Resort but does abut Rte 178.
Good view to the North.

Very little flat area to build and will need significant site prep.

Note: the Listing Comp 4 is adjacent to this site.

Comp 2 off of Canyon Rd

Access to site will need grading for a long driveway. Site itself has a decent size flat area and also is on a small knoll which should have good views - better than this photo.

Comp 3 is off Brewer Rd. and behind the Wesleyan church. The topo is hilly with the best site at the top of the knoll which should afford good panoramic views - better than this picture.

A long graded driveway will be required.
**Assumptions, Limiting Conditions & Scope of Work**

**Client:** Brian Lungo

**Appraiser:** Alex E. Nebelsick

**Property Address:** Oak Creek Cutoff Dr-401292900E

**Date:** 03/26/2019

**County Attorney | Settlement of James Bryan Lungo v. Coconino County (ST2018-000300)**

---

**STATEMENT OF ASSUMPTIONS & LIMITING CONDITIONS**

- The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The appraiser assumes that the title is good and marketable and, therefore, will not render any opinions about the title. The property is appraised on the basis of it being under responsible ownership.
- The appraiser may have provided a plat and/or parcel map in the appraisal report to assist the reader in visualizing the lot size, shape, and/or orientation. The appraiser has not made a survey of the subject property.
- If so indicated, the appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in the appraisal report whether the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.
- The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand.
- The appraiser has not included in the appraisal report any adverse conditions (including, but not limited to, the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property, or that he or she became aware of during the normal research involved in performing the appraisal. Unless otherwise stated in the appraisal report, the appraiser has no knowledge of any hidden or unapparent conditions of the property, or adverse environmental conditions (including, but not limited to, the presence of hazardous wastes, toxic substances, etc.) that would make the property more or less valuable, and has assumed that there are no such conditions and makes no warranties, express or implied, regarding the condition of the property. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, the appraisal report must not be considered as an environmental assessment of the property.
- The appraiser obtained the information, estimates, and opinions that were expressed in the appraisal report from sources that he or she considers to be reliable and believes them to be true and correct. The appraiser does not assume responsibility for the accuracy of such items that were furnished by other parties.
- The appraiser will not disclose the contents of the appraisal report except as provided for in the Uniform Standards of Professional Appraisal Practice, and any applicable federal, state or local laws.
- An appraiser's client is the party (or parties) who engage an appraiser in a specific assignment. Any other party acquiring this report from the client does not become a party to the appraiser-client relationship. Any persons receiving this appraisal report because of disclosure requirements applicable to the appraiser's client do not become intended users of this report unless specifically identified by the client at the time of the assignment.
- The appraiser's written consent and approval must be obtained before this appraisal report can be conveyed by anyone to the public, through advertising, public relations, news, sales, or by means of any other media, or by its inclusion in a private or public database.
- Possession of this report or any copy thereof does not convey with it the right of publication.
- Forecasts of effective demand for the highest and best use or the best fitting and most appropriate use were based on the best available data concerning the market and are subject to conditions of economic uncertainty about the future.

**The Scope of Work**

The type and extent of research and analyses performed in an appraisal assignment that is required to produce credible assignment results, given the nature of the appraisal problem, the specific requirements of the intended user(s) and the intended use of the appraisal report. Reliance upon this report, regardless of how acquired, by any party or for any use, other than those specified in this report is prohibited. The Opinion of Value that is the conclusion of this report is credible only within the context of the Scope of Work, Effective Date, the Date of Report, the Intended User(s), the Intended Use, the stated Assumptions and Limiting Conditions, any Hypothetical Conditions and/or Extraordinary Assumptions, and the Type of Value, as defined herein. The appraiser, appraisal firm, and related parties assume no obligation, liability, or accountability, and will not be responsible for any unauthorized use of this report or its conclusions.

**Additional Comments (Scope of Work, Extraordinary Assumptions, Hypothetical Conditions, etc.):**
DEPARTMENT OF MARKET VALUE *:
Market value means the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:
1. Buyer and seller are typically motivated;
2. Both parties are well informed or well advised and acting in what they consider their own best interests;
3. A reasonable time is allowed for exposure in the open market;
4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

* This definition is from regulations published by federal regulatory agencies pursuant to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA) of 1989 between July 5, 1990, and August 24, 1990, by the Federal Reserve System (FRS), National Credit Union Administration (NCUA), Federal Deposit Insurance Corporation (FDIC), the Office of Thrift Supervision (OTS), and the Office of Comptroller of the Currency (OCC). This definition is also referenced in regulations jointly published by the OCC, OTS, FRS, and FDIC on June 7, 1994, and in the Interagency Appraisal and Evaluation Guidelines, dated October 27, 1994.
STATE OF ARIZONA
Department of Financial Institutions
Real Estate Appraisal Division

BE IT KNOWN THAT
ALEX E. NEBELSKY
HAS MET ALL THE REQUIREMENTS AS A
Certified Residential Real Estate Appraiser

CERTIFICATE NUMBER
20254

EXPIRATION DATE
August 31, 2018

In witness whereof, the Real Estate Appraisal Division of the Department of Financial Institutions caused to be signed by the Division Manager on behalf of the Superintendent on the 17th day of August, 2018.

Debra Rudd
**INVOICE**

**INVOICE NUMBER**
1932

**DATE**

**REFERENCE**

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**DESCRIPTION**

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<th>Bryan Lungo</th>
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<td>Penn(s)/Borrower:</td>
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<td>Legal Description:</td>
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**FEES**

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**SUBTOTAL**

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Form NVD - "TOTAL" appraisal software by a la mode, Inc. - 1-800-ALAMODE

---

15. | 03/26/2019 | County Attorney | Settlement of James Bryan Lungo v. Coconino County (ST2018-000300)
Supporting Documentation Property Tax Dispute for Tax Year 2018 on Parcel 401-29-002E
James Bryan Lungo, Trustee

EXHIBIT B
**AFFIDAVIT OF PROPERTY VALUE**

1. **ASSESSOR’S PARCEL IDENTIFICATION NUMBER(s)**
   - Primary Parcel: 401-29-002C and 401-29-002E

2. **SELLER’S NAME AND ADDRESS:**
   - The Ennis S. and Laura G. Wheeler Family Trust
   - 9894 La Jolla Farms Road
   - La Jolla, CA 92037

3. **(a) BUYER’S NAME AND ADDRESS:**
   - JAMES BRYAN LUNGO, TRUSTEE
   - 525 Oak Creek Cliffs Drive
   - Sedona, AZ 86336
   - (b) Are the Buyer and Seller related? 
     - Yes [ ] No [ ]

4. **ADDRESS OF PROPERTY:**
   - 530 Oak Creek Cliffs Drive
   - Sedona, AZ 86336

5. **(a) MAIL TAX BILL TO:** (Taxes due if no bill received)
   - JAMES BRYAN LUNGO, TRUSTEE
   - 525 Oak Creek Cliffs Drive
   - Sedona, AZ 86336
   - (b) Next tax payment due 10/1/2018

6. **PROPERTY TYPE** (for Primary Parcel):
   - a. [ ] Vacant Land
   - b. [ ] Single Family Residence
   - c. [ ] Condo or Townhouse
   - d. [ ] 2-4 Plex
   - e. [ ] Apartment Building

7. **RESIDENTIAL BUYER’S USE:**
   - a. [x] To be used as a primary residence.
   - b. To be rented to someone other than a “family member.”
   - c. To be used as a non-primary or secondary residence.

8. **If you checked one or more in item 7 above, indicate the number of units:**
   - For Apartment Properties, Motels / Hotels, Mobile Home / RV Parks, etc.

---

**FOR RECORDER’S USE ONLY**

9. **TYPE OF DEED OR INSTRUMENT** (Check Only One Box):
   - a. [ ] Warranty Deed
   - b. [ ] Special Warranty Deed
   - c. [ ] Joint Tenancy Deed
   - d. [ ] Contract or Agreement
   - e. [ ] Quit Claim Deed
   - f. [ ] Other:

10. **SALE PRICE:**
    - $165,000.00

11. **DATE OF SALE** (Numeric Digits):
    - 7 / 18

12. **DOWN PAYMENT:**
    - $0.00

13. **METHOD OF FINANCING**:
    - a. [x] Cash (100% of Sale Price)
    - c. [ ] Assumption of existing loan(s)
    - d. [ ] Seller Loan (Carryback)

14. **PERSONAL PROPERTY** (see reverse side for definition):
    - (a) Did the Sale Price in item 10 include Personal Property that impacted the Sale Price by 5% or more? 
      - Yes [x] No [ ]
    - (b) If Yes, provide the dollar amount of the Personal Property:
      - $ 00 AND

15. **PARTIAL INTEREST:**
    - If only a partial ownership interest is being sold, briefly describe the partial interest:

16. **SOLAR / ENERGY EFFICIENT COMPONENTS**:
    - (a) Did the Sales Price in Item 10 include solar energy devices, energy efficient building components, renewable energy equipment or combined heat and power systems that impacted the Sale Price by 5 percent or more? 
      - Yes [x] No [ ]
    - If Yes, briefly describe the solar / energy efficient components:

17. **PARTY COMPLETING AFFIDAVIT** (Name, Address, Phone Number):
    - The Lungo Red Rock Asset Protection Trust, dated September 1, 2010
    - 525 Oak Creek Cliffs Drive
    - Sedona, AZ 86336

18. **LEGAL DESCRIPTION** (attach copy if necessary)
    - SEE ATTACHED EXHIBIT A

---

**SIGNATURES**

**Signature of Seller’s Agent**
- [Signature]
- State of [ ] County of [ ] Subscribed and sworn to before me this day of [ ], 2019
- Notary Public
- Notary Expiration Date [ ]
- DOR EOM 82182 (04/14/14)

**Signature of Buyer’s Agent**
- [Signature]
- State of [ ] County of [ ] Subscribed and sworn to before me this day of [ ], 2019
- Notary Public
- Notary Expiration Date [ ]
EXHIBIT C
## 2018 PROPERTY TAX NOTICE

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**LIMITED PROPERTY VALUE IS THE BASIS FOR CALCULATING ALL PROPERTY TAXES**

**R0024159**

**Situs Address:**

**LEGAL DESCRIPTION:**
- Sixteenth: NW Quarter
- NW Section: 19
- Township: 17N
- Range: 30E
- DESC AS PLLWS: BEG NW COR SEC 19, TH S 85'-08'-39" E 90'-03'-54" W 30', TH N 85'-06'-39" W 30', TH N 02'-55'-45" E 30' TO THE POB.

**THIS IS THE ONLY NOTICE YOU WILL RECEIVE.**

Coconino County Treasurer: Sarah Benatar

**2018 TAX SUMMARY**

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<td>20808 PUB HEALTH SERVICE</td>
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</tr>
<tr>
<td>30002 JTED-VALLEY ACAD</td>
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</tr>
<tr>
<td>57005 SD#9 BUDGET OVERRIDES</td>
<td>0.27</td>
</tr>
<tr>
<td>59150 COMMUNITY COLLEGE</td>
<td>0.25</td>
</tr>
<tr>
<td>77009 SD#9 CLASS B BONDS</td>
<td>2.02</td>
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</tbody>
</table>

**TOTALS:** 15.38

**PAYMENT INSTRUCTIONS**
To pay the 1st half installment, send the 1st half coupon with your payment postmarked no later than Nov 1, 2018. To pay the 2nd half installment, send the 2nd half coupon with your payment postmarked no later than May 1, 2019. To pay taxes for the full year, send the 1st half coupon with your payment postmarked no later than Dec 31, 2018, and no interest will be charged for the current year.

Make your check payable to and mail to:
Coconino County Treasurer
110 E Cherry Ave
Flagstaff AZ 86001-4627
Supporting Documentation Property Tax
Dispute for Tax Year 2018 on Parcel 401-29-002E
James Bryan Lungo, Trustee

EXHIBIT D
# Statement of Taxes Due

**COCONINO COUNTY TREASURER**

**Account Number:** R0024161

**Legal Description:**
- COCONINO COUNTY
- Site Address: S02 OAK CREEK CLIFFS DR
- Account: R0024161
- LUNGO RED ROCK ASSET PROTECTION TRUST DTD 9-1-10
- R/C: JAMES BRYAN LUNGO
- 525 OAK CREEK CLIFFS DR
- SEDONA, AZ 86336

<table>
<thead>
<tr>
<th>Year</th>
<th>Tax Charge</th>
<th>Adjustments</th>
<th>Interest</th>
<th>Fees</th>
<th>Payments</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$2,576.32</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2,576.32</td>
</tr>
<tr>
<td>2017</td>
<td>$2,687.44</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$2,687.44</td>
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<tr>
<td>2016</td>
<td>$2,989.44</td>
<td>$0.00</td>
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<tr>
<td>2015</td>
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<td>$0.00</td>
<td>$0.00</td>
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<td>2014</td>
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<td>$3,359.30</td>
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<td>2013</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$3,225.72</td>
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<tr>
<td>2012</td>
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<td>2011</td>
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<td>2010</td>
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<td>($2,785.50)</td>
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</table>

**Total Tax Charge:** $2,576.32

**Grand Total Due as of 10/08/2018:** $2,576.32

---

**Tax Billed at 2018 Rates for Tax Area 0970 - SD#9 CITY OF SEDONA/FD SEDONA**

<table>
<thead>
<tr>
<th>Authority</th>
<th>Tax Rate</th>
<th>Amount</th>
<th>Values</th>
<th>Actual</th>
<th>Assessed</th>
</tr>
</thead>
<tbody>
<tr>
<td>FD SEDONA</td>
<td>0.0247440000</td>
<td>$782.78</td>
<td>VACANT LANDS AND REAL PROPERTY NOT INCLUDED IN CLASS 1.3...</td>
<td>$210,924</td>
<td>$31,639</td>
</tr>
<tr>
<td>FD ASSISTANCE FUND</td>
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<td>LIBRARY DISTRICT</td>
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<tr>
<td>PUB HEALTH SERVICE</td>
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<tr>
<td>JTED-VALLEY ACAD</td>
<td>0.0005000000</td>
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</tr>
<tr>
<td>SD#9 BUDGET OVERRIDES</td>
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<td>COMMUNITY COLLEGE</td>
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<td>0.0105290000</td>
<td>$333.13</td>
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</tr>
</tbody>
</table>

**Taxes Billed 2018:** $4444650000 | $1,406.82

---

**Tax Billed at 2018 Rates for Tax Area 0970 - SD#9 CITY OF SEDONA/FD SEDONA**

<table>
<thead>
<tr>
<th>Authority</th>
<th>Tax Rate</th>
<th>Amount</th>
<th>Values</th>
<th>Actual</th>
<th>Assessed</th>
</tr>
</thead>
<tbody>
<tr>
<td>COCONINO COUNTY</td>
<td>0.0025890000</td>
<td>$176.83</td>
<td>VACANT LANDS AND REAL PROPERTY NOT INCLUDED IN CLASS 1.3...</td>
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<td>$31,639</td>
</tr>
<tr>
<td>ST SCHL EQUALIZATION</td>
<td>0.0004744000</td>
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<td></td>
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<td>SD#9 MINIMUM SCHOOL TAX</td>
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<td>COMMUNITY COLLEGE</td>
<td>0.0047440000</td>
<td>$150.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Taxes Billed 2018:** $0.0351560000 | $1,112.30

---

15. | 03/26/2019 | County Attorney | Settlement of James Bryan Lungo v. Coconino County (ST2018-000300) | 3/26/2019 Page 27 of 31
IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE TAX COURT

JAMES BRYAN LUNGO, Trustee, Case No.: ST2018-000300

Plaintiff,

vs.

COCONINO COUNTY,

Defendant.

STIPULATED JUDGMENT

(Property tax appeal)
(Small Claims Procedure)

The Plaintiff, James Bryan Lungo and Defendant, Coconino County hereby stipulate to the entry of judgment regarding the property situated in Coconino County and described as 530 Oak Creek Cliffs Drive, Sedona, Arizona; Assessor Parcel Number: 401-29-002E (hereinafter, the "Subject Property.")

IT IS ORDERED, ADJUDGED, AND DECREED:

1. That the full cash value of the Subject Property shall be changed for the 2018 tax year from $210,924.00 to $163,750.00.

1
2. That the corresponding limited property values of said parcel for said year shall be derived in accordance with the provisions of A.R.S. §§ 42-13301 to 42-13304, as applicable.

3. That, pursuant to A.R.S. § 42-16215, Defendant shall correct the property tax roll for tax year 2018 for the Subject Property to reflect the terms of this Judgment and reissue a statement of taxes due reflected by the corrected tax roll.

4. Defendant shall refund to Plaintiff an amount equal to the excess in levied taxes assessed and paid as a result of the change in full cash value as set forth above (if any), with interest thereon to be calculated in accordance with A.R.S. § 14-16214. Such refund shall first be applied to any prior years’ taxes remaining unpaid, and interest and penalties that are unpaid and delinquent on the property, if any. The balance of the refund shall be paid to Plaintiff by the Coconino County Treasurer.

5. That the above amount shall be calculated by the Coconino County Treasurer and shall be paid by Coconino County.

6. That the parties shall bear their own costs and attorneys’ fees.

7. This judgment is the result of a settlement between the parties and shall not be used by either party for any other purpose except as a determination of values for the tax year indicated herein.
8. There are no further matters pending before the Court. This judgment is entered pursuant to Rule 54(c), Arizona Rules of Civil Procedure.

DONE IN OPEN COURT this__ day of February, 2019.

Judge of the Arizona Tax Court
Small Claims

APPROVED AS TO FORM AND SUBSTANCE:

DATED, this__ day of February, 2019. DATED, this 18th day of February, 2019.

WILLIAM P. RING
COCONINO COUNTY ATTORNEY

JAMES BRYAN LUNGO

By: ____________________________ By: ____________________________
Brian Y. Furuya James Bryan Lungo
Deputy County Attorney Plaintiff Pro Per
Attorneys for Defendant

CERTIFICATE OF SERVICE

ORIGINAL submitted by U.S. Mail this__ day of February, 2019 to:

Clerk of the Court
ARIZONA TAX COURT
SMALL CLAIMS DIVISION
125 W. Washington
Phoenix, AZ 85003
COPY of the foregoing mailed by U.S. Mail and emailed this ___ day of February, 2019 to:

James Bryan Lungo
525 Oak Creek Cliffs
Sedona, AZ 86336
T: (928) 821-3860
E: whiteagle5555@gmail.com

Plaintiff Pro Per

By: _________________________
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Dr. Marie Peoples, Deputy County Manager

SUBJECT: Consideration and possible action regarding Resolution 2019-07, supporting the application for grant funding from the Gila River Indian Community for the purpose of mental health treatment as part of the Stronger As One Coalition.

RECOMMENDED MOTION:

Adopt Resolution 2019-07, supporting the application for grant funding from the Gila River Indian Community for the purpose of mental health treatment as part of the Stronger as One Coalition.

BACKGROUND:

The Stronger as One Coalition Work Session today March 26th described the purpose and focus of this group of stakeholders. One particular area of focus is to provide training to community members on Mental Health First Aid. The Northern Arizona Healthcare Foundation, in partnership with Coconino County Manager's Office as fiscal pass-through, is applying for grant funds from the Gila River Indian Community to support this initiative. The Board is asked to pass this resolution in a show of support for the application. Additionally, this resolution satisfies the requirements of the Gila River Indian Community Grant Program that, if awarded, Coconino County shall accept the grant as awarded and expend those funds for the purposes specified in the grant application.

ALTERNATIVES:

This resolution is a supporting document to the grant application. If not approved, the Northern Arizona Healthcare Foundation may submit the application and staff would return to the Board upon award of the grant.

FISCAL IMPACT:

The County Manager's Office will serve as fiscal pass-through. No fiscal impact.
ATTACHMENTS:

1 - Staff Report
2 - RESOLUTION 2019-07
RESOLUTION 2019-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF COCONINO COUNTY, ARIZONA SUPPORTING THE APPLICATION FOR GRANT FUNDING FROM THE GILA RIVER INDIAN COMMUNITY FOR THE PURPOSE OF MENTAL HEALTH TREATMENT AS PART OF THE STRONGER AS ONE COALITION

WHEREAS, pursuant to Section 12 Payment of Regulatory Costs; Tribal Contributions (“Section 12”) of the Gila River Indian Community and the State of Arizona Gaming Compact 2002 (“Compact”) and Article VII, § 1(h) of the Gila River Indian Community Constitution and A.R.S. § 5-601.02 provides for the disbursement of funding to political subdivisions and/or municipalities; and

WHEREAS, such funding designated for counties, towns, or cities, must be directed towards government services that benefit the general public; and

WHEREAS, mental health and wellbeing of Coconino County residents is an urgent priority as evidenced by increasing numbers of mental health calls for service and deaths by suicide; and

WHEREAS, the Coconino County Managers Office intends to apply for funding to the Gila River Indian Community on behalf of the Northern Arizona Healthcare Foundation as part of the Stronger as One Coalition;

NOW, THEREFORE BE IT RESOLVED, that Coconino County supports the application of the County Manager’s Office for Section 12 grant funding from the Gila River Indian Community and, if awarded, shall accept the grant and expend those funds for the purposes specified in the grant application.

PASSED and ADOPTED this 26th day of March, 2019.

COCONINO COUNTY BOARD OF SUPERVISORS

__________________________________________
Art Babbott, Chairman

(SEAL)

ATTEST:                                APPROVED AS TO FORM:

__________________________________________  ________________________________
Lindsay Daley                           Rose Winkeler
Clerk of the Board                      Deputy County Attorney
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Susan Brown, Facilities Director

SUBJECT: Consideration and possible action regarding a fire hydrant and fire department connection Public Water Easement for the City of Flagstaff on Coconino County real property located at 4402 East Huntington Drive, Flagstaff, AZ with Coconino County Assessor Parcel Number (APN) 113-26-003Y.

RECOMMENDED MOTION:

Approve a fire hydrant and fire department connection Public Water Easement for the City of Flagstaff on Coconino County real property located at 4402 East Huntington Drive, Flagstaff, AZ with Coconino County Assessor Parcel Number (APN) 113-26-003Y.

BACKGROUND:

The Coconino County Board of Supervisors has committed to sound financial and organizational management as a strategic priority area to achieve responsible governance in meeting the needs of current and future County residents. The Facilities Management Department (FMD) manages the County's real estate portfolio.

In March 2017, the Board of Supervisors approved the purchase of an existing facility located at 4402 E Huntington in Flagstaff to be re-developed as the new Medical Examiner's facility. Public Health Services District (PHSD) and Facilities Management staff worked with KCS and APMI to develop a design and cost estimate resulting in a Guaranteed Maximum Price (GMP) for a functional and efficient space for the Medical Examiner's operations.

The City of Flagstaff building code requires Coconino County to include a new Fire Hydrant and Fire Department Connection as part of the Medical Examiner’s Office redevelopment project. The new fire hydrant and fire department connection were required to avoid the possibility of hoses crossing the road and blocking the right of way in the event of the emergency usage. The proposed Public Water Easement will allow for the City of Flagstaff to properly maintain all infrastructure related to the fire hydrant and fire department connection. The Public Water Easement does not negatively impede the use of the property or interfere in delivering a quality Medical Examiner Facility.
ALTERNATIVES:

Not approving the Public Water Easement at the Medical Examiners Facility will result in the facility not providing the required Fire and Life Safety systems for occupancy.

FISCAL IMPACT:

The Public Water Easement encumbrance on the property will have minimum fiscal impact on the property value and proposed use.

ATTACHMENTS:

1 - Staff Report
2 - CITY OF FLAGSTAFF PUBLIC WATER EASEMENT
3 - FIRE HYDRANT FDC EXHIBIT A
4 - FIRE HYDRANT FDC EXHIBIT A-1
Public Water and Appurtenances  
(Water Easement)

For valuable consideration, the sufficiency and receipt of which is hereby acknowledged, COCONINO COUNTY, a political subdivision of the state of Arizona ("Grantor"), hereby grants and conveys unto the CITY OF FLAGSTAFF, a municipal corporation organized and existing under and by virtue of the laws of the State of Arizona ("Grantee"), an exclusive easement for water purposes, under, over and across the real property of Grantor; located at 4402 E. Huntington Drive in Flagstaff, Arizona, situated in Coconino, Assessor Parcel Number 113-26-003Y, and as legally described and depicted in the attached Exhibit A and A1 ("Public Water Easement"), Subject to the following terms and conditions:

1. Grantee shall have the right to locate, operate, repair, replace, alter and maintain ("Work") under ground waterlines and related facilities within the Public Water Easement.

2. Grantee shall have the rights of ingress and egress across adjacent property owned or controlled by Grantor where reasonably required to gain access to the real property subject to this easement.

3. This Public Water Easement is granted on an exclusive basis to Grantee. Grantee shall have the right to use the easement for water services provided and approved by Grantee.

4. Grantee may remove, alter or maintain vegetation, improvements, or obstructions within the limits of the real property subject to this easement that conflict with the public utility uses.

5. Grantee shall restore the real property to its prior condition upon completion of any work by Grantee, its employees, contractors, or licensees; following such restoration Grantor shall remain responsible for any ongoing maintenance of the surface of the real property subject to this easement.

6. To the extent permitted by Arizona law, Grantee hereby covenants to indemnify and save Grantor harmless from any liabilities for injuries or damages to persons or property arising out of use of this Water Easement by Grantee, its employees, contractors, or licensees.

7. Grantor shall have the right to use and enjoy the real property subject to this Water Easement provided such use and enjoyment does not interfere with Grantee's ability to utilize the Water Easement granted herein. Grantor may not construct or permit erection or other structure or improvement that in Grantee’s sole opinion would interfere with the operation of utilities within the Water Easement granted herein, unless Grantee gives written consent.
IN WITNESS WHEREOF, Grantor has caused this Water Easement to be executed this ___ day of ________________, 2019.

Grantor:

By: ____________________________________________________
Title: __________________________________________________

STATE OF ARIZONA)
County of Coconino)

On this ______ day of ____________, 2019, before me, a Notary Public, personally appeared
__________________________________________________________, whose identity was proven to me on the basis of satisfactory evidence to be the person who he or she claims to be, and who acknowledged that he or she signed this Water Easement.

__________________________________________________________
Notary Public
(Seal)
Legal Description:

A strip of land, being a portion of Lot 8, Southwest Industrial Park, as recorded in Case 7, Map 48, records of Coconino County, situated in Section 7, Township 21 North, Range 8 East, Gila and Salt River Meridian, Coconino County, Arizona, 16 feet wide, 8 feet on either side of the following described centerline;

FROM the most Easterly angle point on said Lot 8, said point being a found Aluminum cap 48756, thence S 35°11'12" E (Basis of bearings per City of Flagstaff Low Distortion Projection), for a distance of 49.86 feet to a calculated point, said point being the TRUE POINT OF BEGINNING OF SAID STRIP OF LAND;

thence S 54°48'48" W, for a distance of 8.00 feet to a calculated point, said point being THE END OF SAID STRIP OF LAND;

the side lines shall be lengthened of shortened to intersect with their respective beginning and ending courses;

said strip of land contains 128 Square Feet of land more or less including and easements of record over the above described strip of land as depicted on Exhibit "A-1", which is made a part of the document by this reference hereon.

528 W. Aspen Av. / Flagstaff, Arizona 86001 / (928) 774-5058

Descriptive Title:__________

City File No.:______________
Exhibit "A-1"

Portion of Lot 8, Southeast Industrial Park, as recorded in Case 7, Map 48, situated in Section 7, Township 21 North, Range 8 East, Gila and Salt River Meridian, Coconino County, Arizona.

Lot 8

Lot 7

Drive

Huntington

Industrial

Drive

FD Cap 25083

FD Cap 25083

FD AC 48756

FD AC 48756

N 79°00'23" W 36.56'

N 55°32'39" E 108.06'

8.00'

T.P.O.B.
Centerline of
Strip of Land
128 Sq. Ft.

Centerline of
Strip of Land

8.00'

N 35°11'12" E 193.21'

LINE    BEARING    DISTANCE

L1    S 35°11'12" E 49.86'

L2    S 35°48'48" W 8.00'

Basis of Bearings per City of
Flagstaff Low Distortion Projection.

Descriptive Title:__________________________

City File No.:____________________________

M.J.S. 1-8-19 Job #18-044
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Susan Brown, Facilities Director

SUBJECT: Consideration and possible action regarding a Water Meter Public Water Easement for the City of Flagstaff on Coconino County real property located at 4402 East Huntington Drive, Flagstaff, AZ with Coconino County Assessor Parcel Number (APN) 113-26-003Y.

RECOMMENDED MOTION:

Approve a Water Meter Public Water Easement for the City of Flagstaff on Coconino County real property located at 4402 East Huntington Drive, Flagstaff, AZ with Coconino County Assessor Parcel Number (APN) 113-26-003Y.

BACKGROUND:

The Coconino County Board of Supervisors has committed to sound financial and organizational management as a strategic priority area to achieve responsible governance in meeting the needs of current and future County residents. The Facilities Management Department (FMD) manages the County's real estate portfolio.

In March 2017, the Board of Supervisors approved the purchase of an existing facility located at 4402 E Huntington in Flagstaff to be re-developed as the new Medical Examiner's facility. Public Health Services District (PHSD) and Facilities Management staff worked with KCS and APMI to develop a design and cost estimate resulting in a Guaranteed Maximum Price (GMP) for a functional and efficient space for the Medical Examiner's operations.

The Medical Examiner's Office Re-development Project required the existing 1-inch water meter provided by the City of Flagstaff to be replaced with a 1 ½ -inch water meter to allow for increased design capacity. The City of Flagstaff has requested a Public Water Easement to locate, operate, repair, replace, alter and maintain underground water lines related to the water meter located at the new Medical Examiner's Office.

The proposed Public Water Easement will allow for the City of Flagstaff to properly maintain all infrastructure related to the upgraded water meter. The Public Water Easement does not negatively impede the use of the property or interfere in delivering a quality Medical Examiner Facility.
ALTERNATIVES:

Not approving the Public Water Easement at the Medical Examiners Facility will result in the facility not providing the required water pressures for program operations.

FISCAL IMPACT:

The Public Water Easement encumbrance on the property will have minimum fiscal impact on the property value and proposed use.

ATTACHMENTS:

1 - Staff Report
2 - CITY OF FLAGSTAFF PUBLIC WATER EASEMENT
3 - WATER METER EXHIBIT B
4 - WATER METER EXHIBIT B-1
Public Water and Appurtenances  
(Water Easement)

For valuable consideration, the sufficiency and receipt of which is hereby acknowledged, COCONINO COUNTY, a political subdivision of the state of Arizona ("Grantor"), hereby grants and conveys unto the CITY OF FLAGSTAFF, a municipal corporation organized and existing under and by virtue of the laws of the State of Arizona ("Grantee"), an exclusive easement for water purposes, under, over and across the real property of Grantor; located at 4402 E. Huntington Drive in Flagstaff, Arizona, situated in Coconino, Assessor Parcel Number 113-26-003Y, and as legally described and depicted in the attached Exhibit B and B1 ("Public Water Easement"), Subject to the following terms and conditions:

1. Grantee shall have the right to locate, operate, repair, replace, alter and maintain ("Work") under ground waterlines and related facilities within the Public Water Easement.

2. Grantee shall have the rights of ingress and egress across adjacent property owned or controlled by Grantor where reasonably required to gain access to the real property subject to this easement.

3. This Public Water Easement is granted on an exclusive basis to Grantee. Grantee shall have the right to use the easement for water services provided and approved by Grantee.

4. Grantee may remove, alter or maintain vegetation, improvements, or obstructions within the limits of the real property subject to this easement that conflict with the public utility uses.

5. Grantee shall restore the real property to its prior condition upon completion of any work by Grantee, its employees, contractors, or licensees; following such restoration Grantor shall remain responsible for any ongoing maintenance of the surface of the real property subject to this easement.

6. To the extent permitted by Arizona law, Grantee hereby covenants to indemnify and save Grantor harmless from any liabilities for injuries or damages to persons or property arising out of use of this Water Easement by Grantee, its employees, contractors, or licensees.

7. Grantor shall have the right to use and enjoy the real property subject to this Water Easement provided such use and enjoyment does not interfere with Grantee’s ability to utilize the Water Easement granted herein. Grantor may not construct or permit erection or other structure or improvement that in Grantee’s sole opinion would interfere with the operation of utilities within the Water Easement granted herein, unless Grantee gives written consent.
IN WITNESS WHEREOF, Grantor has caused this Water Easement to be executed this ___ day of __________, 2019.

Grantor:

By: ____________________________________________
Title: ____________________________________________

STATE OF ARIZONA)

County of Coconino)

On this _____ day of __________, 2019, before me, a Notary Public, personally appeared __________________________________________, whose identity was proven to me on the basis of satisfactory evidence to be the person who he or she claims to be, and who acknowledged that he or she signed this Water Easement.

____________________________________
Notary Public

(Seal)
Legal Description:

A strip of land, being a portion of Lot 8, Southwest Industrial Park, as recorded in Case 7, Map 48, records of Coconino County, situated in Section 7, Township 21 North, Range 8 East, Gila and Salt River Meridian, Coconino County, Arizona, 16 feet wide, 8 feet on either side of the following described centerline;

FROM the most Easterly property corner on said Lot 8, said point being a found Aluminum cap 25083, thence N 35°11'12" W (Basis of bearings per City of Flagstaff Low Distortion Projection), for a distance of 49.02 feet to a calculated point, said point being the TRUE POINT OF BEGINNING OF SAID STRIP OF LAND;

thence S 54°48'48" W, for a distance of 8.00 feet to a calculated point, said point being THE END OF SAID STRIP OF LAND;

the side lines shall be lengthened of shortened to intersect with their respective beginning and ending courses;

said strip of land contains 128 Square Feet of land more or less including and easements of record over the above described strip of land as depicted on Exhibit "B-1", which is made a part of the document by this reference hereon.

Descriptive Title:__________________

City File No.:__________________

528 W. Aspen Av. / Flagstaff, Arizona 86001 / (928) 774-5058
Exhibit "B-1"

Portion of Lot 8, Southeast Industrial Park, as recorded in Case 7, Map 48, situated in Section 7, Township 21 North, Range 8 East, Gila and Salt River Meridian, Coconino County, Arizona.
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Erika Philpot, Human Resources Director

SUBJECT: Consideration and possible action regarding FY20 Employee Benefit Plan Renewals and Changes.

RECOMMENDED MOTION:

Staff recommends that the Board of Supervisors approve the benefit plan changes and renewals for FY20.

• Medical Benefits with Blue Cross Blue Shield of Arizona (BCBS of AZ): Price increase of 2% for each of the three plans, Base, Buy-Up, and High Deductible. Plan changes as described below.
• Pharmacy Benefits with CVS Caremark: Plan changes as described below.
• Dental Benefits with Delta Dental of Arizona: Price reduction of 5.6% on both Base and Buy-Up plans with no plan changes on either.
• Vision Benefits with VSP: No rate changes and no plan changes.
• Flexible Spending Accounts and Health Savings Accounts with Health Equity: Plan changes as described below.
• Life/Accidental Death and Dismemberment Insurance with Minnesota Life: No rate changes and no plan changes.
• COBRA administration by Discovery Benefits: No changes.
• Online Enrollment Center: Vantagen continues to provide this service and will develop open enrollment information materials for communication to employees in FY20 which will take place from Monday, 05/13/2019, through Wednesday, 05/29/2019.
• Wellness Incentive Plan: No changes for FY20 and will remain as a two-tier incentive plan.

BACKGROUND:

Coconino County has been a voting member of the NAPEBT, since July 1993. Other NAPEBT voting members include the City of Flagstaff, Coconino Community College, and Flagstaff Unified School District. Non-voting NAPEBT members include the Coconino County Accommodation School, NAIPTA (Mountain Line Transit), and Flagstaff Housing Authority. NAPEBT was formed for the purpose of price stability and cost containment in the purchase of benefits for employees.
Participation in NAPEBT has been positive for the County. Premium costs have remained below national trends since NAPEBT began self-insuring claims in 2006. For the past few years, NAPEBT made the decision to use more of its reserves to absorb significant portions of suggested participant rate increases and maintain the employee health clinic. NAPEBT reserve requirements are calculated as a percentage of projected annual claims plus an IBNR (incurred, but not reported) claim reserve.

The Affordable Care Act (ACA) and its Employer Shared Responsibility Penalty in Section 4980H, continues to be applicable to Coconino County as a large employer. While the federal Individual Mandate penalty was reduced to zero starting January 1, 2019, the Employer Shared Responsibility Penalty was not been eliminated.

- In order to avoid the Employer Shared Responsibility Penalty in Section 4980H, the County must continue to offer at least one medical plan option that is both affordable (meaning that for 2019 the monthly premium is $102.63 or less for employee only coverage) and provides at least 60% minimum value to the County’s full-time employees. At least one of the NAPEBT medical plan options meets this requirement.
- The County takes steps to identify which of its employees are “full-time employees” in accordance with IRS rules, by using the Look-Back Measurement Method.
- When an offer of medical coverage is made by the County to an employee, that offer is extended to the employee’s eligible dependents including children to age 26 in compliance with ACA.
- In compliance with IRS rules, the County performs the required IRS reporting duties using the 1095 forms, to provide information about coverage to employees and to the IRS with the completion of a summary 1094 form.

Coconino County HR is vigilant in measuring employees to determine full-time status as defined by the Act, offering medical coverage to employees and dependents when appropriate, and providing required IRS reporting in compliance with the Affordable Care Act to help the County avoid an Employer Shared Responsibility Penalty or Affordable Care Act reporting penalty.

BENEFIT PLAN RENEWALS AND CHANGES:

Medical and Pharmaceutical Benefits
NAPEBT self-insures medical and pharmaceutical claims, which are administered by third parties that provide access to a network of health care providers, medical facilities, pharmacies, and processes our claims. Blue Cross Blue Shield of Arizona continues as the NAPEBT medical plan administrator, and CVS Caremark as the NAPEBT pharmaceutical plan administrator.

Health coverage rates are set by NAPEBT for each plan year and include fees for both administrative services as well as the projected costs of medical and pharmaceutical claims and the Vera Whole Health Clinic.

Over the past five fiscal years, NAPEBT has consciously spent down existing NAPEBT reserves to subsidize and mitigate employee premium increases called for due to marketplace conditions with rising medical care and pharmaceutical costs and the investment in the Vera Whole Health Clinic. This resulted in a zero increase to employee health insurance premiums in FY14-FY16, and increases in FY17 (5%) and FY18 (13% on average), and FY19 (9.5%) which were subsidized by plan reserves. Based upon Trust performance and projections of NAPEBT future claims activity, NAPEBT adopted a 2% rate increase across all medical plans for FY20. The NAPEBT plan changes for FY20 and pricing are described below:
• A 2% increase to contribution rates across all health plans; Base, Buy-Up, and High Deductible Health Plan.
• An increase to in-network copays; raising the Buy-Up plan primary care physician copay from $30 to $35 and the Buy-Up plan specialist copay from $40 to $45, and raising Base plan the primary care physician copay from $40 to $45 and the Base plan specialist copay from $50 to $60. The High Deductible Plan does not have copays and there was no change to coinsurance.
• A telehealth benefit, including acute care and mental health services, was added to all three medical plans on 01/01/2019 and will continue for FY20. This benefit is free to Base and Buy-Up plan members. Deductible and cost share applies to High Deductible Health Plan members. See attached flyer.
• The limit on nutritional counseling/training was increased from 3 visits to 6 in a plan year for all three plans.
• A refinement to male contraceptive benefits was made to all three plans in FY20. The benefit plan will no longer cover prescription and over the counter contraceptive medications and devices for male members, and will now apply cost shares to all male sterilization procedures.
• A refinement was made to the sleep study benefit for all three health plans to clarify that deductible and coinsurance will apply regardless of place of care.
• Addition of an Oncology Utilization Management Program to all health plans. This program uses the most current evidence based clinical guidelines to ensure clinically appropriate treatment for cancer patients and helps coordinate medications among treatment providers.
• No change to prescription copays in any of the three medical coverage plans.
• Addition of free vaccine (e.g. flu, pneumonia, etc.) administration from pharmacists under all three health plans.
• Addition of Enhanced Specialty Guideline Management for Rheumatoid Arthritis under all three health plans.
• Addition of automatic enrollment of members into the CVS Caremark Maintenance Choice program with an Opt-Out provision under all three health plans prescription benefit. Members can choose 90 day supplies for chronic conditions either through CVS mail service or any CVS Pharmacy locations and pay the typically lower mail copay.

Flexible Spending Accounts and Health Savings Accounts
Both Flexible Spending Accounts and Health Savings Accounts will continue to be administered by Health Equity. The IRS issued notice of an increase to the maximum annual contribution limits in FY20 to Flexible Spending Accounts (FSA) of $50 for a maximum of $2,700 per year. The IRS also increased the maximum annual contribution limit to Health Savings Accounts (HSA) by $50 to a maximum of $3,500 for individuals with self only coverage under a High Deductible Health Plan (HDHP), and by $100 to a maximum of $7,000 for a person with family coverage under High Deductible Health Plan in FY20.

Dental Benefits
NAPEBT recently completed a Request for Proposals for this benefit and selected Delta Dental for the next 5 years. For FY20 there is a rate reduction of 5.6% with no change to the Delta Dental plan design. The County will continue to subsidize 100% of employee only coverage for the Base Plan. Employees who elect the Buy-Up Plan or add dependent dental coverage will be responsible for any additional premium.

Vision Benefits
There is no change to vision rates or plan design. The County will continue to subsidize 100% of employee only coverage for the Core Vision Plan. Employees who elect the Buy-Up Plan or add dependent vision coverage will be responsible for any additional premium.

Life/Accidental Death & Dismemberment Insurance
There will be no plan changes to life insurance offered through Minnesota Life to Coconino County employees and their spouses or dependents.

COBRA Administration
There will be no changes to COBRA benefits as administered by Discovery Benefits.

Online Benefits Center
The existing provider in FY19, Baker Tilly (formerly known as Vantagen), will host the open enrollment from May 13, 2019 through 5 p.m. Arizona time on May 29, 2019 for the upcoming plan year which commences July 1, 2019. The online enrollment center is located at present at www.napebtbenefits.com. Baker Tilly will be producing the informational materials sent to employees for open enrollment in FY20.

Wellness Incentive Program
The Wellness Incentive Program will remain on a two-tier incentive structure with no changes. Level one is achieved with 12 points and carries a $240 incentive. Level two is achieved with an additional 12 points and carries an additional $120 incentive which may be added to a Health Savings Account, Flexible Spending Account, or distributed through paycheck subject to supplemental tax withholding. Employees may earn points from a broad spectrum of areas. Points earned from May 16, 2018 through May 15, 2019 apply toward wellness incentives in the FY20 plan year.

Communication/Outreach
Human Resources will sponsor Open Enrollment from May 13, 2019 through 5 p.m. Arizona time on May 29, 2019. In early May, leadership will be asked to print off a flyer announcement for posting at work sites. Following this, information regarding open enrollment meetings will be mailed to the employees’ homes, posted on the Intranet, and included in the Coconino County Connect Newsletter. A series of meetings will be held at various County facilities during the open enrollment window in order to update employees on benefits, assist with questions and access to the online enrollment center www.napebtbenefits.com/county and provide information regarding the Wellness Incentive Program point tracking input at www.mywellsite.com/NAPEBT and the Wellness Incentive Level 2 Option Form filing with HR by 5 p.m. Arizona time on May 15, 2019. We hope to have several voluntary benefit representatives onsite at the open enrollment meetings.

FUTURE STEPS:
NAPEBT recognizes that a healthy workforce is critical to controlling costs related to benefits. The County will continue its focus on increasing employee awareness of lifestyle impacts and an understanding of how individual choices may affect the costs of our benefits. The NAPEBT Board also successfully added an employee health clinic, Vera Whole Health Clinic located at 1500 Cedar Ave Suite 80, Flagstaff in November 2015 which continues to benefit enrolled employees and their enrolled dependents. The cost of care will remain unchanged at zero cost to those enrolled in the Base or Buy-Up Plans for acute care, preventive care, or physical therapy visits, and zero cost to High Deductible Health Plan enrollees for preventive care visits. For acute care visits, and physical therapy visits for those enrolled in the High Deductible Health...
Plan there is a cost of $75 for the first visit of each plan year, and $50 per visit once the employee has become an established patient in a given plan year. Vera Whole Health Clinic also carries a supply of the 60 most common prescriptions which are free to NAPEBT enrollees of any health coverage plan for the first 30 day supply. Vera Whole Health Clinic staff regularly visits Page, AZ to bring clinic services to employees located there.

ALTERNATIVES:

The Board could choose not to approve the changes and petition the NAPEBT Board for modifications to renewals.

FISCAL IMPACT:

ESTIMATED ANNUAL COST TO COUNTY FY19:

<table>
<thead>
<tr>
<th>Benefit Coverage</th>
<th>Benefit Eligible Employee Count</th>
<th>Monthly County Cost Per Enrolled Employee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Projected Cost</td>
<td>1,127 employees*</td>
<td>$613.78**</td>
</tr>
<tr>
<td>Dependent Medical:</td>
<td>299 employees*</td>
<td>$516.45**</td>
</tr>
<tr>
<td>Dental:</td>
<td>1,127 employees*</td>
<td>$31.52**</td>
</tr>
<tr>
<td>Vision – Core Benefit</td>
<td>1,127 employees*</td>
<td>$0.78**</td>
</tr>
<tr>
<td>Life/AD&amp;D:</td>
<td>1,127 employees*</td>
<td>$6.80**</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Employees = approximate number of benefit eligible FTE’s
**Per Employee per Month

Attached you will find cost tables for medical, dental, vision and voluntary term life insurance premiums. All departments have budgeted for this expenditure.

ATTACHMENTS:

1-Staff Report
2-Attachment 1
3-Attachment 2
4-Attachment 3
5-Attachment 4
6-Attachment 5
7-Attachment 6
### Medical Insurance Cost Table - Group #19676

<table>
<thead>
<tr>
<th>Plan &amp; Coverage Level</th>
<th>Monthly Premium</th>
<th>County Contribution</th>
<th>Employee Cost Per Month with NO Wellness Incentive</th>
<th>Employee Cost Per Month w/ Level 1 Wellness Incentive ($120 Annual Discount)</th>
<th>Employee Cost Per Month w/ Level 2 Wellness Incentive ($120 Annual Discount)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Employee</strong></td>
<td>$699.64</td>
<td>$613.78</td>
<td>$85.86</td>
<td>$65.86</td>
<td>$55.86</td>
</tr>
<tr>
<td><strong>Dependent</strong></td>
<td>$1,040.12</td>
<td>$516.45</td>
<td>$523.67</td>
<td>$523.67</td>
<td>$523.67</td>
</tr>
<tr>
<td><strong>Family Total</strong></td>
<td>$1,739.76</td>
<td>$1,130.23</td>
<td>$609.53</td>
<td>$589.53</td>
<td>$579.53</td>
</tr>
<tr>
<td><strong>Base Plan</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Employee</strong></td>
<td>$633.78</td>
<td>$613.78</td>
<td>$20.00</td>
<td>$0.00</td>
<td>Incentive Option</td>
</tr>
<tr>
<td><strong>Dependent</strong></td>
<td>$939.00</td>
<td>$516.45</td>
<td>$422.55</td>
<td>$422.55</td>
<td>$412.55</td>
</tr>
<tr>
<td><strong>Family Total</strong></td>
<td>$1,572.78</td>
<td>$1,130.23</td>
<td>$442.55</td>
<td>$442.55</td>
<td>$442.55</td>
</tr>
<tr>
<td><strong>HDHP</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Employee</strong></td>
<td>$562.42</td>
<td>$613.78</td>
<td>+</td>
<td>#</td>
<td>%</td>
</tr>
<tr>
<td><strong>Dependent</strong></td>
<td>$829.32</td>
<td>$516.45</td>
<td>$312.87</td>
<td>$312.87</td>
<td>$312.87</td>
</tr>
<tr>
<td><strong>Family Total</strong></td>
<td>$1,391.74</td>
<td>$1,130.23</td>
<td>$312.87</td>
<td>$312.87</td>
<td>$312.87</td>
</tr>
</tbody>
</table>

### Dental Insurance Cost Table - Group #1331

<table>
<thead>
<tr>
<th>Plan &amp; Coverage Level</th>
<th>Monthly Premium</th>
<th>County Contribution</th>
<th>Employee Cost Per Month</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Employee</strong></td>
<td>$44.60</td>
<td>$31.52</td>
<td>$13.08</td>
</tr>
<tr>
<td><strong>Dependent</strong></td>
<td>$58.20</td>
<td>$31.52</td>
<td>$58.20</td>
</tr>
<tr>
<td><strong>Family Total</strong></td>
<td>$102.80</td>
<td>$31.52</td>
<td>$71.28</td>
</tr>
<tr>
<td><strong>Base Plan</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Employee</strong></td>
<td>$31.52</td>
<td>$31.52</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Dependent</strong></td>
<td>$41.14</td>
<td>$31.52</td>
<td>$41.14</td>
</tr>
<tr>
<td><strong>Family Total</strong></td>
<td>$72.66</td>
<td>$31.52</td>
<td>$41.14</td>
</tr>
</tbody>
</table>

### Vision Insurance Cost Table - Group #12239817

<table>
<thead>
<tr>
<th>Plan &amp; Coverage Level</th>
<th>Monthly Premium</th>
<th>County Contribution</th>
<th>Employee Cost Per Month</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Employee</strong></td>
<td>$7.18</td>
<td>$0.78</td>
<td>$6.40</td>
</tr>
<tr>
<td><strong>Dependent</strong></td>
<td>$8.84</td>
<td></td>
<td>$8.84</td>
</tr>
<tr>
<td><strong>Family Total</strong></td>
<td>$16.02</td>
<td>$0.78</td>
<td>$15.24</td>
</tr>
</tbody>
</table>
### MEDICAL PLAN OPTIONS - GROUP #19676 (IN-NETWORK)

<table>
<thead>
<tr>
<th>Plan</th>
<th>Deductible</th>
<th>Medical Out of Pocket Max</th>
<th>Office Visit Co-Pay</th>
<th>Urgent Care Co-Pay</th>
<th>Emergency Room</th>
<th>In-Patient Hospital</th>
<th>Rx Retail Co-Pay</th>
<th>Rx Out of Pocket Max</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$150 Access Fee (waived if admitted), then deductible plus coinsurance</td>
<td>$100 Access Fee then deductible plus coinsurance</td>
<td>$8 Generic</td>
<td>$2,350 Individual</td>
</tr>
<tr>
<td>Individual</td>
<td>$750</td>
<td>$4,500 Individual</td>
<td>$35 PCP + $5</td>
<td>$60</td>
<td></td>
<td></td>
<td>$35 Brand</td>
<td>$4,700 Family</td>
</tr>
<tr>
<td>Family</td>
<td>$1,500</td>
<td>$9,000 Family</td>
<td>$45 Specialist + $5</td>
<td></td>
<td></td>
<td></td>
<td>$55 Non-Pref.</td>
<td></td>
</tr>
<tr>
<td><strong>Base Plan</strong></td>
<td></td>
<td></td>
<td></td>
<td>$200 Access Fee (waived if admitted), then deductible plus coinsurance</td>
<td></td>
<td></td>
<td>$8 Generic</td>
<td>$2,350 Individual</td>
</tr>
<tr>
<td>Individual</td>
<td>$1,000</td>
<td>$4,750 Individual</td>
<td>$45 PCP + $5</td>
<td>$80</td>
<td></td>
<td></td>
<td>$35 Brand</td>
<td>$4,700 Family</td>
</tr>
<tr>
<td>Family</td>
<td>$2,000</td>
<td>$9,500 Family</td>
<td>$60 Specialist + $10</td>
<td></td>
<td></td>
<td></td>
<td>$55 Non-Pref.</td>
<td></td>
</tr>
<tr>
<td><strong>HDHP</strong></td>
<td></td>
<td></td>
<td></td>
<td>$150 Access Fee (waived if admitted), then deductible plus coinsurance</td>
<td></td>
<td></td>
<td>$8 Generic</td>
<td>$2,350 Individual</td>
</tr>
<tr>
<td>Individual</td>
<td>$1,750</td>
<td>$5,000 Individual</td>
<td>20% after deductible</td>
<td></td>
<td></td>
<td></td>
<td>$35 Brand</td>
<td>$4,700 Family</td>
</tr>
<tr>
<td>Family</td>
<td>$3,500</td>
<td>$10,000 Family</td>
<td>20% after deductible</td>
<td></td>
<td></td>
<td></td>
<td>$55 Non-Pref.</td>
<td></td>
</tr>
</tbody>
</table>

### DENTAL PLAN OPTIONS - GROUP #1331 (IN-NETWORK)

<table>
<thead>
<tr>
<th>Plan</th>
<th>Deductible</th>
<th>Annual Maximum</th>
<th>Routine Service (Cleaning)</th>
<th>Basic Service (Filling)</th>
<th>Major Service (Crown, Bridge)</th>
<th>Orthodontia (Age 8-19)</th>
<th>Orthodontia (Age 8-19)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan</strong></td>
<td></td>
<td>$50 Individual</td>
<td>100%</td>
<td>80%</td>
<td>50%</td>
<td>$1,000 Maximum Lifetime Benefit</td>
<td>50%</td>
</tr>
<tr>
<td>Family</td>
<td>$150 Family</td>
<td>$2,000</td>
<td></td>
<td></td>
<td>$1,000 Maximum Lifetime Benefit</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Base Plan</strong></td>
<td></td>
<td>$50 Individual</td>
<td>100%</td>
<td>80%</td>
<td>50%</td>
<td>$1,000 Maximum Lifetime Benefit</td>
<td></td>
</tr>
<tr>
<td>Family</td>
<td>$150 Family</td>
<td>$1,000</td>
<td></td>
<td></td>
<td>$1,000 Maximum Lifetime Benefit</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### VISION PLAN OPTIONS - GROUP #12239817 (IN-NETWORK)

<table>
<thead>
<tr>
<th>Plan</th>
<th>WellVision Exam</th>
<th>Prescription Lenses and/or Frames</th>
<th>Contacts Instead of Glasses</th>
<th>Diabetic Eyecare Plus Program</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan</strong></td>
<td></td>
<td>$25 Prescription Glasses Co-pay</td>
<td>$130 allowance for contacts; copay does not apply</td>
<td>Additional Coverage</td>
</tr>
<tr>
<td>Employee Only</td>
<td>$15 Co-pay</td>
<td>$150 Allowance for a wide selection of frames; $170 allowance for featured frame brands</td>
<td>Contact lens exam (fitting &amp; evaluation) (not to exceed $60)</td>
<td>$20 Co-pay</td>
</tr>
<tr>
<td>Employee &amp; Family</td>
<td></td>
<td>LENSES: Single vision, lined bifocal &amp; lined trifocal</td>
<td></td>
<td>Services related to diabetic eye disease, glaucoma, and age-related macular degeneration (AMD). Retinal screening for eligible members with diabetes.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LENS ENHANCEMENT: Tinted lenses $0 Copay; Scratch-resistant coating $0 Copay; Standard progressive lenses $55 Copay; Premium progressive lenses $95-$105 Copay; Custom progressive lenses $150-$175 Copay.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>20% off additional glasses and sunglasses, including lens enhancements</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Core/ Base**

<table>
<thead>
<tr>
<th>Plan</th>
<th>WellVision Exam</th>
<th>Prescription Lenses and/or Frames</th>
<th>Contacts Instead of Glasses</th>
<th>Diabetic Eyecare Plus Program</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Employee Only</strong></td>
<td>$15 Co-pay</td>
<td>20% savings on complete pair of prescription glasses &amp; sunglasses, including lens enhancements, within 12 months from your last WellVision exam.</td>
<td>15% savings on a contact lens exam (fitting &amp; evaluation)</td>
<td>No coverage for Diabetic Eyecare Plus Program.</td>
</tr>
<tr>
<td>Tru Hearing &amp; Laser Vision Correction</td>
<td>Access program for members offering a savings of up to 60% on the latest brand-name hearing aids. Dependents and even extended family members are eligible for exclusive savings too. Average 15% off the regular price or 5% off the promotional price; discounts only available from contracted facilities.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
COCONINO COUNTY RETIREE RATES

RETIREE MEDICAL INSURANCE COST TABLE
GROUP #19676

<table>
<thead>
<tr>
<th>Plan &amp; Coverage Level</th>
<th>Monthly Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan - $750 / $1,500 Annual Deductible</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$699.64</td>
</tr>
<tr>
<td>Dependent</td>
<td>$1,040.12</td>
</tr>
<tr>
<td>Family Total</td>
<td>$1,739.76</td>
</tr>
<tr>
<td><strong>Base Plan - $1,000 / $2,000 Annual Deductible</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$633.78</td>
</tr>
<tr>
<td>Dependent</td>
<td>$939.00</td>
</tr>
<tr>
<td>Family Total</td>
<td>$1,572.78</td>
</tr>
<tr>
<td><strong>HDHP - $1,750 / $3,500 Annual Deductible</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$562.42</td>
</tr>
<tr>
<td>Dependent</td>
<td>$829.32</td>
</tr>
<tr>
<td>Family Total</td>
<td>$1,391.74</td>
</tr>
</tbody>
</table>

RETIREE DENTAL INSURANCE COST TABLE
GROUP #1331

<table>
<thead>
<tr>
<th>Plan &amp; Coverage Level</th>
<th>Monthly Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan - $2,000 Annual Maximum Benefit</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$44.60</td>
</tr>
<tr>
<td>Dependent</td>
<td>$58.20</td>
</tr>
<tr>
<td>Family Total</td>
<td>$102.80</td>
</tr>
<tr>
<td><strong>Base Plan - $1,000 Annual Maximum Benefit</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$31.52</td>
</tr>
<tr>
<td>Dependent</td>
<td>$41.14</td>
</tr>
<tr>
<td>Family Total</td>
<td>$72.66</td>
</tr>
</tbody>
</table>

RETIREE VISION INSURANCE COST TABLE
GROUP #12239817

<table>
<thead>
<tr>
<th>Plan &amp; Coverage Level</th>
<th>Monthly Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$7.18</td>
</tr>
<tr>
<td>Dependent</td>
<td>$8.84</td>
</tr>
<tr>
<td>Family Total</td>
<td>$16.02</td>
</tr>
<tr>
<td><strong>Core Plan</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$0.78</td>
</tr>
</tbody>
</table>
### FY20 [07/01/19 – 06/30/20]

**COCONINO COUNTY COBRA RATES**

**COBRA MEDICAL INSURANCE COST TABLE**

**GROUP #19676**

<table>
<thead>
<tr>
<th>Plan &amp; Coverage Level</th>
<th>Monthly Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan - $750 / $1,500 Annual Deductible</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$713.63</td>
</tr>
<tr>
<td>Dependent</td>
<td>$1,060.92</td>
</tr>
<tr>
<td>Family Total</td>
<td>$1,774.55</td>
</tr>
<tr>
<td><strong>Base Plan - $1,000 / $2,000 Annual Deductible</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$646.45</td>
</tr>
<tr>
<td>Dependent</td>
<td>$957.78</td>
</tr>
<tr>
<td>Family Total</td>
<td>$1,604.23</td>
</tr>
<tr>
<td><strong>HDHP - $1,750 / $3,500 Annual Deductible</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$573.66</td>
</tr>
<tr>
<td>Dependent</td>
<td>$845.90</td>
</tr>
<tr>
<td>Family Total</td>
<td>$1,419.56</td>
</tr>
</tbody>
</table>

Commented [GQ1]: I would suggest rounding down to $1,774.55 to ensure being under 102%

Commented [GQ2]: I would suggest rounding down to $646.45 to ensure being under 102%

Commented [GQ3]: I would suggest rounding down to $1,604.24 to ensure being under 102%

Commented [GQ4]: I would suggest rounding down to $573.67 to ensure being under 102%

### COBRA DENTAL INSURANCE COST TABLE**

**GROUP #1331**

<table>
<thead>
<tr>
<th>Plan &amp; Coverage Level</th>
<th>Monthly Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan - $2,000 Annual Maximum Benefit</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$45.49</td>
</tr>
<tr>
<td>Dependent</td>
<td>$59.36</td>
</tr>
<tr>
<td>Family Total</td>
<td>$104.85</td>
</tr>
<tr>
<td><strong>Base Plan - $1,000 Annual Maximum Benefit</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$32.15</td>
</tr>
<tr>
<td>Dependent</td>
<td>$41.96</td>
</tr>
<tr>
<td>Family Total</td>
<td>$74.11</td>
</tr>
</tbody>
</table>

Commented [GQ5]: I would suggest rounding down to $45.49 to ensure being under 102%

Commented [GQ6]: I would suggest rounding down to $104.85 to ensure being under 102%

### COBRA VISION INSURANCE COST TABLE**

**GROUP #12239817**

<table>
<thead>
<tr>
<th>Plan &amp; Coverage Level</th>
<th>Monthly Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buy-Up Plan</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$7.32</td>
</tr>
<tr>
<td>Dependent</td>
<td>$9.02</td>
</tr>
<tr>
<td>Family Total</td>
<td>$16.34</td>
</tr>
<tr>
<td><strong>Core Plan</strong></td>
<td></td>
</tr>
<tr>
<td>Former Employee</td>
<td>$0.79</td>
</tr>
</tbody>
</table>

Commented [GQ7]: I would suggest rounding down to $0.79 to ensure being under 102%
You must complete your points and this form by May 15, 2019 to earn the incentives.

I have completed Level 2 of the WIP and wish to elect my $120 incentive payout option:

<table>
<thead>
<tr>
<th>Options</th>
<th>Mark an X</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paycheck</td>
<td></td>
<td>I understand that by electing to have my $120 incentive added to my paycheck, the amount will be taxable at a higher supplemental rate and I will not receive the entire incentive amount. This option is not available to retirees.</td>
</tr>
<tr>
<td>Health Savings Account (HSA)</td>
<td></td>
<td>I understand I must be enrolled in the High Deductible Health Plan (HDHP) with an HSA for this option. I understand that I must use the funds in my HSA for eligible health related purchases. Employees with High Deductible Health Plan (HDHP) &amp; Health Savings Account (HSA) Level 2 – Employer contributions to HSA is $81.36 per month ($979.32 per year)</td>
</tr>
<tr>
<td>Flexible Spending Account (FSA) Medical</td>
<td></td>
<td>I understand I must have an FSA set up. I understand that I must use the funds in my FSA for eligible health related purchases. There are employer contribution limitations if an employee has HDHP medical plan with FSA. See further details on back side of this form.</td>
</tr>
</tbody>
</table>
| Buy Down Buy Up/Family Plan    |           | I understand I can only buy down a buy-up or family medical plan. I cannot use the $120 incentive to buy down a dental or a vision plan. Here are the rates after applying a Level 2 Wellness Incentive if you’re interested in buying down the cost of medical insurance:  
  • Employee only buy-up will be $55.86 per month  
  • Family buy-up will be $579.53 per month  
  • Family base will be $412.55 per month |

Special Considerations:

If you do not return this form to Human Resources by 5/15/2019 with a selection, you will automatically be designated to receive your earned wellness incentive as a cash payout as described above in the “Paycheck” option.

Any applicable cash incentive payout for completing Level 2 will be paid out after July 1st 2019 with the first payroll in August 2019. You must be on the County’s payroll as of 8/1/2019 to receive the cash paycheck option. Further, if you select the HSA as your option, the contributions are made throughout the plan year and become available when contributed with each payroll. In order to receive the entire incentive, you must be employed by Coconino County for the entire plan year; July 1, 2019 through June 30, 2020.

You must be currently employed or retired and enrolled in a NAPEBT medical benefit plan at the time of incentive allocation.

Employee Name: (Printed) Signature: Date: Phone Number: Last 4 of SSN:

_________________________ ________________________ _____________ _______________  ______________

www.mywellsite.com/NAPEBT
Per the Internal Revenue Service (IRS) regarding FSA’s, there is a $500 ER contribution limit unless the employee contributes an amount equal to or greater than the County contribution above $500. If the employee has HDHP with FSA and does not make any contributions to their FSA, the County will contribute up to $500 for the WIP. See the examples below.

Level 1 – In order to receive the full employer contribution to an FSA, the employee needs to voluntarily contribute a minimum of $856.32 or the County incentive contribution will be $500 to FSA with $356.32 paid out as taxable income to employee; the payment amount will be taxable at a higher supplemental payout rate.

Level 2 – In order to receive the full employer contribution to an FSA, the employee needs to voluntarily contribute a minimum of $976.32 or the County incentive contribution will be $500 to FSA with $476.32 paid out as taxable income to employee; the payment amount will be taxable at a higher supplemental payout rate.

At any level, if the employee contributes more than $500 to an FSA, the County will contribute an equal amount to the FSA subject to the total of the incentive earned. However, any remaining amount of the incentive beyond the employee FSA contribution will be paid out as taxable to the employee. The payment amount will be taxable at a higher supplemental payout rate.

For example, if the employee voluntarily contributes $600 and participates at Level 2 of the WIP, then the County will contribute $600 and the remainder will be paid out as cash; $376.32.
NAPEBT

WELLNESS

Program

For Employees

By Employees

May 16th, 2019 – May 15th, 2020

Northern Arizona Public Employee Benefit Trust

City Of Flagstaff ~ Coconino Accommodation School District ~ Coconino Community College ~ Coconino County ~ Flagstaff Unified School District ~ Northern Arizona Intergovernmental Public Transportation Authority
**Our Mission:** To provide a workplace that supports employees, families, and communities in health and wellness to optimize quality of life.

We use the PERMAH model to offer research based interventions in all the important areas of life.

<table>
<thead>
<tr>
<th>Positive Emotion</th>
<th>Engagement</th>
<th>Relationships</th>
<th>Meaning</th>
<th>Achievement</th>
<th>Health</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building resilience</td>
<td>Using strengths</td>
<td>Creating connections</td>
<td>Connecting to what matters</td>
<td>Knowing what you want and how to get there</td>
<td>Feeling great with nutrition, sleep, &amp; exercise</td>
</tr>
<tr>
<td>and optimism</td>
<td>for peak performance</td>
<td></td>
<td>most</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**How To Participate**

Register

If you have not already done so, create a new username and password on the wellness portal website. www.mywellsite.com/NAPEBT. We will not be using azblue.com for wellness.

**Earn Points By May 15th**

You can earn wellness points in a variety of ways. By simply attending employer hosted wellness events, completing a Health Assessment, or receiving your annual wellness check up at our Vera clinic, your points will automatically post to your wellness account! You are also able to self enter preventative screenings and community events worth points.

For questions or alternatives to the wellness program contact:

The Wellness Office
928-679-7176
kwittekind@coconino.az.gov
THE REWARDS

<table>
<thead>
<tr>
<th>LEVELS</th>
<th>TOTAL POINTS</th>
<th>REWARD</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level One</td>
<td>12 Points</td>
<td>$240/yr Discount</td>
<td>This reward is given as a discount on your monthly medical insurance rate.</td>
</tr>
<tr>
<td>Level Two</td>
<td>12 Points</td>
<td>$120/yr Cash</td>
<td>Add to your paycheck, which is taxable. Add to your HSA or FSA* which is tax free. *option not available at FUSD</td>
</tr>
<tr>
<td>Total: Level 1 + Level 2</td>
<td>24 Total Points</td>
<td>$360/yr Total Reward</td>
<td>$240 discount on your medical insurance rate plus a $120 cash reward = $360 total reward</td>
</tr>
</tbody>
</table>

WAYS TO EARN WELLNESS POINTS

ANNUAL EXAM (12 PTS)

As a benefitted employee you have access to the Vera clinic. Schedule an appointment at Vera for your annual exam. An annual exam is just a check up with a provider to discuss any health concerns before there is an issue.

BIOMETRIC SCREENING & HEALTH ASSESSMENT (8 PTS)

A biometric screening can be completed during your annual exam. A biometric screening is a general health check that can identify any significant cardiovascular or nervous system issues. This health check provides several biometric measures including: cholesterol, blood pressure, glucose, and body mass index. Your Health Assessment (HA) is an online health questionnaire. Enter your biometric results into your HA on the wellness site for an additional 8 points!

THERE ARE THREE WAYS TO GET YOUR BIOMETRIC SCREENING:

1 Vera Clinic

The Vera clinic is only for employees, spouses, and dependents on the NAPEBT medical health plan. For more information & to schedule an appointment: www.verawholehealth.com/NAPEBT, or call 928-774-3985 to schedule an annual exam and biometric.

2 Onsite Screening

Vera provides onsite screenings for your convenience. Schedule an appointment on the wellness portal: www.mywellsite.com/NAPEBT.

3 Primary Care Physician (PCP)

You may see your PCP for your annual exam & biometric screening. Use the form available on the wellness portal to make sure you get all the information you need. Complete the HA with your results for points.
**Point Opportunities**

**Annual Medical Exam:** Get a check up every year with a medical provider. 12 pt max/year.  
12 Points

**Biometric & Health Assessment:** This is a blood draw or a finger stick. Find out your triglycerides and cholesterol. Enter your results into the HA. 8 pt max/year.  
8 Points

**Champions:** Serve on a wellness committee or volunteer to support wellness marketing and events. Contact your Benefits Specialist for more information. 8 point max/year.  
8 Points

**Preventative Screenings:** Annual Exam, Well Woman/Well Man, Dental Cleaning (2 Max), Vision Exam, Mammogram/Prostate Exam, Colonoscopy, Skin/Bone Screening, Flu Vaccine, Disease Management Check Ups. Max pts dependent on age appropriate screenings.  
4 Points Each

**Volunteer:** Research suggests that when you volunteer your health improves! 8 pt max/year.  
4 Points

**Classes & Events:** Lunch & Learns, Nutrition Classes, Mindfulness Classes, Employer Hosted Events, Community Events, Healthy Living Classes, Living Lean Classes, Ashline, & Climb to Conquer Cancer. No max.  
1-6 Points

**Physical Activity Tracker:** 360 minutes of activity = 1 point. That breaks down to 30mins of activity for 12 days/month. All physical activity is counted this way including Aerobic Winter Challenge, Poker Run, etc. 15 pts max/year.  
1 Pt/360 Mins

**Challenges:** Sugar Challenge, Sleep Challenge, Walking Challenge and More! No Max.  
4-6 Points

**Vera Health Coaching:** Intro to Coaching (4ps), 6 Coaching Sessions (6pts). 10 pt max/year.  
4-6 Points

**Online Learning:** Watch the online videos on the new wellness portal on various topics (1pt each), Stop Stress Course (6pts). No max.  
1-6 Points
HOW POINTS ARE AWARDED

There are some wellness points that automatically post to your wellness account. Others are self entered. Visit the wellness portal for more information: www.mywellsite.com/NAPEBT.

**Automatic**
- Annual exam, flu shot, Intro to Health Coaching, 6 sessions of health coaching at Vera
- Employer hosted wellness classes.* Ex: lunch and learns, nutrition class, mindfulness
- Physical activity points if you connect your wearable fitness tracker to the wellness portal
- Online learning classes and wellness champions
- Challenges

**Self Enter**
- Biometrics are entered into your Health Assessment
- Preventative screenings or annual exam and flu shots not completed at Vera
- Community events worth points like Healthy Living, Living Lean, Ashline
- Physical activity will be manually entered into the tracker if you do not have a wearable tracking device that connects to the wellness portal

*NOTE: All events and classes that are physical do not count for points individually. Time spent being active must be entered into the activity tracker. Ex: Aerobic Winter Challenge, Yoga, Poker Run.
FAQS

How do I sign up for the wellness program? If you are a first time participant, go to the wellness portal at: www.mywellsite.com/NAPEBT and click on Sign Up. Create a username and password. You will have access to the portal when your benefits are active.

I forgot my username and password. You can reset your password online. If you have difficulties contact the Wellness Office at 928-679-7176 to get it reset or contact your Benefits Specialist.

Is participation in the Wellness Program required? No. Participation is optional. However, by participating you are eligible to receive rewards of up to $360.

Are part-time employees and spouses able to participate in the Wellness Program? All employees, spouses, and dependents 12 years and older are able to participate in our free wellness classes and events. However, only employees on the NAPEBT medical health plan are eligible to receive financial incentives.

I lost my biometric screenings results I got from an onsite screening. How do I get another copy? Just call the Vera Clinic to get another copy: 928-774-3985.

Can you earn wellness points by going to the Vera Clinic? Yes. You can earn 12 points for completing your annual exam, 4 points for meeting with the health coach for 15 mins, 8 points for completing your biometric screening & HA, and 6 points for doing 6 sessions with the health coach. Add in a flu shot for 4 points and you have your total 34 points. These points will automatically appear on your wellness portal.

I am a new hire. Can I count doctor visits and screenings I did before my hire date? Yes. Any preventative screenings you completed this plan year can be entered. All points must be entered by May 15th to receive rewards. A plan year runs from May 16th -May 15th.

What paperwork do I need to provide to show I went to my dentist or my doctor? None. You just need the date and name of the provider to fill out an online form.

Are there any required parts of the program? No. The program was designed by employees to meet your needs. There are no required parts of the program.

Does my employer have all of my medical information? Can this information be used against me for my employment or healthcare coverage? No and No! Your employer is provided with depersonalized medical information used to understand what the major health risks are of a general employee population. Your employer does not have your personal information in relation to claims, health risks, or health costs. Read this notice on the wellness portal for more information on how your information is used.
2019-2020 Wellness Program
For Employees
By Employees

- Designed by employees from all 6 government agencies.
- There are no requirements for the program to address different needs of employees.

<table>
<thead>
<tr>
<th>Level 1</th>
<th>Earn 12 Points</th>
<th>$240 Medical Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 2</td>
<td>Earn 12 More Points</td>
<td>$120 Cash Reward</td>
</tr>
<tr>
<td>Total: Level 1 + Level 2</td>
<td>24 Total Points</td>
<td>$360 Total Reward</td>
</tr>
</tbody>
</table>

**Point Possibilities**

**Annual Medical Exam: 12 points**
Get a check up every year with a medical provider.

**Biometrics & Health Assessment: 8 points**
This is a blood draw or a finger stick. Find out your cholesterol and triglycerides. Know your numbers!

**Champions: 8 points**
Serve on a wellness committee or volunteer to support wellness marketing & events. Contact your HR dept. for info.

**Preventative Screenings: 4 points**
Flu shot, teeth cleanings, vision exam, mammograms, colonoscopy, prostate exam, gynecology exam, skin cancer screening, disease management check ups

**Volunteer: 4 points**
Research suggest that when you volunteer your health improves!

**Classes & Events: 1-6 points**
Employer hosted classes and events, and community events (Healthy Living, Aerobic Winter Challenge, Ashline etc.)

**Challenges: 4-6 points**
Get your feet wet with challenges to slowly guide you toward the change you want to make.

**Vera Health Coaching: 4-6 points**
Coaching connection 15mins (4pts), 6 coaching sessions (6 pts)

**Online Classes: 1-6 points**
Topics vary and classes are 20mins -1 hour.

**360 Minutes of Physical Activity: 1 point**
Physical activity on your own or in group classes. Connect your device and rack up the points.

**Health Buddies: 1 point**
Connect with a health buddy online and support each other.
Wellness Program
2019-2020
For Employees, By Employees

Our Mission: To provide a workplace that supports employees, families, and communities in health and wellness to optimize quality of life.

A group of employees from all of the NAPEBT agencies came together to design the wellness program. The wellness program truly is For Employees, By Employees! Enjoy!

Goals of Program

Improve Employee Experience: Using PERMAH we look at the whole experience of the employee and seek to improve each dimension of PERMAH for the individual and the organization for a positive environment.

Support Healthy Lifestyle: By providing high value wellness services, we seek to increase preventative exams, support health behavior change, and decrease lifestyle related health conditions.

We use the PERMAH model to offer research based interventions in all the important areas of life.

Positive Emotion
Building resilience and optimism

Engagement
Using strengths for peak performance

Relationships
Creating energizing connections

Meaning
Connecting to what matters most

Achievement
Knowing what you want and how to get there

Health
Feeling great with nutrition, sleep, & exercise
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Lucinda Andreani, Public Works Director

SUBJECT: Consideration and possible action regarding the award of Bid 2019-03 Forest Lakes Aggregate Base Material to Brimhall Sand & Rock and Building Materials, Inc. to purchase approximately 7,500 tons of aggregate base material not to exceed $85,000.00.

RECOMMENDED MOTION:

Approve the award of Bid 2019-03 Forest Lakes Aggregate Base Material to Brimhall Sand & Rock and Building Materials, Inc. to purchase approximately 7,500 tons of aggregate base material not to exceed $85,000.00.

BACKGROUND:

The Coconino County Public Works Department’s intent is to purchase approximately 7,500 tons with a possibly to purchase more of the aggregate base material to be used for gravel road re-surfacing. The aggregate will be delivered to the Forest Lakes Yard in Forest Lakes and mine pickup.

Results of Bids opened February 13, 2019 at 2:00PM:

<table>
<thead>
<tr>
<th>COMPANY NAME</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Brimhall Sand &amp; Rock and Building Materials, Inc.</td>
<td>$75,200.00</td>
</tr>
<tr>
<td>2. Hatch Construction &amp; Paving, Inc.</td>
<td>$82,400.00</td>
</tr>
<tr>
<td>3. Perkins Cinders, Inc.</td>
<td>$93,250.00</td>
</tr>
<tr>
<td>4. Surface Contracting, Inc.</td>
<td>$95,500.00</td>
</tr>
<tr>
<td>5. Payson Concrete &amp; Materials</td>
<td>$101,425.00</td>
</tr>
<tr>
<td>6. Green Dream International, LLC.</td>
<td>$113,400.00</td>
</tr>
</tbody>
</table>

Notices were sent to six (6) potential bidders and was advertised. Bid packets were sent to six (6) vendors.

ALTERNATIVES:
The following alternatives are available to the Board of Supervisors:
• Approve this submittal.
• Deny the submittal and request that the re-surfacing project be cancelled.

FISCAL IMPACT:

The cost of $85,000.00 is budgeted out of Road Maintenance 1138.41.4111.7024.0000.641.501024

ATTACHMENTS:

1-Staff Report
2-Supporting Document- Brimhall Bid 2019-03 Proposal
3-Supporting Document- Bid 2019-03 Tabulation
COCONINO COUNTY
NOTICE OF CALL FOR BIDS

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Clerk of the Board of Supervisors for furnishing the following items or services to Coconino County as follows:

UNTIL: February 13, 2019 @ 2:00 p.m. FOR:

SERIAL BID NUMBER: 2019-03

ITEM: Aggregate Base Material – Forest Lakes, AZ

QUANTITY: 7,500 Tons

For any questions, contact the Coconino County Purchasing Department, 219 E. Cherry Ave., Flagstaff, Arizona 86001. Telephone (928) 679-7191 or visit the County web site at www.coconino.az.gov.

Bids shall be opened and publicly read in the meeting room of the Board of Supervisors, Flagstaff, Arizona. Awards shall be made with reasonable promptness by giving written notice to the bidder whose bid best conforms to the invitation and will be the most advantageous to Coconino County with respect to price, conformity to the specifications and other factors. Other factors to be considered may include, but are not limited to, quality, uniformity of product and bidder’s past performance on other contracts. Award may be made to other than the low-price bid. However, all bids may be rejected if the Board of Supervisors determines that rejection is in the public interest.

Lindsay Daley,
Clerk Board of Supervisors
Coconino County, Arizona
INSTRUCTIONS TO BIDDERS

1. Bid price for any materials or equipment furnished shall be F.O.B. Forest Lakes, including delivery to County using point, unless otherwise indicated in the bid specification. Federal excise tax, if there is such a tax involved, shall be excluded in every case. However, the amount of the excise tax excluded shall be stated by the vendor submitting the bid. Bid prices shall be firm. All relevant state and local taxes shall be included in the final bid amount shown. Out-of-state taxable purchases are subject to a 5.6% Arizona use tax, and out-of-state bidders are responsible for computing this tax and including it in the final bid amount shown.

2. BIDS SHALL BE SUBMITTED IN TRIPLICATE. In submitting bids, please reference the serial bid number on the call for bids for the purpose of identification. The person authorized to sign shall submit all bids with original ink signatures.

3. Bids shall be delivered to and time stamped in the office of the Clerk of the Board of Supervisors, 219 E. Cherry Avenue Second Floor, Flagstaff, Arizona, 86001, on or before the day and hour set for the opening of bids in the published notice. Bids shall be enclosed in a sealed envelope bearing the title and number of the serial bid and the name of the bidder. It is the sole responsibility of the bidder to see that his/her bid is received at the proper time. Neither electronic nor “faxed” bids shall be accepted by the County.

4. The authorized person signing the bid shall initial erasures, interlineations or other modifications in the bid in original ink.

5. In the case of errors in extension of prices in bid, the unit price will govern.

6. Any bidder may withdraw his/her bid, either personally or by written request, at any time prior to the closing time for receipt of bids. Telegraphic, “faxed”, or mailgram withdrawals will not be effective.

7. All amendments to bids must be signed and returned with the bid package, to the Clerk of the Board of Supervisors on the specified due date and time.

8. Bids will be opened and read in the meeting room of the Board of Supervisors at the time indicated in the call for bids.

9. Bids received after the scheduled closing time for receipt of bids will be returned, unopened, to the bidder(s).

10. Per A.R.S. 11-254.01, award will be made with reasonable promptness to the bidder whose bid best conforms to the bid specification and will be most advantageous to the County with respect to price, conformity to specifications, and other factors.
11. All bids may be rejected if the Board determines that rejection is in the public interest.

12. The County reserves the right to waive any informalities in accepting and evaluating bids.

13. If a person contemplating a bid for a proposed contract is in doubt as to the true meaning of any part of the bid documents, or finds discrepancies in or omissions from said documents, he/she shall submit to the Coconino County Purchasing office a written request for an interpretation or correction thereof. The person submitting the request shall be responsible for its prompt delivery.

14. It is the responsibility of all bidders to examine the entire set of bid documents and seek clarification of any item or requirement that may not be clear and to check all responses for accuracy prior to submitting a bid. The bidder is required to ensure that the documents received through any electronic method or Bid posting service are complete. Negligence in preparing a bid confers no right of withdrawal after due date and time.

15. Questions pertaining to specifications received less than one hundred twenty-four (124) hours before the bid opening shall not be answered. Any interpretation or correction of the proposed documents will be made only by addendum, duly issued, and a copy of such addendum will be mailed or delivered to all who are known to have received a set of bid documents. Coconino County is not responsible for any other explanations or interpretations of the proposed documents.

16. Any addenda will be mailed or delivered to all who are known by the County to have received a set of bid documents, and to offices where bid documents have been filed for review purposes. Each bidder may ascertain prior to submitting his/her bid that he/she is in receipt of all addenda issued by telephoning the Purchasing office at (928) 679-7191. Bidders shall acknowledge all addenda in accordance with the instructions on the bid.

17. Failure on the part of the bidder to comply with all of these instructions may result in bid rejection by the Board of Supervisors.

18. All bid prices shall be guaranteed by the bidder to remain unchanged for a period of sixty (60) days from and including the date of the bid opening.

19. The bid specifications shall take precedence in any situation where the instructions to bidders and the bid specifications are contradictory.

20. Bids will be evaluated based on total bid price, inclusive of applicable in-state and out-of-state sales taxes.
21. Coconino County, City of Flagstaff, Flagstaff Unified School District, Northern Arizona University, and Coconino Community College have implemented an Intergovernmental Cooperative Purchasing Agreement. The County is also a member of the cooperative purchasing group Strategic Alliance for Volume Expenditures (SAVE), which allows participating agencies to utilize awarded County contracts. Vendor(s) shall acknowledge and agree that the bid and proposal prices offered to the County will also be offered to these additional agencies should they elect to purchase off of this contract. Vendor shall note how long the bid prices shall remain firm. Each agency shall be responsible for ordering and payment of each order placed through this cooperative purchasing agreement.

22. All bidders shall complete the attached Disclosure of Responsibility Statement and the Non-Collusion Affidavit. Failure to do so may result in rejection of that bid.

23. Any bidder objecting to the recommendation of award, rejection of a bid, solicitation procedures of a bid, or any portion thereof (the Protester), must submit a written protest to the Purchasing Manager. This protest must be submitted prior to the Board of Supervisors meeting at which the recommendation is on the agenda for award or rejection. The protest must be filed with the Purchasing Manager within five business days from notification of the recommendation. Complete dispute instructions and process can be found in Section 9 of the Coconino County Purchasing Policy http://www.coconino.az.gov/purchasing

24. All known sub contractors to this project must be indicated in the submittal. No subcontract will be construed as making the County a party of or to such subcontract or subjecting the County to liability of any kind to any subcontractor. No subcontract shall, under any circumstances, relieve the Independent Contractor of liability and obligation under this contract; and despite any such subletting, the County shall deal through the Independent Contractor. Subcontractors will be dealt with as workmen and representatives of the Independent Contractor.

25. The offeror’s products, services and facilities shall be in full compliance with all applicable Federal, State and local health, environmental, and safety laws, regulations, standards and ordinances regardless of whether or not they are referred to by the County. The Independent Contractor shall be familiar with and operate within the guidelines set forth by the Occupational Safety and Health Act.

26. Coconino County’s purchasing policy is in accordance with ARS 11-254.01. The County Board of Supervisors has adopted and approved this policy. The policy can be viewed on the County web site at www.coconino.az.gov/purchasing
COCONINO COUNTY
BID 2019-03
Forest Lakes Aggregate Base Material
Quantity and Delivery

1.0 Intent

The intent of the Coconino County Public Works Department is to purchase approximately 7,500 Aggregate Base Material for Forest Lakes subdivision road maintenance for a period of three (3) months beginning April 2019.

The source for Aggregate Base Materials supplied by each bidder shall be documented as a legally designated mine by the Arizona State Mine Dept. Located within a 40-mile proximity of Forest Lakes.

2.0 Quantities and Locations

2.1 5,000 tons may be picked up by County trucks at the bidder's mine location.

2.2 2,500 tons delivered to the Coconino County Public Works Forest Lakes yard, 1538 Merzville Road, Forest Lakes, AZ 85931. Phone 928-679-8300.

2.3 The quantity of 7,500 tons is an estimate. The Bid Form shows approximate quantities for each location but may vary up or down based on time availability, the need and other factors.

3.0 Minimum Specifications

3.1 General: The material for use as aggregate base shall be classified in the order preference as follows:
   A. Crushed Aggregate
   B. Processed Natural Material

3.2 Crushed aggregate shall consist of crushed rock or crushed gravel or a combination thereof.

3.3 Processed natural material shall consist of hard, durable fragments of stone or gravel and a filler of sand or other finely divided mineral matter.
3.4 In either case, the product shall be free from an excess of soft or disintegrated pieces, alkali, adobe, vegetable matter, loam or other deleterious substances.

3.5 Grading: The aggregate shall be well graded when tested in accordance with ASTM C-136 and C-117. The percentage composition by weight shall be within Table 702-1 as follows:

<table>
<thead>
<tr>
<th>SIEVE SIZE</th>
<th>PERCENT PASSING by WEIGHT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 ¾”</td>
<td>100</td>
</tr>
<tr>
<td>No. 4</td>
<td>38 – 65</td>
</tr>
<tr>
<td>No. 8</td>
<td>25 – 60</td>
</tr>
<tr>
<td>No. 30</td>
<td>10 – 40</td>
</tr>
<tr>
<td>No. 200</td>
<td>3 – 12</td>
</tr>
</tbody>
</table>

3.6. For the purpose of bid evaluations vendors must include a letter certifying their product meets all specifications. The successful bidder will be responsible for testing the product and submitting test results to Coconino County.

3.7. Each delivery shall be accompanied by a certified scale weight ticket. The County reserves the right to have any truck weighed for gross or tare weight at an independent certified scale.
<table>
<thead>
<tr>
<th>Line No.</th>
<th>Description</th>
<th>Quantity (Tons)</th>
<th>Price Per Ton (Tax Incl.)</th>
<th>Extension (Col. 3 x Col. 4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Aggregate Base, per specifications F.O.B. Mine</td>
<td>5,000</td>
<td>$71.56</td>
<td>$37,800.00</td>
</tr>
<tr>
<td>2</td>
<td>Aggregate Base, per specifications Delivered to Forest Lakes Yard.</td>
<td>2,500</td>
<td>$14.96</td>
<td>$37,400.00</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td><strong>$75,200.00</strong></td>
</tr>
</tbody>
</table>

Stockpile/Mine Location: Snow Lakes Az. Material Source 0017

Brimhall Sand & Rock & Building Mts., Inc.

Company Name: Brimhall Sand & Rock & Building Mts., Inc.

Address: 850 N. Main P.O. Box 750

City / State / Zip: Snow Lakes, AZ 85937


Fax: david. brinkhall@brimhallsandrock.com

e-mail address: david. brinkhall@brimhallsandrock.com

Signature: Walt Bieleff 7 Feb 2019

Date: 7 Feb 2019

Printed Name and Title: David K. Brinkhall, President
STATEMENT REGARDING RESPONSIBILITY AND COMPLIANCE WITH IMMIGRATION AND ANTI-TERRORISM LAWS

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.

NONE

2. List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty, which affects the responsibility of the contractor. (See procurement policy section 7.2 for types of offenses.)

NONE

3. List any convictions or civil judgments under state or federal antitrust statutes.

NONE

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

NONE

5. List any prior suspensions or debarments by any governmental agency.

NONE

6. List any contracts not completed on time.

NONE

7. List any penalties imposed for time delays and/or quality of materials and workmanship.

NONE

8. List any documented violations of federal or state labor laws, regulations, or standards, occupational safety and health rules.

NONE
9. In accordance with A.R.S § 41-4401, Offeror hereby warrants its compliance with the Federal Immigration and Nationality Act (FINA), all other Federal immigration laws and regulations related to the immigration status of its employees, and A.R.S. §23-214 which requires every employer, after hiring an employee, shall verify the employment eligibility of the employee through the e-verify program and shall keep a record of the verification for the duration of the employee's employment or at least three years, whichever is longer.

I, David K. Brimhall, as President
of Brimhall Sand & Rock, Inc., declare under oath that the above statements, including any supplemental responses attached hereto, are true.

Signature

State of Arizona
County of Navajo

Subscribed and sworn to before me on this 7th day of February 2019 by David K. Brimhall representing him/herself to be __ of the company named herein.

CONNIE PENROD
Notary Public - Arizona
My Commission expires May 29, 2022

My Commission expires: 5/29/22
AFFIDAVIT BY INDEPENDENT CONTRACTOR 
CERTIFYING THAT THERE WAS NO 
COLLUSION IN BIDDING FOR CONTRACT

STATE OF ARIZONA  
COUNTY OF:  

) ss 

Brimhall Sand & Rock Alg. Inc.  
(Name of Company, Representative) 
being first duly sworn, deposes and says: 

That she/he is President of Brimhall Sand & Rock Alg. Inc.  
>Title)  

(Name of Company) 

That pursuant to Section 112 © of Title 23 USC, he/she certifies as follows: 

That neither he/she nor anyone associated with the said Brimhall Sand & Rock Alg. Inc.  

(Name of Company) 

has, directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding for the bid for the: 

Bid 2019-03  
Aggregate Base Material – Forest Lakes, AZ 

By: David K. Brimhall  
(Name of Individual/Representative) 

Subscribed and sworn to before me on this 7th day of February, 2019. 

Title: Member/President 

My Commission expires: 5/29/22 

Notary Public 

CONNE PEHROD  
Notary Public - Arizona  
Navajo County  
Commission # 544737  
My Comm. Expires May 29, 2022
# Coconino County Public Works
## Forest Lakes Aggregate Base Material
### BID 2019-03

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Material Pit location</th>
<th>Aggregate Base, per specs F.O.B Mine</th>
<th>Aggregate Base, per specs delivered Forest Lakes Yard</th>
<th>GRAND TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Address</td>
<td>per ton</td>
<td>price per</td>
<td>Extended Cost</td>
</tr>
<tr>
<td>1</td>
<td>Brimhall Sand &amp; Rock &amp; Building Materials, Inc.</td>
<td>850 N Main St</td>
<td>5,000</td>
<td>$ 7.56</td>
<td>$37,800.00</td>
</tr>
<tr>
<td>2</td>
<td>Hach Construction &amp; Paving, Inc.</td>
<td>4000 Papermill Rd</td>
<td>5,000</td>
<td>$ 7.48</td>
<td>$37,400.00</td>
</tr>
<tr>
<td>3</td>
<td>Perkins Cinders, Inc</td>
<td>Hwy 77 &amp; Papermill Rd</td>
<td>5,000</td>
<td>$ 8.11</td>
<td>$40,550.00</td>
</tr>
<tr>
<td>4</td>
<td>Surface Contracting, Inc.</td>
<td>4000 Papermill Rd</td>
<td>5,000</td>
<td>$ 9.20</td>
<td>$46,000.00</td>
</tr>
<tr>
<td>5</td>
<td>Payson Concrete &amp; Materials</td>
<td>1900 E Highway 260</td>
<td>5,000</td>
<td>$11.19</td>
<td>$55,950.00</td>
</tr>
<tr>
<td>6</td>
<td>Green Dream International, LLC</td>
<td>1900 E Highway 260</td>
<td>5,000</td>
<td>$12.32</td>
<td>$61,600.00</td>
</tr>
</tbody>
</table>
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Lucinda Andreani, Public Works Director

SUBJECT: Consideration and possible action regarding Resolution 2019-06, waiving the four-year advance notice of abandonment and pavement quality report from Arizona Department of Transportation (ADOT), pursuant to A.R.S. § 28-7209, for a defined portion of the right of way along Transwestern Road, located in Bellemont.

RECOMMENDED MOTION:

Approve Resolution 2019-06, waiving the four-year advance notice of abandonment and pavement quality report from Arizona Department of Transportation (ADOT), pursuant to A.R.S. § 28-7209, for a defined portion of the right of way along Transwestern Road, located in Bellemont.

BACKGROUND:

Improvements for the Bellemont Safety and Access Project will extend into the existing ADOT right of way on the north side of the Bellemont Traffic Interchange. We desire that this improvement and the future maintenance thereof be located in Coconino County right of way and ADOT would like to abandon this portion to the County.

As per A.R.S. § 28-7209, ADOT must provide a four-year notice of intent to abandon right of way to the County and provide the County with a pavement quality report. Given the timeline of the Bellemont Safety and Access Project and the relatively small amount of right of way of interest here, staff is recommending the acceptance of the waiver of the four-year notice of abandonment and pavement quality report. As a part of the Bellemont Safety and Access Project this portion of the road will be improved. Acceptance of this portion of the road will come before the Board of Supervisors at a future date.

ALTERNATIVES:

The following alternatives are available to the Board:
1. The Board could waive the four-year notice of abandonment and pavement quality report, required pursuant to A.R.S. § 28-7209.
2. The Board could choose not to waive the four-year notice of abandonment and pavement...
quality report, pursuant to A.R.S. § 28-7209.
3. The Board may move this item for future discussion.

FISCAL IMPACT:

This will add approximately 160 feet of paved roadway into the County maintenance system.

SUMMARY BLOCK:

Improvements for the Bellemont Safety and Access Project will extend into the existing ADOT right of way on the north side of the Bellemont Traffic Interchange. We desire that this improvement and the future maintenance thereof be located in Coconino County right of way and ADOT would like to abandon this portion to the County.

FISCAL IMPACT:

This will add approximately 160 feet of paved roadway into the County maintenance system.

SUMMARY:

Nothing.

ATTACHMENTS:

1. Staff Report
2. RESOLUTION 2019-06
3. ADOT WAIVER FORM
4. EXHIBIT A - ROW
5. EXHIBIT B - ROW
6. EXHIBIT C - ROW
7. EXHIBIT D - ROW
RESOLUTION 2019-06

RESOLUTION OF THE COCONINO COUNTY BOARD OF SUPERVISORS WAIVING THE FOUR-YEAR ADVANCE NOTICE OF ABANDONMENT AND PAVEMENT QUALITY REPORT, PURSUANT TO A.R.S. § 28-7209 FOR A DEFINED PORTION OF THE RIGHT OF WAY ALONG TRANSWESTERN ROAD

WHEREAS, a portion of Transwestern Road lies within existing Arizona Department of Transportation (ADOT) right of way; and

WHEREAS, the Bellemont Safety and Access Project will require improvements to Transwestern Road within a portion of this right of way; and

WHEREAS, Coconino County would like ADOT to abandon a portion of this right of way to Coconino County; and

WHEREAS, A.R.S. § 28-7209(A)(2) requires the State to provide four-years’ advance notice of its intended abandonment; and

WHEREAS, A.R.S. § 28-7209(B) requires the State to provide a pavement report stating that surface treatment and major maintenance of the highway are not required for at least five years; and

WHEREAS, A.R.S. § 28-7209 allows the County to waive said requirements; and

WHEREAS, Coconino County desires to reconstruct this portion of Transwestern Road as part of the Bellemont Safety and Access Project; and

WHEREAS, the detailed location of this portion to be abandoned is described in the form entitled “Waiver of A.R.S. § 28-7209,” attached and incorporated herein, and in the several maps attached as Exhibits A, B, C, and D, and incorporated herein;

NOW THEREFORE BE IT RESOLVED that the Coconino County Board of Supervisors hereby waives the four-year advance notice of abandonment and pavement quality report pursuant to A.R.S. § 28-7209, which will allow the State of Arizona, by and through its Department of Transportation (ADOT) to abandon, according to law, in the near future, all of its interest in and to said right of way to the County of Coconino for a continued public transportation use. BE IT FURTHER RESOLVED that the Chairman of the Board shall execute the attached Waiver of A.R.S. § 28-7209 Form to effectuate the Resolution.
PASSED AND ADOPTED this ____ day of _______________, 2019.

AYES:
NOES:
ABSENT:

COCONINO COUNTY BOARD OF SUPERVISORS

(SEAL) ______________________________________
Art Babbott, Chairman

ATTEST: 
APPROVED AS TO FORM:

________________________ __________________________
Clerk, Board of Supervisors Deputy County Attorney
“Exhibit 1”

FROM: Coconino County Board of Supervisors
219 East Cherry Avenue
Flagstaff, Arizona  86001–4634

TO: Arizona Department of Transportation Right of Way Group
205 South Seventeenth Avenue, Mail Drop 612E, Phoenix, Arizona  85007–3212
Attn.: Byron Hopkins, R/W Group Titles Liaison, Resolution/Disposal Unit

RE: WAIVER OF A.R.S. § 28–7209

LOCATION: That portion of right of way along Transwestern Road (formerly known as Navajo Army Depot Road), lying north of the Ash Fork – Flagstaff Highway taken into the State Transportation System to accommodate the construction of Interstate Route 40, being a portion of the Northwest quarter of the Northwest quarter of Section 1, Township 21 North, Range 5 East of the Gila and Salt River Base and Meridian, Coconino County, Arizona, as demarcated on Sheet 12 of 28 of the Right of Way Plan of the ASH FORK – FLAGSTAFF HIGHWAY, Parks – Riordan O.P. Section, Project I–40–3(14)175, ADOT Drawing D–3–T–547, marked as ADOT Disposal D–NC–006, Exhibit “A”, also depicted on Exhibits “B”, “C”, and “D”, attached hereto and made a part hereof.

--- --- --- WAIVER --- --- ---

By signing below, the Coconino County Board of Supervisors hereby waives the Four-Year Advance Notice of Abandonment and Pavement Quality Report, in accordance with the provisions of Arizona Revised Statutes § 28–7209, which will allow the State of Arizona, by and through its Department of Transportation (ADOT) to abandon, according to law, in the near future, all of its interest in and to said right of way to the County of Coconino for a continued public transportation use.

Art Babbott, Chairman Board of Supervisors                Date
| ITEM | OWNER | DESCRIPTION | ACRES | DATE | SHEET | RECORD | ACQUISITION
|------|-------|-------------|-------|------|-------|--------|-------------
| C-644 | COCONINO NAT'L FOREST | 1/5 Sect 5 T 30N R 34E | 1.12 | 11/06/62 | Not Recorded | Not Recorded | Not Recorded |
| C-645 | COCONINO NAT'L FOREST | | | | | | |
| C-646 | NAVAJO NAT'L FOREST | | | | | | |
| C-647 | ARIZONA SCOTT MOUNTAIN | | | | | | |
| C-648 | JOHN F. FISHER | | | | | | |
| C-649 | ALBERT A. COX | | | | | | |
| C-650 | ALBERT A. COX | | | | | | |
| C-651 | FRANCIS W. MOORE | | | | | | |
| C-652 | MCARTHUR Bros. | | | | | | |
| C-653 | MR. CHARLES H. SISK | | | | | | |
| C-654 | MR. EWING | | | | | | |
| C-655 | HORTON & KENT Co. | | | | | | |
| C-656 | STATE OF ARIZONA | | | | | | |

ADOT Disposal D-NC-006
EXHIBIT "A"
### ADOT

**Disposal D-NC-006**

**EXHIBIT "A"**

---

| PARKS | FOR | HWY | RUTZEN
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ASHFORK</td>
<td>FL</td>
<td>GASTAFF</td>
<td>COCONINO COUNTY</td>
</tr>
</tbody>
</table>

---

**Resolution 2019-06**, waiving the four-year advance notice of abandonment and...
Resolution 2019-06, waiving the four-year advance notice of abandonment and...
Abandonment Calculations

Project: I-40-3(14)175
Location: Bellemont T. I.
District: Northcentral
Date: January 08, 2019
Square Footage: 16,720
Resolution 2019-06, waiving the four-year advance notice of abandonment and...

Disposal
D - NC - 006
EXHIBIT "C"
Abandonment to this point (161.63') due to ADOT barrier and guardrail facilities south of this point.
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Jim Driscoll, Coconino County Sheriff

SUBJECT: Consideration and possible action regarding a budget adjustment and transfer of funds from Northern Arizona Street Crimes Task Force, “METRO” unit, Racketeer Influenced and Corrupt Organization (RICO) to the Coconino County Sheriff’s Office, in the amount of $2,551.27, in FY19 to be used in the Arizona Daily Sun Drug-Free Zone promotion.

RECOMMENDED MOTION:

Approve a budget adjustment and transfer of funds from Northern Arizona Street Crimes Task Force, “METRO” unit, Racketeer Influenced and Corrupt Organization (RICO) to the Coconino County Sheriff’s Office, in the amount of $2,551.27, in FY19 to be used in the Arizona Daily Sun Drug-Free Zone promotion.

BACKGROUND:

The Arizona Daily Sun is teaming up with DrugFreeAZKids.org to increase the awareness of the dangers of substance abuse in our community. They have created an 8-week program designed to educate families and to reinforce the importance of parental knowledge and involvement in the war against drug abuse.

The Sheriff’s Office requested $2,551.27 from the METRO Board to be paid to The Arizona Daily Sun to sponsor an 8-week program. The sponsorship includes an ad campaign that will run twice each in the Daily Sun on Sundays and Tuesdays starting September 30th, a digital ad campaign, and two special sections that will be distributed to subscribers on two consecutive Sundays. In addition, copies of these educational publications will be distributed through the Daily Sun’s Newspaper in Education program to area classrooms.

The METRO Board approved this funding request on 11/30/18 with updated language on their approval letter on 02/27/19. METRO funds are required to be distributed to law enforcement agencies. The Sheriff’s Office will pay the Arizona Daily Sun the amount of $2,551.27.

ALTERNATIVES:
The alternative would be to not support this program.

**FISCAL IMPACT:**

This funding requires a budget adjustment from 1222.25.2502.0000.0000.952.961099 to 1099.20.2002.2658.0000.592.941222 in the amount of $2,551.27.

**ATTACHMENTS:**

1 - Staff Report
2 - METRO BOARD APPROVAL
3 - METRO BUDGET ADJUSTMENT
TO: William P. Ring, Coconino County Attorney

FROM: Sheriff Jim Driscoll, Chair
Board of Directors, Northern Az Street Crimes Task Force ‘Metro’

DATE: November 30, 2018

RE: Request for Funding

On November 28, 2018 the Board of Directors for the Northern Arizona Street Crimes Task Force ‘Metro’ met for their monthly meeting.

In its advisory capacity, the board reviewed a request for funding from The Coconino County Sheriff’s Office on behalf of The Arizona Daily Sun. The requested funding in the amount of $2551.27 will be used to fund the Annual Drug-Free Zone Promotion.

The board approved a motion to recommend to the Coconino County Attorney that County Anti-Racketeering funds be issued to The Coconino County Sheriff’s Office.

Enclosures: Supporting documentation for funding request.

Cc: Sheriff Jim Driscoll, The Coconino County Sheriff’s Office
MEMORANDUM

TO: Sheriff Jim Driscoll, Coconino County Sheriff’s Office

FROM: William P. Ring, Coconino County Attorney

DATE: December 11, 2018

RE: County Anti-racketeering Funds Request (Drug-Free Zone Publication)

Your request for County anti-racketeering funds is approved. This request meets with statutory guidelines for use of County anti-racketeering funds (A.R.S. 13-2314.03):

- Gang Prevention Program;
- Substance Abuse Prevention Program;
- Substance Abuse Education Program;
- Program to provide assistance to victims of criminal offense listed in section 13-2301;
- Witness protection pursuant to section 11-536;
- For a purpose permitted by federal law relating to the disposition of property that is transferred to a law enforcement agency;
- Investigation and prosecution of an offense included in the definition of racketeering in section 13-2301, subsection D, paragraph 4 or section 13-2312, including civil enforcement.

Tami Suchowiejko of the Coconino County Attorney’s Office has been notified to issue a check to your agency in the amount of $2,551.27 from the County anti-racketeering fund. These funds must be accounted for in your agency’s quarterly ACJC Forfeiture Monies Report. If you have any questions about obtaining these funds, please contact Tami at (928) 679-3245.

CC: Board of Directors, Northern Arizona Street Crimes Task Force “METRO”
<table>
<thead>
<tr>
<th>Project No.</th>
<th>Reference No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Rico Funds - Drug Free Zone Advertising</td>
<td></td>
</tr>
<tr>
<td>0000.592.941222</td>
<td></td>
<td>Fund 1755</td>
<td>2,551.27</td>
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<tr>
<td>0000.633.501001</td>
<td></td>
<td>Other Professional Services</td>
<td>2,551.27</td>
</tr>
</tbody>
</table>

2,551.27
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Jim Driscoll, Coconino County Sheriff

SUBJECT: Consideration and possible action regarding a budget adjustment and transfer of funds from Northern Arizona Street Crimes Task Force, “METRO” unit, Racketeer Influenced and Corrupt Organization (RICO) to the Coconino County Sheriff’s Office in the amount of $20,000 in FY19 to continue the Air Operations Program for flights included in the METRO guidelines.

RECOMMENDED MOTION:

Approve the budget adjustment and transfer of funds from the Northern Arizona Street Crimes Task Force METRO, RICO fund to the Coconino County Sheriff’s Office account in the amount of $20,000 in FY19 to continue the Air Operations Program for flights included in the METRO guidelines.

BACKGROUND:

Events such as pursuits, recovery mitigation, disaster assessments, aerial surveillance, drug activity surveillance, large area searches, extraditions, emergency responder transports, and executive transports are a regular occurrence in law enforcement operations throughout Coconino County. The Northern Region of Arizona had more than our share of emergency events to include snow storms, wild land fires, floods, tornadoes, and a man hunt that threatened communities. During these emergencies, the use of air operations proved invaluable. Air crews provide rapid transport for specialized units such as SWAT and SAR. They also have provided support for investigations of criminal activity, marijuana grow surveillance and tactical response, fire ban surveillance, and searching for missing persons and downed aircraft.

In the past we have relied heavily on the availability of other state and federal public safety aircraft and civil air patrol to accomplish these missions. Budgetary restrictions of other agencies are making it more difficult to acquire these resources when needed, and while volunteers are invaluable, there are situations in which a public safety background is necessary.

The Coconino County Sheriff’s Office Air Operations program was implemented in 2011. By creating an Air Operations program both personnel and aircraft have been ready when needed for Northern Arizona public safety responses and transports. Other Arizona law enforcement agencies that have successful air operations programs include Maricopa County, Mohave County...
and the City of Mesa. This program consists of a part time Air Operations Program Manager and two leased airplanes. While the Sheriff’s Office takes responsibility for the implementation and management of this program, all Metro agencies and their related boards have been able to utilize its services.

The Coconino County Sheriff’s Office began the program with METRO RICO funds and has continued support of the multi-agency Air Operations program managed by the Coconino County Sheriff’s Office. The program has been operational for a little over seven years, and feedback has been very positive. The air operations program has been used for many functions including: administrative, investigative, and inmate transports. The administrative functions clearly result in time savings for travel and allow staff to participate more effectively in state wide meetings and boards. The investigative functions have provided officers with an additional method of surveillance and timely transport of personnel to distant locations for scene investigations, interviews of witnesses, and transport of evidence. The aircraft also has been used for city and county government business.

Air operations funded through the METRO, RICO funding is available to all METRO agencies and their related boards are able to request its services. Flights funded through this source will only be used for cases directly involved with drug, gang, or organized crimes interdiction, investigation, and prosecution that have a nexus with Coconino County. On November 20, 2018 the METRO Board approved additional funding in the amount of $20,000.

ALTERNATIVES:

The alternative to this program is to continue to utilize aircrafts and pilots on an as needed basis at higher rates with no guarantee that they will be available.

FISCAL IMPACT:

We will lease a primary and secondary aircraft on an annual basis and not to exceed 300 hours (total for both airplanes) per fiscal year. The cost of leasing the aircrafts are based solely on fixed operating costs such as hangar rental, registration, insurance, satellite weather functions, engine recovery fund, routine maintenance and inspections and direct operating costs such as fuel and routine maintenance/inspections when used.

To manage and coordinate the Air Operations division, the Sheriff’s Office will have an Air Operations Program Manager/Pilot for up to 1,040 hours on a temporary on-call basis. The Air Operations Program Manager will be responsible for scheduling maintenance of the aircraft, ensuring pilot(s) are available and appropriately trained for assignments, and assisting in the prioritization of requests.

The RICO funding of $20,000 includes the lease of the aircrafts and the cost of the temporary on-call Air Operations Program Manager for all flights used for drug, gang, or organized crimes purposes. This requires a budget adjustment transfer of funds from Northern Arizona Street Crimes Task Force, “METRO” unit, Racketeer Influenced and Corrupt Organization (RICO) to the Coconino County Sheriff’s Office in the amount of $20,000 to account #1099-20-2002-2655-0000.
ATTACHMENTS:

1 - Staff Report
2 - BUDGET ADJUSTMENT
3 - METRO APPROVAL LETTER
NORTHERN ARIZONA STREET CRIMES TASK FORCE
METRO NARCOTICS

MEMORANDUM

TO: William P. Ring, Coconino County Attorney

FROM: Sheriff Jim Driscoll, Chair
Board of Directors, Northern Az Street Crimes Task Force ‘Metro’

DATE: November 30, 2018

RE: Request for Funding

On November 28, 2018 the Board of Directors for the Northern Arizona Street Crimes Task Force ‘Metro’ met for their monthly meeting.

In its advisory capacity, the board reviewed a request for funding from The Coconino County Sheriff’s Office. The requested funding not to exceed $20,000 will be used to reimburse the expenses of the Multi-Agency Air Operations Program.

The board approved a motion to recommend to the Coconino County Attorney that County Anti-Racketeering funds be issued to The Coconino County Sheriff’s Office.

Enclosures: Supporting documentation for funding request.

Cc: Sheriff Jim Driscoll, The Coconino County Sheriff’s Office
COCONINO COUNTY ATTORNEY’S OFFICE
MEMORANDUM

TO: Sheriff Jim Driscoll, Coconino County Sheriff’s Office
FROM: William P. Ring, Coconino County Attorney
DATE: December 11, 2018
RE: County Anti-racketeering Funds Request (Air Operations)

Your request for County anti-racketeering funds is approved. This request meets with statutory guidelines for use of County anti-racketeering funds (A.R.S. 13-2314.03):

___ Gang Prevention Program;
___ Substance Abuse Prevention Program;
___ Substance Abuse Education Program;
___ Program to provide assistance to victims of criminal offense listed in section 13-2301;
___ Witness protection pursuant to section 11-536;
___ For a purpose permitted by federal law relating to the disposition of property that is transferred to a law enforcement agency;
___X__ Investigation and prosecution of an offense included in the definition of racketeering in section 13-2301, subsection D, paragraph 4 or section 13-2312, including civil enforcement.

Tami Suchowiejko of the Coconino County Attorney’s Office has been notified to encumber funds in the amount of $20,000 the County anti-racketeering fund. The funds will be used for the reimbursement of air operations expenses for FY19. When the funds are reimbursed to the CCSO they must be accounted for in your agency’s quarterly ACJC Forfeiture Monies Report. If you have any questions about obtaining these funds, please contact Tami at (928) 679-8245.

CC: Board of Directors, Northern Arizona Street Crimes Task Force "METRO"
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DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Jim Driscoll, Coconino County Sheriff

SUBJECT: Consideration and possible action regarding a budget adjustment and contract with Weatherproofing Technologies, Inc. to provide roof repairs to the Detention Facility and Law Enforcement Administrative Facility (LEAF) buildings in the total amount of $229,747.00 (including 10% for contingencies) utilizing the Mohave Cooperative Contract 13X-WTI-0417.

RECOMMENDED MOTION:

Approve the budget adjustment and contract with Weatherproofing Technologies, Inc. to provide roof repairs to the Detention Facility and Law Enforcement Administrative Facility (LEAF) buildings in the total amount of $229,747.00 (including 10% for contingencies) utilizing the Mohave Cooperative Contract 13X-WTI-0417.

BACKGROUND:

Over the last several years the roof at the Coconino County Detention Facility and LEAF has suffered from roof leaks. The leaks have been temporarily repaired and further damage prevented. However, a full repair of all weak areas was not addressed.

In April 2013 a roof assessment was performed on the LEAF and Detention facility buildings. That assessment determined that the roofs were in need of repairs and the repairs will extend the life of the roof instead of replacement. The repairs that were recommended in the assessment are critical repairs that will avoid damage to the building.

Weatherproofing Technologies, Inc. (WTI) was selected as the vendor based on a recommendation from FM Solutions who provided the initial assessment and has provided several facility condition assessments from several County buildings. WTI also holds current Mohave Cooperative Contract.

During FY17, a thermoscan of the LEAF and Detention Facility roof was completed and all visible leaks were repaired. During FY18, approximately one-third of the LEAF roof restoration was completed, and restoration of the B-Pod area was completed.
In the spring of 2019, the next phase of the roof restoration is expected to be completed. This includes the remainder of the LEAF roof and the C-Pod area of the Detention Facility. Once this phase has been completed, WTI will provide a 10-year warranty, free of leaks.

**ALTERNATIVES:**

Coconino County Sheriff’s office could solicit bids from other vendors. Utilizing the Mohave Cooperative contract negates the need for formal bid solicitation.

**FISCAL IMPACT:**

The total project amount for the Jail District roof is $124,647.97. Included in the amount is $11,331.63 for contingencies. $100,000 is budgeted and a BA in the amount of $24,647.97 is needed.

The total project amount for the LEAF roof is $105,100.15. Included in the amount is $9,544.56 for contingencies. The project cost is being split between co-location partners. $11,264 is budgeted in General Fund and a BA in the amount of $8,467 is needed. $16,896 is budgeted in the Jail District budget and BAs in the amount of $68,478 in expenses and $-55,773 in expense reimbursement is needed.

In order to enter the full project amount in Munis, the $68,478 for the Jail District includes the portion the City of Flagstaff will reimburse. The expense reimbursement BA is the portion from the City the Jail District will receive.

The account number for the Jail District is 1117.20.2003.2673.000 and the account number for General Fund is 1001.20.2005.2666.000

**ATTACHMENTS:**

1 - Staff Report
2 - WTI CONTRACT
3 - BUDGET ADJUSTMENT COLLOCATION
4 - BUDGET ADJUSTMENT JAIL
5 - INSURANCE CERTIFICATE
INDEPENDENT CONTRACTOR AGREEMENT (hereinafter the "Agreement")
made this ___ day of _________________, 2019,

BETWEEN

WEATHERPROOFING TECHNOLOGIES, INC. (WTI), a Delaware corporation, of 3735 Green Road, Beachwood, OH, 44122-5705, (hereinafter the "Independent Contractor" or “Contractor”),

AND

COCONINO COUNTY JAIL DISTRICT, a county jail district duly organized pursuant to Chapter 25, Title 48 of the Arizona Revised Statutes (hereinafter “A.R.S.”), with offices located at 219 East Cherry Avenue, Flagstaff, Arizona 86001, (hereinafter the “District” or “Customer”),

WHEREAS:

A. The District has a need for an Arizona licensed Independent Contractor to provide roof repairs to the Detention Facility, located at 951 Sawmill Road, Flagstaff, AZ, and the Law Enforcement Administrative Facility, located at 911 Sawmill Road, Flagstaff, AZ.;

B. The Independent Contractor holds the Mohave County Contract 13X-WTI-0417 and extends this pricing to the District; and,

C. The District wishes to contract with the Independent Contractor on the terms and conditions set out in this Agreement; and,

D. The Independent Contractor is ready, willing and able to provide the Services.

THEREFORE, in consideration of their mutual promises set out herein, the Independent Contractor and the District agree as follows:

I. DETENTION FACILITY – C POD

a. Scope of Work

1. Set up all safety requirements to meet Arizona Department of Occupational Safety and Health (ADOSH) standards.
2. Load materials to roof.
3. IR Scan needed to be performed before restoration.
4. Any areas determined to have wet insulation will be replaced at an additional charge submitted to customer as a change order.
5. Perform any repairs to existing EPDM Roof necessary before power washing.
6. Apply cleaner to existing roof and power wash to remove all dirt and grime from the existing EPDM system.
7. Block off any air intake vents to prevent fumes from entering building.
8. Strip in all EPDM field seams, end laps, ponding locations, and flashings with Geogard LO base coat and 4” Permfab in a 3-course application.
9. Apply Geogard LO Base Coat to the C Pod area of 18,000 sq. ft. at the Tremco Recommended rate of 1 to 2 gal per 100 sq. ft.
10. Apply Geogard top coat to the C Pod area of 18,000 sq. ft. at the Tremco at the minimum recommended rate of 1 gal per 100 sq. ft.
11. Embed granules in 2nd top coat to create a non-slip surface.
12. Remove all safety equipment at the end of the project.
13. Check in and out with the customer daily.
14. Remove all debris from the roof system daily.

b. Qualifications

1. Normal working hours Monday through Friday with part time Inspection services, have been proposed.
2. WTI has included one mobilization for the project. Multiple mobilizations will result in additional expense.
3. Barricades and signs along with traffic control protection will be provided as needed.
4. Use of onsite parking for workers assumed during construction.
5. Use of building electric power and water assumed during construction.
6. Temporary restroom facilities have been proposed.
7. Use of dumpster has been proposed. Contractor to make arrangements and be responsible for all costs for rental of dumpster exclusive to their use, its delivery, and removal with waste to an appropriate dump site.
8. Use of mobile equipment for material handling has been proposed. Contractor to provide their own mobile equipment for use solely by contractor personnel. Contractor personnel are not permitted at any time to use County owned or rented mobile equipment for any purpose.
9. Relocation of electrical, microwave and telecommunication equipment have been excluded and must be removed from building exterior or temporarily shut off during construction and prior to starting.
10. The terms specified in “Exhibit A,” which is incorporated herein by this reference as if restated here in full, shall be additional terms applicable to the work performed under this section of the contract and binding upon Independent Contractor.

c. Exclusions

1. Any wet insulation found by IR Scan.
2. Any Permits required by local building department.
4. Any addition work not in the scope of work that is required for permits.

WTI will dedicate required manpower/resources and Part-Time Inspection to perform their services on a timely and responsive basis. For the Basic Scope of Work, WTI estimates Twelve (12) working days construction time which will be scheduled from receipt of a purchase order.

NOTE: Work cannot be completed during inclement weather including high winds
d. **Contingency**  
A **$5,000.00** contingency can be added to the PO for any wet insulation that might need to be replaced as indicated in the IR scan.

**NOTE:** A change order would be issued for any money used as a contingency for approval from owner. Any moneys left over in the contingency will be issued back to the owner as a deductive change order.

**LEAF BUILDING**  
**Scope of Work**

1. Set up all safety requirements to meet OHSA/Tremco standards.
2. Load materials to roof.
3. IR Scan needed to be performed before restoration.
4. Any areas determined to have wet insulation will be replaced at an additional charge submitted to customer as a change order.
5. Apply cleaner to existing roof and power wash to remove all dirt and grime from the existing EPDM system.
6. Block off any air intake vents to prevent fumes from entering building.
7. Strip in all EPDM field seams, end laps, with Geogard LO base coat and 4” Permfab in a 3-course application.
8. Apply Geogard LO Base Coat to the all areas except the well area (approximately 14,000 sq. ft.) at the manufacturers recommended rate of 1 to 2 gal per 100 sq. ft.
9. Apply Geogard top coat to all areas except the well area (approximately 14,000 sq. ft.) at the manufacturers recommended rate of 1 to 2 gal per 100 sq. ft.
10. Apply a second application of Geogard top coat at a rate of ½ gal to 1 gal per 100 sq. ft. while broadcasting granules to acquire a slip resistant surface.
11. Remove all safety equipment at the end of the project.
12. Check in and out with the customer daily.
13. Remove all debris from the roof system daily.

e. **Qualifications**

1. Normal working hours Monday through Friday have been proposed.
2. WTI has included one mobilization for the project. Multiple mobilizations will result in additional expense.
3. Barricades and signs along with traffic control protection will be provided as needed.
4. Use of onsite parking for workers assumed during construction.
5. Use of building electric power and water assumed during construction.
6. Temporary restroom facilities have been proposed.
7. Use of dumpster has been proposed. Contractor to make arrangements and be responsible for all costs for rental of dumpster exclusive to their use, its delivery, and removal with waste to an appropriate dump site.

8. Use of mobile equipment for material handling has been proposed. Contractor to provide their own mobile equipment for use solely by contractor personnel. Contractor personnel are not permitted at any time to use County owned or rented mobile equipment for any purpose.

9. Relocation of electrical, microwave and telecommunication equipment have been excluded and must be removed from building exterior or temporarily shut off during construction prior and prior to starting.

10. The terms specified in “Exhibit A,” which is incorporated herein by this reference as if restated here in full, shall be additional terms applicable to the work performed under this section of the contract and binding upon Independent Contractor.

f. Exclusions

1. Any wet insulation found by IR Scan.
2. Any Permits required by local building department.
4. Any addition work not in the scope of work that is required for permits.

g. Schedule

WTI will dedicate required manpower/resources and Part-Time Inspection to perform their services on a timely and responsive basis. For the Basic Scope of Work, WTI estimate fifteen (15) working days construction time which will be scheduled from receipt of a purchase order.

NOTE: Work cannot be completed during inclement weather including high winds

h. Contingency

A $5,000.00 contingency can be added to the PO for any wet insulation that might need to be replaced as indicated in the IR scan.

NOTE: A change order would be issued for any money used as a contingency for approval from owner. Any moneys left over in the contingency will be issued back to the District as a deductive change order.

WTI has included in the project costs all labor, materials, equipment and incidentals to complete the work as outlined in the specifications, including construction management, profit and overhead.

Services requested beyond the above scope of work shall be considered additional services. Separate or multiple cost opinions, if requested, shall be prepared at additional cost.

Upon Completion of the Scope of Work, Independent Contractor provides a 10-year manufacturer warranty on restoration services.
II. Compensation

1. Independent Contractor shall be compensated $113,316.34 upon successful completion of Scope of Work listed in Section I – Detention Facility C Pod section. District shall make payment within 30 days of receipt of invoice from Independent Contractor and approval of completion of work from District representative.

2. Independent Contractor shall be compensated $95,545.59 upon successful completion of Scope of Work listed in Section I – LEAF Building section. District shall make payment within 30 days of receipt of invoice from Independent Contractor and approval of completion of work from District representative.

III. Term of Agreement

The term of this Agreement shall be from the date of approval by the Board of Supervisors through 06/30/19.

IV. Termination of Agreement

Either party may terminate this Agreement, with or without cause, by giving thirty (30) days written notice to the other party. In that event, the termination date shall be the thirtieth (30th) day after furnishing proper notice to the other party. The Independent Contract shall be paid for any work completed up to the date that written notice of termination is sent to the other party by first class mail.

V. Insurance

The Independent Contractor will provide and maintain and cause its sub-contractors to provide and maintain appropriate insurance acceptable to the District.

A. In no event will the total coverage be less than the minimum insurance coverage specified below:

1. Commercial General Liability occurrence version in an amount not less than One Million Dollars ($1,000,000) per occurrence/Two Million Dollars ($2,000,000) aggregate. The policy shall include coverage for bodily injury, property damage, personal injury, and products and completed operations and shall include the following:

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Each Occurrence $2,000,000

2. Automobile Liability in an amount not less than One Million Dollars ($1,000,000) combined single limit (CSL) per occurrence to include either “any auto” or “scheduled, owned, hired, and or non-owned vehicles. Such insurance shall include coverage for loading and unloading hazards.

3. A Certificate of Insurance for workers’ compensation coverage or Sole Proprietor Waiver, if the Independent Contractor has no employees. If a Certificate of Insurance is provided, the insurer must agree to waive all rights of subrogation against the District, its officers, agents, employees and volunteers for losses arising from work performed by the Independent Contractor for the District.

B. The Independent Contractor will name the District, its agents, officials and employees, and volunteers as additional insureds for general liability including premises/operations, personal and advertising injury, products/completed operations, and as additional insured for automobile liability, and will specify that the insurance afforded by the Independent Contractor is primary insurance and that any insurance coverage carried or self-insurance by the District, any department or any employee will be excess coverage and not contributory insurance to that provided by the Independent Contractor. Said policies must contain a severability of interest provision. District reserves the right to continue payment of premium for which reimbursement will be deducted from amounts due or subsequently due Independent Contractor.

C. If a policy does expire during the life of the Contract, a renewal certificate must be sent to the District fifteen (15) days prior to the expiration date.

D. Upon the execution of this Agreement by the Independent Contractor, the Independent Contractor will furnish the District with copies of the Certificates of Insurance drawn in conformity with the above insurance requirements. Failure on the part of the Independent Contractor to procure and maintain the required liability insurance and provide proof thereof to the District within ten (10) days following the commencement of a new policy, will constitute a material breach of the Agreement upon which the District may immediately terminate the Agreement.

E. The Independent Contractor will comply with statutory requirements for both workers’ compensation and unemployment insurance coverage during the term of this Agreement. A Certificate of Insurance for workers’ compensation coverage, or Sole Proprietor Waiver, will be provided within ten (10) days of signing this Agreement. The insurer must agree to waive all rights of subrogation against the District, its officers, agents, employees and volunteers for losses arising from work performed by the Independent Contractor for the District.
VI. Indemnification

The Independent Contractor will at all times, to the fullest extent permitted by law, indemnify, keep indemnified, defend and save harmless the District and/or any of its agents, officials and employees from any and all claims, demands, suits, actions, proceedings, losses, costs and/or damages of every kind and description, including any attorney’s fees and/or litigation expenses, which may be brought or made against or incurred by the District on account of loss of or damage to any property or for injuries to or death of any person, caused by, arising out of, or contributed to, in whole or in part, by reason of any alleged act, omission, professional error, fault, mistake, or negligence of the Independent Contractor, its employees, agents, representatives, or subcontractors, their employees, agents, or representatives in connection with or incidental to the performance of this Agreement or arising out of Workers’ Compensation claims, Unemployment Compensation claims, or Unemployment Disability Compensation claims of employees of the Independent Contractor and/or its subcontractors or claims under similar such laws or obligations. The Independent Contractor’s obligations under this paragraph do not extend to any liability caused by the sole negligence of the District or its employees.

VII. Independent Contractor’s Status

The Independent Contractor will operate as an independent contractor and not as an officer, agent, servant, or employee of the District.

A. The Independent Contractor will be solely responsible for the acts and omissions of its officers, agents, servants, and employees. As an independent contractor, the Independent Contractor is responsible for the payment of all applicable income and employment taxes and for providing all workers’ compensation insurance required by law.

B. The Independent Contractor will operate as an independent entity and none of the employees of the Independent Contractor are to be considered employees of the District or of Coconino County. Independent Contractor employees are not eligible for District or Coconino County group health insurance or other benefits.

C. The Independent Contractor will be solely responsible for offering health insurance to its employees as required by the Affordable Care Act, and for any penalties charged to it by the Internal Revenue Service for noncompliance with the Affordable Care Act.

D. In performance of services within this contract, the independent contractor shall determine his/her necessary hours of work. Contractor shall provide whatever tools; equipment, vehicles, and supplies Contractor may determine to be necessary in performance of services hereunder. Contractor may establish offices in such locations within or outside Arizona, as Contractor may determine to be necessary for the performance of services hereunder, and shall be responsible for all expenses of operation of said office, including expenses incurred in hiring employees and assistants to Contractor.
E. The Independent Contractor has no authority to enter into contracts or agreements on behalf of the District. This Agreement does not create a partnership between the parties.

VIII. Force Majeure

Independent Contractor will not be liable for any unforeseen acts or events that prevent it from performing its obligations under this Agreement, if beyond the control of the party despite exercise of due diligence, including, but not limited to, delays caused by fire, flood, earthquake, landslide, washouts, storm damage, acts of war or terrorism, unavailability of materials or supplies, epidemics, labor strikes, civil disturbances, insurrections, riots, explosions, and acts of God.

IX. Immigration and Scrutinized Business

Pursuant to A.R.S. § 41-4401, the District, as a political subdivision of the State of Arizona, is required to include in all contracts the following requirements:

A. The Independent Contractor and each of its subcontractors warrant their compliance with all federal immigration laws and regulations that relate to their employees and their compliance with A.R.S. § 23-214(A).

B. A breach of warranty under paragraph (A) above shall be deemed a material breach of the contract and is subject to penalties up to and including termination of the contract.

C. The District retains the legal right to inspect the papers of the Independent Contractor or an of its subcontractors who work on the contract to ensure that Independent Contractor or its subcontractor(s) is complying with the warranty provided under paragraph (A) above.

D. False certifications may result in the termination of this contract.

X. Certification Pursuant to A.R.S. § 35-393.01

To the extent required by law, pursuant to the requirements of A.R.S. § 35-393.01(A), the Independent Contractor hereby certifies that the Independent Contractor is not currently engaged in a boycott of Israel. The Independent Contractor further certifies that no wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of the Independent Contractor (if any) are currently engaged in a boycott of Israel. Independent Contractor further and additionally agrees that for the duration of this Contract, neither Independent Contractor, nor any wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of Independent Contractor (if any) shall engage in a boycott of Israel.

For purposes of this Section, “boycott of Israel” shall mean engaging in a refusal to deal, terminating business activities, or performing other actions that are intended to limit commercial relations with Israel or with persons or entities doing business in Israel or in
territories controlled by Israel, if those actions are taken either: (a) in compliance with or adherence to calls for a boycott of Israel other than those boycotts to which 50 U.S.C. § 4607(c) applies; or (b) in a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.

XI. Non-Appropriation of Funds

Notwithstanding any other provisions in this Contract, this Contract may be terminated if the District’s governing body does not appropriate sufficient monies to fund its obligations herein or if grant funds are terminated or reduced for the purpose of maintaining this Contract. Upon such termination, the District shall be released from any obligation to make future payments and shall not be liable for cancellation or termination charges.

XII. Amendment and Entirety of Contract

This document, including “Exhibit A” hereto, constitutes the entire agreement between the parties with respect to the subject matter hereto and supersedes all previous proposals, both oral and written, negotiations, representation, commitments, writings, agreements and other communications between the parties. It may not be changed or modified except by an instrument in writing signed by a duly authorized representative of each party.

XIII. Records

The Independent Contractor will:

A. Submit all reports and invoices specified in this Agreement.

B. Retain, and contractually require each subcontractor to retain, all data and other records relating to the acquisition and performance of this Agreement (hereinafter the “Records”) for a period of (5) years after the termination or completion of this Agreement. If any litigation, claim, dispute or audit is initiated before the expiration of the five (5) year period, the Records will be retained until all litigation, claims, disputes or audits have been finally resolved. All Records will be subject to inspection and audit by the District at reasonable times. Upon request, the Independent Contractor will produce a legible copy of any or all Records.

XIV. Approval by the District

Before this Agreement can become effective and binding upon the District, it must be approved by the District Board of Directors. In the event that the Board of Directors fails or refuses to approve this Agreement, it will be null and void and of no effect whatsoever.

XV. Waiver

The failure of either party at any time to require performance by the other party of any provisions hereof will in no way affect the party’s subsequent rights and obligations under that provision. Waiver by either party of the breach of any provision hereof will
not be taken or held to be a waiver of any succeeding breach of such provision or as waiver of such provision itself.

XVI. **Non-assignment**

This Agreement is non-assignable. Any attempt to assign any of the rights, duties or obligations of this Agreement is void.

XVII. **Cancellation of Agreement—Conflict of Interest**

This Agreement may be cancelled by the District pursuant to A.R.S. § 38-511.

XVIII. **Non-discrimination**

The Independent Contractor will comply with A.R.S. § 41-1461 *et seq.* and Arizona State Executive Order No. 2009-09, as well as all other applicable Federal and State laws, rules and regulations prohibiting discrimination.

XIX. **Notice**

Any notice given in connection with this Agreement must be given in writing and delivered either by hand to the party or by certified mail-return receipt to the party’s place of business as set forth above.

XX. **Choice of Law**

Any dispute under this Agreement or related to this Agreement will be decided in accordance with the laws of the State of Arizona.

XXI. **Severability**

If any part of this Agreement is held to be unenforceable, the rest of the Agreement will nevertheless remain in full force and effect.

XXII. **Authority**

Independent Contractor warrants that the person signing below is authorized to sign on behalf of Independent Contractor and obligate Independent Contractor to the above terms and conditions.
IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date hereinbefore indicated.

WEATHERPROOFING TECHNOLOGIES       COCONINO COUNTY JAIL DISTRICT

By ________________________________       By ________________________________
   Mardee Billinsley, VP                            Art Babbott
   Chairman, Board of Directors

ACKNOWLEDGED before me by Mardee Billingsley as VP of and for Weatherproofing Technologies on this ___ day of ______, 2019.

ATTEST:

______________________________       ________________________________
Clerk of the Board                            Deputy County Attorney

Approved as to form:

______________________________
EXHIBIT A
GENERAL CONDITIONS

1) The Contractor shall perform the Project Work with Supervisors and Workmen sufficiently skilled so as to complete the Project as scheduled and to the satisfaction of the District.

2) The ADOSH Standards represent the minimum standard for safety in the work environment. Federal, State, and local laws also govern work activities, as well as, industry codes and specific contract conditions. Additional safety requirements which are site specific may be required.

3) Contractor shall be responsible for placing safety above all other priorities. Contractor shall maintain a safe and healthful work environment, free from recognized hazards with a goal of preventing all work-related injuries, occupational illnesses, and property damage.

4) Contractor shall evidence that training has been completed with all contractor employees to be used on this project within the last 12 months on safety topics related to this work including, but not limited to; fall protection, fire extinguisher use, flammable materials, forklift safety, hazard communication, ladder and walking surfaces safety, electrical safety, lock out tag out safety.

5) Contractor shall supply a current copy of Safety Data Sheets for chemical products to be used during their work including but not limited to Geogard Base Coat, and Geogard Top Coat.

6) Contractor shall provide a written plan for loading and unloading work materials to the roof in protected and safe manner in compliance with ADOSH guidelines.

7) Contractor shall provide a written work zone safety plan for guarding the work site and access areas to the worksite from pedestrian, bicycle, vehicular or other traffic.

8) The Contractor will not be reimbursed separately for work required to comply with these safety standards.

9) Work locations both inside and outside of buildings shall be kept clean and orderly at all times.

10) Materials and supplies shall be stored in an orderly manner so as to prevent falling or spreading and to eliminate tripping and stumbling hazards.

11) All scrap lumber, waste materials and rubbish shall be removed from the immediate work area as the work progresses.

12) All tools, regardless of ownership, shall be of an approved type and maintained in good condition.
13) The possession or use of intoxicating beverages or drugs which have an intoxicating effect or Contractors are prohibited. Any Contractor under the influence of intoxicating beverages or drugs shall not be allowed on the job. Exception: Drugs under medical prescription which do not impair the safe performance of job duties.

14) All Contractors’ personnel shall dress in a manner appropriate to their occupation, and the hazards of their job.

15) Smoking or open flames are not permitted where flammable, explosive gasses or highly combustible materials are stored or used. Absence of "No Smoking" signs shall not be construed by the Contractor to permit smoking.

16) The discarding of matches, cigars, cigarettes or any other flammable substances is prohibited. They must be extinguished and placed in a proper receptacle or otherwise disposed of safely.

17) Provide adequate fire extinguishers on the premises during the course of construction, of the type and sizes recommended by the NFPA to control fires resulting from the particular work being performed. Instruct employees in their use. Place extinguishes in the immediate vicinity of the work being performed, ready for instant use

18) Flammable liquids such as gasoline, naphtha, lacquer thinner, etc., shall not be used for general cleaning purposes. The use of carbon tetrachloride and benzene is prohibited.

19) Flammable and combustible liquids with a flash point of 200 degrees F or less shall be stored in approved, properly labeled containers when removed from original shipping containers. The contents of the container shall be identified.

20) Combustible waste, such as oil-soaked rags, waste material and shavings, shall be disposed in approved metal containers with tight-fitting metal lids when inside buildings, and shall be emptied as soon as practical, but at least daily.

21) Work area protection is required for safeguarding and protecting of pedestrians, motorists, utility workmen and equipment by the use of adequate barriers, warning signs, lights, flags, traffic cones, high-level standards, barricade rope, flagmen, etc., on approaches to work areas, excavations, open manholes, parked equipment, etc. Proper work area protection shall be designed to insure the safety and protection of the workmen, the public and the equipment. It is of utmost importance that the warning devices convey the intended message to approaching personnel and traffic well in advance of their arrival at the work area.

22) Only those signs, standards, barricades, flags and cones which conform to state or local codes shall be used.
23) All work done under this contract shall be to the satisfaction of the District who shall in all cases determine the amount, quality, acceptability and fitness of the work and materials. The District’s determination and decision thereon shall be final and conclusive and shall be a condition precedent to the right of the Contractor to receive any money here under.

24) The contractor shall become familiar with the existing site conditions and shall be completely responsible for the repair and replacement of any structures and vegetation which the District determines were damaged or destroyed by the Contractor during the Project Work.

25) All workmanship shall conform to the best methods and operations required by standards and accepted practices of the trade or trades involved, and shall include all items of fabrication, construction, installation regularly furnished, for completion (including any finish) and successful intended operation.

26) All work shall be executed by mechanics skilled in their respective lines of work.

27) Where a particular product or material is required to be installed by an approved applicator of the manufacturer, the Contractor shall provide the Architect Certification of Applicator Approval before the respective product or material installation is started.

28) Products, materials and equipment used in the performance of the Contract shall be new and of the best commercial quality, unless otherwise specified.

29) Products, materials, and equipment shall be delivered to site in the manufacturers' original cartons, containers or bundles, with cartons and seals unbroken, bearing the name or identification mark of the manufacturer.

30) Store all products, materials and equipment to properly protect from damage. Items damaged by handling, weather, dirt or from any other cause shall not be acceptable.

31) Products, materials and equipment shall be stored so as not to cause obstructions to area access, exits, sidewalks, fire hydrants/extinguishes, roadways, services, etc. The Contractor shall be responsible for protecting all material and equipment furnished under the Contract.

32) No payment will be made for any work not included in the form of proposal except as may be provided by a valid change order. Approved change orders will result in a revision to the purchase order.

33) The contractor may propose a change by submitting a request for change to the District, describing the proposed change and its full effect on the work. Include a statement describing the reason for the change, the effect on the contract price and schedule, and a statement describing the effect on other work.

34) When the Project is complete, all "Punch List" items are completed or corrected, and after completion of the procedures outlined, the Contractor may submit his final application for payment. The Contractor's invoice for final payment shall not be submitted for payment.
before the above listed items have been completed to the satisfaction of the District.
### Jail District

<table>
<thead>
<tr>
<th>Fund</th>
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*Note The 68,474 breaks down as follows*

- $55,773 City will reimburse per IGA
- $12,700 Jail BA

### General Fund

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Note: $24,648 BA and $11,331.63 contingency
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

PRODUCER
MARSH USA INC.
200 PUBLIC SQUARE, SUITE 3780
CLEVELAND, OH 44114-1804

34492 -CAS-CAP-14-10
WEATH

INSURED
WEATHERPROOFING TECHNOLOGIES, INC.
TREMCO INCORPORATED AND ITS SUBSIDIARIES
3735 GREEN RD.
BEACHWOOD, OH 44122

CONTACT
NAME: NA
PHONE: NA
FAX: NA
E-MAIL: NA
ADDRESS: NA

INSURER(S) AFFORDING COVERAGE
NAIC #
INSURER A: First Continental Services Co
10635
INSURER B: Zurich American Insurance Company
10635
INSURER C: N/A
N/A
INSURER D: American Zurich Insurance Company
40142
INSURER E: N/A
N/A

COVERAGE
CERTIFICATE NUMBER:
CLE-006287570-01
REVISION NUMBER: 6

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE PERIOD AS INDIcATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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| B | X | AUTOMOBILE LIABILITY | ANY AUTO |   |   | BAP3256789111 | 04/01/2018 | 04/01/2019 | COMBINED SINGLE LIMIT (Ex. accident) |
|   |   |   | OWNED AUTOS ONLY | N/A |   |   |   | BODILY INJURY (Per person) |
|   |   |   | HIRED AUTOS ONLY |   |   |   |   | BODILY INJURY (Per accident) |
|   |   |   | SCHEDULED AUTOS | N/A |   |   |   | PROPERTY DAMAGE (Per accident) |
|   |   |   | NON-OWNED AUTOS ONLY |   |   |   |   |   |
|   |   |   | UMBRELLA (Excess) LIAB | OCCUR |   | WC9256795011 (Wi & MA) | 04/01/2018 | 04/01/2019 | EACH OCCURRENCE |
|   |   |   |   | CLAIMS-MADE | WC92567888811 (AOS) | 04/01/2018 | 04/01/2019 | AGGREGATE |
|   |   |   |   |   | EW56959566610 (EXCESS OH) | 04/01/2018 | 04/01/2019 | EXCESS OHIO SIR: $500,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
COCONINO COUNTY JAIL DISTRICT, ITS AGENTS, OFFICIALS AND EMPLOYEES, AND VOLUNTEERS IS ARE NAMED AS ADDITIONAL INSURED(S) EXCEPT WORKERS' COMPENSATION TO THE EXTENT OF LOSSES CAUSED SOLELY AND DIRECTLY BY TREMCO AND/OR WEATHERPROOFING TECHNOLOGIES, INC. EMPLOYEES DURING THE COURSE OF AUTHORIZED GENERAL CONTRACTING ACTIVITIES. WAIVER OF SUBROGATION IN FAVOR OF THE ADDITIONAL INSURED(S) UNDER THE GENERAL LIABILITY, AUTO LIABILITY, AND WORKERS' COMPENSATION POLICIES.

CERTIFICATE HOLDER
COCONINO COUNTY JAIL DISTRICT
219 EAST CHERRY AVE.
FLAGSTAFF, AZ 86001

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Manasi Mukherjee

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<table>
<thead>
<tr>
<th>AGENCY</th>
<th>MARSH USA INC.</th>
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<tr>
<td></td>
<td>3735 GREEN RD.</td>
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<tr>
<td></td>
<td>BEACHWOOD, OH 44122</td>
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</table>

**EFFECTIVE DATE:**

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** 25  
**FORM TITLE:** Certificate of Liability Insurance

THE FIRST CONTINENTAL SERVICE CO. PLACEMENT IS A DIRECT PLACEMENT. MARSH MANAGEMENT SERVICES (VERMONT) MANAGES THE CAPTIVE INSURER INDICATED HERE. MARSH USA INC. HAS ONLY ACTED IN THE ROLE OF A CONSULTANT TO THE CLIENT WITH RESPECT TO THIS PLACEMENT, WHICH IS INDICATED HERE FOR YOUR CONVENIENCE.
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Michael Oxtoby, Interim Chief Health Officer

SUBJECT: Consideration and possible action regarding Resolution 2019-01, allowing the Public Health Services District (PHSDS) Interim Chief Health Officer to submit all Coconino County Public Health Services District-related grant application documents and conduct all PHSD-related negotiations with the Arizona Governor’s Office of Highway Safety (GOHS), for the period March 1, 2019 to September 30, 2020.

RECOMMENDED MOTION:

Approve Resolution 2019-01, allowing the Public Health Services District (PHSDS) Interim Chief Health Officer to submit all Coconino County Public Health Services District-related grant application documents and conduct all PHSD-related negotiations with the Arizona Governor’s Office of Highway Safety (GOHS), for the period March 1, 2019 to September 30, 2020.

BACKGROUND:

The CCPHSD plans to submit a proposal to the Arizona Governor’s Office of Highway Safety. Although the proposal is due March 15, 2019, applicants were permitted to submit the approved Resolution after the application due date.

The GOHS requires a Resolution from the Board of Directors granting the PHSD interim Chief Health Officer permission to submit all District-related proposal documents and conduct PHSD-related negotiations with the GOHS.

The purpose of the proposals are twofold; to increase occupant protection and road safety. The proposed requests will include resources for the purchase of travel, car safety seats, bicycle helmets and community education incentives and educational materials for Flagstaff, Page, and in two tribal areas (i.e., Hualapai and Havasupai). CCPHSD staff will consult with tribal programs staff to determine the optimal community to serve.
ALTERNATIVES:

The Board of Directors may elect to not approve the Resolution. However, CCPHSD’s current child passenger safety IGA with the Arizona Department of Health Services does not provide for safety supplies expenses; only staff time and limited travel. Without additional GOHS resources, CCPHSD will be limited in its ability to provide outreach, safety products, and education.

FISCAL IMPACT:

The PHSD anticipates requesting approximately $22,703.00 to the GOHS. If GOHS views CCPHSD’s proposals favorably, contract negotiations with GOHS will result in actual contract awards to be announced late summer. If successful, the contracts will be presented to the Coconino County Public Health Services BOD for formal action.

The cost centers are 1291.31.3106.4826.0000 and 1291.31.3106.4786.0000.

Personnel and indirect expenses are not permitted

ATTACHMENTS:

1 - Staff Report
2 - FY20 GOHS RESOLUTION 2019-01
RESOLUTION CCPHSD 2019 – 01

A RESOLUTION OF THE COCONINO COUNTY, ARIZONA PUBLIC HEALTH SERVICES DISTRICT BOARD OF DIRECTORS PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN ARIZONA’S 2020 HIGHWAY SAFETY PLAN

WHEREAS, the Governor’s Office of Highway Safety is seeking proposals from state and local agencies for projects relating to all aspects of highway safety; and

WHEREAS, the County of Coconino, through the Public Health Services District (PHSD), is interested in submitting projects to be considered for funding in the form of reimbursable grants from the National Highway Traffic Safety Administration;

NOW, THEREFORE BE IT RESOLVED by the PHSD Board of Directors of the County of Coconino, Arizona, as follows:

1. THAT approval of the submission of projects for consideration in Arizona’s 2020 Highway Safety Plan is granted.

2. THAT PHSD Interim Chief Health Officer, Michael Oxtoby, is appointed agent for the County of Coconino, to conduct all District-related negotiations and to execute and submit all documents and any other necessary or desirable instruments in connection with such grants. The authority to negotiate, execute and submit all Coconino County PHSD-related grant applications and agreements does not include the authority of final approval of such documents. The Coconino County PHSD Board of Directors retains the authority and right to approve any grant application(s) and agreement(s) negotiated for Coconino County.

PASSED AND ADOPTED by the Coconino County PHSD Board of Directors of the County of Coconino, Arizona this 26th day of March, 2019.

AYES: __________________________
NOES: __________________________
ABSENT: __________________________

CCCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT:

ATTEST:

_____________________________  ______________________________
Lindsay Daley, Clerk of the Coconino County PHSD Board of Directors
Art Babbott, Chairman PHSD Board of Directors

PHSD Resolution 2019-01  Page 1 of 2  Approved March 26, 2019
CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution Number CCPHSD 2019 – 01 was duly passed and adopted by the Coconino County PHSD Board of Directors of the County of Coconino, Arizona, at a regular meeting held on the 26th day of March, 2019 and that a quorum was present at the meeting.

_____________________
Lindsay Daley, Clerk of the Coconino County PHSD Board of Directors

APPROVED AS TO FORM:

_____________________
Rose Winkeler, Deputy County Attorney
DATE: March 20, 2019

TO: Honorable Chair and Members of the Board

FROM: Lindsay Daley, Clerk of the Board

SUBJECT: Consideration and possible action on Resolution 2019-05, regarding quantity-based predator hunts and encouraging the Arizona Game and Fish Commission to engage in rulemaking to prohibit quantity-based predator hunts.

RECOMMENDED MOTION:

Approve Resolution 2019-05, regarding quantity-based predator hunts and encouraging the Arizona Game and Fish Commission to engage in rulemaking to prohibit quantity-based predator hunts.

BACKGROUND:

In January, the BOS received comments from Call to the Public speakers about the practice of predator hunting contests, referred to as wildlife killing contests by those that presented. The Board of Supervisors considered a first resolution on the subject on Feb 12th. No action was taken and staff was directed to inquire about certain facts regarding the contests, applicable authorities of regulations of the hunt, and other data surrounding the issue.

1) Arizona Game and Fish Commission (AZGF) Commission decided unanimously on Friday, March 15th to authorize rulemaking on the subject of predator hunts. The rulemaking process flowchart from the AZ Secretary of State in attached as information for the BOS on the process, which will require some hearings and gathering of public input.

2) AZGF staff have no estimate based on facts or data to determine how many of these contests are held annually in the state nor the number of animals harvested.

3) Staff asked "Does fox and bobcat predation pose a problem to antelope populations?" Answer from AZGF staff - "Foxes no, bobcats do predate on antelope though the level of impact is poorly understood. We are initiating efforts to better understand these dynamics." Staff also asked "What is the period during antelope fawning when the Department will take management action to limit coyote predation?" AZGF staff - "April - May". In our phone conversation with the AZGF staff, the staff noted that predator control outside of that window is not based in science and doesn't impact antelope survival.
AZGF Commission promulgated rules regulating such contests in 1999 but the rules were not enacted by the Governor's Regulatory Review Council. The proposed rule from 1999 is attached to this staff report.

The resolution, as submitted, expresses support for the AZGF Commission rulemaking to prohibit quantity-based predator hunts and expresses the BOS policy position in opposition to said hunts.

ALTERNATIVES:

The Board may choose not to adopt the resolution

FISCAL IMPACT:

None

ATTACHMENTS:

1 - Staff Report
2 - RESOLUTION 2019-05
3 - AZ RULEMAKING PROCESS
4 - 1999 PROPOSED RULES
5 - R12-4-303 NPRM
6 - R12-4-303-EIS
7 - WILDLIFE EMAILS AND HANDOUTS
RESOLUTION 2019-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF COCONINO COUNTY, ARIZONA, OPPOSING QUANTITY-BASED PREDATOR HUNTS AND ENCOURAGING THE ARIZONA GAME AND FISH COMMISSION TO ENGAGE IN RULEMAKING TO REGULATE QUANTITY-BASED PREDATOR HUNTS

WHEREAS, hunting and fishing have been a part of the fabric and history of the communities of Coconino County throughout its history; and

WHEREAS, Coconino County values hunting as a method of food gathering, recreation, ecosystem balance, and protection of private property, just as the County values humane animal care and husbandry and responsible pet ownership; and

WHEREAS, predator management is an important tool for agriculture, recreation, hunting, and conservation; and

WHEREAS, wildlife management and conservation in Arizona is and has been guided by the North American Conservation Model comprised of seven basic tenets: 1) Wildlife as Public Trust Resources, 2) Elimination of Markets for Game, 3) Allocation of Wildlife by Law, 4) Wildlife Should Only be Killed for a Legitimate Purpose, 5) Wildlife is Considered an International Resource, 6) Science is the Proper Tool for Discharge of Wildlife Policy, and 7) Democracy of Hunting; and

WHEREAS, the Arizona Game & Fish Commission and Department are the lawful managers and regulators of wildlife and conservation efforts in the State of Arizona; and

WHEREAS, the purposes and goals of many quantity-based predator hunting contests are profit and prizes, which are not legitimate purposes compatible with tenet 4 of the North American Conservation Model;

NOW THEREFORE BE IT RESOLVED, that the Coconino County Board of Supervisors opposes quantity-based predator hunts which offer prizes of any kind for a quantity of animals harvested;

AND BE IT FURTHER RESOLVED, that the Coconino County Board of Supervisors strongly encourages the Arizona Game and Fish Commission to engage in rulemaking to prohibit the predator hunts which engage in prizes or compensation for harvesting animals.

IN WITNESS THEREOF, the Board of Supervisors have hereunto set our hand and caused the seal of the county of Coconino, Arizona to be affixed this 26th day of March 2019.

Passed and adopted by the Board of Supervisors of Coconino County this 26th day of March, 2019.
AYES:
NOS:
ABSENT:

COCINO COUNTY BOARD OF SUPERVISORS

(SEAL)

Art Babbott, Chairman

ATTEST:

APPROVED AS TO FORM:

Lindsay Daley, Clerk of the Board

Rose Winkeler
**Participate in the Process**

**Look for the Agency Notice**

Review (inspect) notices published in the Arizona Administrative Register. Many agencies maintain stakeholder lists and would be glad to inform you when they proposed changes to rules. Check an agency’s website and its newsletters for news about notices and meetings.

Feel like a change should be made to a rule and an agency has not proposed changes? You can petition an agency to make, amend, or repeal a rule. The agency must respond to the petition. (See A.R.S. § 41-1033)

**Attend a public hearing/meeting**

Attend a public meeting that is being conducted by the agency on a Notice of Proposed Rulemaking. Public meetings may be listed in the Preamble of a Notice of Proposed Rulemaking or they may be published separately in the Register. Be prepared to speak, attend the meeting, and make an oral comment.

An agency may not have a public meeting scheduled on the Notice of Proposed Rulemaking. If not, you may request that the agency schedule a proceeding. This request must be put in writing within 30 days after the published Notice of Proposed Rulemaking.

**Write the agency**

Put your comments in writing to the agency. In order for the agency to consider your comments, the agency must receive them by the close of record. The comment must be received within the 30-day comment timeframe following the Register publication of the Notice of Proposed Rulemaking.

You can also submit to the Governor’s Regulatory Review Council written comments that are relevant to the Council’s power to review a given rule (A.R.S. § 41-1052). The Council reviews the rule at the end of the rulemaking process and before the rules are filed with the Secretary of State.

---

**Arizona Regular Rulemaking Process**

**START HERE**

APA, statute or ballot proposition is passed. It gives an agency authority to make rules.

**Agency opens a docket.**

Agency files a Notice of Rulemaking Docket Opening; it is published in the Register. Often an agency will file the docket with the proposed rulemaking.

**Agency drafts proposed rule and Economic Impact Statement (EIS); informal public review/comment.**

**Agency files Notice of Proposed Rulemaking.**

Notice is published in the Register. Notice of meetings may be published in Register or included in Preamble of Proposed Rulemaking. Agency opens comment period.

**Agency decides not to proceed and does not file final rule with G.R.R.C. within one year after proposed rule is published. A.R.S. § 41-1021(A)(4).**

**Agency decides not to proceed and files Notice of Termination of Rulemaking for publication in Register. A.R.S. § 41-1021(A)(2).**

**Agency files Notice of Supplemental Proposed Rulemaking. Notice published in Register.**

**Oral proceeding and close of record.**

Comment period must last at least 30 days after publication of notice. Oral proceeding (hearing) is held no sooner than 30 days after publication of notice of hearing.

**Agency decides not to proceed; files Notice of Termination of Rulemaking. May open a new Docket.**

**Substantial change?**

If no change then

Rule must be submitted for review or terminated within 120 days after the close of the record.

A final rulemaking package is submitted to G.R.R.C. or A.G. for review. Contains final preamble, rules, and Economic Impact Statement.

G.R.R.C. has 90 days to review and approve or return the rule package, in whole or in part; A.G. has 60 days.

After approval by G.R.R.C. or A.G., the rule becomes effective 60 days after filing with the Secretary of State (unless otherwise indicated).

Final rule is published in the Register and the quarterly Code Supplement.
Definitions


**Arizona Administrative Register (A.A.R.):** The official publication that includes filed documents pertaining to Arizona rulemaking. Available online at www.azsos.gov.

**Administrative Procedure Act (APA):** A.R.S. Title 41, Chapter 6, Articles 1 through 10. Available online at www.azleg.gov.

**Arizona Revised Statutes (A.R.S.):** The statutes are made by the Arizona State Legislature during a legislative session. They are compiled by Legislative Council, with the official publication codified by Thomson West. Citations to statutes include Titles which represent broad subject areas. The Title number is followed by the Section number. For example, A.R.S. § 41-1001 is the definitions Section of Title 41 of the Arizona Administrative Procedures Act. The “§” symbol simply means “section.” Available online at www.azleg.gov.

**Chapter:** A division in the codification of the Code designating a state agency or, for a large agency, a major program.

**Close of Record:** The close of the public record for a proposed rulemaking is the date an agency chooses as the last date it will accept public comments, either written or oral.


**Docket:** A public file for each rulemaking containing materials related to the proceedings of that rulemaking. The docket file is established and maintained by an agency from the time it begins to consider making a rule until the rulemaking is finished. The agency provides public notice of the docket by filing a Notice of Rulemaking Docket Opening with the Office for publication in the Register.

**Economic, Small Business, and Consumer Impact Statement (EIS):** The EIS identifies the impact of the rule on private and public employment, on small businesses, and on consumers. It includes an analysis of the probable costs and benefits of the rule. An agency includes a brief summary of the EIS in its preamble. The EIS is not published in the Register but is available from the agency promulgating the rule. The EIS is also filed with the rulemaking package.

**Governor’s Regulatory Review (G.R.R.C.):** Reviews and approves rules to ensure that they are necessary and to avoid unnecessary duplication and adverse impact on the public. G.R.R.C. also assesses whether the rules are clear, concise, understandable, legal, consistent with legislative intent, and whether the benefits of a rule outweigh the cost.

**Incorporated by Reference:** An agency may incorporate by reference standards or other publications. These standards are available from the state agency with references on where to order the standard or review it online.

**Federal Register (FR):** The Federal Register is a legal newspaper published every business day by the National Archives and Records Administration (NARA). It contains federal agency regulations; proposed rules and notices; and executive orders, proclamations, and other presidential documents.

**Session Laws or “Laws”:** When an agency references a law that has not yet been codified into the Arizona Revised Statutes, use the word “Laws” is followed by the year the law was passed by the Legislature, followed by the Chapter number using the abbreviation “Ch.”, and the specific Section number using the Section symbol (§). For example, Laws 1995, Ch. 6, § 2. Session laws are available at www.azleg.gov.

**United States Code (U.S.C.):** The Code is a consolidation and codification by subject matter of the general and permanent laws of the United States. The Code does not include regulations issued by executive branch agencies, decisions of the federal courts, treaties, or laws enacted by state or local governments.

**Acronyms**

A.A.C. – Arizona Administrative Code
A.A.R. – Arizona Administrative Register
APA – Administrative Procedure Act
A.R.S. – Arizona Revised Statutes
CFR – Code of Federal Regulations
EIS – Economic, Small Business, and Consumer Impact Statement
FR – Federal Register
G.R.R.C. – Governor’s Regulatory Review Council

**About Preambles**

The Preamble is the part of a rulemaking package that contains information about the rulemaking and provides agency justification and regulatory intent.

It includes reference to the specific statutes authorizing the agency to make the rule, an explanation of the rule, reasons for proposing the rule, and the preliminary Economic Impact Statement.

The information in the Preamble differs between rulemaking notices used and the stage of the rulemaking.
NOTICES OF SUPPLEMENTAL PROPOSED RULEMAKING

TITLE 9. HEALTH SERVICES
CHAPTER 16. DEPARTMENT OF HEALTH SERVICES
OCCUPATIONAL LICENSING

PREAMBLE

1. Register citation and date for the original Notice of Proposed Rulemaking:

2. Sections Affected
   
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3. The specific authority for the rulemaking, including both the authorizing statute (general) and the statutes the rules are implementing (specific)
   Authorizing statute: A.R.S. § 36-136(F)
   Implementing statute: A.R.S. §§ 36-1901 through 36-1940.03

4. The name and address of agency personnel with whom persons may communicate regarding the rule:
   Name: Shirley Lockett, Program Manager
   Address: Department of Health Services
            Assurance & Licensure Services
            1647 East Morten, Suite 150
            Phoenix, Arizona 85020
   Telephone: (602) 674-4340
   Fax: (602) 861-0463
   or
   Name: Kathleen Phillips, Rules Administrator
   Address: Department of Health Services
            1740 West Adams, Room 410
            Phoenix, Arizona 85007
   Telephone: (602) 542-1264
   Fax: (602) 542-1289

5. An explanation of the rule, including the agency’s reason for initiating the rule:
   The rules are being proposed to implement A.R.S. §§ 36-1901 through 36-1940.03, which require the licensure and regulation of audiologists and speech-language pathologists by the Department of Health Services (Department).
The rules set forth definitions and prescribe standards for qualifications for licensure, license applications, time-frames for approving or denying a license, clinical fellowship supervisors, license renewal, continuing education, disciplinary actions, equipment used in the practice of audiology or speech-language pathology, record keeping, and inspections.

The Department did not rely on any study to evaluate or justify the rule.

6. An explanation of the substantial change which resulted in this supplemental notice:

The Notice of Proposed Rulemaking was published on October 30, 1998. The Department held oral proceedings on November 30, 1998, December 2, 1998, and December 4, 1998. The Department received public comment from individuals who stated the rules were not consistent with the standards of this state’s universities and determined that substantive changes were necessary to conform the rules with this state’s universities as required in A.R.S. §§ 36-1940 and 36-1940.01. The following changes were made.

R9-16-201 In the definition of “CCC”, deleted the phrase “graduate level”. Including the phrase in the definition of CCC would require the Department to exclude those individuals holding CCCs issued under criteria that did not include a graduate level degree.

In the definition of “clinical fellowship agreement”, changed the phrase “to ASHA” to “by a clinical fellow”. The Department cannot limit requirements to 1 organization without providing alternatives.

In the definition of “clinical practicum”, deleted the term “graduate level” to provide consistency with the state’s universities that allow a clinical practicum to include undergraduate and graduate experience and added “by a licensed audiologist, a licensed speech-language pathologist” because the Department cannot limit requirements to 1 organization without providing alternatives.

R9-16-202 In the definition of “clinical practicum”, changed the lead-in phrase from “An individual applying for an audiologist’s (or speech-language pathologist’s) license, the requirements for CE will provide increased opportunities for an individual who presents and receives payment for services provided, and products dispensed.

7. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:

Not applicable.

8. The preliminary summary of the economic, small business, and consumer impact:

There will be some costs associated with the implementation of A.R.S. §§ 36-1901 through 36-1940.03, which require the Department to license and regulate individuals who practice audiology or speech-language pathology. The Department will incur costs associated with the production and review of applications, the approval of continuing education (CE) courses, and inspections. An individual practicing audiology or speech-language pathology is required to pay a $50 original license application fee, $50 licensure fee, $50 license renewal fee; obtain a minimum of 8 hours of CE per licensure year; and maintain records of CE courses attended, equipment maintained, services provided, and products dispensed.

These costs are offset by the benefits that consumers will realize as a result of the proposed rules. Currently there are no protections for consumers who receive audiology or speech-language pathology services. The proposed rules establish minimum licensure and operational standards that reduce the possibility of physical, mental, emotional, and psychological harm to a consumer due to a misdiagnosis, or the improper or inadequate delivery of audiology or speech-language pathology services. In addition, the requirements for CE will provide increased opportunities for an individual who presents and receives payment for services provided, and products dispensed.
audiology or speech-language pathology CE courses by increasing the number of individuals attending audiology and speech-language pathology CE courses.

9. **The name and address of agency personnel with whom persons may communicate regarding the accuracy of the economic, small business, and consumer impact statement:**

   **Name:** Shirley Lockett, Program Manager  
   **Address:** Department of Health Services  
   **Assurance & Licensure Services**  
   **1647 East Morten, Suite 150**  
   **Phoenix, Arizona 85020**

   **Telephone:** (602) 674-4340  
   **Fax:** (602) 861-0463  
   or  

   **Name:** Kathleen Phillips, Rules Administrator  
   **Address:** Department of Health Services  
   **1740 West Adams, Room 410**  
   **Phoenix, Arizona 85007**  

   **Telephone:** (602) 542-1264  
   **Fax:** (602) 542-1289  

10. **The time, place, and nature of the proceedings for the adoption, amendment, or repeal of the rule or, if no proceeding is scheduled, where, when, and how persons may request an oral proceeding on the proposed rule:**

   No oral proceeding is scheduled. Under A.R.S. § 41-1023(C), an oral proceeding will be scheduled if a written request is submitted to 1 of the persons identified in paragraph 4 within 30 days of the publication of this notice. Written comments on the proposed rules or economic impact statement may be submitted to the persons specified in paragraph 4 until the close of record, which is scheduled for 5 p.m. on May 25, 1999.

11. **Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:**

   None.

12. **Incorporations by reference and their location in the rules:**


13. **The full text of the changes follows:**

   **TITLE 9. HEALTH SERVICES**
   **CHAPTER 16. DEPARTMENT OF HEALTH SERVICES**
   **OCCUPATIONAL LICENSING**

   **ARTICLE 2. LICENSING AUDIOLOGISTS AND SPEECH-LANGUAGE PATHOLOGISTS**

   **Section**  
   R9-16-201. **Definitions**
   R9-16-202. **Qualifications for Licensure**
   R9-16-203. **License Application**
   R9-16-204. **License Application Time-frames**
   R9-16-205. **Clinical Fellowship Supervisors**
   R9-16-206. **License Renewal**
   R9-16-207. **Continuing Education**
   R9-16-208. **Disciplinary Actions**
   R9-16-209. **Equipment; Records; Inspections**

   1. “Accredited” means approved by the:  
      a. New England Association of Schools and Colleges,  
      b. Middle States Association of Colleges and Secondary Schools,  
      c. North Central Association of Colleges and Schools,  
      d. Northwest Association of Schools and Colleges,  
      e. Southern Association of Colleges and Schools, or  
      f. Western Association of Schools and Colleges.

   2. “Applicant” means an individual who submits to the Department an initial or a renewal application packet to practice audiology or speech-language pathology in Arizona.

   3. “Application packet” means the information, documents, and fees required by the Department for licensure.

   4. “Audiology” means the same as the definition in A.R.S. § 36-1901(2).

   5. “ASHA” means the American Speech-Language-Hearing Association, a national scientific and professional organization for audiologists and speech-language pathologists.

   6. “CCC” means Certificate of Clinical Competence, an award issued by ASHA to an individual who:
a. Completes a degree in audiology or speech-language pathology from an accredited college or university that includes a clinical practicum;  
b. Passes the ETSNESP A and Audiology, the specialty area test of the Praxis Series given by the Education Testing Service, Princeton, N.J.; and  
c. Completes a clinical fellowship.

7. “CE” means continuing education, the ongoing process of receiving audiology or speech-language pathology-related courses.

8. “Clinical fellow” means an individual engaged in clinical fellowship.

9. “Clinical fellowship” means the postgraduate professional experience acquired by an individual, after completion of graduate level academic work and a clinical practicum, during which the individual, while supervised by a clinical fellowship supervisor, is employed full-time or on a part-time equivalent basis to provide assessment, diagnosis, evaluation, screening, treatment, report writing, and counseling of individuals exhibiting speech, language, hearing, or communication disorders.

10. “Clinical fellowship agreement” means the document submitted by a clinical fellow to register the initiation of a clinical fellowship.

11. “Clinical fellowship report” means a document completed by a clinical fellowship supervisor containing:

a. A summary of a clinical fellow's diagnostic and therapeutic procedures.

b. A verification of the clinical fellow's diagnostic and therapeutic procedures by the clinical fellowship supervisor, and

c. An evaluation of the clinical fellow's procedures to perform the diagnostic and therapeutic procedures.

12. “Clinical fellowship supervisor” means an audiologist or speech-language pathologist who:

a. Had a CCC while supervising a clinical fellow before the effective date of this Article or in another state; or

b. Has a current license and supervises a temporary license.

13. “Clinical practicum” means the experience acquired by an individual completing course work in audiology or speech-language pathology during which the individual, while supervised by a licensed audiologist, a licensed speech-language pathologist, or an individual holding a CCC, provides assessment, diagnosis, evaluation, screening, treatment, and counseling to individuals exhibiting speech, language, hearing, or communication disorders.

14. “Course” means a workshop, seminar, lecture, conference, class, or instruction.

15. “Current CCC” means documentation issued by ASHA verifying that an individual is presently certified by ASHA.

16. “Days” means calendar days.

17. “Diagnostic and therapeutic procedures” means the principles and methods used by an audiologist in the practice of audiology or a speech-language pathologist in the practice of speech-language pathology.

18. “Disciplinary action” means a proceeding that is brought against a licensee by the Department under A.R.S. §§ 15-301 through 15-396.


20. “Full-time” means 30 clock hours or more per week.

21. “Graduate level” means the status of a master's or doctoral degree.

22. “License” means the written authorization issued by the Department to practice audiology or speech-language pathology.

23. “Local education agency” means a school district governing board established by A.R.S. §§ 15-301 through 15-396.

24. “Monitoring” means being responsible for and providing direction to a clinical fellow without directly observing diagnostic and therapeutic procedures.

25. “On-site observations” means the presence of a clinical fellowship supervisor who is watching a clinical fellow perform diagnostic and therapeutic procedures.

26. “Part-time equivalent” means:

a. 25-29 clock hours per week for 48 weeks;

b. 20-24 clock hours per week for 60 weeks, or

c. 15-19 clock hours per week for 72 weeks.

27. “Pupil” means a child attending a school, a private school, or an accommodation school, which are defined in A.R.S. § 15-101.

28. “Semester credit hour equivalent” means 1 quarter credit is equal in value to 2/3 of a semester credit hour.

29. “Speech-language pathology” means the same as the definition in A.R.S. § 36-1901(17).

30. “State supported institution” means a school receiving funding under A.R.S. §§ 15-901 through 15-1086.

31. “Supervise” means to be responsible for and provide direction to:

a. A clinical fellow during on-site observation or monitoring of the clinical fellow’s diagnostic and therapeutic procedures; or

b. An individual completing a clinical practicum.

32. “Supervisory activities” means evaluations and assessments of a clinical fellow’s diagnostic and therapeutic procedures in providing assessment, diagnosis, evaluation, screening, treatment, and counseling to individuals exhibiting speech, language, hearing, or communication disorders.

33. “Week” means the period of time beginning at 12:00 a.m. on Sunday and ending at 11:59 p.m. the following Saturday.

R9-16-202. Qualifications for Licensure

An applicant shall meet the requirements set forth in A.R.S. § 36-1940 to qualify for an audiologist’s license or A.R.S. § 36-1940.01 to qualify for a speech-language pathologist’s license.

1. To demonstrate that an applicant has obtained an equivalent to a master's degree in audiology as stated in A.R.S. § 36-1940(A)(2)(a), (B)(2)(a) or speech-language pathology as stated in A.R.S. § 36-1940.01(A)(2)(a), the applicant shall provide the Department with written documentation of either a current CCC or completion of a minimum of 60 semester credit hours or semester credit hour equivalent in audiology or speech-language pathology from an accredited college or university.

a. To qualify for an audiologist’s license, the 60 semester credit hours shall include a minimum of 21 graduate level semester credit hours in the area of audiology and a minimum of 6 semester credit hours in the area of speech-language pathology.
b. To qualify for a speech-language pathologist’s license, the 60 semester credit hours shall include a minimum of 21 graduate level semester credit hours in the area of speech-language pathology and a minimum of 6 semester credit hours in the area of audiology.

c. An applicant is allowed no more than 6 graduate level semester credit hours for the clinical practicum.

d. The Department shall not permit semester credit hours for a thesis or dissertation to be used to meet the requirements of this subsection.

2. To demonstrate that an applicant has completed a clinical practicum in audiology as required in A.R.S. § 36-1940(A)(2)(b), (B)(2)(b) or speech-language pathology as required in A.R.S. § 36-1940.01(A)(2)(b), the applicant shall provide the Department with written documentation of either a current CCC or completion of a minimum of 300 clock hours in a clinical practicum at an accredited college or university.

a. For an individual applying for an audiologist’s license, the 300 clock hours shall include at least 20 clock hours in speech-language pathology and 250 clock hours or more in audiology including:

i. 40 clock hours or more in the evaluation of hearing in children;

ii. 40 clock hours or more in the evaluation of hearing in adults;

iii. 80 clock hours or more in the selection and use of amplification and assistive devices with a minimum of 10 clock hours with adults and a minimum of 10 clock hours with children; and

iv. 20 clock hours or more in the treatment of hearing disorders in children and adults.

b. For an individual applying for a speech-language pathologist’s license, the 300 clock hours shall include at least 20 clock hours in audiology and 250 clock hours or more in speech-language pathology including 20 clock hours or more in each of the following categories:

i. The evaluation of speech disorders in children;

ii. The evaluation of speech disorders in adults;

iii. The evaluation of language disorders in children;

iv. The evaluation of language disorders in adults;

v. The treatment of speech disorders in children;

vi. The treatment of speech disorders in adults;

vii. The treatment of language disorders in children;

viii. The treatment of language disorders in adults.

3. To demonstrate that an applicant has completed the postgraduate professional experience required by A.R.S. § 36-1940(A)(2)(c), (B)(2)(c), or A.R.S. § 36-1940.01(A)(2)(c), the applicant shall provide the Department with written documentation of either a current CCC or completion of 36 weeks or more of a clinical fellowship.

a. The clinical fellowship shall be completed within 7 years from the date the clinical practicum was completed;

b. Once initiated, the clinical fellowship shall be completed in no more than 36 consecutive months; and

c. A minimum of 80% of the clinical fellowship hours shall be in direct client contact.

R9-16-203. License Application

A. An applicant for a regular audiology license or a regular speech-language pathology license shall submit to the Department an application packet containing:

1. An application on a form provided by the Department and signed by the applicant that contains all of the following:
   a. The applicant’s name, social security number, current home address, business address, and home and business telephone numbers;
   b. If applicable, the name of applicant’s employer, employer’s current business address and telephone number;
   c. A statement of whether the applicant has ever been convicted of a felony or a misdemeanor involving moral turpitude in this state or any other state;
   d. A listing of all states and countries in which the applicant is or has been licensed;
   e. A statement of whether any disciplinary action, consent order, or settlement agreement is pending or has been imposed by any state or country upon the applicant’s audiology or speech-language pathology license; and
   f. A statement by the applicant verifying the truthfulness of the information provided by the applicant;

2. An official transcript issued to the applicant by an accredited college or university after the applicant’s completion of a master’s degree or 60 semester credit hours or semester credit hour equivalent as provided in R9-16-202(1) or a copy of a current CCC;

3. Written documentation of the applicant’s completion of a clinical practicum as required by R9-16-202(2) or a copy of a current CCC;

4. A photocopy of the clinical fellowship report signed by the clinical fellowship supervisor as required by R9-16-202(3) or a copy of a current CCC;

5. Written documentation of a passing grade on the ETS/NEPSPA or a copy of a current CCC; and

6. An application fee of $50.

B. An applicant for a temporary license shall submit to the Department an application packet containing:

1. An application on a form provided by the Department containing the information in subsections (A)(1), (A)(2), (A)(3), and (A)(5);

2. A copy of the clinical fellowship agreement that includes:
   a. The clinical fellow’s name, home address, and telephone number;
   b. The clinical fellowship supervisor’s name, business address, telephone number, and Arizona audiology or speech-language pathology license number;
   c. The name of and address where the clinical fellowship will take place;
   d. A statement by the clinical fellowship supervisor agreeing to conform to the rules in R9-16-205;
   e. The signatures of the clinical fellow and the clinical fellowship supervisor; and

3. An application fee of $50.

C. An applicant for an audiology license to fit and dispense hearing aids shall submit to the Department an application packet containing:

1. The information, documents, and fee required in subsection (A); and

2. Written documentation of passing a hearing aid dispenser examination as required by A.R.S. § 36-1940(B)(4).

D. An applicant for a speech-language pathology license limited to providing services to pupils under the authority of a local
education agency or state supported institution shall submit to the Department an application packet containing:
1. An application on a form provided by the Department containing the information in subsection (4)(1);
2. A copy of a temporary or standard certificate in speech-language therapy issued by the State Board of Education;
3. A copy of a contract of certified employment with a local education agency or state supported institution that includes:
   a. The applicant’s name and social security number,
   b. The name of the local education agency or state supported institution,
   c. The classification title of the applicant,
   d. The work dates of the contract of employment, and
   e. Signatures of the applicant and the individual authorized by the governing board to represent the local education agency or state supported institution; and
4. An application fee of $50.

R9-16-204. License Application Time-frames
A. For any of the license applications in R9-16-203 or R9-16-206, the overall time-frame described in A.R.S. § 41-1072(2) is 60 days.
B. For any of the license applications in R9-16-203 or R9-16-206, the administrative completeness review time-frame is 30 days and begins on the date the Department receives an application packet.
   1. If an application packet is incomplete, the Department shall send to the applicant a written notice of incompleteness that states each deficiency and the information or documents needed to complete the application packet.
   2. The administrative completeness review time-frame and the overall time-frame are suspended from the date of the notice until the date the Department receives a complete application packet.
   3. When the Department receives a complete application packet, the Department shall send a written notice of administrative completeness to the applicant.
   4. If the applicant does not submit a complete application packet within 90 days from the date the Department sends a written notice of incompleteness to the applicant, the Department shall consider the application withdrawn.
   5. If the Department sends a written notice of approval to the applicant during the time provided to assess administrative completeness, the Department shall not provide a separate written notice of administrative completeness.
C. For any of the license applications in R9-16-203 or R9-16-206, the substantive review time-frame described in A.R.S. § 41-1072(3) is 30 days and begins on the date the Department sends written notice of administrative completeness to an applicant.
   1. If an applicant does not meet the requirements of A.R.S. §§ 36-1901 through 36-1940.03 and this Article, the Department shall send to the applicant a written comprehensive request for additional information that states each statute and rule the request is based on. The substantive review time-frame and the overall time-frame are suspended from the date the written comprehensive request is sent until the date the Department receives the requested information.
      a. If an applicant does not submit the requested information within 90 days of the date the Department sends the comprehensive written request to the applicant, the Department shall consider the application withdrawn.

R9-16-205. Clinical Fellowship Supervisors
In addition to complying with the requirements in A.R.S. § 36-1905, a clinical fellowship supervisor shall:
1. Complete a minimum of 36 supervisory activities throughout a clinical fellowship. Of the 36 supervisory activities, the clinical fellowship supervisor shall complete:
   a. A minimum of 18 on-site observations;
   b. No more than 6 on-site observations in 24 hours; and
   c. A minimum of 18 monitoring activities.
2. Submit a copy of the clinical fellowship report to the Department within 30 days of the completion of the clinical fellowship; and
3. No later than 72 hours after terminating a clinical fellowship, provide the Department and the clinical fellow with written notice of the termination.

R9-16-206. License Renewal
A. Before the expiration date of a regular license, a licensee shall submit to the Department an application packet containing:
   1. A license renewal fee of $50;
   2. A completed record of compliance with the CE requirements in R9-16-207; and
   3. A license renewal form provided by the Department that contains:
      a. The licensee’s name, current home address, business address, and home and business telephone numbers;
      b. If applicable, the name of the licensee’s employer, employer’s current business address, and telephone number;
      c. License number and date of expiration; and
      d. A statement of whether the licensee has ever been convicted of a felony or a misdemeanor involving moral turpitude.
B. A licensee who submits the information and fee in subsection (A)(1) no later than 30 days after the license expiration date shall submit a $10 late fee in addition to the information and fee required by subsection (A).
C. When renewing a temporary license, the licensee shall submit a license renewal fee of $50 and a form provided by the Department containing:
   1. The applicant’s name, address, and phone number;
   2. The name of applicant’s employer, employer’s current business address, telephone number, and Arizona audiologist or speech-language pathologist license number;
   3. The clinical fellowship supervisor’s name, business address, telephone number, and Arizona audiologist or speech-language pathologist license number;
   4. A statement by the clinical fellowship supervisor agreeing to conform to the rules in R9-16-205; and
   5. The signature of the clinical fellowship supervisor.
R9-16-207. Continuing Education

A. Every 12 months from the effective date of a regular license, a licensee shall complete 8 credit hours or more of CE approved by the Department. A credit hour shall consist of a minimum of 50 continuous minutes of instruction.

B. An individual presenting a CE course or a licensee requesting approval for a CE course shall submit the following to the Department:
1. A brief summary of the course;
2. The name, educational background, and teaching experience of the individual presenting the course;
3. The educational objectives of the course;
4. The name of the organization providing the CE course; and
5. The date, time, and place of presentation of the CE course.

C. If a licensee submits the information in subsection (B) with an application packet, the Department shall comply with the time-frames in R9-16-204.

D. For Department approval of a CE course, the overall time-frame described in A.R.S. § 41-1072(2) is 45 days.

E. For Department approval of a CE course, the administrative completeness review time-frame is 30 days and begins on the date the Department receives a request for CE approval.

1. If a request for CE approval is incomplete, the Department shall send to an individual presenting a CE course or a licensee, a written notice of incompleteness that states each deficiency and the information or documents needed to complete the request. The administrative completeness review time-frame and the overall time-frame are suspended from the date of the notice until the date the Department receives a complete request for CE approval.

2. When the Department receives a complete request for CE approval, the Department shall send a written notice of administrative completeness to the individual presenting a CE course or a licensee.

3. If the individual presenting a CE course or a licensee does not supply a complete request for CE approval within 60 days from the date the Department receives a request for CE approval, the Department shall consider the request for CE approval withdrawn.

4. If the Department grants approval for a CE course during the time provided to assess administrative completeness, the Department shall not issue a separate written notice of administrative completeness.

F. For Department approval of a CE course, the substantive review time-frame described in A.R.S. § 41-1072(3) is 15 days and begins on the date the Department sends written notice of administrative completeness to an individual presenting the CE course or a licensee.

1. If a CE course does not meet the requirements in subsection (G), the Department shall send a written notice of denial to the individual presenting the CE course or the licensee including a basis for the denial.

2. If a CE course meets the requirements of subsection (G), the Department shall send written notice of approval to the individual presenting the CE course or the licensee.

G. The Department shall approve a CE course if the Department determines that the CE course:
1. Is designed to provide current developments, skills, procedures, or treatment in diagnostic and therapeutic procedures in audiology or speech-language pathology;
2. Is developed and presented by individuals knowledgeable and experienced in the subject area; and
3. Contributes directly to the professional competence of a licensee.

H. A licensee shall maintain a record of each CE course completed by the licensee for 36 months from the date of submitting the record to the Department as required by R9-16-206(A)(2). The record shall contain:
1. The name, address, and license number of the licensee;
2. For each CE course completed by the licensee:
   a. The name of the organization providing the CE course, and the date and place of presentation;
   b. The name of the CE course;
   c. A description of the CE course’s content and educational objectives;
   d. The name and description of the educational background and teaching experience of the individual presenting each course;
   e. The number of CE credit hours earned for the CE course; and
   f. A statement, signed by the individual presenting the CE course, verifying the licensee’s attendance; and
3. A statement, signed by the licensee, verifying the information contained in the record.

L. A licensee is not permitted to carry forward CE credit hours from a previous year.

R9-16-208. Disciplinary Actions

In determining the length of license suspension or revocation, or the level of disciplinary action for any violation of A.R.S. §§ 36-1901 through 36-1940.03 or this Article, the Department shall consider:

1. The type of violation;
2. The severity of the violation;
3. The danger to the public health and safety;
4. The number of violations;
5. The degree of harm to the consumer;
6. Pattern of noncompliance, and
7. Any mitigating or aggravating circumstances.

R9-16-209. Equipment; Records; Inspections

A. A licensee shall maintain equipment used by the licensee in the practice of audiology or the practice of speech-language pathology according to the manufacturer’s specifications.

B. If a licensee uses equipment that requires calibration, the licensee shall ensure that:
1. The equipment is calibrated a minimum of every 12 months according to the American National Standard - Specifications for Audiometers, S3.6-1996, Standards Secretariat, c/o Acoustical Society of America, 120 Wall Street, 32nd Floor, New York, New York 10005-3993, January 12, 1996, incorporated by reference and on file with the Department and the Office of the Secretary of State. This incorporation by reference contains no future additions or amendments; and
2. A written record of the calibration is maintained in the same location as the calibrated equipment for 36 months from the date of the calibration.

C. A licensee shall maintain the following records for 36 months from the date the licensee provided a service or dispensed a product while engaged in the practice of audiology, practice of speech-language pathology, or practice of fitting and dispensing hearing aids:
1. The name, address, and telephone number of the individual to whom services are provided;
Arizona Administrative Register
Notices of Supplemental Proposed Rulemaking

2. The name or description and the results of each test and procedure used in evaluating speech, language, and hearing disorders or determining the need for dispensing a product or service; and

3. If a product such as a hearing aid, augmentative communication device, or alaryngeal device is dispensed, a record of the following:
   a. The name of the product dispensed;
   b. The product's serial number, if any;
   c. The product's warranty or guarantee, if any;
   d. The refund policy for the product, if any;
   e. A statement of whether the product is new or used;
   f. The total amount charged for the product;
   g. The name of the licensee; and
   h. The name of the intended user of the product.

D. A licensee shall permit the Department to inspect the equipment in subsection (A) and the records listed in subsections (B) and (C).

NOTICE OF SUPPLEMENTAL PROPOSED RULEMAKING

TITLE 12. NATURAL RESOURCES
CHAPTER 4. GAME AND FISH COMMISSION
PREAMBLE

1. Register citation and date for the original Notice of Proposed Rulemaking:

2. Sections Affected
   Rulemaking Action
   R12-4-317 New Section

3. The specific authority for the rulemaking, including both the authorizing statute (general) and the statutes the rules are implementing (specific):
   Authorizing statute: A.R.S. § 17-231 (A) (1)
   Implementing statute: A.R.S. § 17-231 (A) (2)

4. The name and address of agency personnel with whom persons may communicate regarding the rule:
   All written comments are to be addressed to the following to ensure they will be placed into the rule record for consideration by the Arizona Game and Fish Commission. The closing date for written comments is June 30, 1999.
   Name: Susan L. Alandar
   Address: Arizona Game and Fish Department
   2221 West Greenway Road DORR
   Phoenix, Arizona 85023
   Fax: (602) 789-3299
   E-Mail: predator@gf.state.az.us

5. An explanation of the rule, including the agency’s reasons for initiating the rule:
   Background. In late 1997, some individuals began promoting a hunting contest which they called “Predator Hunt Extreme.” They offered a $10,000 1st prize, and valuable other prizes, for anyone who entered their contest and killed the most predators -- specifically bobcats, mountain lion, coyotes, and foxes. In their promotional materials, they introduced themselves as “hard-core mule deer hunters” and stated “We became concerned with the damage to our wildlife after Arizona voted to ban trapping on public ground. We wanted to help our wildlife out the best we could. Our solution? Predator Hunt Extreme.”

   This promotion quickly became a media event, and there was a negative reaction from many members of the public. Even after the hunt was cancelled in response to public reaction, there was concern from many that there were no laws in place to keep such a contest from happening in the future.

   The role of the Department and the Commission. The mission of the Arizona Game and Fish Department is “…to conserve, enhance and restore Arizona's diverse wildlife resources …and to provide wildlife resources...for the enjoyment, appreciation, and use of present and future generations.” The Department's work is supported not by tax dollars, but by revenue generated from the sale of hunting and fishing licenses. There are many people, however, who do not hunt or fish, but who do enjoy Arizona wildlife in other ways. These persons, too, are the Department's beneficiaries -- included in the “present and future generations” for which the Department manages wildlife. The Department must constantly balance the needs and desires of all of its customers and beneficiaries within the framework of its mission, which is founded in the wildlife laws of Arizona and the policies established by the Arizona Game and Fish Commission.

   All of the Commission's policies, which affect the rights of the public, are established in rule or order. The State rulemaking process is governed by the Administrative Procedure Act, which is written to allow the greatest possible public participation during rulemaking, and to ensure that State agencies evaluate all of the issues raised by the public during the participation period. The Commission cannot change or create a rule without following the rulemaking process. Commission orders are adopted annually.
after a separate public participation process. They have a limited authority and may generally only establish hunting seasons and bag and possession limits. Orders cannot address peripheral activities such as hunting contests.
Two “petitions for rule” were filed on the hunting contest issue. (A.R.S. § 41-1033 allows any person to file a petition for rule with a State agency following procedures established by the agency.) The 1st petition was filed by the Wildlife Conservation Advisory Council. The Council is comprised of organization members. Its organization members consist of 32 wildlife and sportsmen organizations statewide, whose combined memberships by Arizona residents number approximately 40,000. Their petition was considered and accepted by the Arizona Game and Fish Commission at its open meeting of April 18, 1998. Upon accepting the petition, however, the Commission gave direction to the Department to file a Notice of Rulemaking Docket Opening broad enough to allow flexibility in developing rule language. This was agreed to by the petitioner, who was also aware that a 2nd petition had been filed on this issue.

The 2nd petition was filed jointly by the Animal Legal Defense Fund, Humane Society of the United States, Defenders of Wildlife, Animal Protection Institute, Predator Education Fund, Wildlife Damage Review, Arizona Humane Society, Arizona Society for the Prevention of Cruelty to Animals, Fund for Animals, and the Grand Canyon Trust. All but 2 of these organizations are national. Arizona memberships total 179,000 persons.

Representatives for both of the petitioners worked together to come up with rule language which would be acceptable to the petitioners and to the Department. Based upon this language, the Department drafted a Notice of Proposed Rulemaking and brought it to the Arizona Game and Fish Commission for consideration at its open meeting on June 20, 1998. The Notice was published in the Arizona Administrative Register on July 31, 1998. Written comments were accepted until September 3, 1998, and statewide public hearings were held as noticed on September 2 and 3, 1998. The Arizona Game and Fish Commission held a public hearing on October 24, 1998, in Phoenix.

At that meeting, the Department presented draft evaluations of arguments raised to date and offered new rule language that would require filing Notices of Supplemental Rulemaking and additional public input. After hearing public testimony, the Commission instead directed the Department to pursue mediated rulemaking to be facilitated by the Attorney General’s office. The mediation was to include the original 2 petitioners for this rule (Richard Katz, representing several animal welfare organizations, and Pete Cimellaro, representing various sportsmen's organizations) and others who may wish to participate. The Department was directed to present the results of this mediation at the Commission's December Commission meeting and the oral proceedings were continued to that meeting.

The Arizona Attorney General’s office, serving as independent facilitator, held preliminary separate meetings with participants to establish the framework for the mediated sessions. The mediated sessions were held on November 5 and 6, 1998, at the Attorney General’s offices.

Participants were: Mike Burris, Arizona Predator Callers; Pete Cimellaro, Wildlife Conservation Advisory Council; Walter R. Collins, Wildlife Conservation Advisory Council; Richard Katz, Animal Legal Defense Fund; Brad Kerby, Wildlife Conservation Advisory Council; Lisa Markkula, Animal Defense League of Arizona; Don Martin, Mojave County Sportsman Club; Joe Melton, Yuma Rod & Gun Club; Cindy Seff, Wildlife Conservation Advisory Council; D. J. Schubert; Phil Smith; Jay Adkins, Arizona Game and Fish Department/Attorney General's Office; Bruce Taubert, Arizona Game and Fish Department; and Rocky Taylor.

Legal counsel advised that the differences in the mediated language made it appropriate to take further public input on that language before the Commission could take any action. The Department prepared a draft Notice of Supplemental Rulemaking, which included the mediated language, edited to meet the style requirements of the Governor’s Regulatory Review Council and the Secretary of State. On December 11, 1998, the Commission did not accept the draft, but instead directed that the Department file 2 Notices of Supplemental Rulemaking in order to take public comment on 2 alternative rules; the proposed rule language to be considered was specified in their motion.

The Supplemental Notice published January 8, 1999, contained proposed rule language that “A person or group shall not participate in, promote, or solicit participation in any organized contest for killing predatory animals, fur-bearing animals or nongame mammals.” The Supplemental Notice published January 15, 1999, contained proposed rule language that “A person or group shall not participate in, promote, or solicit participation in any organized contest for killing predatory animals, fur-bearing animals or nongame mammals for economic gain.” (Note: the alternative rules were published separately because of a requirement by the Secretary of State's office that they not be contained in the same issue of the Arizona Administrative Register.)

Written comments were accepted and evaluated. Based upon these written comments, the Department made a recommendation to the Arizona Game and Fish Commission that the Commission adopt Alternative Number 1 as published January 8, 1999.

At its meeting of March 20, 1999, the Commission instead directed the Department to extend the public comment period to take public input on the mediated rule language. Because the Commission’s motion was specific to the mediated rule language, the language in this Notice of Supplemental Proposed Rulemaking has not been edited to meet the style requirements of the Governor's Regulatory Review Council or the Secretary of State. Scheduling requirements make the September Commission meeting the 1st available for holding a public hearing on this rule. The June meeting would not allow sufficient time to gather and address public input; there is no meeting scheduled in July, and the August meeting will be in Pinetop, which is not considered a major metropolitan area appropriate for holding the public hearing on this controversial issue.

6. An explanation of the substantial change which resulted in this supplemental notice:

The rule as originally proposed and published July 31, 1998, addresses contests for “taking” predatory animals, fur-bearing animals, or nongame mammals. It would allow only hunting contests that are either (1) not open or advertised to the general public, or (2) limited to 5 or fewer persons. The maximum economic benefit that could be awarded would be $500. The maximum length...
allowed would be 3 days. The proposed rule also would require that a written report of the animals taken be submitted to the Department within 7 days of a contest’s conclusion.

Mediated language would make the following changes to the rule as proposed:

- The rule would prohibit hunting contests for nongame mammals without exception.
- The word “taking” has been changed to “killing.” (Using the broad definition of “take” in A.R.S. § 17-101 would prohibit contests which do not result in the killing of wildlife.)
- There is no prohibition against “advertising.”
- The maximum allowable aggregate benefit is changed from $500 to $1000.
- Participation is limited to 300 persons.
- An annual report would be required. That provision would “sunset” after 3 years.

7. A reference to any study that the agency proposes to rely on in its evaluation of or justification for the final rule and where the public may obtain or review the study, any analysis of the study and other supporting material:

The agency did contract a survey to support the proposed rule. The survey, Arizona Residents’ and Hunters’ Attitudes Toward Predator Hunting Contests, was conducted by Responsive Management of Harrisburg, Virginia. The public can review the information in the survey the Department’s Phoenix office or at any of the Department’s regional offices. In summary, the results were:

Persons surveyed were licensed Arizona hunters and other Arizona residents. Respondents were told that “A predator hunting contest is an event where teams of hunters compete for cash and/or prizes. The winning team scores the most points by killing the most coyotes, foxes, and bobcats. Predator hunting contests are not prohibited by law in Arizona, but these contests are not endorsed by the Arizona Game and Fish Department either. All predators must be taken in accordance with Arizona hunting regulations.” Survey respondents were then asked if they agree or disagree that the Arizona Game and Fish Commission should make predator hunting contests in Arizona against the law.

Of the hunting license holders, over 1/3 agreed that predator hunting contests should be against the law. Specifically, 23% strongly agreed, 14% somewhat agreed, 17% somewhat disagreed, 45% strongly disagreed, and 6% had no opinion or did not know.

Of the other Arizona residents, over two-thirds agreed that predator hunting contests should be against the law. Specifically, 55% strongly agreed, 14% somewhat agreed, 11% somewhat disagreed, 10% strongly disagreed, and 5% did not know.

A person may review this study by contacting:

Name: Susan L. Alandar  
Address: Arizona Game and Fish Department  
2221 West Greenway Road DORR  
Phoenix, Arizona 85023  
Fax Number: (602) 789-3299  
E-Mail: predator@gf.state.az.us

8. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:

Not applicable.

9. The preliminary summary of the economic, small business, and consumer impact:

The rule is crafted to eliminate contests like “Predator Hunt Extreme,” which offered valuable prizes for killing predators, without taking away the privileges of hunters who enjoy participating in traditional small contests which do not have negative impact on wildlife populations. Since broad-scale hunts such as “Predator Hunt Extreme” are extremely rare (the Department is not aware of any similar hunt having been held), the economic impact of this rule will not be great. There should be no impact on small business or consumers.

10. The name and address of agency personnel with whom persons may communicate regarding the accuracy of the economic, small business, and consumer impact statement:

Name: John Phelps, Predator/Furbearer Biologist  
Address: Arizona Game and Fish Department  
2221 West Greenway Road WMGB  
Phoenix, Arizona 85023  
Telephone: (602) 789-3352

11. The time, place, and nature of the proceedings for the adoption, amendment, or repeal of the rule or, if no proceeding is scheduled, where, when, and how person may request an oral proceeding on the proposed rule:

See preceding question 4 of this Notice for information on submission of written comments.

Date: Saturday, September 11, 1999
Nature: The Arizona Game and Fish Commission will hold a hearing and may take final action on this rule or on 1 of the proposed rules published by the Secretary of State in the Arizona Administrative Register on January 8, 1999 (5 A.A.R. page 62) or January 15, 1999 (5 A.A.R. page 94) (Notices of Supplemental Proposed Rulemaking.)

The Arizona Game and Fish Commission follows Title II of the Americans with Disabilities Act. The Commission does not discriminate against persons with disabilities who wish to make oral or written comments on proposed rulemaking or otherwise participate in the public comment process. Individuals with disabilities who need a reasonable accommodation (including auxiliary aids or services) to participate in the public comment process, or who require this information in an alternate form, may contact Susan L. Alandar at (602)789-3289 (Voice); 1-800-367-8939 (TTY); 2221 W. Greenway Road, Phoenix, Arizona 85023-4399. Requests should be made as soon as possible so that the Arizona Game and Fish Department will have sufficient time to respond.

12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:
None.

13. Incorporations by reference and their location in the rules:
None.

14. The full text of the changes follows:
Because the Commission's motion was specific to the mediated rule language, the language in this Notice of Supplemental Proposed Rulemaking has not been edited to meet the style requirements of the Governor's Regulatory Review Council or the Secretary of State.

ARTICLE 3. TAKING AND HANDLING OF WILDLIFE

Section
R12-4-317. Hunting Contests

R12-4-317. Hunting Contests

A. A person or group shall not participate in, promote, or solicit participation in any hunting contest for killing predatory animals, furbearing animals, or nongame animals.

B. There shall be an exception to section (A) for hunting contests meeting the following criteria:
1. The hunting contest is limited to participation by 5 or fewer persons; or,
2. The maximum length for the hunting contest is 3 days, not including days canceled because of inclement weather; and,
   a. The maximum aggregate economic benefit awarded to all participants in the hunting contest is not more than $1,000; and,
   b. The hunting contest is limited to not more than 300 participants per hunting contest; and,
   c. The hunting contest is limited to the killing of predatory and furbearing animals only.

C. A person or group holding a hunting contest which is lawful pursuant to section (B) (2) of this rule shall submit a written report to the Department by July 1st for the immediate preceding 1 year period ending May 30. The report shall be in a format provided by the Department and shall specify the name of the person or group reporting, the number of participants, the dates of the contest, and the number of each species killed from each game management unit during each hunting contest. The reporting requirement shall terminate 3 years after the effective date of the adoption of this rule.

A. A person shall not participate, promote, or solicit participation in any hunting contest for taking predatory animals, furbearing animals, or nongame mammals.

B. There shall be an exception to Subsection (A) for events meeting the following criteria:
1. The event is not open or advertised to the general public, or is limited to participation by 5 or fewer persons;
2. The maximum aggregate economic benefit to be awarded to all participants is $500; and
3. The maximum length for the event is 3 days, not including days canceled because of inclement weather.

C. A person or group organizing, promoting, or soliciting participation in a hunting contest which is lawful under this rule shall submit a written report to the Department within 7 days of the conclusion of the contest. The report shall specify the name and mailing address of the person or group reporting, and the number of each species of animal taken from each game management unit during the event.
NOTICE OF PROPOSED RULEMAKING
TITLE 12. NATURAL RESOURCES
CHAPTER 4. GAME AND FISH COMMISSION

PREAMBLE

1. Article, Part, or Section Affected (as applicable)       Rulemaking Action
   R12-4-303               Amend

2. Citations to the agency’s statutory authority to include the authorizing statute (general) and the implementing statute (specific):
   Authorizing statute:   A.R.S. § 17-231(A)(1)
   Implementing statute: A.R.S. §§ 17-231(A)(3), 17-102, and 17-301

3. Citations to all related notices published in the Register as specified in R1-1-409(A) that pertain to the record of the proposed rule:
   Notice of Rulemaking Docket Opening: 25 A.A.R. (to be filled in by the Register Editor), April 12, 2019

4. The agency’s contact person who can answer questions about the rulemaking:
   Name: Celeste Cook, Rules and Policy Manager
   Address: Arizona Game and Fish Department
            5000 W. Carefree Highway
            Phoenix, AZ 85086
   Telephone: (623) 236-7390
   E-mail: CCook@azgfd.gov
   Please visit the AZGFD website to track the progress of this rule; view the regulatory agenda and all previous Five-year Review Reports; and learn about any other agency rulemaking matters at https://www.azgfd.com/agency/rulemaking/.

5. An agency’s justification and reason why the rule should be made, amended, repealed, or renumbered, to include an explanation about the rulemaking:
   The Arizona Game and Fish Commission proposes to adopt rules to regulate hunting activities consistent with the guiding principles governing the Commission’s duty to preserve wildlife for the beneficial use of the public.
   The proposed rulemaking will designate a predator/fur-bearing hunt contest, as defined by the rule, an unlawful manner and method of take for predator/fur-bearing species. A rule that provides clear instruction about the legal hunting of predator/fur-bearing species provides for the conservation, maintenance, and utilization of wildlife under the jurisdiction of the State for the benefit of all the citizens.
   This proposed rulemaking contains rule language included in the Notice of Proposed Rulemaking, see 24 A.A.R. 529, March 16, 2018, which was approved by the Governor's Regulatory Review Council on February 5, 2019 and becomes effective on June 1, 2019.
   An exemption from Executive Order 2019-01 was provided for this rulemaking by Hunter Moore, Natural

6. **A reference to any study relevant to the rule that the agency reviewed and proposes to either rely on or not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**
   The agency did not rely on any study in its evaluation of or justification for the rule.

7. **A showing of good cause why the rulemaking is necessary to promote a statewide interest if the rulemaking will diminish a previous grant of authority of a political subdivision of this state:**
   Not applicable

8. **The preliminary summary of the economic, small business, and consumer impact:**
   The Commission’s intent in adopting the rule is to address social concerns associated with predator/fur-bearing contests, and to proscribe the manner and method of take for participants to a predators/fur-bearings contest. Wildlife predator/fur-bearing hunting contest that link economic gain to the greatest number or variety of animals killed are contrary to the important principle that the take of wildlife should not be allowed to go to waste or taken for economic gain. The Commission believes the rulemaking will benefit the State and persons regulated by the rule by reducing regulatory uncertainty, and strengthening consistency with the principles that guide the Commission’s public trust responsibility to conserve wildlife for the benefit of the citizens of Arizona. Extensive public controversy exists about predator/fur-bearing contests that award prizes to participants who kill the largest number or variety of predator/fur-bearing animals or the contest is based on the combined weight of animals a participant kills. To the extent these contests reflect on the overall hunting community, public outrage with these events has the potential to threaten hunting as a legitimate wildlife management function. Regulated hunting fundamentally supports wildlife conservation efforts in North America. The loss of hunting would equate to a measurable loss in conservation efforts, and would represent a failure of the Commission in its duty to preserve wildlife for the beneficial use of present and future generations. The Commission anticipates the rulemaking will impose a burden on persons regulated by the rule by prohibiting wildlife predator/fur-bearing contests. The Commission anticipates the rulemaking will result in no impact to agencies or political subdivisions of this State, private and public employment in businesses, or State revenues. The Commission has determined the rulemaking will not require any new full-time employees. The Commission has determined that there are no less intrusive or costly alternative methods of achieving the purpose of the rulemaking. The Department will incur costs related to the cost of rulemaking and implementing the rule. The Commission has determined that the benefits of the rulemaking outweigh any costs.

9. **The agency’s contact person who can answer questions about the economic, small business, and consumer impact statement:**
   See item #4.

10. **The time, place, and nature of the proceedings to make, amend, repeal, or renumber the rule, or if no proceeding is scheduled, where, when, and how persons may request an oral proceeding on the proposed rule:**
    Date: **To be determined**
11. All agencies shall list other matters prescribed by statute applicable to the specific agency or to any specific rule or class of rules. Additionally, an agency subject to Council review under A.R.S. §§ 41-1052 and 41-1055 shall respond to the following questions:
   a. Whether the rule requires a permit, whether a general permit is used, and if not, the reason why a general permit is not used:
      The rule does not require the issuance of a regulatory permit, license, or agency authorization.
   b. Whether a federal law is applicable to the subject of the rule, whether the rule is more stringent than federal law, and if so, citation to the statutory authority to exceed the requirements of federal law:
      Federal law is not directly applicable to the subject of the rules. The rules are based on state law.
   c. Whether a person submitted an analysis to the agency that compares the rule’s impact of the competitiveness of business in this state to the impact on business in other states:
      The agency has not received an analysis that compares the rule’s impact of competitiveness of business in this state to the impact on business in other states.

12. A list of any incorporated by reference material as specified in A.R.S. § 41-1028 and its location in the rules:
   Not applicable

13. The full text of the rules follows:
TITLE 12. NATURAL RESOURCES
CHAPTER 4. GAME AND FISH COMMISSION
ARTICLE 3. TAKING AND HANDLING OF WILDLIFE

Section
R12-4-303. Unlawful Devices, Methods, and Ammunition
ARTICLE 3. TAKING AND HANDLING OF WILDLIFE

R12-4-303. Unlawful Devices, Methods, and Ammunition

A. In addition to the prohibitions prescribed under A.R.S. §§ 17-301 and 17-309, the following devices, methods, and ammunition are unlawful for taking wildlife in this state:

1. A person shall not use any of the following to take wildlife:
   a. Fully automatic firearms, including firearms capable of selective automatic fire.
   b. Tracer or armor-piercing ammunition designed for military use.
   c. Any smart device as defined under R12-4-301.
   d. Any self-guided projectiles.
2. A person shall not take big game using full-jacketed or total-jacketed bullets that are not designed to expand upon impact.
3. A person shall not use or possess any of the following while taking wildlife:
   a. Poisoned projectiles or projectiles that contain explosives or a secondary propellant.
   b. Pitfalls of greater than 5-gallon size, explosives, poisons, or stupefying substances, except as permitted under A.R.S. § 17-239 or as allowed by a scientific collecting permit issued under A.R.S. § 17-238.
   c. Any lure, attractant, or cover scent containing any cervid urine.
   d. Electronic night vision equipment, electronically enhanced light-gathering devices, thermal imaging devices or laser sights projecting a visible light; except for devices such as laser range finders projecting a non-visible light, scopes with self-illuminating reticles, and fiber optic sights with self-illuminating sights or pins that do not project a visible light onto an animal.
4. A person shall not by any means:
   a. Hold wildlife at bay other than during daylight hours, unless authorized by Commission Order.
   b. Injure, confine, place, or use a tracking device in or on wildlife for the purpose of taking or aiding in the take of wildlife.
   c. Place any substance, device, or object in, on, or by any water source to prevent wildlife from using that water source.
   d. Place any substance in a manner intended to attract bears.
   e. Use a manual or powered jacking or prying device to take reptiles or amphibians.
   f. Use dogs to pursue, tree, corner or hold at bay any wildlife for a hunter, unless that hunter is present for the entire hunt.
   g. Take migratory game birds, except Eurasian collared-doves:
      i. Using a shotgun larger than 10 gauge, a shotgun of any description capable of holding more than three shells unless it is plugged with a one-piece filler that cannot be removed without disassembling the shotgun so that its total capacity does not exceed three shells.
      ii. Using electronically amplified bird calls or baits.
      iii. By means or aid of any motordriven land, water, or air conveyance, or any sailboat used for the
purpose of or resulting in the concentrating, driving, rallying, or stirring up of any migratory bird.

iv. Activities described under subsections (g)(i) through (g)(iii) are prohibited under 50 C.F.R. 20.21, revised October 1, 2015. The material incorporated by reference in this Section does not include any later amendments or editions. The incorporated material is available at any Department office, online from the Government Printing Office website www.gpoaccess.gov, or may be ordered from the Superintendent of Documents, P.O. Box 979050, St. Louis, MO 63197-9000.

h. Discharge any of the following devices while taking wildlife within one-fourth mile (440 yards) of an occupied farmhouse or other residence, cabin, lodge or building without permission of the owner or resident:
   i. Arrow or bolt,
   ii. Hybrid device, or
   iii. Pneumatic weapon .35 caliber or larger.

      i. Participate in, organize, promote, or solicit participation in a contest where a participant uses or intends to use any device or implement to capture or kill predatory animals or fur-bearing animals as defined under A.R.S. § 17-101. For the purposes of this subsection, "contest" means a competition among participants where participants must register or record entry and pay a fee and prizes or cash are awarded to winning or successful participants.

5. A person shall not use a live-action trail camera, or images from a live-action trail camera, for the purpose of:
   a. Taking or aiding in the take of wildlife, or
   b. Locating wildlife for the purpose of taking or aiding in the take of wildlife.

6. A person shall not use images of wildlife produced or transmitted from a satellite or other device that orbits the earth for the purpose of:
   a. Taking or aiding in the take of wildlife, or
   b. Locating wildlife for the purpose of taking or aiding in the take of wildlife.
   c. This subsection does not prohibit the use of mapping systems or programs.

7. A person shall not use edible or ingestible substances to aid in taking big game. The use of edible or ingestible substances to aid in taking big game is unlawful when:
   a. A person places edible or ingestible substances for the purpose of attracting or taking big game, or
   b. A person knowingly takes big game with the aid of edible or ingestible substances placed for the purpose of attracting wildlife to a specific location.

8. Subsection (A)(7) does not limit Department employees or Department agents in the performance of their official duties.

9. For the purposes of subsection (A)(7), edible or ingestible substances do not include any of the following:
   a. Water.
   b. Salt.
   c. Salt-based materials produced and manufactured for the livestock industry.
d. Nutritional supplements produced and manufactured for the livestock industry and placed during the course of livestock or agricultural operations.

B. It is unlawful for a person who is a prohibited possessor to take wildlife with a deadly weapon or prohibited weapon.

C. Wildlife taken in violation of this Section is unlawfully taken.

D. This Section does not apply to any activity allowed under A.R.S. § 17-302, to a person acting within the scope of their official duties as an employee of the state or United States, or as authorized by the Department.
Economic, Small Business and Consumer Impact Statement

A. Economic, small business and consumer impact summary:

1. Identification of the proposed rulemaking.

The Arizona Game and Fish Commission proposes to adopt rules to regulate hunting activities consistent with the guiding principles governing the Commission’s duty to preserve wildlife for the beneficial use of the public. The proposed rulemaking will designate a predator/fur-bearing hunt contest, as defined by the rule, an unlawful manner and method of take for predator/fur-bearing species. A rule that provides clear instruction about the legal hunting of predator/fur-bearing species provides for the conservation, maintenance, and utilization of wildlife under the jurisdiction of the State for the benefit of all the citizens.

(a) The conduct and its frequency of occurrence that the rule is designed to change.

Wildlife predator/fur-bearing hunting contest that link economic benefit to the greatest number or variety of animals killed are contrary to the important principle that the take of wildlife should not be for the purpose of a competition among participants and the awarding of prizes for winning participants. Because the species involved in these events have no bag limits and may be taken year-round, and the Department does not currently regulate wildlife predator/fur-bearing hunting contest, it is difficult to quantify the number of events that occur on a yearly basis. The Commission estimates that, on an annual basis, there are 11 local wildlife predator/fur-bearing hunting contests lasting two days with up to 100 participants in each contest, 4 multiple state contests lasting two days with up to 150 participants in each contest, and 2 State-wide contests lasting two days with up to 300 participants in each contest.

(b) The harm resulting from the conduct the rule is designed to change and the likelihood it will continue to occur if the rule is not changed.

Extensive public controversy exists about wildlife predator/fur-bearing hunting contest that award prizes to the participants who kill the largest number or variety of animals. Because these species have no bag limits and participants are generally required to comply with State laws and rules related to the take of wildlife, these contests are not unlawful. To the extent these contests reflect on the overall hunting community, public outrage with these events has the potential to threaten hunting as a legitimate wildlife management function. Regulated hunting fundamentally supports wildlife conservation efforts in North America. The loss of hunting would equate to a measureable loss in conservation efforts, and would represent a failure of the Commission’s duty to preserve wildlife for the beneficial use of present and future generations.

(c) The estimated change in frequency of the targeted conduct expected from the rule change.
The Commission believes that over time, through continued outreach, education, and enforcement of the rule changes identified under (A)(1), the frequency of wildlife predator/fur-bearing hunting contest will be significantly reduced.

2. **Brief summary of the information included in the economic, small business and consumer impact statement.**

   The Commission’s intent in adopting the rule is to address unethical concerns associated with predator/fur-bearing contests, and to proscribe the manner and method of take for participants to a predators/fur-bearings contest. Wildlife predator/fur-bearing hunting contest that link economic gain to the greatest number or variety of animals killed are contrary to the important principle that the take of wildlife should not be allowed to go to waste or taken for economic gain. The Commission believes the rulemaking will benefit the State and persons regulated by the rule by reducing regulatory uncertainty, and strengthening consistency with the principles that guide the Commission’s public trust responsibility to conserve wildlife for the benefit of the citizens of Arizona. Extensive public controversy exists about predator/fur-bearing contests that award prizes to participants who kill the largest number or variety of predator/fur-bearing animals. To the extent these contests reflect on the overall hunting community, public outrage with these events has the potential to threaten hunting as a legitimate wildlife management function. Regulated hunting fundamentally supports wildlife conservation efforts in North America. The loss of hunting would equate to a measureable loss in conservation efforts, and would represent a failure of the Commission in its duty to preserve wildlife for the beneficial use of present and future generations. The Commission anticipates the rulemaking will impose a burden on persons regulated by the rule by prohibiting wildlife predator/fur-bearing contests. The Commission anticipates the rulemaking will result in no impact to agencies or political subdivisions of this State, private and public employment in businesses, or State revenues. The Commission has determined the rulemaking will not require any new full-time employees. The Commission has determined that there are no less intrusive or costly alternative methods of achieving the purpose of the rulemaking. The Department will incur costs related to the cost of rulemaking and implementing the rule. The Commission has determined that the benefits of the rulemaking outweigh any costs.

3. **The name and address of agency employees who may be contacted to submit or request additional data on the information included in the economic, small business and consumer impact statement.**

   Name: Celeste Cook, Rules and Policy Manager
   Address: Arizona Game and Fish Department
             5000 W. Carefree Highway
             Phoenix, AZ 85086
   Telephone: (623) 236-7390
   E-mail: CCook@azgfd.gov

   **B. The economic, small business and consumer impact statement:**
   
   1. **Identification of the proposed rulemaking.**
      See paragraph (A)(1) above.
2. Identification of the persons who will be directly affected by, bear the costs of or directly benefit from the proposed rulemaking.

Persons who organize and participate in wildlife predator/fur-bearing contests (includes commercial businesses, livestock owners, and hunting clubs, associations, and organizations)

Businesses that provide products and services that directly generate sales as a result of purchases directly related to participation in wildlife predator/fur-bearing contests.

The Commission does not anticipate there will be a significant financial impact to individuals or businesses as a result of the proposed rulemaking and the Commission holds that the benefits of these amendments significantly outweigh any costs.

3. Cost benefit analysis:

Cost-revenue scale. Annual costs or revenues are defined as follows:

(a) Probable costs and benefits to the implementing agency and other agencies directly affected by the implementation and enforcement of the proposed rulemaking. The probable costs to the implementing agency shall include the number of new full-time employees necessary to implement and enforce the proposed rule. The preparer of the Economic, Small Business, and Consumer Impact Statement shall notify the Joint Legislative Budget Committee of the number of new full-time employees necessary to implement and enforce the rule before the rule is approved by council.

The Commission anticipates the proposed rulemaking will benefit the Department by reducing regulatory uncertainty, and strengthening consistency with the principles that guide the Commission’s public trust responsibility to conserve wildlife for the benefit of the citizens of Arizona.

(b) Probable costs and benefits to a political subdivision of this state directly affected by the implementation and enforcement of the proposed rulemaking.

The Commission does not anticipate the proposed rulemaking will significantly affect political subdivisions of this State. A number of political subdivisions have already passed resolutions opposing these types of contests: Pima and Yavapai counties.

(c) Probable costs and benefits to businesses directly affected by the proposed rulemaking, including any anticipated effect on the revenues or payroll expenditures of employers who are subject to the proposed rulemaking.

Businesses that provide goods and services for the tourism industry, such as meals, lodgings, motor fuel, etc. will be affected by the proposed rulemaking. The U.S. Fish and Wildlife Service's 2011 National Survey of Fishing, Hunting, and Wildlife-associated Recreation report indicates hunters spend approximately $132 on hunting equipment and trip expenditures per day. On an annual basis, it is estimated that there are 11 local wildlife predator/fur-bearing hunting contests lasting two days with up to 100 participants in each contest, 4 multiple state contests lasting two days with up to 150 participants in each contest, and 2 State-wide contests lasting two days with up to 300 participants in each contest. The Commission anticipates the rulemaking will result in a loss of $303,600 in trip expenditures each year for the entire State. To put this figure into perspective, approximately 43.9 million tourists, both
domestic and foreign, spent 22.7 billion dollars in Arizona in 2017 (statistics obtained from the Arizona Office of Tourism); therefore, the loss $303,600 equates to an approximate overall loss of .00013% in tourism dollars each year.

The Commission does not anticipate the proposed rulemaking will significantly affect businesses in this State. This is partly due to the lack of public support for wildlife predator/fur-bearing hunting contest. The number of wildlife predator/fur-bearing hunting contest have declined over the years; for example, from 2013 to 2017 the number of wildlife predator/fur-bearing hunting contest held by a nation-wide commercial entity have dwindled from 56 contests per year to only 11 contests per year.

It is important to recognize the proposed rulemaking would not prohibit a person who would have participated in a wildlife predator/fur-bearing hunting contest from hunting predators/fur-bearing animals during times when no contests are occurring. The national survey does not differentiate between money spent while hunting as a participant in a predator/fur-bearing hunting contest and money spent by hunters who are not participating in a contest a person hunting. The Commission does not anticipate the rulemaking will reduce the number of days a person chooses to hunt predators and fur-bearing animals, therefore it is believed the economic impact will be much lower than the estimate above suggests.

4. General description of the probable impact on private and public employment in businesses, agencies and political subdivisions of this state directly affected by the proposed rulemaking.

The Commission anticipates the proposed amendments will have no substantial impact on private and public employment in businesses, agencies, and political subdivisions of the State directly affected by the proposed rulemaking. The Commission anticipates persons directly affected by the rule will not incur any additional costs as a result of the rulemaking.

5. Statement of the probable impact of the proposed rulemaking on small businesses:

(a) Identification of the small businesses subject to the proposed rulemaking.

Businesses that provide lodging, fuel, meals, and miscellaneous sundries.

(b) Administrative and other costs required for compliance with the proposed rulemaking.

The Commission anticipates the proposed rulemaking will not create additional costs for compliance.

(c) Description of the methods that the agency may use to reduce the impact on small businesses.

The Commission believes establishing a less stringent approach is not possible to reduce the economic impact to small businesses.

(d) Probable cost and benefit to private persons and consumers who are directly affected by the proposed rulemaking.

The Commission anticipates the proposed rulemaking will benefit private persons and consumers by clarifying lawful manner and methods for take and, in doing so, ensuring the continued integrity of and compliance with its rules. The Commission anticipates the proposed rulemaking will have a probable cost to those private persons who receive economic gain from organizing and participating in wildlife predator/fur-bearing hunting contest.
6. **Statement of the probable effect on state revenues.**
   The proposed rulemaking will not significantly impact State revenues.

7. **Description of any less intrusive or less costly alternative methods of achieving the purpose of the proposed rulemaking including the monetizing of the costs and benefits for each option and providing rationale for not using the nonselected alternatives.**
   The Commission has determined that there are no alternative methods of achieving the objectives of the proposed rulemaking. The Commission holds that the benefits of the proposed rulemaking outweigh any costs.

8. **Description of any data on which a rule is based with a detailed explanation of how the data was obtained and why the data is acceptable data. An agency advocating that any data is acceptable data has the burden of proving that the data is acceptable. For the purposes of this paragraph, "acceptable data" means empirical, replicable and testable data as evidenced in supporting documentation, statistics, reports, studies or research.**
   For this rulemaking, the Commission relied on agency experience and observations, which included comments from the public and agency staff that administer and enforce the rules included in this rulemaking. This rulemaking includes rules that govern lawful manner and methods for the taking and handling of wildlife.

   **C. If for any reason adequate data are not reasonably available to comply with the requirements of subsection B of this section, the agency shall explain the limitations of the data and the methods that were employed in the attempt to obtain the data and shall characterize the probable impacts in qualitative terms. The absence of adequate data, if explained in accordance with this subsection, shall not be grounds for a legal challenge to the sufficiency of the economic, small business and consumer impact statement.**
   The Department tasked a team of subject matter experts to make recommendations for this proposed rule. The team took a customer-focused approach, considering each recommendation from a resource perspective and determining whether the recommendation would cause undue harm to the Department’s goals and objectives. The team then determined whether the request was consistent with the Department’s overall mission, if it could be effectively implemented given agency resources, and if it was acceptable to the public.
Dear Chairman Babbott, Supervisors Archuleta, Ryan, and Fowler,

In support of your resolution opposing wildlife killing contests (WKCs) I am sending you our response to the seven principles of The North American Model of Wildlife Conservation regarding WKCs. Since AZGFD clearly states in their literature the success of, and their great respect for this model in being both a reference and inspiration for wildlife management we think it relevant to review how this model and WKCs compare.

As always we respectfully submit this for your review and hope you find it useful in your decision making process. Please do not hesitate to contact us should you have any questions or concerns. We look forward to the next meeting March 26.

Respectfully,

Matt Francis

Wildlife management in America is commonly based upon the North American Model of Wildlife Conservation. The seven tenets or principles of the model and how they relate to WKCs are listed here:

1. Wildlife as Public Trust Resources:
In the North American Model, wildlife is held in the public trust. This means that fish and wildlife are held by the public through state and federal governments. In other words, though an individual may own the land on which wildlife resides, that individual does not own said wildlife. Instead, the wildlife is owned by all citizens. With origins in Roman times and English Common law, the public trust doctrine has at its heart the 1842 Supreme Court ruling Martin V. Waddell.

WKCs violate this because a tiny minority of the state(s) population engages in mass slaughter of wildlife (in the form of predator killing contests) that are held in “public trust” on both public lands and private lands.

Animals killed in WKCs are traditionally non-game, fur-bearing, and predatory animals such as foxes, bobcats, raccoons, crows, mountain lions, wolves, and coyotes. Many of these animals have no bag limits, no seasons, and no reporting requirements. These animals are killed without oversight or management of any agency. As such, animals killed in WKCs are not being held in the public trust as a public resource.

2. Elimination of Markets for Game:
Commercial hunting and the sale of wildlife is prohibited to ensure the sustainability of wildlife population. This principle holds that unregulated economic markets for game and non-game wildlife are unacceptable because they privatize a common resource and lead to declines. The Lacey Act of 1900 effectively made market hunting illegal in the United States, and the Migratory Bird Treaty Act of 1918 provided international protections from the market.

WKCs are a commercial enterprise. WKCs violate this principle because they privatize unregulated predators by use of the powerful incentive of “chance/gambling” to win cash and prizes. Furthermore, the advent of social media offers an additional incentive for organizers and participants to memorialize their experience on a public forum.
A second violation of this principle exists in WKCs because some remnants of some victims can be sold to the fur industry. Thus, WKC participants can gain financially both through the chance to win prizes, and the opportunity to sell fur. Furthermore, contest organizers profit from the killing of the public’s wildlife.

3. Allocation of Wildlife by Law:
Wildlife is allocated to the public by law, as opposed to market principles, land ownership, or other status. Democratic processes and public input into law-making help ensure access is equitable. Laws regulating access to wildlife include the 1940 Bald and Golden Eagle Protection Act, Endangered Species Preservation Act and Fur Seal Act of 1966, the Marine Mammal Protection Act of 1972, and the 1973 Endangered Species Act.[1]

WKCs violate this as wildlife in the form of unregulated predators are not allocated to the public, they are allowed to be slaughtered without any knowledge of number killed by an ever increasing frequency and number of killing contests. This practice deprives the public of other uses of this wildlife, such as wildlife viewing and photography.

4. Wildlife Should Only be Killed for a Legitimate Purpose:
Under the North American Model, the killing of game must be done only for food, fur, self-defense, and the protection of property (including livestock). In other words, it is broadly regarded as unlawful and unethical to kill fish or wildlife (even with a license) without making all reasonable effort to retrieve and make reasonable use of the resource.[8][9]

WKCs violate this because wildlife in the form of unregulated predators are not taken for any legitimate purpose. The bodies of the dead, after having been posed for selfies, are often dumped on public lands.

According to current and best available science and management principles, killing animals to protect livestock should be targeted towards problem predators. Indiscriminate killing of wildlife tends to exacerbate human/wildlife conflict. WKCs kill indiscriminately, and are thus an illegitimate purpose.

5. Wildlife is considered an International Resource
As wildlife do not exist only within fixed political boundaries, effective management of these resources must be done internationally, through treaties and the cooperation of management agencies. Hunting and fishing shall be managed cooperatively across state and province boundaries.

WKCs violate this in that they compromise the quality of human life both nationally and internationally by committing morally abhorrent acts of wanton slaughter of wildlife which produces a collateral effect of causing emotional stress and decreasing public morale. This adds to the global zeitgeist of a spiraling negative perspective towards our own species.

In North America, wildlife typically targeted in WKCs are not currently regulated across state and country boundaries. As such, WKCs kill animals which are not regulated by international or even interstate management practices. Just as in the case of WKCs violating the public trust principle, the same privatization of wildlife violates the principle that wildlife are an international resource.

6. Science is the Proper Tool for Discharge of Wildlife Policy:
The North American Model recognizes science as a basis for informed management and decision-making processes. This tenet draws from the writings of Aldo Leopold, who in the 1930s called for a wildlife conservation movement facilitated by trained wildlife biologists that made decisions based on facts, professional experience, and commitment to shared underlying principles, rather than strictly interests of hunting, stocking, or culling of predators. Science in wildlife policy includes studies of population dynamics, behavior, habitat, adaptive management, and national surveys of hunting and fishing.[1]

WKCs violate this as over 90 years of science starting with Aldo Leopold, Adolph and Olaus Murie in the 1930’s repeatedly show that indiscriminate, non-targeted blanket killing of coyotes leads to myriad problems. These results are well defined by decades of many studies across the nation analyzing stomach contents, feces, game animal kills,
cattle and sheep kills and coyote behavior. The compensatory breeding and fission-fusion evolutionary characteristics of coyotes are also well understood.

WKCs are not regulated or impacted by agency management plans, thus there is no basis for decision-making based on scientific analysis of targeted animals and their populations.

7. Democracy of Hunting:
This tenet is inspired by Theodore Roosevelt’s idea that open access to hunting would result in many benefits to society. This tenet supports access to firearms and the hunting industry, of which much funding for conservation is derived. [1][10]

WKCs violate this in that they are creating the effect of a decrease in public sentiment towards hunters and hunting. WKCs are clearly “not hunting”, yet the public - weary from recent years slew of school shootings involving assault rifles, are becoming largely intolerant of the wanton slaughter of anything. The weapons of choice for WKC participants are usually AR15’s, AK47’s or derivatives thereof - military assault weapons. The more the public learns about WKCs, the greater the risk of a majority intolerance towards hunters and hunting.

WKCs violate this principle in that killing wildlife for no legitimate purpose is NOT hunting, rather it is simply killing for the sake of entertainment.

In addition I am also including our document (attachment) previously sent addressing the introduction of your resolution and our response.

Lindsay Daley received a call from Erin Cunningham at 699-2365, 814-2092 on March 7, 2019 at 8:37 am. She stated that she does not agree with the wildlife contests that are happening. Lindsay provided her the information for the March 26 meeting.

From: Andy Umphries <aumphries@dmsutah.com>
Sent: Friday, March 1, 2019 11:04 AM
To: Babbott, Art <aababbott@coconino.az.gov>; Archuleta, Liz <larchuleta@coconino.az.gov>; Ryan, Matt <mryan@coconino.az.gov>; Parks, Jim <jparkso@coconino.az.gov>; Fowler, Lena <lfowler@coconino.az.gov>
Cc: Munoz, Theresa <tmunoz@coconino.az.gov>; Ralston, Michele <mralston@coconino.az.gov>; Doerry, Ramona <rdoerry@coconino.az.gov>; Flanagan, Steven <sflanagan@coconino.az.gov>; Morales, Miranda <mmorales@coconino.az.gov>; Lister, Deborah <dlister@coconino.az.gov>
Subject: Wildlife Management in Coconino

Coconino Board of Supervisors,
I understand the resolution to ban Wildlife Killing Contests was recently tabled at the February 12th, 2019 meeting.

I would like to just bring up a few points about these Wildlife Killing Contests for your consideration when this issue resurfaces:

1. Killing contests are blood sports, not wildlife management.
2. Many opponents to the resolution will say it is AZGFD’s job to manage wildlife. I agree. Therefore, no killing contests are needed as a form of predator control (which is a common reason the participants cite for hosting these contests).
3. Opponents will say coyotes are diminishing pronghorn populations and kill fawns. Per AZGFD website, the pronghorn have been significantly impacted by drought and habitat. Furthermore, we cannot punish wildlife for being wildlife. The predator-prey relationship is nature and is what keeps the ecosystem in balance.
4. As for ranchers and farmers, they can take lethal measures, if needed, to protect their livestock.
5. Ethical hunters who practice fair chase principles are against these contests. Here is a fantastic article that delves into this subject.

Please use your position to help end these barbaric and cruel practices.
Thank you in advance for your time.
Respectfully,

Andrew R. Umphries
Email: andy@dmsutah.com

From: K <APPLEBRANCH@msn.com>
Sent: Thursday, February 28, 2019 9:54 PM
To: Babbott, Art
Subject: Comment on an issue

Mr. Babbott, I am contacting you as a concerned citizen of Flagstaff. I read in the Arizona daily Sun that there is a planned Coyote Calling Contest that will occur early in March. I am opposed to such contests, and feel that we need to take a stance similar to Yavapai County Board of Supervisors who supported a proclamation opposing such contests.
Thank you for your time.
Karen Applequist
Citizen of district 1, and Flagstaff

Letter Sent in the Mail 2/25/19:
Dear Board of Supervisors, Flagstaff City Council and Staffs:
We support a proclamation opposing wildlife killing contests! Do NOT kill wildlife in such games.
We treasure wildlife.
Sincerely,
Victoria & James Granade
7950 W. Bridle Trail
Flagstaff, AZ 86001

From: sharon <robinsonsm@msn.com>
Sent: Monday, February 25, 2019 1:18 PM
To: Archuleta, Liz <larchuleta@coconino.az.gov>
Subject: Coyote Calling Contest

Will the county respond to request on a ban on these types of contests.

Sharon Robinson
Sheila Pattee
8210 Winchester Drive
Flagstaff Az.

From: Sarah King <garbageldy@hotmail.com>
Sent: Monday, February 25, 2019 2:21 PM
To: Archuleta, Liz <larchuleta@coconino.az.gov>
Subject: Fwd: Resolution against wildlife killing contests
From: Sarah King <garbageldy@hotmail.com>
Dear Supervisor Archuleta:

I am writing to you to urge you to consider passing a relocation to oppose wildlife killing contests within the Greater Flagstaff area and throughout Coconino County.

As someone who has toiled in the fields of faith-based environmentalism for over 30 years, I see caring for creation to include caring for all of God’s creatures, especially those who cannot speak for themselves. I believe that the life of every creature on this planet is precious and beautiful and should never be taken in the name of “sport” or “fun.”

There is no science to back up the claim that these contests or events help to “manage” wildlife for the good of the ecosystem. That is nonsense that has been disproven again and again by scientifically-based research. In fact, if anything, such claims pose a danger to the delicate balance that keeps our forests and open lands healthy. Coyotes, wolves and other predators help keep the rodent population under control and play an important part in maintaining ecological balance.

Further, these killing contests are unethical and immoral. I understand and respect hunters and sportsmen who abide by the rules of “fair-chase” hunting, taking only what they need. Killing contests are “blood sport” in which participants use despicable methods of luring animals in for a kill solely in order to raise their body count. That kind of killing is inhumane, unnecessary, and—to my mind—cowardly.

Here in Flagstaff, we pride ourselves on our outdoor ethic, our passion for conservation and protection of that which we hold dear—our wilderness areas and our public lands, including our bird and wildlife populations. By allowing killing contests to continue, our public officials would be dismissing the voices of those who elected them to protect those very things. I ask that you support the resolution to oppose wildlife killing contests. Instead of encouraging and abetting “just hunting,” (i.e., senseless mass killings), let us instead support “JUST” hunting, (i.e., ethical, sportsmanlike behavior.)

Respectfully,

Sarah J. King

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Sunday, February 17, 2019 11:35 AM
To: Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <j hernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov>
Subject: Online Form Submittal: A Citizen Request
A Citizen Request

Thank you for your concern or question, please help Coconino County better serve you by taking the time to complete this form. You can also contact the County by calling: 928-679-7120 or toll free at: 877-679-7120. Items submitted are reviewed M-F 8:00AM - 5:00PM.

If Law Enforcement is required and this is an emergency please call 911. If Law Enforcement is required and this is a non-emergency please call our 24/7 line at 928-774-4523, option 1.

First Name          Anne
Last Name           Hart
Address1            1688 W University Heights Dr S
Address2            Field not completed.
City                Flagstaff
State               AZ
Zip                 86005
Your E-Mail Address axwphart@icloud.com
Phone Number        9288636725
Best time to Call   Field not completed.
Nature of your Concern A Concern

(Section Break)

Please tell us about your concern
I am a resident of Coconino county and a conservationist. I was appalled to read about the "coyote calling contest" that was to take place 02/10/19. I hope this event was stopped or at least very unsuccessful. I encourage you to stop these sorts of sport killing for the joy of killing. To lure bobcats, coyotes, and foxes in and shoot as many possible is senseless slaughter. I urge you to pass a proclamation opposing wildlife killing contests.

From: Simran Deepak Melwani Thadani <jimxtar@hotmail.com>
Sent: Friday, February 15, 2019 3:33 AM
Subject: Please stop killing Contests (European voice)
Dear Supervisors,

I am one of the majorities who want you to Ban all the killing Contests in your County. This type of actions does not belong to a civilized civilization.

Right now this matter is under the watchful eye of the whole world and waiting for a positive end.

I ask you to please act on the wishes of the majority, show compassion and end this cruelty.

Thank you.

Yours sincerely,

Simran Melwani.

Europe.

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From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, February 14, 2019 6:03 PM
To: Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <hernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov>
Subject: Online Form Submittal: A Citizen Request

A Citizen Request

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<th>Steve</th>
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<td>Last Name</td>
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<td>E-Mail Address</td>
<td><a href="mailto:stevestone1945@gmail.com">stevestone1945@gmail.com</a></td>
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<td>Phone Number</td>
<td>3232637495</td>
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<td>Nature of your Concern</td>
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<td>Please tell us about your concern</td>
<td>Please do what you can to stop the Killing Contests. The whole idea of this sounds almost barbaric and probably unnecessary... plus anything that promotes the use of guns further desentizies the community and that can lead to other very unwanted results.</td>
</tr>
</tbody>
</table>

**From:** noreply@civicplus.com <noreply@civicplus.com>  
**Sent:** Thursday, February 14, 2019 10:32 AM  
**To:** Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <j hernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov>  
**Subject:** Online Form Submittal: A Citizen Request

**A Citizen Request**

*Thank you for your concern or question, please help Coconino County better serve you by taking the time to complete this form. You can also contact the County by calling: 928-679-7120 or toll free at: 877-679-7120. Items submitted are reviewed M-F 8:00AM - 5:00PM.*

*If Law Enforcement is required and this is an emergency please call 911. If Law Enforcement is required and this is a non-emergency please call our 24/7 line at 928-774-4523, option 1.*

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<td>Last Name</td>
<td>DeWolfe</td>
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<td>Address1</td>
<td>102 S Agassiz St Apt D</td>
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I attended the Council meeting on Tuesday, 2/12/19 and didn't fill out a comment card but I feel like I need to state that I am totally in support of the banning of wildlife killing contests. I firmly believe in the balance of nature and these killing contests do nothing to keep nature in balance. There are many other ways to have fundraising events for 4-H and to help people in need without slaughtering helpless animals. Thank you.
I wish to strongly protest the "Coyote Calling contest" planned to be held by Leupp Road in early March. This would be a senseless slaughter of animal's. No one should be allowed to kill coyotes, foxes and bobcats for fun. I am asking you to bar the horrible game. Coconino County should never approve an event of this nature. Please do not allow this to happen. Thank you.
To: Doerry, Ramona <rdoerry@coconino.az.gov>
Subject: Re: Coyote Calling Contest to be held near Leupp Road March 2019

Thank you for your consideration. I have sent it on to our state representatives as well and I would think Fish and Game should investigate if it is on public lands?

Best regards,
Teresa

On Feb 11, 2019, at 9:19 PM, Doerry, Ramona <rdoerry@coconino.az.gov> wrote:

Dear Teresa,

Thank you for your thoughts and feedback about the Coyote Calling Contest. We have a resolution to go at the Board of Supervisors meeting on February 12, 2019. We will pass this on to be part of the public record when the resolution is being heard.

Sincerely,
Ramona

______________________________
Ramona Doerry
Executive Assistant to
Supervisor Matt Ryan
District 3, Coconino County
Ph.: 928-679-7163
Email: rdoerry@coconino.az.gov

From: Teresa Peterson <mtnhome8@gmail.com>
Sent: Monday, February 11, 2019 12:38 PM
To: Babbott, Art <ababbott@coconino.az.gov>; Archuleta, Liz <larchuleta@coconino.az.gov>; Ryan, Matt <mryan@coconino.az.gov>; Parks, Jim <jparks@coconino.az.gov>; Fowler, Lena <lfowler@coconino.az.gov>; Mayor and Council <council@flagstaffaz.gov>
Cc: info@predatordefense.org; askabelund@azdailysun.com
Subject: Coyote Calling Contest to be held near Leupp Road March 2019

February 11, 2019
To: County Board of Supervisors
   Flagstaff City Council

Re: Coyote Calling Contest to be held near Leupp Road in March 2019
I request that this event and all future wildlife killing contests be prohibited. This is not hunting. This is a blood sport.
My request is that you all take action on opposing wildlife killing contests here in Coconino County immediately. If you can, advocate for the same in all of Arizona. My attention to this matter came after reading the Dear Editor letter in the Sunday, Feb. 10, 2019 Arizona Daily Sun, regarding this contest to kill as many animals as possible for fun. They don’t plan to use hunting skills as they will use manufactured calls. It is an indiscriminate slaughter of animals.
“The Yavapai County Board of Supervisors voted unanimously in favor of a proclamation opposing wildlife killing contests, and I hope we will follow suit.” - Arizona Daily Sun
“In December, California Fish and Game Commission outlawed contests that award prizes for killing wildlife (the ban takes effect in April). …Wildlife defenders cite research that suggests killing adult coyotes may actually increase the population, since it allows more pups to survive. Predators like coyotes also fill an important role in the ecosystem by helping keep the population of rodents in check.” – Mother Jones via FairWarning-Los Angeles
“Trophic cascades have now been documented in all of the world’s major biomes—from the poles to the tropics and in terrestrial, freshwater and marine systems,” the scientists write.
“Eliminating predators from an area may be seen as a good thing; you’ve gotten rid of the animal that has been killing off your livestock or even your neighbors. Others often see the loss of these species with a somewhat sad, romantic eye; how awful to never again see such a creature. But the reality of the loss of predators is far worse, say ecologists reporting in Science, and “may be humankind’s most pervasive influence on nature,” they write.” – Smithsonian Magazine. [Link](https://www.smithsonianmag.com/science-nature/what-happens-when-predators-disappear-32079553/)

The National Geographic link below details information on Coyotes that most people do not take the time to research. “Project Coyote, which is based in San Francisco, is trying to get us to understand how we can coexist with these animals and not react to them out of fear or stereotypes: that they have rabies or eat at the back of fast-food restaurants. Coyotes don’t carry rabies and they hardly eat any human food. They are predators of small rodents. And by learning to co-exist with them, we can tap into something that’s ancient to this continent.” [Link](https://news.nationalgeographic.com/2016/08/coyote-america-dan-flores-history-science/)

“Populations of wild animals have fallen by an average of 60 percent over the last few decades. That grim figure comes from the *Living Planet Report 2018*, published today by the World Wildlife Fund (WWF). The report concludes that populations of vertebrates - animals with backbones, including fish and mammals - fell 60 percent on average between 1970 and 2014. The collapse of global wildlife populations is a warning sign that nature is dying,” said Tanya Steele, WWF’s chief executive, in a statement.” – Forbes Magazine [Link](https://www.forbes.com/sites/michaelmarshalleurope/2018/10/30/animal-populations-have-fallen-60-per-cent-and-thats-bad-even-if-they-dont-go-extinct/#1b32b9f24cf1)

I grew up hunting with my family on my grandparent’s farm and my parents were trap shooters, so I don’t see a problem with protecting a herd or hunting for food. Wildlife killing contests are unconscionable.

Thank you for your timely attention to this event as it occurs in March 2019.

Respectfully submitted,

Teresa Peterson
1475 E. Appalachian Road,
Flagstaff, AZ

From: mikeorann@aol.com <mikeorann@aol.com>
Sent: Tuesday, February 12, 2019 7:57 AM
To: Ralston, Michele <mralston@coconino.az.gov>; Archuleta, Liz <larchuleta@coconino.az.gov>; Ryan, Matt <mryan@coconino.az.gov>; Morales, Miranda <mmorales@coconino.az.gov>
Subject: Resolution 19-05

I respectfully request you vote against this resolution which curtails predator control within our county. We as hunters are in a constant battle to maintain our heritage and hunting rights and resolutions like this simply open the door to ending those rights. Though the first four statements (WHERAS) do in fact state the conditions and truths the purpose and goals statement is not the truth or reason for these hunts. These hunts do in fact protect property (livestock) and our public owned wildlife. The timing is crucial as we approach the spring and birthing seasons of those wildlife.

The Arizona Game & Fish Commission and the men and women of the department are responsible for the management of our wildlife and as well educated and trained managers they have the ability to best address these issues. I would urge you to request a presentation by the AZG&F on predator control and hear what these professionals have to say on this matter. Keep in mind that they are responsible for both sides of the issue by managing both predator and prey they have the resources and knowledge to best accomplish this task. I believe hunters are the best tool to help control the predators and these “killing contests” as the resolution calls them are a part of that tool box. I feel that by stating "profit, entertainment, prizes or gambling" the resolution is totally missing the point of these hunts.

Thank You for your consideration and please help protect our livestock and wildlife.

Michael Anderson
10090 Buckskin Ct
Flagstaff, AZ 86004

From: Carol Burford <cjburford14@gmail.com>
Sent: Tuesday, February 12, 2019 1:30 PM
To: Babbott, Art <ababbott@coconino.az.gov>; Archuleta, Liz <larchuleta@coconino.az.gov>; Ryan, Matt <mryan@coconino.az.gov>; Flores, Dan <dflores@coconino.az.gov>; Fowler, Lena <lfowler@coconino.az.gov>
Subject: Killing Contest
Please do whatever you can to stop these horrible killing contest.
Respectfully, I am a concerned citizen  Carol Burford

From: June Milich <junedirect@aol.com>
Sent: Tuesday, February 12, 2019 11:04:11 AM
To: Babbott, Art
Subject: Coyote calling (killing) contest

Hi Art,

What can be done to make these “events” illegal? I saw an opinion posted in the AZ Daily Sun (Feb 10, 2019) that one is scheduled for early March near Leupp.

I also googled “what animals are killed in coyote killing contests” which brought up a range of sobering and informative articles.

We moved here from California about 4 years ago. I was unaware that there are these “contests”. Last fall I learned for the first time of one scheduled near Kingman. I’m astonished that this is tolerated. I recently found out they are illegal in California which maybe why I did not know these “events” existed.

I am continuing to research these inhumane “competitions” and will do what I can to support actions to make them illegal in Arizona.

The Dewey-Humboldt Town Council passed a resolution condemning animal-killing contests. Has Coconino County considered doing this? I urge you to support such a resolution.

Thanks for all the work you’re doing for us.

June Milich
8759 W Cosette Dr
Flagstaff 860001

Baderville

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, February 12, 2019 11:56 AM
To: Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <jhernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov>
Subject: Online Form Submittal: A Citizen Request

A Citizen Request

Thank you for your concern or question, please help Coconino County better serve you by taking the time to complete this form. You can also contact the County by calling: 928-679-7120 or toll free at: 877-679-7120. Items submitted are reviewed M-F 8:00AM - 5:00PM.
If Law Enforcement is required and this is an emergency please call 911. If Law Enforcement is required and this is a non-emergency please call our 24/7 line at 928-774-4523, option 1.

<table>
<thead>
<tr>
<th>First Name</th>
<th>Sharon</th>
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<tbody>
<tr>
<td>Last Name</td>
<td>Robinson</td>
</tr>
<tr>
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<td>8210 Winchester Drive</td>
</tr>
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<tr>
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<tr>
<td>Your E-Mail Address</td>
<td><a href="mailto:robinsonsm@msn.com">robinsonsm@msn.com</a></td>
</tr>
<tr>
<td>Phone Number</td>
<td>9285260425</td>
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<td>Nature of your Concern</td>
<td>A Concern</td>
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Please tell us about your concern

Information reported in the Daily Sun about a Coyote Calling Contest early March. Please do not allow this to happen. It is just a killing contest that does not belong anywhere much less here in Coconino County. See Yavapai County proclamation opposing killing contest. Why would any county or city allow this to happen.

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, February 12, 2019 7:58 AM
To: Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <jhernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov>
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First Name  Marc  
Last Name  Trenam  
Address1  3321 w. Mountain dr.  
Address2  Field not completed.  
City  Flagstaff  
State  AZ  
Zip  86001  
Your E-Mail Address  Poolsharcmarc@gmail.com  
Phone Number  9282021996  
Best time to Call  Field not completed.  
Nature of your Concern  Field not completed.  
Please tell us about your concern  The coyote killing contest that is set for the end of march must be stopped. It is inhumane and appalling that this is set to occur in our county. Killing harmless, helpless predators will only increase our problem with rabid skunks and racoons.

From: Shaffer, David <shaffer@alumni.caltech.edu>  
Sent: Monday, February 11, 2019 7:18:25 PM  
To: Babbott, Art  
Subject: Please oppose Coyote Calling Contest!

Hi Art,

I was pretty much appalled to read of this upcoming event in Sunday's paper. It appears to be killing for killing's sake. There is no need for this, and these mid-level predators are vital for keeping nature in balance. They are not having a significant impact on deer and elk sought by for-food hunters.

We actually get a kick out of seeing bobcats, coyotes, and foxes out here in Baderville. They help keep the pocket gophers and prairie dogs under control!

I realize that the County Council can probably not declare such events illegal, but I urge you and your colleagues to issue a statement calling for the cessation of/opposing such doings in Coconino county.

Thank you, and thank you for your efforts in snow play control out here along highway 180.
From: Thomas Cotton <debcot@cableone.net>
Sent: Monday, February 11, 2019 3:31 PM
To: Ryan, Matt <mryan@coconino.az.gov>
Subject: Approve Resolution 2019-05

As a lifetime Arizona Resident of 60 years, Forestry Major at NAU and concerned citizen, I have read the scientific evidence showing that wildlife killing contests have a huge adverse effect on other species, wildlife habitat and causes overpopulation of target species as the social order is disrupted by these killing contests. Then there is the moral and ethical impact on a society that approves of killing as many animals as you can for fun and prizes. I’m asking you to approve Resolution 2019-05 to oppose killing contests within your jurisdiction.

Debbie Cotton
7916 E. Manley Drive
Prescott Valley, AZ 86314
928-830-6702

From: Teresa Peterson <mtnhome8@gmail.com>
Sent: Monday, February 11, 2019 12:38 PM
To: Babbott, Art <ababbott@coconino.az.gov>; Archuleta, Liz <larchuleta@coconino.az.gov>; Ryan, Matt <mryan@coconino.az.gov>; Parks, Jim <jparks@coconino.az.gov>; Fowler, Lena <lfowler@coconino.az.gov>; Mayor and Council <council@flagstaffaz.gov>
Cc: info@predatordefense.org; askabelund@azdailysun.com
Subject: Coyote Calling Contest to he held near Leupp Road March 2019

February 11, 2019
Susan Billingsley called the Clerk’s office at 10:54 a.m. on Monday, February 11, 2019 to state that she thinks that coyote killing contests are inappropriate in this day in age.

From: Lynn Bistany <lbistany4@hotmail.com>
Sent: Monday, February 11, 2019 9:09 AM
To: Ryan, Matt <mryan@coconino.az.gov>
Subject: Coyote Killing Contest

I strongly oppose the Coyote Killing Contest near Leupp next month. Please bring this barbaric activity to the attention of the public and vote strongly against it.

Thank you for your time.

Sincerely,

Lynn Bistany

-----Original Message-----
From: Donna Weistrop <weistrop@physics.unlv.edu>
Sent: Sunday, February 10, 2019 2:34 PM
To: Babbott, Art <ababbott@coconino.az.gov>
Subject: Coyote Calling Contest near Leupp Road in March
I have just seen in the AZ Daily Sun (Sunday Feb. 10, letters section) that there is to be a contest for killing coyotes, bobcats, foxes near Leupp Road in early March. To my knowledge there is not an overpopulation of these animals. The slaughtered animals will not be used for food or anything else. This is just senseless, cruel slaughter. I hope the county will do whatever it can to discourage this and other such ‘contests’.

On another matter, I want to thank you for your efforts in the Hwy 180 corridor. We live out 180 and realize it is a difficult problem.

Donna Weistrop
7355 N Bright Leaf Ln
86001

From: Sally Evans <sallyevans2@gmail.com>
Sent: Friday, February 8, 2019 8:31:00 AM
To: Babbott, Art
Subject: Coyote Calling Contest

Hi, Art - I wrote a letter to the editor about the upcoming killing contest out at the Two Bar Three, but I'm not sure it will ever be published. I am hoping the Board will pass a proclamation opposing wildlife killing contests.

Good to hear that you are running for State next year!

Sally

Statement from Sally Evans that came with the email:
I just came across a flyer advertising a Coyote Calling Contest to be held out by Leupp Road in early March. This contest involves using manufactured calls to attract animals to an area where a team of shooters waits. The goal of the contest is to kill as many animals as possible in the shortest period of time. People pay to enter the contest, and prizes are awarded at the end. In this case, points are given for bobcats (3 points), coyotes (2 points), and foxes (1 point). The Coyote Calling Contest should not be confused with hunting – there is no respect for the animal, there is no fair chase, and the dead animal is left completely to waste. Some argue that this slaughter helps check an overabundance of a particular species, however, Arizona Game and Fish is responsible for the State game management program, and it is based on these core principles: that wildlife is held in the public’s trust, that science is the basis for management, that hunting be regulated for sustainability and management, and that the public has a voice in wildlife management.
decisions. This contest is about killing for the joy of killing, and it has no place in our neighborhood. If you are concerned, please let the County Board of Supervisors and the Flagstaff City Council know. The Yavapai County Board of Supervisors voted unanimously in favor of a proclamation opposing wildlife killing contests, and I hope we will follow suit.

Sally Evans

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Sunday, February 10, 2019 3:31 PM
To: Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <jhernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov>
Subject: Online Form Submittal: A Citizen Request

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<table>
<thead>
<tr>
<th>First Name</th>
<th>Helen</th>
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<tbody>
<tr>
<td>Last Name</td>
<td>Levathes</td>
</tr>
<tr>
<td>Address1</td>
<td>12835 Raindance St</td>
</tr>
<tr>
<td>Address2</td>
<td>PO Box 31336</td>
</tr>
<tr>
<td>City</td>
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<tr>
<td>Zip</td>
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<td>Your E-Mail Address</td>
<td><a href="mailto:hlevathes@msn.com">hlevathes@msn.com</a></td>
</tr>
<tr>
<td>Phone Number</td>
<td>(928)607-7929</td>
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<td>Best time to Call</td>
<td>evenings</td>
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<tr>
<td>Nature of your Concern</td>
<td>A Concern</td>
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</table>
Please tell us about your concern

I read about an animal killing contest taking place Leupp Rd early March. I am horrified that our county would support such an event. Please ban these wildlife contests!

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Sunday, February 10, 2019 5:08 PM
To: Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <jhernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov>
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First Name  Elaine
Last Name  Laemmrich
Address1  10429 E. Palomino Road
Address2  Field not completed.
City  Flagstaff
State  AZ
Zip  86004
Your E-Mail Address  embl19@yahoo.com
Phone Number  928-699-8687
Best time to Call  after 5 Mon/Wed/Frid or anytime Mon/Tues
Nature of your Concern  A Concern
Please tell us about your concern  As a lover of wildlife and the natural world I was very dismayed to read in Sunday's paper (02/10/19) about an event planned in this community as highlighted in Letters to the Editor. As per
Sally Evan's article she had seen a flyer advertising a coyote calling contest to be held out by Leupp Road in early March. This event is to call in coyotes, foxes, and bobcats and then shoot as many as possible. I am sickened to think that anyone could think this type of killing is a "sport". My thanks to Sally Evans stating there is "no place in Flagstaff for killing for joy". I am appreciative this was brought to the publics' attention.

I am appalled by the thought that there are those who think this is entertainment. I am not against hunting (although not something I want to do) but only when the animal is used for food and there is humane treatment with the hunt. What is planned is a senseless blood slaughter. Please pass a proclamation opposing wildlife killing contests as Yavapai County Board of Supervisors has done. I would be forever appreciative.

From: Mike S <mikestreet98@gmail.com>
Sent: Monday, February 4, 2019 2:13 PM
To: Babbott, Art; Archuleta, Liz; Ryan, Matt; Parks, Jim; Fowler, Lena
Subject: March Madness Coyote Calling Contest

Good afternoon Coconino County Board of Supervisors,
Unfortunately you have probably been contacted by some people about the upcoming event, March Madness Coyote Calling Contest, that was planned to be hosted in Coconino County and it was originally planned to benefit a local 4-H club. This is an event that I have been a part of, and I apologize for the additional influx of emails this may have caused you. I know we have received our share, and the group is encouraging the continued harassment and threatening of anyone involved. Including posting direct links to all County Board Members as well as to the City Council members contact information.
It was never our intent to create or stir up issues surrounding this event. It was quite the opposite, we only posted flyers in places that were dedicated to hunting.
Before ever planning the event, we very carefully reviewed the current State, County, and Arizona Game and Fish Laws that would apply to such an event. We made sure that our rules (printed on the entry flyer) stated explicitly that all laws are to be followed. The participants are also required to follow the Fair Chase laws set forth by the AZGFD. This includes R12-4-304, A.R.S. 17-309 and A.R.S. 17-340, that address the use of dogs for pursuit, use of artificial light, as well as the intentional wasting of meat.
We have taken every precaution to make sure we were not violating any laws by hosting an event like this. I will be at tomorrow’s meeting at 10 AM to discuss any issues the Board may have with an event like this. And would welcome the opportunity to sit down and speak with any of you in person about how we can be a team player towards keeping our County working together on items that have strong support for each side.
We have met with the State representative from Arizona 4H Jeremy Elliot-Engel as well as Hattie Braun, in the local extension office. Jeremy politely requested that 4-H National and the local 4-H Club not be a part of this event (including any monetary donations from the event) due to the unwanted attention it has attracted. We instantly agreed with the request and have removed any association with 4-H. The monies that have already been collected will be donated to another organization.
Thank you for your time,
Coconino County Resident
Mike Street
928-202-1022

From: Jill Kyriakopulos <jillkvvs@yahoo.com>
Sent: Monday, February 4, 2019 11:38 AM
To: Babbott, Art <ababbott@coconino.az.gov>; Ralston, Michele <mralston@coconino.az.gov>; Munoz, Theresa <tmunoz@coconino.az.gov>; Ryan, Matt <mryan@coconino.az.gov>; Doerry, Ramona <rdoerry@coconino.az.gov>; Parks, Jim <jparks@coconino.az.gov>; Flanagan, Steven <sflanagan@coconino.az.gov>; Fowler, Lena
Dear Coconino County Government Officials,

I am outraged and so upset about the March Madness Killing Contest planned for March 2 near Flagstaff. Why would a terrible event like this take place and benefit a local 4H Club. This type of event should not be taught to young people as there is absolutely no sport in the mass murder of wildlife to earn points. Can you really award 3 points to the value of a bobcat's life, 2 for a coyote and 1 for a fox. Their lives mean so much more to our environment and balance of nature. I am ashamed of the 4H club! Why the 4 "H's" encourage the senseless slaughter of wildlife, I will never know. This event is terrible and it must be cancelled. Do the right thing for Arizona, Flagstaff and our youths. Thank you.

Jill Kyriakopulos
Sedona, AZ

Dear Coconino County Government Official, I am outraged and so upset about the March Madness Killing Contest planned for March 2 near Flagstaff. Why would a terrible event like this take place and benefit a local 4H Club. This type of event should not be taught to young people as there is absolutely no sport in the mass murder of wildlife to earn points. Can you really award 3 points to the value of a bobcat's life, 2 for a coyote and 1 for a fox. Their lives mean so much more to our environment and balance of nature. I am ashamed of the 4H club! Why the 4 "H's" encourage the senseless slaughter of wildlife, I will never know. This event is terrible and it must be cancelled. Do the right thing for Arizona, Flagstaff and our youths. Thank you.
A Citizen Request

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<table>
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<th>Kristen</th>
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<tbody>
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<td>Frye</td>
</tr>
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<tr>
<td>Your E-Mail Address</td>
<td><a href="mailto:kristenfrye4@gmail.com">kristenfrye4@gmail.com</a></td>
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<td>Nature of your Concern</td>
<td>A Concern</td>
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<tr>
<td>Please tell us about your concern</td>
<td>It has come to my attention that killing innocent animals has become some sort of blood sport for a local 4H club as part of &quot;March Maddness”. This is a crime and a horrible senseless act, I cannot believe it is being promoted as some game or that</td>
</tr>
</tbody>
</table>
this County would allow it. I urge you to put a stop to this senseless crime and not look the other way while innocent animals are being slaughtered for "points".

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Monday, February 04, 2019 10:43 AM
To: Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <jhernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov>
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First Name Serena
Last Name Denning
Address1 15248 W Fillmore St
Address2 Field not completed.
City Goodyear
State AZ
Zip 85338
Your E-Mail Address serenadenning@hotmail.com
Phone Number 6235219569
Best time to Call any
Nature of your Concern A Concern

Please tell us about your concern There is a killing contest taking place in the Flagstaff area called March Madness benefiting a local 4H club. They have assigned 3 points to the value of a bobcat's life, 2 for a coyote and 1 for a fox. We cannot think of any of the 4 "H's" the
senseless slaughter of wildlife supports. -- Please condemn and try to dissuade this senseless act of cruelty toward animals. This serves no purpose but to slaughter innocent animals for sport. Surely the group can find more constructive ways to celebrate their club. I have 2 daughters who live in Flagstaff attend NAU and they are just as sickened by this as I am. Please stand up and speak up -- this is just heartbreaking.

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Monday, February 04, 2019 7:12 AM
To: Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <jhernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov>
Subject: Online Form Submittal: A Citizen Request

A Citizen Request

Thank you for your concern or question, please help Coconino County better serve you by taking the time to complete this form. You can also contact the County by calling: 928-679-7120 or toll free at: 877-679-7120. Items submitted are reviewed M-F 8:00AM - 5:00PM.

If Law Enforcement is required and this is an emergency please call 911. If Law Enforcement is required and this is a non-emergency please call our 24/7 line at 928-774-4523, option 1.

First Name  Karen
Last Name  Penn
Address1  4319 Lindever Lane
Address2  Field not completed.
City  Palmetto
State  FL
Zip  34221
Your E-Mail Address  Karenpenn86@gmail.com
Phone Number  703-801-7431
Best time to Call  Field not completed.
Nature of your Concern  A Concern
Dear Sirs and Madame Please, please stop the senseless killing game of bobcats, coyotes, and foxes. Killing is not a game and these animals are critical to the environment. Man has created the problems associated with these animals. We take away their habitat and then expect them to conform to our rules. This is not the way to manage wildlife. It is fulfilling man's lust for violence. Please stop this March Madness because madness is what it is. Respectfully, Karen Penn

| From: | noreply@civicplus.com <noreply@civicplus.com> |
| Sent: | Sunday, February 03, 2019 10:59 PM |
| To: | Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <jhernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov> |
| Subject: | Online Form Submittal: A Citizen Request |

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If Law Enforcement is required and this is an emergency please call 911. If Law Enforcement is required and this is a non-emergency please call our 24/7 line at 928-774-4523, option 1.

| First Name | Carin |
| Last Name | Conlin |
| Address1 | 1628 W. Voltaire Ave |
| Address2 | Field not completed. |
| City | Phoenix |
| State | Arizona |
| Zip | 85029 |
| Your E-Mail Address | Carinconlin@cox.net |
| Phone Number | 6026633373 |
| Best time to Call | 2pm |
| Nature of your Concern | Other |
Please tell us about your concern

Please put an end to all killing contests! I read there is currently a 4-H contest to kill bobcats, coyotes & other predators in your forest areas. Frankly, I don’t care if it is in a Walmart parking lot. This is horrible & in no way should adults or children be killing for “points” or killing period. If there’s an overpopulation issue then certainly there is a more humane way to go about adjusting wildlife populations. I think the predator species are invaluable to the cycle of life in the wild. They are living creatures that don’t deserve to be murdered! Thank you for your time. Carin Conlin

Email not displaying correctly? View it in your browser.

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Sunday, February 03, 2019 2:08 PM
To: Shared Mailbox - CMRequest <cmrequest@coconino.az.gov>; Webmaster <webmaster@coconino.az.gov>; Hernandez, Juanita <jhernandez@coconino.az.gov>; Weems, Feliz <fweems@coconino.az.gov>
Subject: Online Form Submittal: A Citizen Request

A Citizen Request

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<table>
<thead>
<tr>
<th>First Name</th>
<th>Sheryl</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name</td>
<td>Hester</td>
</tr>
<tr>
<td>Address1</td>
<td>14600 N. Chalk Creek Dr.</td>
</tr>
<tr>
<td>Address2</td>
<td>Field not completed.</td>
</tr>
<tr>
<td>City</td>
<td>Oro Valley</td>
</tr>
<tr>
<td>State</td>
<td>Arizona</td>
</tr>
<tr>
<td>Zip</td>
<td>85755</td>
</tr>
<tr>
<td>Your E-Mail Address</td>
<td><a href="mailto:kiyoteekisses@comcast.net">kiyoteekisses@comcast.net</a></td>
</tr>
<tr>
<td>Phone Number</td>
<td>4067554964</td>
</tr>
</tbody>
</table>
It is outrageous that Flagstaff is desensitizing the empathy of its children by subjecting them to the random killing of wildlife in a contest so blatant and wrong for our society. 4-H children? Why is this necessary? It is not moral. Putting weapons in children's hands these days and teaching them the power of killing is ridiculous. It is also not necessary to kill wildlife. If you aren't sympathetic to the animals may your houses be overrun with packrats, your gardens eaten by rabbits and gophers. There are national bills being presented to end wildlife killing contests and if they don't pass the movement won't stop. People with compassion will keep fighting for the animals. It has been proven over and over that these bloodbaths do not reduce the population of these animals it only increases them. These animals do no harm, why should you. Please consider the messages that you are sending to our children and to the people who vote for you. You will see that in elections this is going to be a topic in the future. It already is and it will be increasing until contest like these cease.

From: Jennifer Wesselhoff <jwesselhoff@sedonachamber.com>
Sent: Tuesday, January 29, 2019 10:48 AM
To: Babbott, Art <ababbott@coconino.az.gov>
Cc: Ryan, Matt <mryan@coconino.az.gov>
Subject: AZ Kill Contests

Dear Chairman Babbott,

As the President/CEO of the Sedona Chamber of Commerce & Tourism Bureau, I’m writing to share some concerns about wildlife killing contests in Arizona. You may have seen this recent article in the Arizona Republic on the topic:


A few local citizens have spent time with me recently, educating me about the existence and prevalence of these events across our state and in central Arizona in particular. These residents have started a campaign against wildlife killing contests to generate awareness of what these “contests” really are: blood sports, which are separate and distinct from hunting. Since their campaign began a few months ago, they have worked with the town of Dewey-Humboldt to pass a resolution, and Yavapai County to pass a proclamation against these events. These locations join the City of Tucson and Pima County in having resolutions already in place.

Even though these resolutions and proclamations carry no legal weight, they carry a significant message that people of these locales do not want such atrocities taking place on their public lands.
To validate what they shared, I spoke to one of my contacts at the United States Forest Service, Red Rock Ranger District. The USFS has confirmed that wildlife killing contests are legal in Arizona and are not regulated in any way by Arizona Game and Fish (AZGF). Generally, these hunts take place on “public lands” in Arizona, and there is no notice given to the public about specifically where or when these will happen. Generally, organizers do not obtain permits. Wildlife killing contests are viewed as a higher risk than regular hunting to the public given the concentration of participants in a given location and the types of weapons used. There is a commercial aspect to these contests as participants pay entry fees for the chance to win cash and prizes.

Interestingly, these wildlife killing contests appear to also violate state gambling statutes. This has been raised with the Attorney General of Arizona, as well as the Gaming Commission and AZGF.

On behalf of the Sedona Chamber of Commerce & Tourism Bureau, I am concerned these events will impact our tourism industry and our competitiveness as an attractive destination. Sedona is known for its outdoor recreation, and as would-be tourists become aware that these kill contests are happening on any given weekend without notice, there is significant risk to our business and way of life. As I am confident you are as concerned as I am with the well-being of Sedona, our citizens and our industry, I respectfully ask that you consider action against Wildlife Killing Contests.

Please feel free to contact me directly regarding this issue.

Jennifer Wesselhoff
President/CEO, CDME
O: 928.204.1123 (ext. 111)
SedonaChamber.com | VisitSedona.com

Accredited Destination Marketing Organization
Supervisor Park’s Resolution is not accurate or factual per AZ Game & Fish and biologists

Park’s Resolution states:
1. “calling contests usually take place in March...” As you can see from the table they do not.
2. “…just prior to fawning time”. Per AZGFD, “fawns are most susceptible to predation during the first few weeks of life.” This is end of April-May. None of these contests are being held during this time. While it is possible resident and neighboring coyote populations cannot fill a void left by a March kill contest thereby “temporarily” increasing the immediate short-term survivability of fawns, it is clearly a very short-term band-aid solution to a problem that requires responsible long-term management.
3. “the purpose and goals of most wildlife calling/killing contests are to promote the increased survival rate of pronghorn and deer fawns...” A contest held over 24-48 hours once a year will NEVER be so successful that it affects deer herds. Pronghorn’s largest issue is HABITAT.
   a. Contests do not put enough pressure on the predator population in 24-48 hours. To affect coyote populations you’d have to kill 70% of them in a given area and then sustain that pressure.
   b. AZ Game & Fish states, “Removing coyotes from one area results in coyotes moving in from other areas and breeding faster.”
   c. Contests are not held in a focused area - they happen across the state and across multiple game management units.
   d. Contests include foxes and jackrabbits - animals that do not eat deer.
4. “…calves, and lambs by removing coyotes from the fawning areas...” A contest held over 24-48 hours once a year will NOT address predation on someone’s property. Livestock owners that have predation issues can take care of the offending animal immediately, they do not orchestrate a contest in order to do so.
5. “…and management and conservation of all wildlife.” Contests result in wanton waste. Dead bodies are piled up and left to rot or be scavenged by other animals. A bald eagle was recently rehabilitated and survived lead poisoning. It was released at Lake Mary and in the next coming weeks there will be two contests on either side of the Lake happening. We hope the eagle does not discover the dead piles.

Contests that we know of that have been held in Arizona since October 2018

<table>
<thead>
<tr>
<th>Date of contest</th>
<th>Name of contest</th>
<th>Location</th>
<th>Type of animals killed</th>
<th>How many animals killed</th>
<th>Contest Fee</th>
<th>Cash and Prizes</th>
<th>Benefits a Charity/person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>Event Name</td>
<td>Location</td>
<td>Species</td>
<td>Description</td>
<td>Prize</td>
<td>Payout</td>
<td>Notes</td>
</tr>
<tr>
<td>--------------</td>
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<td>----------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Oct 6-7</td>
<td>Big O Coyote Hunt</td>
<td>Public Land; statewide (we verified they did not get a BLM permit which is reqd, nor a USFS permit)</td>
<td>Coyote; although one participant asks, “are domestic dogs out of the question?”</td>
<td>$30</td>
<td>Cash payout</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Nov 17-18</td>
<td>SE AZ Coyote Calling Challenge</td>
<td>Public Land</td>
<td>Coyote</td>
<td>In 2017 they killed 127</td>
<td>$175; side bets for big dog and smallest dog $25</td>
<td>Cash payout; rifles; trophy buckles; plaques</td>
<td>NO</td>
</tr>
<tr>
<td>Nov 29-30</td>
<td>World Championship Coyote Calling Contest</td>
<td>Arizona; location is a secret until you register; by invitation only</td>
<td>Coyote</td>
<td></td>
<td>$350</td>
<td>Cash (prizes prev years are upwards of 15K)</td>
<td>NO</td>
</tr>
<tr>
<td>Dec 7-8</td>
<td>US Predator Challenge</td>
<td>Public and private land, with permission</td>
<td>Coyote</td>
<td></td>
<td>$150</td>
<td>Cash payout; trophy buckles</td>
<td>NO</td>
</tr>
<tr>
<td>Dec 15-16</td>
<td>Santa Slay</td>
<td>Public Land; statewide; check in location is secret (we verified they did not get a BLM permit which is reqd nor a USFS permit)</td>
<td>Coyote</td>
<td>33 animals killed</td>
<td>Cash payout; raffle and door prizes</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>Jan 12</td>
<td>Fox Frenzy</td>
<td>Public Land</td>
<td>Fox</td>
<td></td>
<td>$50; side bet for biggest bobcat</td>
<td>Cash payout</td>
<td>NO</td>
</tr>
<tr>
<td>Date</td>
<td>Hunt Name</td>
<td>Location</td>
<td>Species</td>
<td>Comments</td>
<td>Prize</td>
<td>Prizes</td>
<td>Notes</td>
</tr>
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</tr>
<tr>
<td>Jan 13</td>
<td>Coyote Carnage</td>
<td>Public Land</td>
<td>Coyote</td>
<td>comments about pelts being worthless</td>
<td>$20</td>
<td>Cash payout; prizes</td>
<td>Yes -friend died</td>
</tr>
<tr>
<td>Jan 20-21</td>
<td>Arizona Coyote Calling Championship</td>
<td>Public Land; Holbrook area - location secret to general public</td>
<td>Coyote</td>
<td>In 2016 they killed 62</td>
<td>$250/team; limited to 100 teams; side bets for big dog and smallest dog $25</td>
<td>“100% payout as always”; trophy buckles; guns</td>
<td>NO</td>
</tr>
<tr>
<td>Jan 26-27</td>
<td>Huachuca Gould</td>
<td>Public Land</td>
<td>All predators</td>
<td>$35; family fee w/child $45</td>
<td></td>
<td>Awards; raffle</td>
<td>Partial: Says some money to benefit “family/youth activities, conservation education and scholarships”</td>
</tr>
<tr>
<td>Feb 16-17</td>
<td>Jeff Bailey Memorial Coyote Hunt</td>
<td>Public Land</td>
<td>Coyote</td>
<td>$20; side bets for big dog and smallest dog $10</td>
<td></td>
<td>Cash; prizes</td>
<td>Partial: ½ cash goes to American Heart Association</td>
</tr>
<tr>
<td>Feb 22-23</td>
<td>Predator Challenge</td>
<td>Public Land</td>
<td>Bobcat - 3 pts; coyote - 2 pts; fox - 1 point</td>
<td>$100; children under 14 allowed</td>
<td></td>
<td>Cash; prizes; guns</td>
<td>NO</td>
</tr>
<tr>
<td>Date</td>
<td>Event Name</td>
<td>Location</td>
<td>Details</td>
<td>Prize</td>
<td>Other Details</td>
<td></td>
<td></td>
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<td>--------------------------------------------------------------------------</td>
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<td></td>
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</tr>
<tr>
<td>Feb 23-24</td>
<td>Critter Gitter</td>
<td>Public Land</td>
<td>Fox - 3 points Coyote - 5 pts Bobcat - 10 pts Mountain Lion 2016 - 26 animals killed 2017 - over 30 animals killed $25; smallest dog sidebet $10 Cash; raffles Partial: Raffles benefit Children’s Foundation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar 1-2</td>
<td>Tonopah Valley FFA Alumni</td>
<td>Public Land</td>
<td>Fox; Coyote; Bobcat $40 Cash; prizes; raffle Partial: Raffle money goes to FFA Students</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar 2-3</td>
<td>Antelope Eater Hunt</td>
<td>Public Land; Any Game Management Unit</td>
<td>Coyote $25 per person Cash prizes split between two days; multiple guns NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar 2-3</td>
<td>March Madness</td>
<td>Public Land</td>
<td>Bobcats - 3 pts; Fox - 2 points; Coyote - 1 point; jackrabbits -0 pts (target practice I guess) $50; side bets for big dog $10 and biggest jackrabbit $5 Cash; prizes Partial: Raffle money - Advertised to “benefit Boots &amp; Buckles 4H” until 4H told them they could not and they changed it to “youth development”</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The table above, and the comments shared below (from some of the above contestants when they are talking amongst themselves) do not reflect what they represented at the meeting:

Contestants represented that:
- Most contests are held for charity purposes
- They don’t kill a lot of animals during contests
- They have respect for these animals
• They host contests for conservation purposes

Critter Gitter: “we aren’t killing enough of them in my opinion. I called in 18 coyotes two weekends ago.”

Critter Gitter: Mr. Weems poses with a coyote he shot through the face with an arrow while his friends states, “I shot one right in the face a while back...300 blackout with cheap FMJs. Came out his ass. That’s what every coyote’s fate should be.” Mr. Weems responds, “Those black outs are baaaaad mothatruckas. I couldn’t imagine hahahaha.”

Critter Gitter: Mr. Weems stated at the meeting they kill an average of 15 animals while on his facebook page brags: 2016 contest - they killed 26 animals and in 2017 they killed over 30.

Fox Frenzy: “about time to see some dead shit.” Response, “yes it is.”

Santa Slay: when asked what he does with them after they are killed, “. Unfortunately, some of the coyotes we take are either too damaged after the shot or because of their color, are not worth the time involved in preparing them for market. Those coyotes are left in the field for other animals to utilize as a food source.”

Arizona Coyote Calling Championship  Santa Slay

The future of “management” is bleak

There is a hole in AZ Game & Fish regulation where predators are concerned. There are people more than pleased to take advantage of this and make a game out of killing them. In January, a website was created called “American Predator Challenge”. You can join in a contest via an app they created that you download on your phone. You kill animals for points, take their picture and the app reports your GPS, you collect your points and your cash and prizes and then wait for the next contest to join. They just gave away $60,000 in cash and prizes. This is commercialism of our wildlife, reduced to points for cash. What a bleak future for wildlife.
Proposed Rule by Arizona Game and Fish

Given where these contests are headed, and the fact that AZ Game and Fish has jurisdiction over all wildlife in Arizona we hoped months and months ago that they would take action. Unfortunately, although we’ve asked for several meetings, we were told that they have “no authority to halt them”. Also, Bill Andres, from AZGFD has been quoted multiple times stating that we are, “barking up the wrong tree” and that they do not have jurisdiction. This is why we’ve turned to you, Board of Supervisors. We are grateful for the most recent turn of events with AZGFD and support an effort by their agency to begin managing these animals. However, there are two contests coming up in Coconino County and you can make a statement to oppose them now.

Perspective

The North American Model of Wildlife Conservation has seven distinctive components (Geist et al., 2001):
1. Wildlife as a public trust resource.
2. Elimination of markets for wildlife.
3. Allocation of wildlife by law.
4. Wildlife can only be killed for a legitimate purpose.
5. Wildlife is considered an international resource.
6. Science is the proper tool for discharge of wildlife policy.

Public Trust Doctrine: “The state holds public trust wild resources as a trustee for the general public, and as trustee, the state has a duty to act in the interest of current and future generations”.

Mike Finley was the only person to serve as superintendent of Yellowstone, Yosemite and Everglades national parks. Following a decade and a half tenure as president of the Turner Foundation, where he worked with Jim Range, the late hunter and Republican conservation stalwart, to help establish the Theodore Roosevelt Conservation Partnership, Finley returned to Oregon and today is chairman of the Oregon Fish and Wildlife Commission.

Referring to predator-killing derbies as “slaughter fests” and “stomach-turning examples of wanton waste,” Finley is deeply concerned about the image of hunting becoming tainted. “There will always be an element of society that has no regard for the living world and you will never change their minds; their ancestors were the same people who wiped out the passenger pigeon and put notches in their rifle stocks as buffalo hunters. They would’ve killed every last one had others not stopped them,” he said. “They may derive a lot of personal delight in blowing away these animals but when you ask them why they do it, they can’t provide a good answer because there isn’t one. The excuses they make, the stories they tell themselves don’t hold up. It’s pathetic and it’s sad.”
Meeting Request

In the event you meet with kill contest organizers and/or participants we would ask that you also meet with us so that we can fairly present our perspective and provide factual information. As we have respectfully requested meetings with AZGFD over the last few months only to be rejected on every occasion, we suspect AZGFD may be reluctant to divulge enough information for the Board of Supervisors to have a complete perspective of the situation. We respectfully request a meeting with the Board of Supervisors to provide a thorough understanding of the issue.

Proofs

Included here are just a couple of screenshots illustrating our statements above. Please understand we can provide proof of every statement we make, if you have any doubts or concerns please contact us and we will be happy to provide you with anything you need.
The Sport Of "Coyote Whacking" Is Even More Gruesome Than It Sounds â€“ And It's Legal!

Sign Now

Joseph,

I wish this was a twisted joke. Unfortunately, there really are people who participate in a gruesome and deadly sport called "coyote whacking" and they can continue to legally do so. Wyoming legislators had an opportunity to outlaw it but they didn't even bother looking at the bill, so coyotes will continue to die senselessly.

Sign on if you want those legislators to pass a bill outlawing this cruel "sport" now.

The practice is actually more gruesome than it sounds. People chase coyotes on snowmobiles until they are too tired to run, then they run the coyote over with their snowmobile again and again. It's truly upsetting to know that there are people who think torturing and murdering an animal in this way is fun.
But it gets worse. After they have tortured and killed these innocent coyotes, they pick the lifeless coyotes up by the tail and slam them against the snowmobile one more time, just to celebrate their own inhumanity. Then, they post smiling photos of themselves to their social media accounts; these people are actually proud of their abusive behavior.

**Sign here to condemn this horrendous "sport" and urge lawmakers to make it illegal.**

But worst of all is that Wyoming legislators had the chance to outlaw this horrible sport and they literally couldn’t even be bothered to read the bill.

**Please sign the petition to tell those legislators that you find this negligence despicable and they must outlaw the practice immediately.**

Thank you,

Kelsey B.
The Care2 Petitions Team

P.S. Coyote whacking is more than murder, it’s torture. **Sign on if you want Wyoming to finally crack down on this heinous "sport".**

SIGN NOW >

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