



Tuesday, March 23, 2021

**NOTICE OF SPECIAL SESSION AND EXECUTIVE SESSION OF THE COCONINO
COUNTY BOARD OF SUPERVISORS AND BOARD OF DIRECTORS OF THE
COCONINO JAIL DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

9:00 a.m. – Special Session (*Consent business items
and Discussion Items to be conducted during Special Session*)

1:15 p.m. – Discussion items continue

The Board of Supervisors’ meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: Please click the link below to join the webinar: <https://zoom.us/j/93592831672> Or Telephone: Dial or 888 788 0099 (Toll Free) Webinar ID: 935 9283 1672.

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: boardcomments@coconino.az.gov. Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County’s attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately.

9:00 a.m. – Special Session

Call to Order:

Pledge of Allegiance:

Call to the Public:

Recognition:

- 1. Recognition of County Manager Jimmy Jayne.

Board of Supervisors Consent Agenda:

- 2. Consideration and possible action to approve the minutes from the Board of Supervisors' meetings conducted March 2, 2021 and March 9, 2021.
- 3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
03/03/2021	EFT – 11125	\$3,972.50
03/04/2021	EFT – 11126 – 11161	\$111,963.17
03/04/2021	Check – 92104153 – 92104272	\$379,816.62
03/11/2021	EFT – 11162 – 11209	\$1,297,322.33
03/11/2021	Checks – 92104273 – 92104376	\$472,788.27

4. Consideration and possible action to approve Community Initiative funds in the amount of \$1000.00 from District 1 and \$4,000.00, from District 3, in the total amount of \$5,000, to the Flagstaff Shakespeare Festival to produce two Shakespeare plays at the amphitheater at Fort Tuthill County Park. **Board of Supervisors**
5. Consideration and possible action to approve the appointment of Israel Torres, precinct 53 (Forest Lakes) as Democratic Precinct Committeeperson, for a term to expire on October 1, 2022 and as requested by the Coconino Democratic Party Chair. **Board of Supervisors**
6. Consideration and possible action to approve the on-call appointment of Charles Adornetto, Thomas Chotena, Amy Criddle, Hector Figueroa, Donald P. Frame, Howard Grodman, Jared Holland, Russell Hughes, Angela Kircher, Lewis S. Levin, Gerald D. McCafferty, Michelle Ratner, Susan Slasor, James Speed, Fanny Steinlage, and Joshua Steinlage as Judge Pro Tempore for Superior Court in Coconino County, for the term of July 1, 2021 through June 30, 2022 (FY2022). **Courts**
7. Consideration and possible action to approve amendments to the Coconino County Food and Beverage Policy. **Finance**
8. Consideration and possible action to approve Resolution 2021-11, allowing the Coconino County Health and Human Services (CCHHS) Director to submit all Coconino County Health and Human Services-related grant application documents and conduct all CCHHS-related negotiations with the Arizona Governor's Office of Highway Safety (GOHS) for the period March 1, 2021 to September 30, 2022. **Health and Human Services**
9. Consideration and possible action regarding approval of Fiscal Year 2022 Employee Benefit Plan Renewals and Changes. **Human Resources**
10. Consideration and possible action to approve a budget amendment for the Juvenile Justice Services Division Funds from the Arizona Supreme Court, Administrative Office of the Courts, with a midyear budget increase of \$415,373 for the operations of the Juvenile Intensive Probation Supervision (JIPS), Standard Probation, Juvenile Probation Services Fund Treatment (JPSF), Diversion Intake, and Diversion Consequences programs in the total amount \$2,536,219 for Fiscal Year 2021. **Juvenile Court**
11. Consideration and possible action to approve a contract Change Order for Bid Request# 2020-02 for the Fort Tuthill Utility Improvement Project in the amount of \$148,534 with WESTERN UTILITY CONTRACTORS LLC, dba OVERLEY'S. **Parks and Recreation**
12. Consideration and possible action to approve a Budget Adjustment in the amount of \$584,452 for the construction of a permanent restroom facility at Fort Tuthill County Park. **Parks and Recreation**

13. Consideration and possible action to approve the Spring 2021 disposal of surplus property by on-line auction firm The Public Group-Public Surplus® based on Arizona Department of Transportation Contract #ADOT17-160948. **Public Works**
14. Consideration and possible action to approve the Proposition 207 Funding Contract #2021-207-052 with the Governor's Office of Highway Safety (GOHS), in the amount of \$22,550.00, to fund the purchase of 6 Radars, 10 digital cameras and Portable Breathalyzer Tests in calendar year 2021. **Sheriff's Office**
15. Consideration and possible action to approve the Arizona Game and Fish Department Collection Agreement and associated budget adjustment, to purchase a boat engine for the Sheriff's Office 2004 Boston Whaler that is used in our boating safety program on Lake Powell. **Sheriff's Office**
16. Consideration and possible action to approve the budget adjustment and funding from the Phoenix Police Department / Arizona Internet Crimes Against Children (PPD/ICAC) Task Force in the amount of \$10,000 in FY21 to purchase hardware, software, and training to extract forensic data from cell phones, such as emails, sms, text messages, and chats during criminal investigations. **Sheriff's Office**

The Board will resolve as the Jail District Board of Directors.

Jail District Consent Agenda:

17. Consideration and possible action to approve the purchase of agency issued handguns and associated accessories for use by qualified detention officers, from Proforce Law Enforcement using Arizona State Contract #CTR049168, associated budget adjustment in FY21, and carry over to FY22 in the amount of \$100,000. **Jail District**

The Board will resolve as the Board of Supervisors.

Discussion and Possible Action Items:

18. Consideration and possible action to approve Resolution 2021-13, approving the sale and execution and delivery of pledged revenue obligations, in one or more series; approving the form and authorizing the execution and delivery of necessary agreements, instruments and documents; delegating authority to determine certain matters with respect to the foregoing and declaring an emergency. **Finance**
19. Discussion and adoption of a PSPRS Contingency Reserve Fund (CRF) Policy and a budget amendment to transfer funds into the CRF. **Finance**
20. Presentation and discussion of the monthly budget update for March 2021. **Finance**

21. Presentation, discussion, update and possible action regarding the Coconino County Response to the COVID-19 pandemic, including testing, vaccine distribution and partnership opportunities. **County Manager**

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Discussion and Possible Action Items:

22. Presentation and discussion on the annual User Fee Study and department recommendations. **Finance**
23. Presentation and discussion regarding Pre-Wildfire Season. **Emergency Management**
24. Discussion, update and possible direction to staff regarding state and/or federal legislative and/or administrative matters. **Public Affairs**
25. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
26. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
 - District 1 – Supervisor Patrice Horstman
 - District 2 - Supervisor Jeronimo Vasquez
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler
 - District 3 - Supervisor Matt Ryan
 - Chair’s Report

Executive Session:

27. Consideration and possible action to approve a settlement via stipulated judgment in ACM BLH Poco Diablo I HoldCo LLC v. Coconino County (TX2020-001090), with direction authorizing the County Attorney to sign and file the proposed draft Stipulated Judgment with the Arizona Tax Court on the County's behalf and, directing the Assessor and Treasurer to comply with the terms of this judgment upon receipt of a copy signed by the Court. The Board may enter executive session pursuant to A.R.S. § 38-431.03(3) and/or (4), in order to receive legal advice, and/or consider its position and instruct its attorneys regarding the County’s position regarding this pending litigation, and settlement in order to resolve this litigation. **County Attorney**

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2021.

Lindsay Daley, Clerk of the Board