### Committee Officers
[X] Deb Harris, Chair  
[X] Diana White, Vice Chair

### Committee Members
[E] Wanda Billings-Reber  
[X] Khara House  
[X] Laurel Matsuda  
[X] Breyaunna Smith

#### Also, Present:
- Sue Brown
- Susie Garretson

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<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>ACTION</th>
<th>FOLLOWUP</th>
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<tr>
<td>1) CALL TO ORDER</td>
<td>The meeting was called to order at 5:50 PM</td>
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<td>2) OPENING PUBLIC PARTICIPATION</td>
<td>Council member White reported on the meeting with Diversity Consultant, Kelli McLoud Schingen. Kelli will be sending a questionnaire to Susie to be forwarded to the councils.</td>
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| 3) APPROVAL OF MINUTES | A. February 13, 2019 Regular Meeting Minutes  
Council member White moved to approve the February 13, 2019 Regular Meeting Minutes. Council member Smith seconded the motion and it passed unanimously. | Diana/ Breyaunna 5/0/0 | |
| 4) NEW BUSINESS | A. New Medical Examiners Facility – Sue Brown: Sue explained the County will be opening the new Medical Examiners facility in April or May. She asked for the councils’ ideas to ensure the facility is prepared for diverse cultures and religions. The current facility is on Fort Valley Road, and over time pathology and forensic science has changed, and caseloads have ballooned, so this facility is no longer adequate. The public doesn’t come very often, as identifications are done with photos. But they do come for familial respect or to hear how a person died. It is one of hardest moments of their life. The council had these suggestions for the facility:  
1. Privacy | | Susie: Send Kelley Hayes-Gilpin to Sue |
2. Comfort
3. Place to pray
4. Away from office traffic
5. Cozy
6. Two separate spaces for men and women – check Islamic ways.
7. Medical examiner should know how the different cultures/relations expect it done.
8. Suicide hotline numbers.
9. Serenity garden or outdoor space

The Open House and ribbon cutting is expected to be on April 30 at 3:30.

B. Possible discussion and approval of funding for the April 24 Tri-Diversity Meeting expenses – Council Chair Harris:
Council member Smith moved to approve up to $100 for expenses for the Tri-Diversity meeting on April 24, 2019. Council member House seconded the motion and it passed unanimously.

C. Possible Discussion and approval of the letter to the Board of Supervisors regarding ICE and the detention of undocumented immigrants – Council Chair Harris: Chair Harris suggested not to focus on the letter per se, but to decide whether to support or not support what the Sheriff is doing. There was general agreement that the Council does not support the actions the Sheriff’s office is taking regarding undocumented immigrants and that Council Chair Harris should write a letter to the Board of Supervisors expressing that.

Council member Matsuda moved to have Chair Harris create a letter to the Board of Supervisors expressing that AAAC does not support the actions of the Sheriff’s office regarding ICE and undocumented immigrants. Council Vice Chair White seconded the motion and it passed unanimously.

D. Juneteenth Planning – Council Chair Harris:
   1. Fundraising letter: Council member House will revise and send to Deb for finalization.

Breyaunna/Khara
5/0/0

Laurel/Diana
5/0/0
Deb: Write letter to Board of Supervisors

Susie: Send Khara original fundraising letter:
2. Satchmos: Council member Smith will talk to Satchmos about providing catfish and talk to Meals on Wheels.

3. Vendor forms: Council member House will combine the two vendor forms in to one page.

4. Marketing: Council members House and Smith will to outreach to radio. Council member White will create a press release. It was suggested to check with advertising on Mountain Line bus. Council member Smith will check with Meals on Wheels; Council member Matsuda will do face to face outreach to those who were sent letters.

5. Tent and Sound System: Council Chair is filling out the APS grant application to pay for the sound system and a bigger tent.

There was discussion regarding having sorority representation there and having police/sheriff’s officers there conducting fun activities. Also, there was discussion that some vendors won’t have to pay vendor fee, like the Dream Scholarship booth.

E. Juneteenth funds - Tabled

5) OLD BUSINESS/REPORTS

A. Update: Black History Month County event at Harkins – Council member White: Council member White reported that she represented AAAC there, giving a presentation

Delete “CHAC” and In-kind page; Ask PIO best time to send press release; Check to see if County has large tent;

Khara: Revise fundraising letter and send to Deb; Combine 2 vendor forms in to 1; Check with food truck;

Breyaunna: See if Satchmos can provide catfish; Check with Meals on Wheels;

Breyaunna and Khara: Do outreach to radio;

Deb: Finalize fundraising letter; Send Diana notes for the press release; Fill out APS application;

Deb/Susie: Meet re 2018 finance report.

Diana: Create press release and send to Susie;

All: Send new ideas to Susie. Susie: for April meeting add agenda lineup
before the movie.

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<th>6) FINANCE</th>
<th>A. AAAC account status – Susie Garretson: There is $964.61 in the account.</th>
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<td>7) ANNOUNCEMENTS</td>
<td>Council member House reported that there will be a Black Mental health Forum that she will present at. Council member Smith noted that there is a need to update website/brochure.</td>
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<td>8) CLOSING PUBLIC PARTICIPATION</td>
<td>March 29 Cesar Chavez Celebration and Breakfast.</td>
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<td>9) NEXT MEETING DATES</td>
<td>April 10, 2019 Regular AAAC Meeting</td>
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<td>April 24, Tri-Diversity Council Meeting (ITAC host)</td>
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<td>May 8, 2019 Regular AAAC Meeting – Susie asked if date for this could be changed to May 6.</td>
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<td>June 12, 2019 Regular AAAC Meeting</td>
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<td>10) ADJOURNMENT</td>
<td>The meeting was adjourned at 7:25 PM.</td>
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Respectfully Submitted by Susie Garretson

Deb Harris, Chair of Coconino County African American Advisory Council

Susie Garretson, Coconino County Diversity Council Staff