



Tuesday, March 10, 2020

NOTICE OF SPECIAL SESSION AND EXECUTIVE SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY JAIL DISTRICT AND COCONINO COUNTY LIBRARY DISTRICT

PURSUANT TO A.R.S. § 38-431.02

6:00 p.m. – Regular Session CANCELED

9:00 a.m. – Special Session

1:15 p.m. Special Session continues – Action/Consent Items

Followed by Discussion Items

First Floor Board Room

219 E. Cherry Ave., Flagstaff, AZ, 86001

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Discussion and Possible Action Items:

1. Presentation, discussion, and possible action approving additional FY20 funding to High Country Humane and corresponding budget adjustment in amount of \$21,749. Possible direction to include additional contract funding in the amount of \$65,800 in the proposed budget(s) for FY21 and FY22. **Special Initiatives**
2. Presentation and discussion regarding the upcoming Fiscal Year 2021 Budget (session 4 of 5) including a brief financial update, review of the General Fund 10 year plan, discussion of recessionary forecast, and discussion on compensation and overtime. **Finance**

3. Presentation, briefing and discussion regarding the novel (new) coronavirus, COVID-19. **Health and Human Services**

Special Session continues – 1:15 p.m.

Proclamation:

4. Consideration and possible action to approve a Proclamation designating March 2020 as National Social Work Month. **Board of Supervisors**

Board of Supervisors Consent Agenda:

5. Consideration and possible action regarding approval of the minutes from the Board of Supervisors meeting conducted February 11, 2020, February 18, 2020 and February 25, 2020.
6. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

| <u>Run Date</u> | <u>Warrant Numbers</u> | <u>Computer Register Totals</u> |
|-----------------|------------------------------|---------------------------------|
| 02/20/2020 | EFT – 7843 – 7874 | \$995,656.14 |
| 02/20/2020 | Checks – 92005692 – 92005817 | \$580,086.63 |
| 02/27/2020 | EFT – 7875 – 7921 | \$1,354,003.42 |
| 02/27/2020 | Checks – 92005818 – 92005995 | \$406,180.08 |

7. Consideration and possible action to approve a Community Grant Funding request from District 2 in the amount of \$3,000.00 to Terra BIRDS for a joint project with Grand Canyon Youth to assist with costs of educational materials and staff to lead nine workday events to teach local youth from Killip Elementary, Ponderosa High School, Juvenile Detention and other Flagstaff youth to install and landscape at the Grand Canyon Youth grounds in Sunnyside as well as provide educational and community engagement opportunities. **Board of Supervisors**
8. Consideration and possible action regarding approval of Resolution 2020-17, approving the Final Plat for Flagstaff Meadows Unit III, Phase 2A, Case No. SUB-18-001, located south of Shadow Mountain Drive and adjacent to the Flagstaff Meadows subdivision in Bellemont, identified as Assessor’s Parcel Number 204-07-141G. **Community Development**
9. Consideration and possible action regarding a request to approve a budget adjustment to allow additional spending authority in FY20 for County Attorney special revenue funds in the amount of \$65,000. **County Attorney**

10. Consideration and possible action to approve Resolution 2020-12, approving an amended and restated Intergovernmental Agreement between Coconino County and the City of Flagstaff to add the Northern Arizona Intergovernmental Public Transportation Authority to the Flagstaff Metropolitan Planning Organization's Executive Board. **County Manager**
11. Consideration and possible approval to submit a FEMA Hazard Mitigation Grant Program application in the amount of \$75,000 for funding hazardous fuels removal (trees, slash and bushes). **Emergency Management**
12. Consideration and possible action to approve Resolution 2020-18, allowing the CCHHS Director to submit all Coconino County Health and Human Services related grant application documents and conduct all CCHHS-related negotiations with the Arizona Governor's Office of Highway Safety (GOHS), for the period March 1, 2020 to September 30, 2021. **Health and Human Services**
13. Consideration and possible action to approve Workers' Compensation Insurance Coverage for FY21 through Arizona Counties Insurance Pool (ACIP), with an estimate of coverage in the amount of \$827,891.56 for FY21. **Human Resources**
14. Consideration and possible action to approve a budget adjustment from Community Initiative funding from District 1 in the amount of \$2,000, District 3 in the amount of \$2,000 and District 4 in the amount of \$1,000, for a total amount of \$5,000 to the Parks and Recreation Department to assist the Flagstaff Trails Initiative in funding a part-time coordinator.
15. Consideration and possible action regarding approval of an agreement with LA Consulting, Inc., to perform on-call consulting services on an as-needed basis, in an amount not to exceed \$100,000.00, and estimated completion of projects date of November 30, 2022. **Public Works**
16. Consideration and possible action to approve modification 004 and Exhibit A 2020 Annual Operating and Financial Plan to the USDA, Forest Service Apache-Sitgreaves, Coconino, and Kaibab National Forests Cooperative Law Enforcement Agreement #17-LE-11030121-009 to change the term to 01/01/2020 through 12/31/2020, for a total of \$65,000 during the calendar year. **Sheriff's Office**
17. Consideration and possible action to approve the budget adjustment and contract with Arizona Snowbowl regarding responsibilities and reimbursements of Search and Rescue Operations within the Arizona Snowbowl area, in the amount not to exceed \$12,000, from date of signature through June 30, 2021. **Sheriff's Office**

18. Consideration and possible action to approve an Interagency Data Access/Exchange Agreement with the Arizona Department of Transportation (ADOT) for the use of the Arizona Traffic and Criminal Software (AzTraCS) at no cost. **Sheriff's Office**

The Board will resolve as the Jail District Board of Directors.

Jail District Consent Agenda Items:

19. Consideration and possible action to approve a FY21 purchase order with Diamond Drugs, Inc., to provide prescription and over the counter medication to inmates of the Detention Facility, in the estimated amount of \$230,000, utilizing the State of Minnesota Department of Administration Minnesota Multistate Contracting Alliance for Pharmacy Contract #MMS17017. **Jail District**
20. Consideration and possible action to approve a contract with Climatec Merging Buildings and Technology to replace the Energy Management Control System at the Detention Facility and Law Enforcement Administrative Facility (LEAF), in the amount of \$373,362.27 in FY20 and FY21 using 1 GPA Contract 19-16PV-03. **Jail District**

The Board will resolve as the Library District Board of Directors.

Library District Consent Agenda:

21. Consideration and possible action to approve additional spending capacity of \$45,000, and corresponding budget adjustment, for tenant improvements at the Tuba City Public Library located at 78 Main Street in Tuba City, AZ, to Woodruff Construction on behalf of the County Library District for a total spending capacity of \$120,000 for the project. **Library District**

The Board will resolve as the Board of Supervisors.

Discussion Item:

22. Presentation and discussion regarding the proposed Roads Capital Improvement Plan 2020-2030. **Public Works**

Executive Session:

23. Discussion of purchase, sale or lease of real property and contract negotiations. The Board of Supervisors may convene in executive session pursuant to Ariz. Rev. Stat. 38-431.03(A)(7) and (A)(4) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property and to instruct its attorneys regarding the Board's position on contracts that are subject of negotiations. **Parks and Recreation**

Discussion Items:

24. Discussion, update and possible direction to staff regarding state and/or federal legislative and/or administrative matters. **Public Affairs**
25. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
26. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not Roundtable: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
 - District 1 – Supervisor Art Babbott
 - District 3 – Supervisor Matt Ryan
 - District 2 – Supervisor Elizabeth Archuleta
 - District 4 – Supervisor Jim Parks
 - District 5 – Supervisor Lena Fowler
 - Chair's Report
 - Discussion regarding upcoming selection of Chair and Vice Chair

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2020.

Lindsay Daley, Clerk of the Board