

March 5, 2020  
REGULAR MEETING OF THE COCONINO COUNTY  
PARKS & RECREATION COMMISSION  
PURSUANT TO A.R.S. § 38-431.02  
4:00pm  
**Fort Tuthill “Mess Hall” Conference Room**  
**2446 Fort Tuthill Loop, Flagstaff AZ 86004**

The commission may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Parks & Recreation Commission will attend either in person or by telephone conference call. To appear telephonically call (928) 679-8020. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Secretary to the Commission at (928) 679-8007. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess into Executive Session:

Pursuant to A.R.S. §38-431-.02, notice is hereby given to the members of the Parks & Recreation Commission and to the public that, at this meeting, the Parks & Recreation Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with designated attorneys on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

Call to the Public:

The Chair will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the agenda cannot be acted upon by the Parks & Recreation Commission. Individual commissioners may ask questions of the public but are prohibited by Arizona Open Meeting laws from discussing or considering the item among themselves until the item is officially placed on a future agenda. Individuals are limited to a five-minute presentation.

Speaking During a Public Hearing:

After staff and the applicant presentations for specific public hearing items, the Chair will open the public hearing and ask for comments from the public. Those who fill out a speaker’s form will be call on first. One does not need to fill out a speaker’s form to speak during the public hearing.

## AGENDA

1. Call to order
2. Parks & Recreation Commission Purpose  
The purpose in establishing the Coconino County Parks & Recreation Commission (PRC) is to provide a citizen body responsive to the communities and people of Coconino County and to recommend policy regarding the development and operation of a well-balanced system of parks, programs, trails and events.
3. Approval of the minutes from February 6, 2020
4. Public appearances/introductions/call to the public

5. Parks and Recreation Commission Board Update (15 Minutes)  
Mark Yarnall (Parks and Recreation Administrative Specialist and Secretary to the Commission) will discuss and update the status of the Commission's appointments and current roster.
6. Parks and Recreation Budget Report (15 Minutes)  
Cynthia Nemeth (Parks and Recreation Director) will provide an update and report of the Coconino County Parks and Recreation budget report.
7. Parks and Recreation Master Plan (15 Minutes)  
Cynthia Nemeth (Parks and Recreation Director) will update the Commission with the status of the Coconino County Parks and Recreation Master Plan release.
8. Parks and Recreation Commission Directive(s) (60 Minutes)  
Steve Mongrain (Parks and Recreation Chair) will discuss and update the Commission on the current directives, goals, and objectives spreadsheet. Topics will include event and fundraising ideas, community engagement, ect...
9. Upcoming Board of Supervisor Agenda Items\*  
March 24, 2020 at 2:45pm – Parks and Recreation Master Plan  
April 14, 2020 at 8:30pm – Harness Racing  
May 26, 2020 at 2:45pm – Parks and Recreation Fees  
*\*Confirm agenda item dates and times before attending. Board agenda is subject to last minute changes.*

#### **Reports (15 minutes)**

1. Director's Report  
Cynthia Nemeth, Parks and Recreation Director, will update the Commission on the status of events and activities of the Parks and Recreation Department.
2. Commissioner's Report  
The Commissioners will give input on future agenda items, and/or give updates on issues or activities that have occurred since the last commission meeting.

#### **Adjourn**

Notice of Next Parks and Recreation Commission Meeting: April 2, 2020, 2446 Fort Tuthill Loop  
 Notice of Next Friends of Coconino County Parks Meeting: April 16, 2020, 2446 Fort Tuthill Loop

#### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Parks & Recreation Administration Building, County Fairgrounds, 2446 Fort Tuthill Loop, Flagstaff, Arizona on the date: 03/04/20 and time 4:00 pm in accordance with the statement filed by the Coconino County Parks & Recreation Commission with the Clerk of the Board.



Mark Yarnall  
Secretary to the Commission