

**ABANDONMENT AND/OR REVERSION TO ACREAGE APPLICATION**

**Applicant Information**

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**Property Information**

Assessor's Parcel # \_\_\_\_\_

Subdivision \_\_\_\_\_

Unit # \_\_\_\_\_

Address/Location \_\_\_\_\_

**Abandonment/Reversion to Acreage Request**

Please provide a brief description of the request

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CERTIFICATION & ACKNOWLEDGEMENT**

I am applying for an Abandonment and this application is complete and accurate. I understand that by applying for this permit, I am requesting inspection of the permitted development and grant the Coconino County Planning and Zoning Division and their inspectors and regulators access and permission to perform inspections.

Incomplete or inaccurate submittals may result in delays, return of submittals, or denial of this application. The Abandonment is a supplemental permit and other permits may be required for this project and all required permits must be obtained prior to any construction. The applicant and developer are responsible for all changes and additional time required to correct plans and/or development as a result of differences between the proposed and actual zoning, modifications and conditions and/or differences between initial and final plans.

I am responsible for contacting the Coconino County Planning and Zoning Division at (928) 679-8850 to schedule all required inspections for this permit.

**Signature of Applicant**

\_\_\_\_\_ Date

**Signature of Property Owner (if not the applicant)**

\_\_\_\_\_ Date

**OFFICE USE ONLY**

Received By \_\_\_\_\_ Date \_\_\_\_\_

Receipt # \_\_\_\_\_ Fee \_\_\_\_\_

Case # \_\_\_\_\_

Related Cases \_\_\_\_\_

Appeal Filed By \_\_\_\_\_ Date \_\_\_\_\_

Receipt # \_\_\_\_\_ Fee \_\_\_\_\_

**COMMISSION ACTION**

Approved  Denied

Resolution # \_\_\_\_\_ Date

**BOARD ACTION**

Approved  Denied

Ordinance # \_\_\_\_\_ Date

**REQUIREMENTS FOR ABANDONMENT AND/OR REVERSION TO ACREAGE**

**SUBMITTAL REQUIREMENTS\***

- ◇ \$600 non-refundable filing fee.
- ◇ A *typewritten* narrative describing the request and conformance to the Findings for an Abandonment (*see below*) and for Reversion to Acreage (*see below*).
- ◇ Signatures of each owner of property immediately adjacent to the property proposed for abandonment and/or reversion to acreage.
- ◇ Thirty (30) copies of the proposed plan– *scaled and dimensioned*– detailing the specific area for abandonment: the proposed distribution of abandonment property; and existing easements (utility, drainage, etc.).
  - ◇ All material must be folded to fit in a legal-size file (8"x14") and labeled so that the applicant's name and project location are visible.
- ◇ One copy of the Assessor's Map identifying the property proposed for abandonment.
- ◇ Legal description of property to be abandoned prepared by a certified engineer or registered land surveyor.

\*NOTE- The Director of Community Development may require additional information or plans, if they are necessary to enable a determination as to whether the circumstances prescribed for the granting of an Abandonment and/or Reversion to Acreage exist. The Director of Community Development may authorize omission of any or all of the plans and drawings required by this Section if they are not necessary.

**PAYMENTS AND FEES**

Abandonment of public right-of-way requires the applicant to pay Coconino County fair market value for the abandoned property. The abandonment is not final until such payment is made and the appropriate deed is recorded.

**FINDINGS**

Pursuant to Section 8.3 of the Coconino County Subdivision Ordinance, the Planning and Zoning Commission and Board of Supervisors must make the following findings in order to approved an abandonment request.

Applicants for an abandonment must provide an explanation of how their request meets the following criteria:

1. That said abandonment is in the interests of the general welfare of Coconino County.
2. That said abandonment would not prohibit or unduly inhibit access by the public-at-large, nearby property owners, and public utilities.
3. That said abandonment would not eliminate public access ways which may be presently in use or desirable for future use.

Pursuant to Section 8.9 of the Coconino County Subdivision Ordinance, the Planning and Zoning Commission and Board of Supervisors must make the following findings in order approve a reversion to acreage request.

Applicants for reversion to acreage must provide an explanation of how their request meets the following criteria:

1. That the subdivided lands to revert to acreage are under one contiguous ownership.
2. That no immediate use of such subdivided lands as they were intended appears imminent.
3. That such Reversion to Acreage will not be detrimental to the general welfare of Coconino County.

**PUBLIC HEARING** (*See attached schedule*)