



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE
BOARD OF DIRECTORS OF THE
COCONINO COUNTY FLOOD CONTROL DISTRICT**

REGULAR SESSION, WORK SESSION AND EXECUTIVE SESSION MINUTES

April 2, 2019

**10:00 a.m. – Regular Session
Work Session immediately followed**

**2:00 p.m. – Executive Session
Work Session immediately continued**

**First Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ**

Present: Chairman Art Babbott, Vice Chairwoman Lena Fowler Supervisors Matt Ryan, and Supervisor Jim Parks. Supervisor Elizabeth C. Archuleta was present telephonically.

Also Present: County Manager James Jayne, Deputy County Manager Lucinda Andreani, Deputy County Manager Marie Peoples, Deputy County Attorney Rose Winkeler, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

Chairman Babbott called the meeting to order at 10:17 a.m. and led the pledge of allegiance.

Call to the Public:

Supervisor Ryan noted he just hired Gregory Nelson to be his assistant.

Proclamation:

1. Consideration and possible action regarding a proclamation celebrating April 2019 as County Government Month. **Public Affairs**

Public Affairs Director Eric Peterson introduced the proclamation and read it into the record.

Motion: Approve proclamation celebrating April 2019 as County Government Month, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

2. Consideration and possible action regarding a Proclamation designating April 2, 2019 as National Service Recognition Day, April 7-13, 2019 as National Volunteer Week, and April 11, 2019 As GEMS Volunteer Recognition Day in Coconino County. **Board of Supervisors**

Dr. Marie Peoples introduced the proclamation.

Northern Arizona University's Director of Civic Service Institute, Dr. Carol Mandino, explained the purpose of the proclamation and read it into the record.

Individual Board members expressed their appreciation of volunteers in the community and Dr. Mandino for her work.

Motion: Approve proclamation designating April 2, 2019 as National Service Recognition Day, April 7-13, 2019 as National Volunteer Week, and April 11, 2019 As GEMS Volunteer Recognition Day in Coconino County, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously.

3. Consideration and possible action regarding a proclamation designating April 25, 2019 as Coconino County Get on Board Day. **Board of Supervisors**

Deputy County Manager Lucinda Andreani introduced the proclamation.

Chief Executive Officer/General Manager of Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA), Erika Mazza, read the proclamation into the record.

Motion: Approve proclamation designating April 25, 2019 as Coconino County Get on Board Day, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

4. Consideration and possible action to Proclaim April 1, 2019 National Census Day of Action. **County Manager**

Director of Special Initiatives Kim Musselman introduced the item.

Motion: Move to approve the Proclamation on the Census, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

Chairman Babbott called for a break at 10:39 a.m. to allow time for the Board and all representatives that addressed the proclamations to pose for a photo opportunity. He reconvened open session at 10:49 a.m.

Board of Supervisors Consent Agenda:

Motion: Approve Board of Supervisors Consent Agenda Items #5 through 16, removing items 6 and 17, **Action:** approve, **Moved by:** Supervisor Elizabeth Archuleta, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

- 5. Consideration and possible action regarding ratification and approval of warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
03/21/2019	EFT 5624 – 5660	\$477,815.09
03/21/2019	Checks – 91906819 – 91906983	\$477,434.92

- 6. **Separated:** Consideration and possible action regarding a Community Grant Application from District 1 in the amount of \$500.00, District 2 in the amount of \$500.00, District 4 in the amount of \$500.00 and District 5 in the amount of \$500.00, for a total amount of \$2,000.00, to the Lance Davison Memorial High Country Stand Down to support the 7th Annual Stand Down. **Board of Supervisors**

Supervisor Parks spoke about the purpose of the stand down and all the services provided to Veterans at the event.

Motion: Community Grant Application from District 1 in the amount of \$500.00, District 2 in the amount of \$500.00, District 4 in the amount of \$500.00 and District 5 in the amount of \$500.00, for a total amount of \$2,000.00, to the Lance Davison Memorial High Country Stand Down to support the 7th Annual Stand Down, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously.

- 7. Consideration and possible action regarding the second renewal of the Agreement between IMEG, Inc. and Coconino County for on-call professional electrical engineering services from June 1, 2018 to May 31, 2019, up to \$250,000 per project. **Finance**
- 8. Consideration and possible action regarding the second renewal of the Agreement between Hubbard Merrell, Inc. and Coconino County for on-call professional structural engineering services from June 1, 2018 to May 31, 2019, up to \$250,000 per project. **Finance**
- 9. Consideration and possible action regarding a Modified Funding Agreement for the Juvenile Intensive Probation Supervision (JIPS) Funds with the Arizona Supreme Court, Administrative Office of the Courts and budget adjustment of an increase of \$7,000.00, for the operation of the Juvenile Intensive Probation

Supervision (JIPS) program in the amount \$595,831.00 for Fiscal Year 2019.
Juvenile Court

10. Consideration and possible action regarding a Modified Funding Agreement for the Juvenile Probation Services Fund - Treatment Funds with the Arizona Supreme Court, Administrative Office of the Courts and budget adjustment of an increase of \$44,236.00, for the operation of the JTSF program in the amount \$592,115.00 for Fiscal Year 2019. **Juvenile Court**
11. Consideration and possible action regarding a Modified Funding Agreement for the Diversion - Consequence Funds with the Arizona Supreme Court, Administrative Office of the Courts and \$13,942.00 decrease for the operation of the Diversion – Consequence program in the amount \$105,027 for Fiscal Year 2019. **Juvenile Court**
12. Consideration and possible action regarding a NSLP Equipment Grant Award from the Arizona Department of Education for upgraded kitchen appliances in the Juvenile Detention Facility in the amount of \$24,163.98 for FY19. **Juvenile Court**
13. Consideration and possible action regarding a Modified Funding Agreement for the Diversion Intake Funds with the Arizona Supreme Court, Administrative Office of the Courts; and approve a budget adjustment for an increase of \$36,415.00 for the operation of the Diversion Intake program in the amount \$586,388.00 for Fiscal Year 2019. **Juvenile Court**
14. Consideration and possible action regarding a Modified Funding Agreement for the Court Appointed Special Advocate (CASA) and budget adjustment of an increase of \$18,286.00 for the operation of the CASA program in the total amount of \$197,643.00 for Fiscal Year 2019. **Juvenile Court**
15. Consideration and possible action regarding a Modified Funding Agreement for the Standard Probation Funds with the Arizona Supreme Court, Administrative Office of the Courts for the operation of the Standard Probation program in the amount \$134,674 for Fiscal Year 2019. **Juvenile Court**
16. Consideration and possible action regarding a budget adjustment in the amount of \$345,970 from the Mechanical Services Fund to offset unplanned and increased expenses. **Public Works**
17. **Separated:** Consideration and possible action regarding approval of the First Amendment of the Agreement with C and E Paving & Grading LLC for the “CMAR Pavement Preservation (Chip Seal Project) through 2023”, for the construction phase of the project for FY2019 with the Guaranteed Maximum Price of \$2,066,653.08. **Public Works**

Upon inquiry by Supervisor Parks, County Engineer Christopher Tressler explained the situation on Townsend Winona Road and the need for immediate preservation.

Motion: the First Amendment of the Agreement with C and E Paving & Grading LLC for the “CMAR Pavement Preservation (Chip Seal Project) through 2023”, for the construction phase of the project for FY2019 with the Guaranteed Maximum Price of \$2,066,653.08, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Deputy County Manager/Public Works Director Lucinda Andreani advised a letter will be sent to all neighbors in the Townsend-Winona Road area, advising them of the project.

Action Items:

18. Consideration and possible action on Resolution 2019-08, supporting for the permanent withdrawal of the Grand Canyon and surrounding watershed acreage from mining and other forms of withdrawal and appropriation of public lands.
Public Affairs

Public Affairs Director Eric Peterson spoke about proposed legislation regarding the withdrawal of mining in the Grand Canyon and surrounding watershed acreage, as introduced by Senator Grijalva.

Supervisor Archuleta said she requested the item as a result of Senator Grijalva’s bill and the Board’s previous position on the matter. The Grand Canyon is a treasure and that is why the resolution was brought forward.

Supervisor Ryan stated this is consistent with the Board’s previous position. He spoke about the importance of the Canyon and supports the resolution.

Supervisor Fowler expressed her appreciation of the Congressmen that sponsored the bill and sees it as a health and environmental issue.

Supervisor Parks noted he supports the clean-up of uranium mines on the Navajo Nation due to the illnesses they have created. He spoke about two issues that have confused the issue addressed by the proposed bill. The item before us is not what we should be doing and is political in nature. To ban all mining is not right and the future of agriculture of that area, farming and ranching, could be in danger because of the bill. He opposes support of the resolution.

Supervisor Babbott stated his support of the resolution.

Supervisor Archuleta noted counties receive no royalties or payments for mining.

Motion: Move the approval of the resolution as read by Director Peterson, **Action:** approve, **Moved by:** Supervisor Elizabeth Archuleta, **Seconded by:** Supervisor Lena Fowler. Supervisors Babbott, Archuleta and Fowler voted in support/Supervisor Jim Parks opposed. **The motion carried four to one.**

Public Hearing:

19. Public Hearing and recommendation to the Arizona Department of Liquor Licenses regarding an application for a New Application of a Series 011 Hotel/Motel Liquor License to Ryan Anderson, for Under Canvas Grand Canyon, located at 979 Airpark Lane, Valle, AZ. **Board of Supervisors**

Clerk of the Board Lindsay Daley provided an overview the application for a Series 011 liquor license. Adding that the site was posted for twenty days and no comments were received by the Clerk's Office. Staff has no concerns.

Attorney for the Applicant Nick Gatilla noted is present on behalf of the applicant.

Chairman Babbott opened the public hearing for public comment at 11:12 a.m.; seeing none he closed the public hearing at 11:12 a.m.

Motion: Move the recommendation of approval to the Arizona Department of Liquor Licenses regarding an application for a New Application of a Series 011 Hotel/Motel Liquor License to Ryan Anderson, for Under Canvas Grand Canyon, located at 979 Airpark Lane, Valle, AZ, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

Work Session:

20. Presentation and Discussion regarding the Snow Event Declaration. **Emergency Management**

Emergency Management Director Todd Whitney provided the Board with an update on the snow event that resulted in an emergency declaration. He highlighted impacts to the region, such as snow totals, preparation, the decision process, lessons learned and positive public comments.

Sheriff's Office Commander of Operations, Rex Gilliland, noted the Sheriff's office has practiced for this snow event for the past four years. Planning included assistance to people where roadways were impassible, via snow cat machines and staffed by search and rescue volunteers who committed to being available in remote locations; including some deputies who were re- allocated to said to assist. Ultimately, all coordination with first responding agencies paid off.

Individual Board members expressed their appreciation of all the first responders involved in the emergency snow event.

Chairman Babbott called for a break at 11:36 a.m. He reconvened open session at 2:05 p.m.

Upon inquiry from Chairman Babbott, Deputy County Attorney Winkeler recommended the Board enter executive session.

Motion: Enter executive session, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Jim Parks. The motion passed unanimously.

Executive Session – 2:00 p.m.:

21. Discussion of purchase, sale or lease of real property and contract negotiations. The Board of Supervisors may convene in executive session pursuant to Ariz. Rev. Stat. 38-431.03(A)(7) and (A)(4) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property and to instruct its attorneys regarding the Board's position on contracts that are subject of negotiations. **Facilities**

Present: Chairman Art Babbott, Vice Chairwoman Lena Fowler, Supervisor Jim Parks and Supervisors Matt Ryan. Supervisor Elizabeth C. Archuleta was present telephonically.

Also Present: County Manager James Jayne, Deputy County Manager Mike Townsend, Deputy County Manager Lucinda Andreani, Deputy County Manager Marie Peoples, Deputy County Attorney Rose Winkeler, Facilities Director Sue Brown, Janice Bradley, Eslir Musta, Public Affairs Director Eric Peterson, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

The Board entered executive session at 2:06 p.m. and adjourned Item #21 at 3:17 p.m.

22. Consultation with the Board's attorneys to receive legal advice and for the Board to consider its position and instruct its attorneys regarding the Board's position regarding Transwestern Pipeline Co., LLC et al. v. Coconino County (TX2016-000931). Pursuant to A.R.S. 38-431.03(A)(3) and (A)(4), the Board may vote to enter executive session on this item. **County Attorney**

Present: Chairman Art Babbott, Vice Chairwoman Lena Fowler, Director Jim Parks and Director Matt Ryan. Director Elizabeth C. Archuleta was present telephonically.

Also Present: County Manager James Jayne, Deputy County Manager Mike Townsend, Deputy County Manager Lucinda Andreani, Deputy County Attorney Rose Winkeler, Deputy County Attorney Brian Furuya, Public Affairs Director Eric Peterson, Treasurer Sarah Benatar, Deputy Treasurer Sue Walka, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

The Board continued in executive session, beginning discussions on Item #22 at 3:19 p.m.

Chairman Babbott adjourned executive session on Items #21 and #22 at 3:35 p.m.

The Clerk of the Board having opened the doors to the Board room, Acting Chair Lena Fowler reconvened open session at 3:36 p.m. Director Archuleta was present telephonically. Director Babbott left the meeting but immediately joined telephonically.

Motion: Resolve as the Flood Control District Board of Directors, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Elizabeth Archuleta. The motion passed unanimously.

Upon inquiry from Acting Chair Fowler, Deputy County Attorney Winkeler recommended the Board enter executive session.

Motion: Enter executive session, **Action:** approve, **Moved by:** Director Elizabeth Archuleta, **Seconded by:** Director Jim Parks. The motion passed unanimously.

23. Consultation with the Board's attorneys to receive legal advice and for the Board to consider its position and instruct its attorneys regarding the Board's position regarding Coconino County Flood Control District v. Town of Tusayan, CV2018-00616. Pursuant to A.R.S. 38-431.03(A)(3) and (A)(4), the Board may vote to enter executive session on this item. **Flood Control**

Present: Director Lena Fowler, Director Jim Parks and Director Matt Ryan. Director Elizabeth C. Archuleta and Director Art Babbott were present telephonically.

Also Present: County Manager James Jayne, Deputy County Manager Mike Townsend, Deputy County Manager Lucinda Andreani, Deputy County Attorney Rose Winkeler, Deputy County Attorney Brian Furuya, Public Affairs Director Eric Peterson, County Engineer Christopher Tressler, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

The Board re-entered executive session at 3:37 p.m.

Acting Chair Fowler adjourned executive session and reconvened open session at 4:02 p.m.

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Jim Parks, **Seconded by:** Director Elizabeth Archuleta. The motion passed unanimously.

Work Session:

24. Presentation and discussion regarding the Zoning Ordinance Update. **Community Development**

Presenter: Community Development Director Jay Christelman.

PowerPoint:

Community Development Director Jay Christelman provided a presentation on proposed amendments to Chapter 3 of the Zoning Ordinance. He asked if the Board has any ideas for allowing manufactured homes added as ADU. Supervisor Archuleta asked questions for clarification.

Supervisor Ryan arrived at the meeting at 4:09 pm. Supervisor Archuleta ended her telephonic appearance, leaving the meeting at 4:10 p.m. Chairman Babbott remained present telephonically.

Director Christelman highlighted various proposed changes to Section 3 of the Zoning Ordinance; he answered questions relative to said changes.

Chairman Babbott ended his telephonic appearance, leaving the meeting at 4:32 p.m.

Director Christelman continued with his presentation and answered questions relative to the proposed changes.

Individual Board members provided feedback regarding the proposed Zoning Ordinances changes presented.

Acting Chairwoman Fowler called for a break at 5:12 p.m. and reconvened open session at 5:18 p.m.

25. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.
 - Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
 - o District 4- Supervisor Jim Parks
 - o District 2- Supervisor Elizabeth Archuleta
 - o District 3- Supervisor Matt Ryan
 - o District 5- Supervisor Lena Fowler
 - o District 1- Supervisor Art Babbott
 - County Manager's Report
 - Board Planning Calendar
 - Events Calendar
 - Chair's Report
 - Update, discussion, and possible direction to staff regarding County Communications
 - Update, discussion, and possible direction to staff regarding Local, State and Federal Issues
 - Update, discussion, and possible direction to staff regarding NACo WIR & Annual Conferences

Public Information Officer Matt Rudig introduced “In Case You Missed It”, a video clip that highlights items the Board reviewed and approved during today’s Board meeting.

Director of Public Affairs Eric Peterson provided an update on state and federal legislation. The Board provided feedback relative to their positions on proposed legislation.

County Manager Jayne provided brief updates on various projects that County staff is working to facilitate.

Supervisor Ryan stated that in Williams they have not appointed a Magistrate. Judge Moran has been granted to take over the Magistrate court. He is going to try to follow-up.

Supervisor Parks stated that there has been violence occurring in the community. He gave examples of recent incidents.

Supervisor Fowler spoke about an event in Page this weekend.

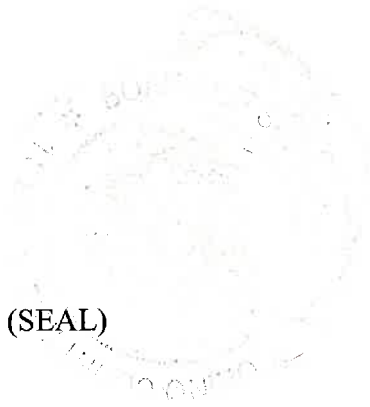
There being no further discussion, Vice Chair Fowler adjourned the meeting at 5:45 p.m.

COCONINO COUNTY BOARD OF SUPERVISORS

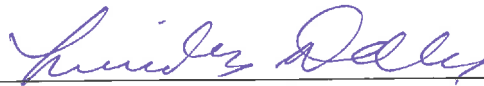


Art Babbott, Chair

(SEAL)



ATTEST:



Lindsay Daley, Clerk of the Board of Supervisors

Warrant listing for 3/21/2019 as required by ARS-11-217.D

The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

Check Number	Vendor	Check Amount
5625	4741 - MARK THOMAS BACA	1,575.00
5627	1683 - ROSSANA K BAKER	1,200.00
5628	1251 - COCONINO COMMUNITY COLLEGE	13,700.88
5630	4960 - CITY OF PAGE	1,092.48
5633	2356 - FERRELLGAS LP	7,684.69
5647	5059 - NORTH COUNTRY HEALTHCARE INC	5,089.48
5651	2851 - PRO PETROLEUM INC	52,092.24
5656	5121 - SENTINEL TECHNOLOGIES INC	25,595.72
5657	5099 - STATE OF ARIZONA	61,908.00
5658	5099 - STATE OF ARIZONA	300,000.00
91906824	4592 - APMI INC	10,523.50
91906826	1895 - ARIZONA PUBLIC SERVICE	23,003.46
91906827	1895 - ARIZONA PUBLIC SERVICE	2,899.51
91906828	1310 - APS SERVICES INC SOURCECORP	6,912.23
91906831	5340 - DAVID NUTTALL	5,175.00
91906842	3645 - CARAHSOFT TECHNOLOGY CORPORATION	3,007.02
91906851	2268 - CITY OF FLAGSTAFF	70,021.26
91906852	2268 - CITY OF FLAGSTAFF	3,468.06
91906856	2004 - COREMR LLC	1,000.00
91906860	2208 - DECONCINI MCDONALD YETWIN & LACY PC	2,464.00
91906862	5357 - DLR GROUP, INC	6,757.00
91906863	1454 - DLT SOLUTIONS LLC	8,572.91
91906865	2819 - DYNA ROCK AND SAND INC	15,983.60
91906866	4010 - ELEVATED SHREDDING	1,282.70
91906868	1716 - EMPIRE SOUTHWEST LLC	2,475.34
91906870	1601 - ENTELLUS INC	89,070.87
91906871	3442 - HEIDI A FALICK	1,425.11
91906873	1770 - FLAGSTAFF COOPERATIVE PRESCHOOL INC	4,000.00
91906878	2628 - FLAGSTAFF SHELTER SERVICES INC	2,500.00
91906879	1140 - FLAGSTAFF MEDICAL CENTER	7,375.67
91906880	1140 - FLAGSTAFF MEDICAL CENTER	38,774.57
91906892	5349 - HIGHGROUND, INC	2,500.00
91906893	4438 - HILLYARD INC	1,428.64
91906897	2897 - INNOVATION PARTNERS INTERNATIONAL OF THE SOUTHWEST	4,115.35
91906900	1924 - DANIEL KAISER	26,875.00
91906901	2401 - KONICA MINOLTA BUSINESS SOLUTIONS USA INC	5,246.63
91906902	2056 - LABORATORY CORPORATION OF AMERICA	3,059.80
91906910	4348 - LOZANO'S FLAGSTAFF MORTUARY	2,250.00
91906911	4570 - MAKERS ARCHITECTURE AND URBAN DESIGN LLP	10,325.62
91906916	1177 - MYERS TIRE	1,658.74

91906919	5082 - NORTHERN ARIZONA UNIVERSITY	1,105.00
91906924	5803 - NICK D PATTON, ATTORNEY AT LAW, PLLC	1,300.00
91906927	4444 - NORTHERN ARIZONA RADIOLOGY PC	1,982.89
91906931	5092 - PETER V BANKS	1,197.20
91906932	5086 - PAGE HOSPITAL	7,608.09
91906937	1243 - PERFORMANCE STRATEGIES	9,864.69
91906938	2625 - CAROLINE PILKINGTON	1,056.00
91906940	4452 - PITNEY BOWES INC	1,064.04
91906941	3876 - MATTHEW J POIRIER	1,700.00
91906943	2895 - CURTIS GLEN RANDOLPH	2,080.00
91906944	5721 - RHINEHART OIL CO, LLC	1,109.31
91906948	4461 - SHAMROCK FOODS	11,174.36
91906949	1762 - KENNETH W SHEFFIELD	5,600.00
91906957	2518 - CEQUEL COMMUNICATIONS LLC	3,502.75
91906958	5795 - SURVEYGISMO, LLC	5,100.00
91906960	5474 - TAX MANAGEMENT ASSOCIATES, INC	2,100.00
91906962	1690 - THOMSON REUTERS-WEST PAYMENT CENTER	3,113.17
91906963	1512 - TIFFANY CONSTRUCTION COMPANY	5,811.98
91906964	3663 - TIMBERLINE DENTAL PLLC	1,880.00
91906970	1755 - UNS GAS INC	8,263.76
91906976	5173 - CELLCO PARTNERSHIP	3,771.48
91906983	2590 - X-PRESS TRUX INC	1,264.91