



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE
BOARD OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL
DISTRICT**

SPECIAL SESSION, WORK SESSION AND EXECUTIVE SESSION MINUTES

January 29, 2019

**10:00 a.m. – Special Session
Work Session immediately followed
Followed by Executive Session
1:15 p.m. – Work Session continued
Executive Session immediately followed
Special Session continued
Work Session continued
4:30 p.m. - Special Session**

**First Floor Board Room
Executive Sessions were held in the First Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ**

Present: Chairman Art Babbott, Supervisor Elizabeth C. Archuleta and Supervisor Matt Ryan.

Absent/Excused: Supervisor Jim Parks and Vice Chairwoman Lena Fowler were not present.

Also Present: County Manager James Jayne, Deputy County Manager Mike Townsend, Deputy County Manager Lucinda Andreani, Deputy County Attorney Rose Winkeler, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber.

Chairman Babbott called the meeting to order at 10:08 a.m. and led the pledge of allegiance.

Call to the Public:

Adel Assaf, 8080 Sleeping Dog Road, Doney Park, spoke about an issue of a junk yard next to his residence. Issue now, found remaining 30 vehicles are compliant. The neighbor has added a

fence. He inquired what else he can do to try to make his neighbor be more neighborly. Agreed he was in violation for over two years, he moved 30 vehicles but the remaining is in storage but it is a health hazard and ruins the view and atmosphere.

Chairman Babbott requested Greg Nelson follow up with landowner to keep him apprised of future meetings.

Proclamation:

1. Proclamation declaring the month of February 2019 as African American History Month. **Human Resources**

Chairman Babbott introduced the item.

Supervisor Archuleta presented opening remarks about the proclamation and introduced Coconino County African American Diversity Council Chairwoman Deb Harris. She expressed her appreciation of the Diversity Council members.

Deb Harris asked Diversity Council Members Khara House, Laurel Matsuda and Breyaunna Smith to join her in reading the proclamation.

Motion: Approve this proclamation, **Action:** approve, **Moved by:** Supervisor Elizabeth Archuleta, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Individual Board members expressed their appreciation of all the work the Diversity Council does for citizens.

Human Resources Director Ericka Philpot spoke about upcoming events planned in celebration of African American History Month.

The Board and African American Diversity Council members posed for a photo opportunity.

Work Session:

2. Presentation, discussion and possible direction regarding Insurance options for Coconino County in Fiscal Year 2020. **Human Resources**

Presenter: Human Resources Director Erika Philpot and Risk Manager Margaret Penado.

Powerpoint: Insurance Options January 29, 2019.

County Manager Jayne thanked the Sheriff for being present and stated all are on the same page with the recommendation being brought forward today in partnership with Arizona Counties Insurance Pool (ASIP).

Human Resources Director Erika Philpot explained that the presentation is to inform the Board of the County's insurance options.

Arizona Counties Insurance Pool (ACIP) Executive Director Bill Hardy introduced Insurance Broker John Chino.

Mr. Chino explained that the County was critical to the pool. He started with a slide that talked about "ACIP Provides Protection." He explained that the insurance industry has not done a good job working with public agencies. Mr. Chino talked about insurance versus pooling arrangements and explained that collaboration is the benefit that is offered through insurance pools. No member county has ever left ACIP because they provide stability. Mr. Chino went over a chart that depicted P & C net written premium growth from 2007-2017. From 2010 to present the NPW growth and GDP growth have correlated. The insurance industry is driven by return on equity. A responsive insurance industry would rate you based on the quality of your risk and this graph shows how that has not worked out. Mr. Chino explained that there are savings in administration costs.

Mr. Hardy spoke about the benefit of equity, which is used to ride-out tough markets and doesn't raise everyone's cost. Coconino County has the potential to build equity in this pooling arrangement.

Risk Manager Margaret Penado spoke about coverage line limits, coverage form comparisons and current insurance premiums for Fiscal Year 2019.

Human Resource Director Philpot reviewed options available in moving forward with changing insurance plans.

The Board, Mr. Hardy and staff conferred about the investments made by the insurance pool and average benefits returned.

Direction: Staff to work with ACIP to move property/casualty coverage to ACIP in FY20 and leave our workers' compensation coverage with CopperPoint Mutual.

Motion: Enter executive session, **Action:** approve, **Moved by:** Supervisor Elizabeth Archuleta, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Chairman Babbott called for a break at 11:27 a.m. to allow time for the Clerk to set up the room for executive session.

Executive Session:

3. Discussion, consultation with attorneys, and possible direction regarding renegotiation or termination of the County's License Agreement with Recapturing Americana, LLC. dba The North Pole Experience. Pursuant to ARS 38-431.03(A)(4) the Board may enter executive session for discussion. **Parks and Recreation**

Present: Chairman Art Babbott, Supervisor Elizabeth C. Archuleta and Supervisor Matt Ryan. Supervisor Jim Parks and Vice Chairwoman Lena Fowler were not present.

Also Present: County Manager James Jayne, Deputy County Manager Mike Townsend, Deputy County Manager Marie Peoples, Deputy County Attorney Rose Winkeler, Parks and Recreation Director Cynthia Nemeth-Brien, Assistant Parks and Recreation Director Brian Grube, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber. Deputy County Manager Lucinda Andreani was present telephonically.

The Board entered executive session at 11:28 a.m.

Chairman Babbott adjourned executive session at 11:56 a.m.

Chairman Babbott reconvened open session in the first-floor board room at 1:22 p.m.

Work Session – 1:15 p.m.:

4. Presentation and discussion regarding an update from Marilyn Hammarstrom, Executive Director of the Fort Tuthill Military Museum, on the museum's operations and upcoming programs. **Parks and Recreation**

Presenter: Parks and Recreation Director Cynthia Nemeth-Brien and Executive Director of the Fort Tuthill Military Museum Marilyn Hammarstrom.

Powerpoint: Board of Supervisors Update January 29, 2019.

Parks and Recreation Director Cynthia Nemeth-Brien introduced VISTA members that were present along with Executive Director of the Fort Tuthill Military Museum, Marilyn Hammarstrom.

Ms. Hammarstrom presented a powerpoint that provided a summary of the Museum's build out expenses, construction and re-opening costs. She spoke about challenges associated with hours of operation and the need for volunteers.

Individual Board members expressed their appreciation of the Museum and spoke about various opportunities to help face the challenges.

5. Presentation and discussion regarding LAUNCH Flagstaff's pilot solution for Expanding High Quality Preschool in Flagstaff. **County Manager**

Presenter: Deputy County Manager Dr. Marie Peoples and Paul Kulpinski.

Powerpoint: Expanding High Quality Preschool in Flagstaff – A Request to Support a Pilot Solution.

Deputy County Manager Marie Peoples introduced the item.

LAUNCH Flagstaff Partnership Director Paul Kulpinski and members of the audience introduced themselves to the Board.

Chief Executive Officer of United Way, Steve Peru, presented a powerpoint that highlighted information regarding early childhood development and the benefits of high-quality preschool programs.

Mr. Robert Helton provided information on the number of months children of low-income families enter kindergarten behind their peers in pre-literacy skills and achievement gaps that start at birth. He talked about statistics related to preschool access.

Mr. Kulpinski noted that only 43% of Flagstaff's three-year-old children are enrolled in early childhood programming. There is a need to provide family engagement and support. They are estimating there are between 65 to 70 children that do not have sponsored seats.

Ms. Renee Hobbs spoke about collaborative efforts that are needed to encourage family engagement and support. Family is a unit and key piece to early childhood development.

Mr. Kulpinski continued with his presentation speaking about a similar program in the City of Tempe titled TempPRE. He spoke about returns to the community per dollar invested in high-quality preschool; social return being much higher. He requested the Board's support in collaboration with other agencies to move forward with this pilot program.

Supervisor Archuleta acknowledged the level of work put into today's presentation and spoke about the needs of the community.

Supervisor Ryan agreed there is a need to address the challenges presented. There is a need to support education in Arizona.

Mr. Peru felt this is a perfect collective impact project. Through discussions there might be ways to modify the way things have been done in the past. There is a business roll in these discussions also.

Chairman Babbott spoke about the different perspectives throughout the County. Foundationally there has to be some equity amongst the reality.

Upon inquiry from Chairman Babbott, Mr. Kulpinski noted the Mesa pre-school is funded through Mesa Unified School District whereas, the Tempe program is funded through collaboration.

Mr. Helton spoke about collective impact examples. The role the County can play is how to bring this to scale. We need to provide access to families that cannot afford it.

Mr. Peru said today's conversations will trigger response from other agencies. Convening and collaborating requires the need to look at how we shape this through phases specific to each community.

Mr. Kulpinski noted this presentation is just a starting point but we need to muster the collective will.

Upon inquiry from Chairman Babbott, Deputy County Attorney Rose Winkeler recommended the Board resolve as the Flood Control District Board of Directors and enter executive session.

Motion: Resolve as the Flood Control District Board of Directors, **Action:** approve, **Moved by:** Supervisor Elizabeth Archuleta, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Motion: Enter executive session, **Action:** approve, **Moved by:** Director Elizabeth Archuleta, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

Executive Session:

6. Executive Session to receive legal advice and provide instruction to the District's attorney with regard to Coconino County Flood Control District v. Town of Tusayan CV2018-00616, pursuant to A.R.S. 38-431.03 (A)(3) and (4). **Flood Control**

Present: Director Art Babbott, Director Elizabeth C. Archuleta and Director Matt Ryan.

Absent/Excused: Director Jim Parks and Director Lena Fowler were not present.

Also Present: County Manager James Jayne, Deputy County Manager Mike Townsend, Deputy County Manager Marie Peoples, Deputy County Attorney Rose Winkeler, Deputy County Attorney Brian Furuya, Assistant Public Works Director Mike Lopker, County Engineer Chris Tressler, Public Affairs Director Eric Peterson, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber. Deputy County Manager Lucinda Andreani was present telephonically.

The Board entered executive session at 2:43 p.m. in the first-floor Board room.

County Manager Jayne left the meeting at 3:02 p.m. and returned at 3:15 p.m.

Public Affairs Director Eric Peterson left the meeting at 3:17 p.m. and returned at 3:18 p.m.

There being no further discussion, Director Babbott adjourned executive session and reconvened open session at 3:21 p.m.

Special Session – Action Item:

7. Consideration, discussion and potential adoption of a stipulation for entry of preliminary injunction in Coconino County Flood Control District v. Town of Tusayan, CV2018-00616. **Flood Control**

Director Babbott noted the Board is still sitting as the Flood Control District Board of Directors.

Deputy County Attorney Brian Furuya provided an overview of the Stipulation for Entry of Preliminary Injunction in Coconino County Flood Control District versus Town of Tusayan, case # CV2018-00616.

Motion: Move the approval of Item #7 with no amendments, **Action:** approve, **Moved by:** Director Elizabeth Archuleta, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

Director Babbott called for a break at 3:28 p.m. and reconvened open session at 3:52 p.m.

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Elizabeth Archuleta, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

Work Session - continues:

8. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.
 - Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
 - o District 4- Supervisor Jim Parks
 - o District 2- Supervisor Elizabeth Archuleta
 - o District 3- Supervisor Matt Ryan
 - o District 5- Supervisor Lena Fowler
 - o District 1- Supervisor Art Babbott
 - County Manager's Report
 - Board Planning Calendar
 - Events Calendar
 - Chair's Report
 - Update, discussion, and possible direction to staff regarding the 2020 Census and Management Oversight Committee
 - Update, discussion, and possible direction to staff regarding Local, State and Federal Issues

- Update, discussion, and possible direction to staff regarding the federal government shutdown and impact to the local community

Special Initiatives Director Kim Musselman spoke about the purpose of the Census Budget Oversight Management Team. The Board agreed Supervisor Archuleta should also sit on the Board.

Ms. Musselman provided an update regarding efforts being made by the 2020 Census and Management Oversight Committee.

County Manager Jayne provided brief updates on various projects that County staff is working to facilitate.

Public Information Officer Matt Rudig provided a brief review of the newly revised Coconino Connect.

The Board and Clerk of the Board Lindsay Daley reviewed upcoming events for possible quorum postings and the Board's planning calendar.

Public Affairs Director Eric Peterson briefed the Board on the impacts of the recent federal shutdown and reviewed proposed state and federal legislation; *handouts were provided to the Clerk.*

Sheriff Driscoll spoke about consequences HB2356 would have as an impact to the County Jail.

Deputy County Attorney Winkeler provided clarification of various mental health competency determinations.

The Board provided feedback on the legislation presented.

Special Session - Public Hearing – 4:30 p.m.:

9. Public hearing for the purpose of receiving public input on the proposed use of State Community Block Grant (CDBG) Funds and consideration and possible adoption of Resolution 2019-04, authorizing the submission of an application for FY20 CDBG Regional Account Funds and use of the funds as recommended by the Community Services Department. **Community Services**

Deputy County Manager Marie Peoples provided a brief introduction of proposed Community Block Grant (CDBG) funding.

Members from various agencies introduced themselves to the Board.

Interim Community Services Director Norma Gallegos spoke about funds available through CDBG and public hearings that were held to meet application requirements. She reviewed various proposed uses of said funds.

Upon inquiry from Chairman Babbott, Northern Arizona Council of Government Representative Isabel Rawlins advised that the letter of intent is due February 1st and funds must go towards a 501-C3 non-profit but would pass through the County.

Chairman Babbott opened the public hearing portion of the meeting at 4:50 p.m. in order to receive comments.

Katie Wittekind and Jessica Leassig noted they are the co-founders of a non-profit called Base Camp Rentry. They spoke about the mission of the camp and said they are currently seek funds for a facility.

Kammy Rasband, and Devonna McGlaughlin, of Housing Solutions of Northern Arizona, expressed their support of the CDBG application. They spoke about various housing locations that support transitional housing.

Ms. Rasband provided statistical information on the people currently housed at various locations. She stated they are considering doing something outside city limits.

Deputy County Manager Marie Peoples, 219 E. Cherry, read Sheriff Jim Driscolls' comments into the record for the public hearing; he does not support proposal number one and already provides the services in proposal number two.

Chairman Babbott stated what the Sheriff's comments are in relation to the Yavapai model. He is concerned about the connection to get from housing back to where services are located.

Chairman Babbott closed the public hearing portion of the meeting at 5:08 pm.

Chairman Babbott opened the discussion to the Supervisors and staff.

Supervisor Archuleta asked how the funds have been used in the past.

Interim Director Gallegos answered it has mostly been used for housing rehab and that is still an option.

There was discussion among the Board and staff as to the process of disposition of the funds and the process community partners go through to receive those funds if the resolution is passed.

Dr. Peoples stated one of the meetings they had in preparation for this hearing was with the Guidance Center and if this resolution passes, they will also be submitting an application.

Chairman Babbott stated he is fine moving this forward but not in the business of managing these programs but rather a funnel to get the funds to organizations.

Supervisor Ryan stated to target this area is good, but there are areas to explore in the next piece of the process.

Upon inquiry from Supervisor Archuleta, Interim Director Gallegos affirmed that the County can apply for three projects and the two in there are considered one project and there is still time to do that.

Individual Board members provided feedback on the importance of passing the resolution.

Motion: approval of Resolution 2019-04, **Action:** approve, **Moved by:** Supervisor Elizabeth Archuleta, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Chairman Babbott noted the Board would resume agenda item #8 – Roundtable.

Public Affairs Director Eric Peterson continued with an update on legislation being proposed this year. He provided an overview of celebration event planned for the Grand Canyon National Park's 100th anniversary; including ways the County may participate in the celebration.

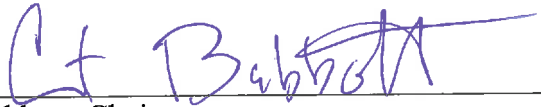
Individual Board members provided updates related to their respective districts and the committees they sit on.

Supervisor Ryan requested the Board's consideration of supporting a resolution regarding veterans for the American Legion.

Chairman Babbott requested staff draft a resolution in support of Grand Canyon's anniversary.

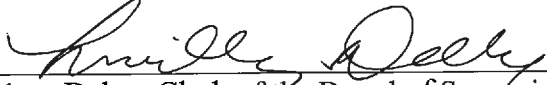
Chairman Babbott adjourned the meeting at 5:37 pm.

COCONINO COUNTY BOARD OF SUPERVISORS



Art Babbott, Chair

(SEAL)

ATTEST:


Lindsay Daley, Clerk of the Board of Supervisors