



February 12, 2013

**WORK SESSION AND SPECIAL SESSION OF THE COCONINO COUNTY BOARD OF
SUPERVISORS,
PURSUANT TO A.R.S. § 38-431.03**

9:00 A.M. -- Work Session

1:30 P.M. – Special Session

219 E. Cherry, Flagstaff, Arizona

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

9:00 A.M. -- Work Session

A. Federal Legislative Agenda Discussion. **County Manager**

Immediately Following

B. Frontiere Property Proposed Use Alternatives. **Parks and Recreation**

11:15 A.M.– 1:15 P.M.

Flagstaff Restaurant/Lodging Association Luncheon

Radisson Woodlands Hotel

1175 W Rte 66, Flagstaff, AZ 86001

1:30 P.M. -- Special Session

1. Review and approve the Board of Supervisors Committee/Commission Liaison Assignment Matrix. **Board of Supervisors**

Work Session -- Immediately following

- C. A presentation by The Segal Company, the consultant for the Northern Arizona Public Employees Benefit Trust (NAPEBT), the NAPEBT Wellness Coordinator, a representative from BC/BS of AZ and Coconino County Human Resources will provide the Trust's history; trends; current and future considerations and Wellness Incentive Program status. **Human Resources**

Special Session -- Continued

2. Personnel Discussion – County Manager. Pursuant to ARS 38:431.03(A) (1), the Board may vote to enter executive session. **Board of Supervisors**

Work Session -- Continued

D. Roundtable: To be discussed (Pursuant to A.R.S. § 38-431.02H – These matters will not be acted upon):

- Planning Calendar for 2013
- Future Agenda Items
- BOS Committee Liaison Appointments
- State and Federal Legislation
- CSA Update
- NACO Update
- County Manager's Report
- Chair's Report
- Reports from Supervisors - (Update on new projects, requests for services & initiatives.)
 - District 1 – Supervisor Babbott
 - District 2 – Supervisor Archuleta
 - District 3 – Supervisor Ryan
 - District 4 – Supervisor Metzger
 - District 5 – Supervisor Fowler
 - Other

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this date: ____ at ____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board dated this _____ day of _____, 2013.

Wendy Escoffier, Clerk of the Board



Meeting Date: February 12, 2013

DATE: February 6, 2013
TO: Honorable Chairman and Members of the Board
FROM: Joanne Keene, Government Relations Director
SUBJECT: Federal Legislative Agenda for 2013 Discussion

RECOMMENDATION:

Staff recommends that the Board of Supervisors discuss the Federal Legislative Agenda for 2013

BACKGROUND:

Each year, the Board of Supervisors discusses and adopts a Federal legislative agenda. The agenda changes yearly, based on key issues being considered by the Administration and the United States Congress.

The discussion will focus on several topics addressed by the Board of Supervisors in prior Federal Legislative agendas.

ALTERNATIVES:

The Board of Supervisors may choose to not discuss the Federal legislative agenda.

FISCAL IMPACT:

N/A

REVIEWED BY ELECTRONIC ROUTING

ATTACHMENTS:

DATE: December 20, 2012

TO: Honorable Chair and Members of the Board

FROM: Judy Weiss, Parks and Recreation Director

SUBJECT: Frontiere Property Proposed Use Alternatives

RECOMMENDATION:

Staff seeks to receive feedback and direction regarding future use and planning for the land and buildings donated to the county in 2011 known as the Frontiere property at Rogers Lake.

BACKGROUND:

On May 17, 2011 the Frontiere family donated 240 acres of land and buildings at Rogers Lake, referred to as the Frontiere property, to Coconino County. The charitable donation was valued at \$5,150,000 and requires that the county retain the use of the property for public purposes for five years or until 2016. The donation of this property offers many opportunities for enhancing the vision for the county's recent CPOS acquisition at Rogers Lake. The expansive improvements provide for a multi-functional facility allowing for a wide variety of activities and programs.

To ensure that the county considers a variety of appropriate alternatives for the property, CCPR staff met with local and regional specialists from the fields of economic development, environmental education, marketing, and event and hospitality businesses to discuss potential uses, costs, and feasibility of various scenarios. Following meetings and numerous site visits, the consensus was to focus on an environmental education center that also provides opportunities for non-residential conferences and retreats. The attached report entitled "Proposed Use Alternatives: Georgia Frontiere Property at Rogers Lake" offers six alternatives and a summary of expenses and *estimated* revenues. It is the intention of staff to receive feedback on this report and receive direction from the Board to inform the development of a final plan to maximize the potential of this gift to the county.

Property Description: The property is located off of Woody Mountain Road (Forest Road 231) approximately 10-miles southwest of the City of Flagstaff. The 240-acre parcel is situated at the southwestern corner of the Rogers Lake County Natural Area within portions of Sections 5 and 6, Township 20 North, Range 6 East, Coconino County.

ALTERNATIVES:

The purpose of this work session is to review a set of alternatives that have been identified as possible future uses for the Frontiere property at Rogers Lake. These include:

- Leave as is
- Use as an education, conference and retreat facility
- Use as an education, conference, retreat and group camping facility
- Use as the Coconino County STEM Institute
- Outsource operations and maintenance
- Dispose of the property after the 5-year requirement

FISCAL IMPACT:

As the attached report demonstrates, the fiscal impact is dependent upon the type of use that is ultimately identified as the most suitable for the Frontiere property. Since the time of the donation, CCPR has relied on CPOS funds for operation and maintenance. Immediate budget consideration in FY14 is necessary, based on the proposed use, to plan for basic annual operation and maintenance and funding of future capital improvements and upgrades.

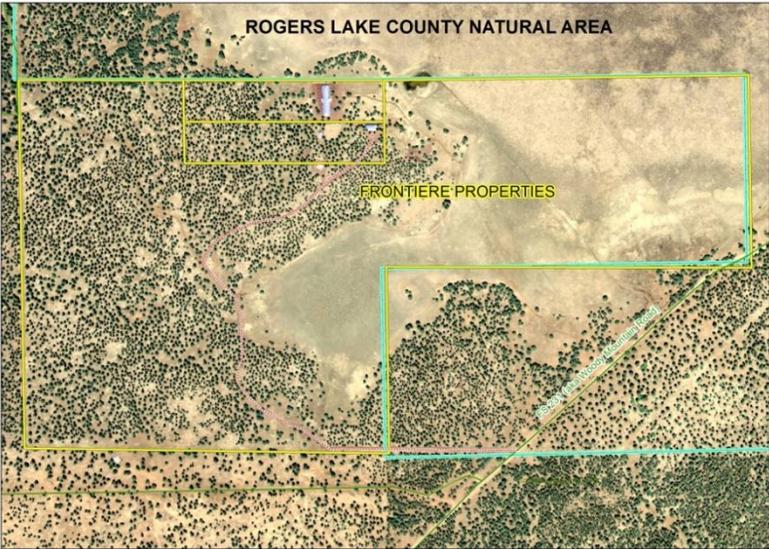
REVIEWED BY ELECTRONIC ROUTING**ATTACHMENTS:**

Proposed Use Alternatives: Georgia Frontiere Property at Rogers Lake, December 2012

Proposed Use Alternatives

Georgia Frontiere Property at Rogers Lake

January 2013



Vision Statement—
Coconino County Parks and Recreation establishes a standard of excellence for engaging residents and visitors with Coconino County's natural, recreational, and cultural environments to promote healthy lifestyles and communities

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Executive Summary

On April 19, 2011 Coconino County received a donation of land and buildings, formerly known as the Indian Peak Ranch from the estate of the late Georgia Frontiere. The 240 acres of land located adjacent to the Rogers Lake County Natural Area was developed by Mrs. Frontiere in the late 90s and contains three structures: a 6-bedroom residence located above a 16-stall equestrian stable area; a 3-bedroom caretaker's quarters with a 5-car garage; and a 6,000-square foot unfinished stem-wall foundation (see Appendix A for details).

The donation to the county was valued at \$5,150,000. Cost to the county to transact the donation and conduct necessary repairs has resulted in expenditures of \$148,266. Substantive repairs to bring the facility up to code under the current use have cost the county \$21,580 to date (see Table I). The annual expenses for operation and maintenance totaled \$37,418 for FY12 plus the expense of the caretaker position at \$31,404 annually. Therefore, in the 'As-Is' condition, the annual cost to operate and maintain the Frontiere facility is approximately \$68,822 (see Table II). However, Coconino County Parks and Recreation Department (CCPR) staff recommends the implementation of a seasonal operation that would reduce salary costs resulting in a projected annual operation cost of \$60,000. This figure is used in the alternatives described below for estimation purposes only and will be fine-tuned depending on the selected alternative. Presently, all expenditures are being paid from the Coconino Parks and Open Space (CPOS) acquisition or administration accounts.

Due to its adjacency to the county natural area, CCPR was charged with the management of this gift to the county. The proximity to the Rogers Lake County Natural Area makes staff keenly aware that the proposed uses should balance environmental compatibility with opportunities that will provide revenue generation. Opportunities for revenue generation are key to most of the proposed alternatives to support on-going maintenance and potential improvements to Woody Mountain Road (See Table IV for preliminary estimates related to road improvements).

Upon approval of the donation, the Board directed staff to develop a business plan for the Property. These alternatives are offered to begin the process that will eventually lead to more comprehensive planning to address management, operation and maintenance and visitor use. The alternatives presented below reflect an exhaustive process of discovery regarding potential uses of this unique facility. CCPR staff solicited input on potential uses from professionals experienced in economic development and marketing from Northern Arizona University, City of Flagstaff, private consultants, regional resort owners, event planners, state and federal agency personnel including Camp Navajo, and educators.

Following review of these alternatives by the Board, CCPR will work with the Community Development Department (CCCD) to bring these facilities to full public use. This objective will take interdepartmental coordination between CCPR and CCCD to develop a conditional use permit (CUP) given the preferred alternative. The CUP for public use will require further upgrades to the facilities and completion of the unfinished stem-wall foundation. The six proposed alternatives outlined in this report take into consideration cost estimates for each scenario along with a general estimate of the potential revenues that may be generated by each alternative (see Table III).

Presently, as mentioned above, the facility has been, and continues to be, supported by CPOS acquisition and administration funds. Pending Board direction, funds for facility operation and maintenance and future capital improvements may require Board consideration for budget year FY14.

The overwhelming opinion of all consulted was to use the property for low-impact, specialized meetings and events, daylong conferences, retreats and short and long-term environmental education programs. Potential challenges noted include the lack of year-round access, the condition of Woody Mountain Road (Forest Road 231), and the lack of sufficient overnight accommodations given the existing facilities. These unfavorable aspects did not detract from the overall, positive reaction to the great features including the awe-inspiring views of Rogers Lake crowned by the San Francisco Peaks, the expansiveness of the property and its multi-functional structures situated in a developed, yet natural setting.

Alternative I

‘As-Is’

The ‘As-Is’ alternative considers using the property in its existing condition. In this alternative, the county will make application for a CUP or continue to seek CCCD approval for Temporary Use Permits (allowing for three events per year). Expenses to the county to operate and maintain the property in the ‘as-is’ condition, based on those incurred in FY12 and FY13 will require an annual budget of approximately \$50,000. This figure does not include the caretaker’s position that would add an additional \$31,404 annually.

Use of the property in its ‘As-Is’ condition may pose limitations on use and opportunities for benefits to the public. Additionally, this type of use would limit the county’s ability to generate revenues for ongoing maintenance and future building and infrastructure improvements. Should this alternative be chosen, CCPR staff recommends two considerations for cost savings: 1) winterize the buildings from November through March and 2) hire summer-only seasonal personnel for caretaking duties and program assistance. The opportunities to generate operating revenue would be limited in this alternative.

Evaluation

- Pro: -Offers cost savings.
- Cons: -Will not provide sustainable revenue generation.
- Seasonal facility without road improvements.

Summary Alternative I

- a. Maintain in existing condition with no improvements
- b. Operate on summer-only seasonal basis, winterize facilities, and discontinue caretaker position



Establish summer-only seasonal support staff position	\$18,000
Estimated annual operating expenses	\$42,000
<i>Subtotal annual operating expenses</i>	<i>\$60,000</i>
Purchase minimal furniture and amenities	\$10,000
<i>Subtotal minimal furniture and amenities</i>	<i>\$10,000</i>

Estimated Alternate I Expenses	\$70,000
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Estimated Revenues	\$10,000
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Alternative II

Education, Conference & Retreat Facility

This alternative proposes to bring the property and buildings up to a level of facility operation that would allow for low-impact (30-50 participants) daytime classes, conferences, and large outdoor events (up to 100 participants). Plans will be developed to use the residential structures in their current condition along with the re-development of the stem-wall foundation as a focal outdoor space for large events/activities/classes. At this time, the source of funding for upgrades would come from grant opportunities. Community organizations and existing partners have expressed interest in using the facility for regularly scheduled activities and events for all ages. CCPR would develop a fee structure for use of the various facilities. The activities would be appropriate and compatible for the property and might include: outdoor education, dark-sky viewing, corporate retreats, high-altitude training camp and other creative ideas for the county to consider.

Evaluation

- Pros: -Provides an opportunity to recover annual operation and maintenance expenses.
 -Offers expanded options for increasing future revenue generation through the fee-based use of the facilities.
- Cons: -Will require additional expenses to make operational.
 -Seasonal facility without road improvements.



Summary Alternative II

- a. Expand use of property and buildings
- b. Operate on summer-only seasonal basis, winterize facilities, and discontinue caretaker position

Establish summer-only seasonal support staff position	\$18,000
Estimated annual operating expenses	\$42,000
<i>Subtotal Annual Operating Expenses</i>	<i>\$60,000</i>
Additional Start Up Costs:	
Purchase minimal furniture and amenities	\$ 10,000
Estimated cost of upgrades for code compliance for public use	\$ 50,000+
Estimated cost of converting existing foundation to outdoor event area (fill & cap w/concrete)	\$ 50,000
Estimated cost to develop parking areas and upgrades to driveway (no paving)	\$ 40,000
<i>Subtotal Additional Start Up Costs</i>	<i>\$150,000</i>
Estimated Alternative II Expenses	\$210,000

Estimated Annual Revenues	\$ 60,000
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Alternative III

Education, Conference, Retreat and Group Camping Facility

This alternative would incorporate Alternative II above and recommend the development of camping facilities to expand use of the property. Under the existing zoning, CCPR may apply for a conditional use referred to as a ‘Community Service Agency Camp’. Special provisions would be established to ensure that the user groups (primarily youth and church affiliated groups) are well-managed and accommodated by reservation only. As with the other facilities, the camping use would be seasonal (May-October) and based on access and weather conditions. Development of the group camp site will entail approximately 10 acres with an awareness of all environmental and cultural resource issues. This alternative is proposed based on suggestions from resort owners having experience with this type of user group. One advantage is that the campers would be self-contained, thus allowing for use of the buildings simultaneous with the camping use under a CCPR fee structure.

Evaluation

- Pros: -Adds an outdoor facility that has the potential to expand fee-based programs.
 -The addition of a Community Service Agency Camp will expand capacity and provide for increased revenue generation.
- Cons: -Will require additional expenses to make operational.
 -Seasonal facility without road improvements.



Summary Alternative III

- a. Benefits to revenue by maximizing use of buildings and land in sustainable manner (limited to 10 acres)
- b. Operate on summer-only seasonal basis, winterize facilities, and discontinue caretaker position

Establish summer-only seasonal support staff position	\$18,000
Estimated annual operating expenses	\$42,000
<i>Subtotal Annual Operating Expenses</i>	<i>\$60,000</i>
Additional Start Up Costs:	
Purchase minimal furniture and amenities	\$10,000+
Estimated cost of upgrades for code compliance for public use	\$50,000
Estimated cost of converting existing foundation to outdoor event area (fill & cap w/concrete)	\$50,000
Estimated cost to develop parking areas (\$30,000)/upgrades to driveway (no paving)	\$40,000
Estimated cost to develop group camp site	\$40,000+
<i>Subtotal Additional Start Up Costs</i>	<i>\$190,000</i>
Estimated Alternative III Expenses	\$250,000

Estimated Annual Revenues	\$ 75,000
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Alternative IV

The Coconino County Ecological STEM Institute at Rogers Lake

This alternative has been proposed as a collaborative effort between Coconino County Schools Office and CCPR. Superintendent Robert Kelty, following a tour of the property this fall, developed a concept plan that recommends using the Frontiere property as a location for the Coconino County Ecological STEM (Science, Technology, Engineering and Math) Institute to implement:

- Create an authentic STEM experience focused on Northern Arizona abiotic and biotic systems
- Develop indoor and outdoor classroom and laboratories for experiential learning and research

This alternative provides for both CCPR and County Schools to use the property to maximize its potential. Through scheduling, both departments believe that the STEM Institute can be appropriate and complementary to many of the other proposed alternatives, such as environmental education programs, special events, and research, due to the size of the property and the multi-functional nature of the property and buildings. In addition, County Schools will build on already existing programs offered by established organizations, such as County Schools Office, Alpine Leadership Academy, Terra Birds, and Willow Bend to optimize use at the Institute campus.

The Institute will be a ‘dual-credit’ open academy involving all Coconino County schools able to participate, which will prepare high school youth for STEM careers, expose youth directly to the ecology of northern Arizona while simultaneously obtaining college credits.

Camps ranging from character and outdoor education, astronomy, and various Audubon clubs will use the grounds or explore neighboring areas surrounding the Rogers Lake County Natural Area and US Forest Service lands including Turkey Butte and Woody Mountain. Offerings through The Arboretum at Flagstaff and other nearby programs could also be used as complementary programs for STEM Institute students.

Course offerings would include: Colorado Plateau Studies; Solar and Wind Pre-Engineering; Sustainable, Ecological, and Riparian Systems; Ecological and Riparian Restoration; Physics and Renewable Engines; Biology; Zoology of Northern Arizona; Art, Motion, and Neurobiology; and Astronomy.

Proposed Facility Improvements:

- The ‘Barn’ would be retrofitted for dual purposes. The south end will be converted into three classrooms and four state-of-the-art-laboratories while the large ‘break-out’ rooms will be used to accommodate professional conferences and retreats.
- Horse stalls would be converted to bunkrooms to support the educational programs requiring expanded residential facilities.
- The unfinished building foundation will be retrofitted (capped) to become an outdoor classroom/event/conference area with stunning views of the San Francisco Peaks.

With the support of the Board of Supervisors, the Coconino County Schools Office would like to work in coordination with CCPR and future community partners to turn the Frontiere property into the Coconino County Ecological STEM Institute. The Institute will be a local, state, national, and international attraction while maximizing its potential to articulate our K-12 system to emerging economies.

Evaluation

Alternative IV combines many of the proposed uses from Alternative III to expand the capacity to serve public education needs through an interdepartmental collaboration.

Pros: -May greatly increase opportunities for grants to support capital improvements to prepare the facilities for enhanced multi-functional uses.
 -Shared use of the property may provide opportunities to cover annual operation and maintenance costs through education grant funding, with revenues generated from an expanded recreational use of the property.

Cons: -Seasonal facility without road improvements.

Summary Alternative IV

- a. Expands use of the property through inter-departmental collaboration
- b. Develops a robust use for the property that allows for use by those outside the STEM Institute program
- c. Provides for potential facility improvements using (state/federal) educational grant sources
- d. Operate on summer-only seasonal basis, winterize facilities, and discontinue caretaker position

Establish summer-only seasonal support staff position	\$18,000
Estimated annual operating expenses	\$42,000
<i>Subtotal Annual Operating Expenses</i>	<i>\$60,000</i>
Additional Start Up Costs:	
Purchase minimal furniture and amenities	\$10,000+
Estimated cost of upgrades for code compliance for public use	\$50,000+
Estimated cost to develop parking areas (\$30,000)/upgrades to driveway (no paving)	\$40,000
Estimated cost to develop group camp sites	\$40,000+
Estimated cost of converting existing foundation to outdoor event area (fill & cap w/concrete)	\$50,000
Estimated cost to retrofit 'The Barn'	TBD
<i>Subtotal Additional Start Up Costs</i>	<i>\$190,000</i>
Estimated Alternative IV Expenses	\$250,000

Estimated Annual Revenues	TBD
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Alternative V

Vendor Outsourcing the Operation and Maintenance of the Facility

Alternative V explores the potential for outsourcing the operation and maintenance of the facility to maximize revenue generation and reduce CCPR involvement in day to day operation and maintenance. From discussions and visits to the property by destination resort managers and economic development specialists, it appears that there is little opportunity to use the facilities for high-capacity overnight accommodations due to the lack of sleeping areas. However, the recommendations, across the board, from the business and academic professionals have been to emphasize retreat and conference use, especially keyed to environmental education and outdoor experiences. If overnight accommodation were included with this option, extensive improvements would be required to 1) increase the number of residential rooms 2) improve kitchen facilities to meet public health requirements 3) purchase furniture and other amenities 4) increase parking and improve driveway and 5) redevelop the unfinished foundation to accommodate large outdoor events with a separate restroom building and a covered ramada event space. As in most of the other alternatives, an approved conditional use permit for public use and redevelopment would need to be obtained prior to the development of a request for proposals from interested parties.

Evaluation

In Alternative V, the Parks and Recreation Department would retain the role of property manager with a vendor running the day to day operations. In this alternative, a request for proposal process would be used to find interested parties who would operate the facility.

- Pros: -Minimal operating expenses and County operations and maintenance involvement, based on contract.
-Steady revenue stream.
- Cons: -Potential loss of quality control of operation and interface with Rogers Lake Natural Area.
-Zoning issues will be challenging.
-Seasonal facility without road improvements.

Summary Alternative V

- a. Expanded use of the facilities
- b. Potential for Public/Private Partnership through Request for Proposal process



Estimated costs for improvements	TBD
Estimated Annual Operating Expense	\$42,000
Estimated Alternative V Expenses	\$42, 000

Estimated Annual Revenues	TBD/based on vendor agreement
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Alternative VI

Property Disposal

The county will hold the property without improvements until 2016 and then begin disposal of the land and buildings. The facilities would continue to be used per Alternative I pending conveyance of the property. There could be consideration of selling only the buildings and retaining the 220-acres as open space. Under this alternative, it may be advisable to apply a conservation easement as part of the sale to ensure that future uses of the property would be appropriate and compatible with the intent of the county investment in the Rogers Lake County Natural Area.

Evaluation

Pro: -County is relieved of property management responsibility, liability, and on-going expense.

Con: -Would require an ongoing operation and management budget to support the facilities while listed for sale.

Summary Alternative VI

- a. Maintain status quo
- b. Operate on summer-only seasonal basis, winterize facilities, and discontinue caretaker position
- c. No new improvements to land/buildings
- d. Use Alternative I 'As-Is' to generate revenue in the interim

Establish summer-only seasonal support staff position	\$18,000
Estimated annual operating expenses	\$42,000
<i>Subtotal annual operating expenses</i>	<i>\$60,000</i>
Purchase minimal furniture and amenities	\$10,000
<i>Subtotal minimal furniture and amenities</i>	<i>\$10,000</i>

Estimated Alternate VI Expenses	\$70,000
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Estimated Revenues	\$10,000
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TABLE I: Completed Repairs Required by Residential Code

Expenses	Amount
Plumbing Repairs	\$308
Septic Transfer (ADEQ)	\$100
Septic Inspection and Clean-Out	\$900
Generator & Pump Repairs	\$1218
Fire Suppression System Repairs	\$15,500
Electrical System Repairs	\$2,838
Mechanical Repairs	\$716
Total	\$21,580

TABLE II: Annual Operation and Maintenance Expenses FY12

Expenses	Amount
Electric	\$13,784
Natural Gas	\$4907
Water	\$6840
Refuse	\$2,429
Mobile Phone	\$522
General Maintenance (Tools and Supplies)	\$8936
Subtotal	\$37,418
Caretaker's Position	\$31,404
Total	\$68,822

TABLE III: Estimated Annual Revenue Generation

Alternatives	Proposed Uses	Estimated Revenue Generation
I	Small group meetings/retreats/conferences 3 Temporary Use Permitted Events and Misc. Small Group Activities	\$10,000
II	Education, Conference & Retreat Facility Similar to II, with the addition of a reservation only campground to support the education and conference use as well as youth and church groups	\$60,000
III	Education, Conference, Retreat and Group Camping Facility Similar to II, but with the addition of group camping	\$75,000
IV	The Coconino County Ecological STEM Institute at Rogers Lake As an education facility, the STEM Institute generates grant supported funding for capital improvements and educational curriculum	CCPR will explore joint scheduling with the Institute concept
V	Vendor Outsourcing the Operation and Maintenance of the Facility Revenues dependent on contract agreements	Based on vendor agreement
VI	Property Disposal Pending Sale	\$10,000

TABLE IV: Woody Mountain Road/FR 231 Road Improvement Estimates

Existing Road Description	Length in miles (approximate)	Width in feet (approximate)
Woody Mountain Road (end of pavement) to the Arboretum	3.0	30
Arboretum to Frontiere driveway	4.2	20
Frontiere driveway	1.0	10

Improvement Option A: Improved Gravel Road	Length in miles (approximate)	Width in feet (approximate)	Cost
Woody Mountain Road (end of pavement) to the Arboretum	3.0	24	\$240,000
Arboretum to Frontiere driveway	4.2	24	\$336,000
Frontiere driveway	1.0	12	\$40,000
Primary Hard Cost*	8.2		\$616,000
Secondary Hard Cost** (5% of Primary Hard Costs)			\$30,800
Total Hard Cost			\$646,800
Design (10% of Total Hard Costs)			\$64,680
Contingency (5% of Total Hard Costs)			\$32,340
Total Estimated Cost of Improved Gravel Road			\$743,820
<p>*Primary hard cost based on \$40,000/mile (4" of new aggregate for 12' lane). <i>Source: Forest Service</i> **Secondary hard cost includes wetting, compaction, and drainage.</p>			

Improvement Option B: Asphalt Road	Length in miles (approximate)	Width in feet (approximate)	Cost
Woody Mountain Road (end of pavement) to the Arboretum	3.0	24	\$1,800,000
Arboretum to Frontiere driveway	4.2	24	\$2,520,000
Frontiere driveway	1.0	12	\$300,000
Primary Hard Cost*	8.2		\$4,620,000
Secondary Hard Cost** (5% of Primary Hard Costs)			\$231,000
Total Hard Cost			\$4,851,000
Design (10% of Total Hard Costs)			\$485,100
Contingency (5% of Total Hard Costs)			\$242,550
Total Estimated Cost of Asphalt Road			\$5,578,650
*Primary hard cost based on \$300,000/mile (3" of asphalt on 6" of aggregate base for 12' lane). <i>Source: Public Works</i>			
**Secondary hard cost includes importing material and drainage			

Notes

Standard travel lane is 12' wide

APPENDIX A

Property Analysis

Frontiere at Rogers Lake

Legal Ownership: Coconino County

Legal Description: Portions of Section 5 & 6 Township 20 North, Range 6 East

Current Zoning: General Zone with 10-acre minimum. The General Zone is defined in the County Zoning Ordinance as ‘a general rural land use category intended for application to those unincorporated areas of the county not specifically designated in any other zone classification. Only those uses are permitted which are complementary and compatible with a rural environment.’”

Parcel Description:

This 240-acre property was once part of the DK Ranch owned by the Miller Bros. LLC. The Miller Bros. sold the parcel to Georgia Frontiere in 1996. In 1998-1999, the Frontiere family worked with Coconino County Community Development to split the property into three legal parcels (LDP-98-167, approved 4/2/99). Mrs. Frontiere proceeded to construct residential improvements, totaling 17,850 square feet, located on two twenty-acre parcels. The largest parcel of the three, encompassing 220 acres, is largely undeveloped. The property and improvements are managed by the county’s Parks and Recreation Department. Access from Woody Mountain Road/Forest Road 231 is via a driveway that is approximately one-mile in length. The entire site is served with electrical power by APS from the grid. Water and wastewater disposal are handled on-site. Refuse and water are provided by hauling services. Potable water is stored onsite in a 100,000 gallon above-ground tank. Roughly two-thirds of the property is forested uplands within the remaining 1/3 mostly the wetlands of Rogers Lake.

Taxes: Taxes are not currently assessed due to County ownership.

Previous assessment: Agricultural with a 2010 tax liability of \$8,257.86.



Meeting Date: February 12, 2013

DATE: February 6, 2013

TO: Honorable Chairman and Members of the Board

FROM: Wendy Escoffier, Clerk of the Board

SUBJECT: Review and approve the Board of Supervisors Committee/Commission Liaison Assignment Matrix. **Board of Supervisors**

RECOMMENDATION:

Staff recommends that the Board review and approve the Board of Supervisors Committee/Commission Liaison Assignment Matrix.

BACKGROUND:

The Board of Supervisors has representation on various committees and commissions within the County. Every calendar year or when a new chairman is selected, the assignments are updated. The attached matrix was developed from input received from individual Board members and their assistants.

The assignments listed will be in place through the calendar year; with the exception of the Alliance Policy Group which is represented by the Board Chairman.

ALTERNATIVES:

The Board could make other changes or additions in committee/commission liaison appointments.

FISCAL IMPACT:

The fiscal impact of this item is from travel expenses related to Board members participating in meetings and committee/commission events.

REVIEWED ELECTRONICALLY

Attachments: BOS Liaison Appointment matrix

Committee Name	Member 2013	Alternate 2013	Assistant/ Staff	Meeting Dates	Phone contact
Alliance Policy Board (BOS Chair) - <i>To identify and implement cooperative work programs that will benefit the community /region, make best use of scarce resources, and provide better services to our citizens. The member agencies recognize the importance of fiscal stability and local control for cities and counties.</i>	Archuleta	Ryan			779-7604
Board of Health - <i>Advisory board to the Health Department Director and the Board of Supervisors. The Board may recommend rules and regulations for the protection and preservation of public health.</i>	Archuleta	Babbott Fowler is interested		2nd Thursday of the month, 12:00 pm	Pat Morgan 522-7810
Coconino Plateau Water Advisory Council -2 Representatives - <i>To coordinate and cooperate in the identification and implementation of comprehensive policies and projects to assist in understanding water availability and meeting water needs of the residents, landowners and businesses of the Coconino Plateau.</i>	Metzger as Chair. Post for quorum	Babbott	Keene - Gov't Outreach Pratt - TAC	Last Fri of Month, 10am - noon	Ron Doba 480-299-5764
Criminal Justice Coordinating Council <i>(Executive Committee - Metzger)</i>	Metzger	Fowler Archuleta interested		Bi-monthly, alternates with Exec Committee meeting	Toby Olvera 679-7136
County Supervisors Association - <i>State advocacy group for county supervisors</i>	All are members		Daley (proxies) Keene	3rd Thursday/mo Phoenix,	Penny Adams - CSA 602-452-4502
County Supervisors Association - <i>Medium Counties Caucus</i>	Fowler, Chairperson All BOS are members		Keene/CSA	3rd Thursday/mo Phoenix, 12:00 pm	CSA office - 602-252-4514
CSA Executive Committee	Metzger, 2nd VP		Keene/CSA	3rd Thursday of the month 9:30 am	CSA office - 602-252-4514
CSA Legislative Policy Committee - <i>implements the legislative program adopted by the CSA Board.</i>	Metzger		Keene	Every Friday during Legislative Session Except CSA Board Days, 10:00 am	Penny Adams - CSA 602-452-4502
Economic Collaborative of Northern Arizona (ECoNA) - <i>Economic Development - Executive Committee</i>	Metzger		Larry Dannenfeldt		

Committee Name	Member 2013	Alternate 2013	Assistant/ Staff	Meeting Dates	Phone contact
Flagstaff City-Coconino Public Library - Consider and deliberate on matters of concern to the Flagstaff City Council, the Coconino County Board of Supervisors and the citizens of the City and County, that affect the operation and efficiency of the library. Library Boards also exist in Forest Lakes, Fredonia, Grand Canyon, Sedona, Page, and Williams.	Fowler	Babbott		4th Friday/month 3:30 - 5:30 pm	Heidi Holland 779-7673
Flagstaff Cultural Partners -	Babbott	Fowler		3rd Wednesday/every other month 12:00 noon	John Tannous 779-2300 x101
Flagstaff Metropolitan Planning Organization (FMPO) - To plan and facilitate a balanced multimodal transportation system that enhances our community's character, environment and economic and social vitality.	Ryan Metzger Babbott interested	Babbott interested	Daley	4th Wednesday 8-10 a.m.	Dave Wessell 779-7650
FMPO -RTAC - Technical Advisory Committee (Selected by FMPO)	Ryan				Kevin Adam
Flagstaff Area Regional Land Use and Transportation Plan Steering Committee	Ryan Metzger		Dannenfeldt		
Flagstaff Chamber of Commerce as member	Archuleta/Ryan interested		Carol Curtis	4th Tuesday/month 4:00 pm	
City of Flagstaff Watershed Protection Bond Committee	Metzger	Babbott & Archuleta interested?	Joanne Keene		
Four Forest Restoration	Metzger	Ryan			
Juvenile Community Advisory Board Executive Committee	Fowler	Babbott interested		Meets as needed	Brian Matsuda, 779-6772
National Association of Counties - National advocacy organization for counties. Post for quorum. All are members.	All Board members				
NACo Board	Archuleta				

Committee Name	Member 2013	Alternate 2013	Assistant/ Staff	Meeting Dates	Phone contact
NACo Public Lands Steering Committee	Archuleta, Member Metzger, Member				
NACo Rural Action Caucus (RAC)	Metzger				
NACo Financial Intergovernmental Affairs - County Tribal Relations Committee	Fowler, Chair Finance/Intergov't	Babbott Interested- Needs appointment			
NACo Transportation Committee - Mass Transit and Rail	Ryan, Vice Chair		Daley	4 times a year plus bi-weekly conference calls with leadership	
NAIPTA	Ryan interested	Archuleta Babbott	Keene - TAC	3rd Wednesday/month 10 a.m.	Rhonda Cashman 679-8922
Northern Arizona Council of Governments (NACOG) POST FOR QUORUM	Archuleta, Executive Committee	Fowler Babbott	Thomas	4th Thursday/even months, 9:00 am: Feb, April, June, Aug, Oct, Dec	Cindy Binkley - 928-213-5228
NACOG - Economic Development Committee	Babbott interested, needs appointment				
NACOG - Rural Transportation	Ryan				
Sustainable Buildings Committee (Currently discussing the Energy Conservation Code)		Fowler	Amanda Acheson	2nd Thursday of the month, 3:30 - 5 pm @ Willow Bend Environmental Education	Amanda Acheson 679-8853
STAFF ATTENDED					
African American Advisory Council - <i>To provide an official liaison and communication link between Coconino County's African American community and Coconino</i>	Attended by Staff		Lindsay Daley	2nd Wednesday/ Month County Admin, 5:00 pm	Lindsay Daley 679-7163
Both Hands Advisory Board	Janet Regner			Quarterly	Devonna McLaughlin 214-7456
Coconino County Council on Aging - <i>Advise and advocate on behalf of the senior citizen population in Coconino County. Works directly with all Coconino County</i>	Community Services			Meets Quarterly 3rd Thursday/month Health Bldg, 11:00 am	Pat Carus 635-2628

Committee Name	Member 2013	Alternate 2013	Assistant/ Staff	Meeting Dates	Phone contact
Hispanic Advisory Council - To provide an official liaison and communication link between Coconino County's Hispanic/Latino community and Coconino County.	Attended by Staff		Theresa Thomas	1st Monday of the month at 5:30 p.m. - County Admin building	Theresa Thomas 679-7162
Inter-Tribal Advisory Council - To provide an official liaison and communication link between Coconino County's Native American community and Coconino County.	Attended by Staff		Susie Garretson	1st Monday/month Co Admin, 5:30 pm	Susie Garretson 679-7164
DISTRICT SPECIFIC					
District One - Supervisor Babbott					
SEDI - Sustainable Economic Development Initiative. POST FOR QUORUM	Metzger Babbott				Carol Curtis
Snow Play Area (Ad Hoc) Economic Development	Babbott & Ryan		Alex Wisniewski		
District Two - Supervisor Archuleta					
Arizona Association of Chicanos for Higher Education	Archuleta		Thomas	3rd Friday of the month	
D.R.E.A.M.S. meeting	Archuleta		Thomas	2nd Monday of each month at 6:30 p.m.	Rev. Lockett
Governor's Citizen's Traffic Stop Commission	Archuleta		Thomas	Limited appointment - monthly	Dora Vasquez - Gov. Office
Governor's Latino Advisory Council	Archuleta		Thomas	Quarterly	Diana Saunders - Gov. Office
Plaza Vieja Neighborhood Association	Archuleta		Thomas	2nd Wednesday of the month - 6:00 p.m - 7:30 p.m.	Laura Meyers - 522-0266
Raul H. Castro Institute Advisory Council	Archuleta		Thomas	Bi-Monthly meetings	
Southside Community Association	Archuleta		Thomas	3rd Thursday of the month - 6:00 p.m. - 7:30 p.m.	Anna at Murdoch Center 226-7566

Committee Name	Member 2013	Alternate 2013	Assistant/ Staff	Meeting Dates	Phone contact
Timberline/Fernwood Neighborhood Watch Meetings	Archuleta		Thomas	1st Tuesday of the month at 6:30 p.m.	Gerry Blair - 5089
United Way of Northern Arizona	Archuleta		Thomas	bi-monthly meetings	Samantha - 773-9813
Weed & Seed Steering Committee/Sunnyside Neighborhood Association District 2 Representative	Archuleta	Fowler	Thomas	2nd Thursday of the month - 6:00 p.m. - 7:30 p.m.	Coral Evans 213-5900
District Three - Supervisor Ryan					
Blockwatch/Neighborhood Watch - Bellemont	Ryan		Daley		
BlockwatchNeighborhood Watch - Sherwood Forest Estates	Ryan		Daley		
Blockwatch/Neighborhood Watch - Spring Valley Road					
CCC Small Business Development Center Advisory Council	Ryan		Daley	Every other month as called	
Centennial Forest Advisory Committee	Ryan		Daley	Twice/year and/or as called	
Oak Creek Watershed Council	Ryan		Daley	2nd Friday every 2 months 9:30 - noon	
Pinewood Neighborhood Watch	Ryan		Daley	3rd Wednesday, quarterly 6-8	
Sedona/Oak Creek Chamber of Commerce as member	Ryan		Daley	3rd Thursday/month @ 7:30 am	Jennifer Wesselhoff 928-204-1123
Snow Play Area (Ad Hoc) Economic Development	Babbott & Ryan		Alex Wisniewski		
Verde Valley Water Advisory Group	Ryan	Archuleta	Daley	As Needed	

Committee Name	Member 2013	Alternate 2013	Assistant/ Staff	Meeting Dates	Phone contact
Williams/Grand Canyon Chamber of Commerce as member	Ryan	Babbott	Daley	3rd Friday/month @ 11:00am-1:00pm	Donna Liddle 928-635-1418
District Four - Supervisor Metzger					
Alpine Ranchos Neighborhood Watch - Not active	Metzger		Garretson		
AZ Centennial Forest	Metzger		Garretson		
Blue Ridge Neighborhood Watch	Metzger		Garretson		
Doney Park Neighborhood Watch	Metzger		Garretson	1st Thursday of month	
Hopi/ADOT/BIA Steering Committee	Metzger		Garretson		
Navajo/ADOT/BIA Steering Committee	Metzger		Garretson		
Navajo Nation Chamber of Commerce	Metzger				
Picture Canyon Core Group	Metzger		Garretson	1st or 2nd Wednesday/month	
SEDI - Sustainable Economic Development Initiative. POST FOR QUORUM	Metzger Babbott				Carol Curtis
Tuba City Open Dump with Moenkopi	Metzger		Garretson		
District Five - Supervisor Fowler					
Navajo/ADOT/BIA Steering Committee	Fowler				

Committee Name	Member 2013	Alternate 2013	Assistant/ Staff	Meeting Dates	Phone contact
Navajo Nation Chamber of Commerce	Fowler				
Tuba City Open Dump	Fowler				
Page Chamber of Commerce as member	Fowler			3rd Thursday/month @7:00 am	Dwayne Cassidy 928-645-2741
Uranium Tailings Victims Committee	Fowler			As needed	



Meeting Date: **February 12, 2013**

DATE: February 6, 2013

TO: Honorable Chairwoman Archuleta and Members of the Board

FROM: Allison M. Eckert, Human Resources Director

SUBJECT: **Northern Arizona Public Employees Benefit Trust (NAPEBT) Update**

RECOMMENDATION:

None - this is a work session item for discussion only.

BACKGROUND:

The Human Resources Department along with a representative from The Segal Company (NAPEBT Consultant), Blue Cross/Blue Shield of Arizona, and the newly hired NAPEBT Wellness Coordinator, will provide an update to the Board regarding the state of NAPEBT as it relates to the County's benefit offerings -- including history, trends, current and future initiatives and considerations and a more in-depth overview and status of the Wellness Incentive Program.

This work session will provide the Board of Supervisors the opportunity to ask questions and provide input and feedback on initiatives for consideration by the NAPEBT Board.

ALTERNATIVES:

None – this is a work session item for discussion only.

FISCAL IMPACT:

There is no cost to the County to receive this presentation.

REVIEWED BY ELECTRONIC ROUTING

2. Personnel Discussion – County
Manager. Pursuant to ARS 38:431.03(A)
(1), the Board may vote to enter
executive session. **Board of Supervisors**

D. Roundtable: To be discussed (Pursuant to A.R.S. § 38-431.02H – These matters will not be acted upon):

- Planning Calendar for 2013
- Future Agenda Items
- BOS Committee Liaison Appointments
- State and Federal Legislation
- CSA Update
- NACO Update
- County Manager's Report
- Chair's Report
- Reports from Supervisors - (Update on new projects, requests for services & initiatives.)
 - District 1 – Supervisor Babbott
 - District 2 – Supervisor Archuleta
 - District 3 – Supervisor Ryan
 - District 4 – Supervisor Metzger
 - District 5 – Supervisor Fowler
 - Other